

FRANKLIN TOWNSHIP BOARD OF EDUCATION
 226 QUAKERTOWN ROAD, P.O. BOX 368
 QUAKERTOWN, NEW JERSEY 08868
 908-735-7929



REGULAR MEETING AGENDA
January 23, 2023

For the Regular Meeting of the Franklin Township Board of Education
 Monday, January 23, 2023 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 13, 2022.

IV. ROLL CALL

Mrs. Karen Sutton, Pres.	_____	Mrs. Allison Luciano, V. Pres.	_____	Mr. Ronald Falcon	_____
Mrs. Shana Frondorf	_____	Mr. James Giordano	_____	Mrs. Caroline Licwinko	_____
Mrs. Erin Tomasini	_____	Dr. Nicholas Diaz, CSA	_____	Mrs. Lori Tirone	_____

V. PRESENTATIONS

1. Student BOE Delegates Report
2. Laura Atwell from BKC Certified Public Accountants will present the June 30, 2022 Audit.

VI. MINUTES

MOTION by _____, **seconded** by _____.

RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

- [November 14, 2022 - Regular Meeting](#)
- [January 3, 2023 - Reorganization Meeting](#)

Discussion:

Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------

VII. CORRESPONDENCE

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Lori Tirone

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz

1. 2022-23 State of the District Report
2. Security and Fire Drills – 2022-2023

Type of Drill	Date
Fire Drill	8/26/22
Shelter-in-Place (security)	9/1/22

Fire Drill	9/16/22
Fire Drill	10/6/22
Lockdown (security)	10/17/22
Fire Drill	11/4/22
Bus evacuation	11/4/22
Shelter-in-Place (security)	11/30/22
Fire Drill	12/14/22
Active Shooter (security)	12/22/22
Fire Drill	1/17/23

X. PUBLIC COMMENTS - Privilege of the Floor (3 minutes) – Agenda Items Only

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano, Mrs. Tomasini, Mrs. Frondorf
AD HOC and Strategic Planning Committee Report given by Mrs. Luciano.

XII. FINANCE AND FACILITIES- Mrs. Sutton, Mr. Giordano, Mr. Falcon
Finance and Facilities Committee Report given by Mrs. Sutton.

MOTION by _____, seconded by _____ to approve Finance and Facilities items A through H.

A. Acceptance and Approval of Board Secretary’s Report for the month of November 2022 and December 2022

BE IT RESOLVED that upon review of the Board Secretary’s report for the month of November 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

B. Acceptance and Approval of Treasurer’s Report for the month of November 2022 and December 2022

BE IT RESOLVED that upon review of the Treasurer’s report for the month of November 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to N.J.A.C. 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

Lori A. Tirone, Board Secretary

Date

C. Approval of Transfers

BE IT RESOLVED that the Board approve the attached list of budget transfers as presented by the School Business Administrator for the period of November 1, 2022 through November 30, 2022 and December 1, 2022 through December 31, 2022.

D. Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period of November 1, 2022 through November 30, 2022 in the amount of \$1,090,874.65 and for the period of December 1, 2022 through December 31, 2022 in the amount of 828,453.41 .

E. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Township School	Family Literacy Night	Library	Thursday March 2, 2023	3:30pm - 7:30pm
Kimberly Ennico Smith	NASA Science presentation	Theater	Friday December 9, 2022	1:40pm - 3:10pm
Franklin Township School	Hour of Code	Library & Makerspace	Thursday December 8, 2022	3:30pm - 5:30pm
Franklin Township School	Dance Club	Gym	Wed., Thurs., Fri. February - May	8:00am - 8:35am
Franklin Township School	Linking with Leadership meeting	Library	January 12, 2023 March 9, 2023 May 18, 2023	9:00am - 10:00am

F. Professional Services - CDK Accounting and Personnel Software and Licenses

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a professional services contract with CDK Systems, Inc. (Accounting & Personnel Systems Licenses) in the amount of \$11,915.00, for the 2023-2024 School Year.

- CDK Accounting: \$4,755
- CDK Personnel: \$5,460
- CDK Anywhere: \$1,700

G. Participation in Coordinated Transportation Services with Warren County Special Services District

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a resolution for the Participation in Coordinated Transportation Services between Union Township Board of Education and Warren County Special Services School District for July 1, 2023 to June 30, 2024.

H. Waiver of Requirements for Special Education Medicaid Initiative (SEMI)

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve in accordance with N.J.A.C. 6A:23A-5.3(b), the Franklin Township Board of Education approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI) for the 2023-2024 school year, due to the district projecting an enrollment of less than 40 Medicaid eligible students per the October 15, 2022 ASSA report.

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XIII. CURRICULUM AND EDUCATION - Mrs. Tomasini, Mrs. Luciano, Mrs. Licwinko
 Curriculum and Education Committee Report given by Mrs. Tomasini.
MOTION by _____, seconded by _____ to approve Curriculum and Education item A.

