

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



REGULAR AND PUBLIC HEARING MEETING MINUTES
April 30, 2024

For the Regular and Public Hearing Meeting of the Franklin Township Board of Education
Tuesday, April 30, 2024 at 6:30 p.m. in the Franklin School Multipurpose Room

- I. **CALL TO ORDER** - Mr. Giordano called the meeting to order at 6:30 PM.
- II. **PLEDGE OF ALLEGIANCE** - Mr. Giordano led all assembled in the Flag Salute.
- III. **STATEMENT OF ADEQUATE NOTICE:** - Mr. Giordano read the following statements:
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting and public hearing in the Hunterdon County Democrat, Express Times and has been posted on the bulletin board by the main office of the Franklin Township School to the Township Clerk and to all Board of Education members and posted on the school website on January 4, 2024. The 2024/2025 budget was published in The Hunterdon County Democrat on April 18, 2024.
- IV. **ROLL CALL** - Mr. Kramer called the roll and declared a quorum was present.

Present:	Mrs. Colleen Cummins Mrs. Shana Frondorf Mr. James Giordano Mrs. Caroline Licwinko Mrs. Allison Luciano – Virtual Mr. Craig Metz Mr. Brett Palmer	Absent:	None
		Also Present:	Dr. Nicholas Diaz Mr. Mark Kramer Dr. Lindsay Gooditis

V. **PRESENTATION**

- Dr. Gooditis recognized 8th grader Nataly Jimenez as the NJSBA Unsung Hero.
- Dr. Diaz recognized Dr. Lindsay Gooditis as the 2023- 2024 NJPSA Visionary Elementary Principal of the Year.
- Public Hearing on the 2024/2025 Budget

A. Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to open the public hearing regarding the 2024/2025 budget.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

- Budget presentation to the public - Dr. Diaz and Mark Kramer
- Accepted comments from the public regarding the 2024-2025 budget which the following individuals made comments:
 - Yvonne Sheppard, 13 Haddon Rd. Franklin Township

- Elizabeth Basile, Pittstown
- Lori Vail, 10 Tara Way, Pittstown
- Sandra Marzo, 227 Pittstown Road, Pittstown
- Dan Connor, Franklin Township

B. Motioned by Mrs. Licwinko, seconded by Mrs. Frondorf to close the public hearing regarding the 2024/2025 budget.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

VI. MINUTES

- Motioned by Mrs. Licwinko, seconded by Mrs. Frondorf to approve action item VI.

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

March 18, 2024 Regular Meeting Minutes
 March 18, 2024 Executive Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

VII. CORRESPONDENCE - None

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT – Mr. Mark Kramer

- The Financing Facility Committee was not able to meet on April 25, however, a few items to note:
 - The fire marshal has extended the timeline to address the fire violation regarding the interior doors to October 1, 2024.
 - A standing item has been placed on the committee agenda to address the 2025/2026 budget.
 - Current projections for revenue and expenditures through June 30, 2024 continues to look favorable.
- Resolutions under section XII Finance and Facilities XII A through I.
 - A. Acceptance of the March 2024 Financial Reports
 - B. Approval of Budget Transfers for March 2024
 - C. Approval of March 2024 Bills List
 - D. Approval of Use of Facilities
 - E. Adoption of the Annual Budget for the School Year 2024/2025
 - F. Participation in Coordinated Transportation Services with Hunterdon County Educational Services Commission for the 24/25 fiscal year.
 - G. Paraprofessional Agreement with the Hunterdon County Educational Services Commission for the 24/25 fiscal year.
 - H. Approval of the 2024/2025 Lunch Prices
 - I. Travel, Maximum Travel and Related Expense Reimbursement

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz

- Strategic planning update.
- Regionalization study update.
- Timeline for the potential PreK-8 district merger.
- PTA Donation of pavilion
- Security and Fire Drills – 2023-2024

Type of Drill	Date	Type of Drill	Date
Fire Drill	7/20/23	Security Drill- Lock Down	12/7/23
Security Drill - Communication System Test	7/31/23	Fire Drill	12/21/23
Fire Drill	8/30/23	Security Drill - Lock Down	1/23/24
Security Drill - Hold in Place	8/31/23	Security Drill - Bomb Threat	2/15/24
Security Drill - Shelter in Place	9/13/23	Fire Drill	2/29/24
Security Drill - Secure	9/15/23	Fire Drill	3/15/24
Fire Drill	9/28/23	Bus Evacuation Drill	3/21/24
Fire Drill	10/23/23	Security Drill- Active Shooter	3/28/24
Security Drill- Active Shooter	10/30/23	Hold In Place	4/16/24
Bus Evacuation Drill	11/7/23	Security Drill - Bomb Threat	4/25/24
Security Drill - Hold in Place	11/7/23		
Fire Drill	11/30/23		

