

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*September 18, 2017- 6:30 p.m.*

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	C. Cama	C. Crielly
T. French	A. Homulak	A. Luciano
F. Yasunas, <i>V. Pres.</i>		

1.02 Flag Salute

**2. Presentations**

**3. Minutes**

- 3.01 August 21, 2017 – Regular Meeting **(attachment)**
- 3.02 August 21, 2017 – Executive Session **(attachment)**
- 3.03 August 30, 2017 - Special Meeting **(attachment)**
- 3.04 August 30, 2017 - Executive Sessions **(attachment)**

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**4. Interim Assistant Superintendent’s Report - Dr. Broadus W. Davis**

- 4.01 Opening of School
- 4.02 Climate and Culture
- 4.03 Procedure/Expectations
- 4.04 Flag Football (Pilot)
- 4.05 PTA Update
- 4.06 Enrollment **(attachment)**

**5. Business Administrator Report**

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

**8.01 Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

**8.02 Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak

**8.02.1 Agreement - Physical Therapy Services**

**Resolved**, to approve a Letter of Agreement between Oxford Consulting Services, Inc. and the Franklin Township Board of Education for Physical Therapy Services for the period September 1, 2017 through June 30, 2018, at the following rates, not to exceed \$17,500.00: **(attachment)**

- \$90.00 Per session (1 hour)
- \$90.00 per quarterly progress report
- \$90.00 per IEP update
- \$450.00 per evaluation

Motion	Second	By Voice Vote	<table border="1"><tr><td>Yes</td><td>No</td><td>Abstain</td><td>Absent</td></tr></table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

**8.02.2 Special Education Tuition Contract Agreement**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Franklin Township Board of Education (Sending District) and the Hampton Borough Board of Education (Receiving District) for the 2017-18 school year for Student #1821266702 at an annual tuition rate of \$70,450.00, including ancillary services as stated in the Individualized Education Plan as of 9/6/2017. **(attachment)**

Motion	Second	By Voice Vote	<table border="1"><tr><td>Yes</td><td>No</td><td>Abstain</td><td>Absent</td></tr></table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

**8.02.3 2017-2018 Nonpublic Allocations**

**Resolved**, to accept the 2017-18 nonpublic allocations as follows:

- Nursing \$9,118.00
- Security \$7,050.00
- Technology \$3,330.00
- Textbook \$4,930.00

Motion	Second	By Voice Vote	<table border="1"><tr><td>Yes</td><td>No</td><td>Abstain</td><td>Absent</td></tr></table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

**8.02.4 2017-18 Joint Transportation Agreement – Choice Student**

**Resolved**, pursuant to NJAC 6A:27-9.16, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host District) and the Lebanon Borough Board of Education (Joiner District) as follows: **(attachment)**

Start Date	End Date	Route #	Destination	# of Joiners	Joiner Cost
08/28/2017	06/30/2018	FE	Franklin Twp School	1	\$705.00

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.5 2017-18 M1 & Comprehensive Maintenance Plan**

**Resolved**, pursuant to NJAC 6A:26A, to approve the submission of the Annual Maintenance Budget Worksheet (M-1) and the District Multi-Year Comprehensive Maintenance Plan Report for Fiscal Years 2017 – 2019 to the Hunterdon County Department of Education. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.6 2017-18 Memorandum of Agreement – Occupational Therapist**

**Resolved**, to approve a Memorandum of Agreement between the Warren County Special Services School District and the Franklin Township Board of Education to provide an Occupational Therapist, on an as needed basis, and not to exceed \$3,500.00 for the period 9/1/2017 – 6/30/2018 at the following rates: **(attachment)**

- \$85.00 per hour - Therapy and meetings
- \$450.00 each - Evaluation and Written Report

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.7 Disposal of Textbooks/Workbooks**

**Resolved**, to approve the disposal of obsolete textbooks and workbooks as per attached list. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02.8 REAP Grant Award Acceptance**

**Resolved**, to accept the Rural Education Achievement Program (REAP) Grant Award in the amount of \$30,071.00 for the period of July 1, 2017 - June 30, 2018. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly**

**8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano**

**8.04.1 2017-2018 Nursing Services Plan**

**Resolved**, to approve the Franklin Township School 2017-2018 Nursing Services Plan. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.04.2 Presentation of Self-Assessment – Anti-Bullying Bill of Rights Act**