A. Approval of Field Trips

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following field trips:

Group	Location	Date
8th grade	Free Fall Trampoline Park	June 2023
8th grade	iFly	June 2023
7th & 8th grade	Kingwood School	May 2023
7th grade	Clinton Township Middle School	February 2023
1st grade	Raritan Valley Community College	March 2023
7th grade	Museum of Natural History	May 2023
5th grade	New Jersey State Museum	March 2023
Kindergarten	Oak Grove Plantation	May 2023
Student Council	TCNJ	January 2023
6th grade	Camp Bernie	May 2023
3rd grade	Adventure Aquarium	May 2023
4th grade	Turtle Back Zoo	June 2023

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XIV. POLICY - Mrs. Tomasini, Mr. Falcon, Mr. Giordano
 Policy Committee Report given by Mrs. Tomasini.
MOTION by _____, seconded by _____ to approve Policy item A.

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XV. NEGOTIATIONS – Mrs. Luciano, Mr. Giordano, Mrs. Licwinko
Negotiations Committee Report given by Mrs. Luciano.

XVI. EXECUTIVE SESSION

MOTION by _____, seconded by _____ for the Board to enter into Executive Session at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; (N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to Personnel, including recommendations for appointments; termination of employment; terms and conditions of employment; evaluation of the performance of, promotion, or discipline of board employees or prospective employees; changes in salary; changes in assignment; and leaves of absence.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The Board expects to reconvene into public session in approximately _____ hours/minutes. Action may be taken.

BE IT RESOLVED to return to Open Public Session at _____ pm.

MOTION by _____, seconded by _____ for the Board to reconvene public session.

Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------

XVII. PERSONNEL

MOTION by _____, seconded by _____ to approve Personnel items A through H.

A. Approve Professional Day Requests

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
12/14/22	Harmony Stryker	Preschool Articulation	\$0	.47/mile
1/25/23 - 1/27/23	Elisabeth Alexander	Techspo	\$515.00 \$194.00 (hotel, \$97 per night)	.47/mile
2/1/23	Trina Lahman	Dyslexia Workshop	\$279.00	Virtual
2/21/23 - 2/24/23	Kristin Andreychak Katherine Matassa	Linda Mood-Bell workshop	\$850.00 per person	Virtual
5/9/23 - 5/12/23	Kristin Andreychak Katherine Matassa	Visualizing and Verbalizing	\$850.00 per person	Virtual
12/14/22	Harmony Stryker	Preschool Articulation	\$0	.47/mile
3/25/23	Dana Roberts	NJ State School Nurse Association Spring Conference	\$224.00	.47/mile
3/9/23 - 3/10/23	Karin Stumpf	ASAP - NJ Conference 2023	\$250.00	.47/mile
2/3/23	Karin Stumpf	Where Mental Health, Immigration, and Trauma Intersect	\$0	.47/mile
5/2/23	Harmony Stryker	PreK Foundations	\$299.00	Virtual
4/5/23	Elizabeth Getty	Preventing Problem Behavior - An Emotional Regulation-Based Approach	\$165.00	Virtual
3/22/23	Vicki Marcine	Helping Students Who Start School Behind	\$279.00	Virtual
3/7/23 - 3/8/23	Elizabeth Getty Meredith Bruce Millie Wingler	Eden Autism - ABA Teaching Strategies	\$750.00 (\$250 per person)	Virtual
2/23/23 - 2/24/23	Emily Kastner	NJ Music Educators Association State Conference	\$180.00	.47/mile

B. Approve Job Description

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the job description for [Student Assistance Coordinator](#).

C. BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the change in job title for Karin Stumpf from Guidance Counselor to Guidance Counselor/Student Assistance Coordinator at no additional remuneration.

D. Approve Substitute Teachers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Hayley DeBlicke as a substitute teacher for the 2022-2023 school year at the rate of \$135.00 per day.

E. Approve Substitute Teachers

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Lauren Fratesi as a substitute teacher for the 2022-2023 school year at the rate of \$135.00 per day.

F. Approve Shared Facilities Manager

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jim Schwar as a shared employee with Union for the 2022-2023 school year.

G. Approve Information Technology Specialist

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, appoint Laura Sretenovic as an Information Technology Specialist, beginning on February 16, 2023 through June 30, 2023 at an annual salary of \$60,000.00 to be prorated from the start date.

H. Approve Chaperone for Snowflake Ball

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jordan Kipp as a Snowflake Ball chaperone, at \$30.00 per hour, not to exceed 3 hours

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Falcon				
Mrs. Frondorf				
Mr. Giordano				
Mrs. Licwinko				
Mrs. Luciano				
Mrs. Tomasini				
Mrs. Sutton				
Totals:				

XVIII. BOARD MATTERS/NEW BUSINESS

- Preliminary discussion for Policy Bylaw on [AGENDA PREPARATION/ADVANCE DELIVERY OF MEETING MATERIAL](#)
- Discussion on substitute nurse rate
- Discussion on dates for future committee meetings

XVIX. PUBLIC COMMENTS- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

XX. OTHER BUSINESS

Resolved to increase the substitute nurse rate to \$200.00 per day.

XXI. NOTEWORTHY DATES
Tuesday, February 21, 2023 will be the next Board Meeting.

XXII. ADJOURNMENT
MOTION TO ADJOURN by _____, seconded by _____.

Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------