X. PUBLIC COMMENTS

- Yvonne Sheppard, 13 Haddon Rd. Franklin Township, budget
- Dan Connor, Franklin Township, Architect fee
- Elizabeth Basile, Pittstown, Referendum
- James Witkowski, 243 Cherryville Road, Regionalization/consolidation
- Sandra Marzo, 227 Pittstown Road, Pittstown, QEA contract
- Charlyn Lynch, 234 Quakertown Road, Fire code violations

XI. AD HOC STRATEGIC PLANNING – Mrs. Luciano*, Mrs. Frondorf, Mr. Giordano

- No update

XII. FINANCE AND FACILITIES- Mr. Giordano*, Mrs. Licwinko, Mr. Metz

- Motioned by Mrs. Licwinko, seconded by Mrs. Frondorf to approve action item XII A through I.

- A. Acceptance of the March 2024 Financial Reports
- B. Approval of Budget Transfers for March 2024
- C. Approval of March 2024 Bills List
- D. Approval of Use of Facilities
- E. Adoption of the Annual Budget for the School Year 2024/2025
- F. Participation in Coordinated Transportation Services with Hunterdon County Educational Services Commission
- G. Paraprofessional Agreement with the Hunterdon County Educational Services Commission
- H. Approval of the 2024/2025 Lunch Prices
- I. Travel, Maximum Travel and Related Expense Reimbursement

A. Acceptance of the March 2024 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and Treasurer’s reports; and

WHEREAS, the Board Secretary’s and Treasurer’s reports for the month ending March 31, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending March 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Budget Transfers for March 2024

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of March 2024 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for March in fiscal year 2023-2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

C. Approval of March 2024 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of March 2024 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education approves the list of bills for payment in the grand sum of \$1,230,681.24 for March 2024; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS Staff	NJHS Induction Ceremony	Gymnasium	May 28, 2024	5:30 - 7:30 PM
FTS PTO	Fun Fair	Cafeteria, Theatre, Gymnasium	May 30, 2024 (Rain date 6/1/24)	7:30 AM- 4:30 PM
FTS PTO	Mother's Day Plant Sale	Front sidewalk	May 9 & 10, 2024	7:30 AM - 3:30 PM
FTS Staff	Career Day	Classrooms	June 6, 2024	During School
FTS Staff	Talent Show Rehearsal	Theater/Gymnasium	April 17, 2024	3:30 PM - 4:30 PM
FTS Staff	FTS Sports Banquet	Cafeteria	May 31, 2024	3:15 - 8:00 PM
FTS Staff	Spring Play	Theatre	June 6th & 7th, 2024	6- 7:30 PM
North-Hunterdon HS Peer Leaders	Eighth Grade Q & A	Classrooms	April 26, 2024	During School
Quakertown Fire Company	Memorial Day Observance	Front Lawn	May 27, 2024	8:30-11 AM

E. Adoption of the Annual Budget for School Year 2024/2025

WHEREAS, the Franklin Township Board of Education approved the tentative 2024/2025 budget at its March 18, 2024 board meeting; and

WHEREAS, the Franklin Township Board of Education forwarded the tentative 2024/2025 budget on March 20, 2024 to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the tentative 2024/2025 budget was constructed not utilizing the full amount of banked cap leaving a balance in the amount of \$299,380 which will not be used in the 2024/2025 budget and will be eligible in the next budget year (2025/2026) as banked cap; and

WHEREAS, the following diagram provides a breakdown of the 2024/2025 budget by fund:

Fund	Budget	Local Tax Levy
General Fund	\$ 9,203,069	\$ 6,831,875
Special Revenue Fund	580,061	-
Debt Service Fund	644,800	644,800
Total Base Budget	\$ 10,427,930	\$ 7,476,675

WHEREAS, the 2024-2025 budget was approved for advertising by the Executive County Superintendent on April 4, 2024 and published in the Hunterdon County Democrat on April 18, 2024; and

WHEREAS, a public hearing to present and accept comments from the public on the 2024/2025 budget was held prior to the passing of this resolution;

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Franklin Township Board of Education adopts the budget for the 2024/2025 school year using the 2024/2025 state aid figures; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools hereby certifies that the 2024/2025 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

BE IT FURTHER RESOLVED, the Franklin Township Board of Education affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2024/2025 school year shall be submitted at \$9,203,069 for the General Fund which the General Fund local tax levy shall be submitted at \$6,831,875; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2023/2024 school year shall be submitted at \$644,800 for the Debt Service Fund which the Debt Service Fund local tax levy shall be submitted at \$644,800; and