**RESOLVED**, to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2016 - June 30, 2017. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak**

**8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano**

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending August 2017, which agree with each other and the bank. **(attachment)**

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. **(attachment)**

**9.01.4 Bill List**

**Approve** the September, 2017 bill list in the amount of \$386,180.95. **(attachment)**

**9.02 Education**

**9.02.1 Student Teacher Placements**

**Approve**, Christine Hatfield, a student attending The College of New Jersey to be placed with Karen Caccavale, Middle School ELA Teacher for the Fall 2017 Semester.

**(attachment)**

**9.02.2 Student Field Experience Placements**

**Approve** the following RVCC student placements to complete 30 hours of field experience for the Fall 2017 semester.

- Micaela Applegate - Mr. Weinhold, Grade 3
- Kerri McNally, Dr. Petersen, Kindergarten
- Yakira Mitchell, Mrs. Rainaldi, Grade 3
- Brielle Sigafos, Mrs. Cullen, Resource Room

**9.02.3 Volunteers - Sport's Teams**

**Approve** the following volunteers to assist with Fall Sports.

- Soccer - Jennifer May, Collin Masino and Rachel Ewing
- Volleyball - Alexa Tarby and Fernanda DoCabo

**9.02.4 Field Trips**

**Approve** the following field trips:

- Student Council, NJASC Fall Conference, College of New Jersey, October 10, 2017
- Student Council, NJASC Winter Convention, The College of NJ, January 10, 2018
- Student Council, Spring Awards Program, Six Flags Great Adventure, May 30, 2018 (tentative date)

**9.03 Personnel**

**9.03.1 Professional Development**

**Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
9/18/17 9/21/17	Katrina Mani	CPR Instructor Course	\$280.00	\$7.32

**9.03.2 Course Applications**

**Approve** the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Elisabeth Alexander	Alternate Route Teacher Program Phase I, II, III	Rutgers University	Fall 2017 Winter 2017 Spring 2018	\$937.00

**9.03.3 Substitute Personnel**

**Approve** the following substitute teacher applications:

- Sudha Raman

- Anthony DeNicola
- Lisa Perdue

(attachment)

**9.04 Facilities**

**9.04.1 Use of Facilities**

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	School Store	Cafeteria	Wednesdays October 25, 2017 January 10, 2018 March 7, 2018 April 18, 2018	10:30 a.m. - 1:00 p.m.
PTA	Holiday Workshop	Library	Tuesday, November 28, 2017 (set-up) Wednesday - Friday Nov. 29 - Dec. 1, 2017	9:00 a.m. - 2:00 p.m. 9:00 a.m. - 2:00 p.m.
Cub Scout Pack 108	Pack Meetings	Cafeteria	2 <sup>nd</sup> Thursday of every month for the 17-18 School Year	6:30 - 7:30 p.m.

(attachment)

**RESOLVED**, upon the recommendation of the Interim Assistant Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

**10. Board Matters/New Business**

**11. Executive Session**

**11. 01 Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 18, 2017 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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11.02 **Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**12. Personnel - All resolutions are upon the recommendation of the Interim Assistant Superintendent.**

12.01 **Resolved** to appoint the following individual for the stipend position listed below for the 2017-2018 school year.

Volleyball Coach - Paul Otis \$1,965.00

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

**12.02 Leave of Absence (Non-Tenured) – Christina Kosci**

RESOLVED, to approve a request for paid Child Bearing Leave (use of accumulated sick days) for Christina Kosci, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education, commencing on or about November 24, 2017; and

BE IT FURTHER RESOLVED, to approve a request for 12 weeks of paid/unpaid (use of 10 paid sick days) Child Rearing Leave, to run concurrently with provisions of the Family and Medical Leave Act (FMLA), commencing on or about November 27, 2017 and terminating on or about February 23, 2018; and

BE IT FURTHER RESOLVED, to approve an unpaid extended leave of absence, without medical benefits, from February 26, 2018 through April 9, 2018. (Pursuant to Article XIII, no credit is given towards salary increase or accruing tenure during such Child Rearing leave.)

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				









14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at \_\_\_\_\_.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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