BE IT FURTHER RESOLVED, the following diagram provides a breakdown of the 2024/2025 budget by fund:

Expenditure & Revenue/Sources	Special			Totals
	General Fund	Revenues	Debt Service	
2024/2025 Total Expenditure	\$ 9,203,069	\$ 580,061	\$ 644,800	\$ 10,427,930
Anticipated Revenue/Sources	\$ 2,371,194	\$ 580,061	\$ -	\$ 2,951,255
Taxes to Be Raised	6,831,875	-	644,800	7,476,675
Total Revenue/Sources	\$ 9,203,069	\$ 580,061	\$ 644,800	\$ 10,427,930

BE IT FURTHER RESOLVED, included in budget line 580, Budgeted Fund Balance-Operating, is \$520,294; and

BE IT FURTHER RESOLVED, included in the budget line 620, Withdraw from Capital Reserves – Excess Cost & Other Capital Projects in the amount of \$523,933 for the purpose of the following:

- \$378,933 Upgrade Technology/Video Management Server/Cameras
- 75,000 Architectural Services
- 55,000 Door Hardware
- 15,000 Track Upgrade and Exercise Stations

BE IT FURTHER RESOLVED, included in the budget line 630, Withdraw from Maintenance Reserve in the amount of \$7,807 for the purpose of supporting the purchase of maintenance equipment; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$299,380, in accordance with N.J.A.C 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority in the adjustment will be used to/for the purposes of maintaining the academic programs,

educational services and programs in compliance with the state and local academic goals, including funds to support staffing needs; the addition of staff and benefits associated with the additional staff; the loss of revenue sources from the reduction in school choice aid, reserves not available for use in 2024/2025; increased special services costs; where said needs will be complete this by June 30, 2025 and acknowledges that it cannot be deferred were we currently completed over a longer period of time; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending in the general operating budget for the ensuing 2024/2025 school year as follows:

SERVICE	NOT TO EXCEED
Legal	\$28,000
Audit	\$25,000
Architect	\$100,000
Other Administrative Services	\$460,000
Extraordinary Services	\$500,000
Professional Development	\$25,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption and authorizes the Superintendent and the School Business Administrator/Board Secretary to take such action to ensure that the 2024-2025 budget adopted by the Franklin Township Board of Education is implemented consistent with the intent of this resolution.

F. Participation in Coordinated Transportation Services with Hunterdon County Educational Services Commission

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the school district's participation in Coordinated Transportation Services in consideration of prorated contract costs, plus a 5.5% administrative fee between Franklin Township Board of Education and Hunterdon County Educational Services Commission for July 1, 2024 to June 30, 2025.

G. Paraprofessional Agreement with the Hunterdon County Educational Services Commission

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the agreement between the Franklin Township Board of Education and Hunterdon County Educational Services Commission for paraprofessional services at an hourly rate of \$29.10, overtime rate of \$33.75 an hour and be billed for the actual cost of employee benefits for July 1, 2024 to June 30, 2025.

H. Approval of the 2024/2025 Lunch Prices

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approves the 2024/2025 student and adult lunch and breakfast prices as follows:

Building	Lunch Price	Breakfast Price
Franklin Township Elementary School	\$4.00	\$2.50

Adult Price	\$4.50	\$3.00
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I. Travel, Maximum Travel and Related Expense Reimbursement

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq., and

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7, but deemed by the board of education to be necessary and unavoidable as noted on the approved Franklin Township Board of Education out of district travel and reimbursement forms;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$1,500.00 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$75,000.00, which, \$20,679.00 has been spent and \$2,675.00 is encumbered to date; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Franklin Township Board of Education out of district travel and reimbursement forms; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$35,000.00 for all staff and board members for the 2024-2025 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Board of Education Roll Call Vote on Action Items A through I.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	7	0	0	0

Motion Passes

XIII. CURRICULUM AND EDUCATION - Mrs. Luciano*, Mrs. Frondorf, Mrs. Cummins

- Motioned by Mr. Palmer, seconded by Mrs. Licwinko to approve action item XIII A through D.

A. PTO Donation

BE IT RESOLVED, upon the recommendation of the Superintendent, the Franklin Township Board of Education accepts the following donations from the Franklin Township Parent Teacher Association:

Item	Value
8 masks and 8 capes	\$181
8 bulletin boards	\$256
Pre-K outdoor recess activity bags and equipment	\$165

B. Student Teaching Memorandum of Understanding with Kean University

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education approve the Memorandum of Agreement between the Franklin Township Board of Education and Kean University for Student Teaching Placements for September 2024 through June 2027.

C. ShopRite of Clinton Donation

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education accepts the following donations from the ShopRite of Clinton:

Items	Purpose
(3) Dozen Muffins (3) Dozen Bagels (2) 20 ct. Cookies (3) Gallons of Iced Tea	Preschool Mother’s Day Tea Celebration
(1) Full Sheet Cake (4) Cases of Bottled Water - 24 ct.	Preschool Graduation

D. Franklin Township PTO - Donation

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education accept a donation of an outdoor pavilion.

Board of Education Roll Call Vote on Action Item XIII. A through D.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	7	0	0	0

Motion Passes

XIV. POLICY - Mrs. Frondorf*, Mrs. Licwinko, Mrs. Cummins

- Motioned by Mrs. Frondorf, seconded by Mr. Palmer to approve action item XIV A.

Action Items

- A. Revise Policy 6163.3 Service Animals

Board of Education Roll Call Vote on Action Item XIV A.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	7	0	0	0

Motion Passes

XV. EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigation(s) 262616, 264605, 264606; legal matters, and personnel.

WHEREAS, the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss student matters relating to HIB investigation(s), a legal matter pertaining to a lawsuit, and a personnel matter relating to a termination, wherein the length of time for the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

- Motioned by Mrs. Licwinko, seconded by Mr. Metz, to approve action item XV at 7:55 PM.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

- Motioned by Mrs. Licwinko, seconded by Mrs. Frondorf for the board to reconvene into public session at 8:07 PM.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

XVI. PERSONNEL - Mrs. Frondorf*, Mrs. Cummins, Mrs. Licwinko

- Motioned by Mrs. Licwinko, seconded by Mrs. Frondorf to approve action item XVI A through I.

A. Appointment - Leave Replacement

BE IT RESOLVED, upon recommendation of the Superintendent, to appoint Ms. Rylie Dale Kukal as a Middle School ELA Leave Replacement at the rate of \$200 per day, effective April 23, 2024 through May 19th, 2024, pending fingerprints, background check, and health exam.

B. Approve Professional Day Requests

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
5/15/24	Meagan Howell	RBT Exam	N/A	N/A	\$0

C. Approve Substitute Teachers

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following individuals as substitute teachers for the 2023-2024 school year through June 30, 2024 at the rate of \$135.00 per day, pending fingerprints, background check and health exam.

Parul Shah	Lauren Fratesi	Mia Vitiello
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D. Home Instruction - Student ID# 1381278470

BE IT RESOLVED, to approve the homebound instruction for student ID# 1381278470, 10 hours per week, \$35.00 per hour, for approximately 10 weeks.

E. Home Instructors

BE IT RESOLVED, to approve the following individuals as homebound instructors:

Mina Nace

F. Leave of Absence (Tenured) – Employee ID #10197

BE IT RESOLVED, upon recommendation of the Superintendent, approve a request for unpaid Child Bearing Leave for Employee ID #10197, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education, commencing on or about August 28, 2024 and terminating on or about August 25, 2025.

G. Resignation - Paraprofessional

BE IT RESOLVED, that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of Michelle Lembo, Paraprofessional, effective April 30, 2024.

H. Employment Contract Termination

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, terminate employment of employee ID #10165 effective June 30th, 2024.

I. Approval of Volunteers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following individuals as audio/visual technician volunteers for the production of the Spring Play from May 1st through June 7th, 2024.

Madisen Hladky	Sophia DeTorres
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Board of Education Roll Call Vote on Action Item XVI A through I.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	7	0	0	0

Motion Passes

XVIII. BOARD MATTERS/NEW BUSINESS

- None

XVIX. PUBLIC COMMENTS

- No one from the public made any comments.

XX. OTHER BUSINESS

- Motioned by Mrs. Cummins, seconded by Mrs. Licwinko to approve action item XX A through C.
 - A. **BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, to affirm the Superintendent’s decision on founded HIB case #262616.
 - B. **BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, to affirm the Superintendent’s decision on unfounded HIB case #264605.
 - C. **BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent, to affirm the Superintendent’s decision on unfounded HIB case #264606.

Board of Education Roll Call Vote on Action Items XX. A through C.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X - 262616		X – 264605 X – 264606	
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			

Totals:	7	0	0	0
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Motion Passes

XXI. NOTEWORTHY DATES

Next meeting is May 20, 2024

XXII. ADJOURNMENT

- Motioned by Mrs. Frondorf, seconded by Mrs. Licwinko to adjourn the meeting at 8:12 PM.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Motion Passes

Respectfully submitted,

Mark Kramer
Board Secretary