

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

August 21, 2017- 6:30 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	C. Cama	C. Crielly
T. French	A. Homulak	A. Luciano
F. Yasunas, <i>V. Pres.</i>		

1.02 Flag Salute

2. Presentations

- 2.01 PARCC Testing - Dr. Fredericks
- 2.02 Technology - Leslie McCusker

3. Minutes

- 3.01 July 24, 2017 – Regular Meeting (attachment)
- 3.02 July 24, 2017 – Executive Session (attachment)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center;">Yes</td> <td style="width: 25%; text-align: center;">No</td> <td style="width: 25%; text-align: center;">Abstain</td> <td style="width: 25%; text-align: center;">Absent</td> </tr> </table>	Yes	No	Abstain	Absent
Yes	No	Abstain	Absent				

4. Superintendent’s Report - Dr. Carol Fredericks

- 4.01 Superintendent Report
- 4.02 Projected Enrollment (attachment)
- 4.03 PTA Update
- 4.04 2016-2017 Annual Report to the Board of Education on the Code of Student Conduct

4.04.1 Final HIB Report 2016-2017

Board Meeting Dates 16-17	# Of Incidents Reported	# Identified as HIB
June 21 – Aug. 22	0	-
Aug. 29 – Sept. 18	0	-

Sept. 19 – Oct. 17	0	-
Oct. 18 – Nov. 21	0	-
Nov. 22 – Dec. 19	1	1
Dec. 20 – Jan. 23	0	-
Jan. 24 – Feb. 27	0	-
Feb. 28 – Mar. 20	0	-
Mar. 21 – Apr. 24	11	5 (6-1* Reversed)
Apr. 25 – May 22	11	3 (4-1** Reversed)
May 23 – June 12	0	-
June 12 – June 27	4	3
Total	27	12

* HIB Finding reported on April 24th. Decision reversed by CSA on May 22, 2017.

** HIB Finding reversed under granting of parental appeal by BOE on June 12, 2017.

4.04.2 Final Code of Conduct Suspension Report 2016-2017 (Non-HIB)

Grade	Date	Reason	Days of Suspension
4	11/9/16	Hit teacher	1 Day
4	11/28/16	Hit classmate	2 Day
5	10/28/16	Physical Fighting/Aggressive Physical Contact	1 Day
5	10/28/16	Physical Fighting/Aggressive Physical Contact	1 Day
7	2/28/17	Inappropriate Behavior and Language	1 Day
8	3/30/17	Inappropriate Text and Physical Contact	1 Day

4.04.3 Annual Code of Conduct Report

Grade	# of Behavior Violations	School Responses	Degree of Effectiveness Achieving the Purposes # Incidents = # Students	Degree of Effectiveness Of Implementation of Code Of Student Conduct	Proposed Changes
8	48	Verbal Counsel Parent Conference Loss of Privileges Detention Suspension	1X = 6 Students 2X = 3 Students 3X = 1 Students ----- 4X = 3 Students 5X = 1 Student 8X = 2 Students 62% Effective/38% Ineffective	# of Teachers - 16	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
7	39	Verbal Counsel Parent Conference Loss of Privileges Detention Suspension	1X = 7 Students 2X = 2 Students 3X = 1 Student ----- 4X = 1 Student 5X = 1 Student 6X = 1 Student 10X = 1 Student 71% Effective/29% Ineffective	# of Teachers - 16	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
6	27	Verbal Counsel Parent Conference Loss of Privileges Detention	1X = 5 Students 2X = 3 Students ----- 4X = 4 Students	# of Teachers - 9	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev.

		Suspension	66% Effective/33% Ineffective		Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
5	18	Verbal Counsel Parent Conference Loss of Privileges Suspension	1X = 4 Students ----- 4X = 2 Students 6X = 1 Student 57% Effective/43% Ineffective	# of Teachers - 4	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
4	18	Verbal Counsel Parent Conference Loss of Privileges Suspension	1X = 6 Students 3X = 1 Student ----- 4X = 1 Student 5X = 1 Student 77% Effective/23% Ineffective	# of Teachers - 7	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
3	26	Verbal Counsel Parent Conference Loss of Privileges Detention	1X = 5 Student 2X = 1 Student 3X = 2 Students ----- 4X = 1 Student 9X = 1 Student 80% Effective/20% Ineffective	# of Teachers - 2	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
2	2	Parent Signed Minor	1X = 2 Students 100% Effective	# of Teachers - 1	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data
1	5	Verbal Counsel Parent Conference	1X = 1 Student (tardy) 4X = 1 Student (tardy) 100% Effective	# of Teachers - 2	Revise Policy 5131 Revise Code of Conduct Advisory Period 1X/Week Full Value Prof. Dev. Implement NJDOE Resource: Climate Improvement PBS - Continue Second Step Curriculum - Continue Analyze Data

- 5. **Business Administrator Report**
- 6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

- 7. **Correspondence**
- 8. **Subcommittee Discussion and Action Items**
All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas - did not meet

8.02 Budget and Finance – Mr. French, Mr. Yasunas, Mrs. Homulak - did not meet

8.02.1 Copier Lease

Resolved to accept the following proposals received for copier leases for the period August 2017 through July 2021:

Vendor	Brand	Monthly Lease	Per Copy B&W	Per Copy Color
Atlantic Tomorrows Office	Savin	\$995.00/48 Mo.	\$.0045	\$.0550
Sharp Business Systems	Sharp	\$978.93/48 Mo.	\$.0045	\$.0490
United Business Systems	Canon	\$1,099.00/48 Mo.	\$.0038	N/A

BE IT FURTHER RESOLVED to award a contract to Sharp Business Systems for the lease of two black and white multi-function machines and two color multi-function machines at a monthly amount of \$978.93 for 48 months.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.02.2 BCBA Shared Services

Resolved, to approve a shared service agreement with the Hampton Borough Board of Education for BCBA services for the period 7/1/2017 to 6/30/2017 for \$55,000.00 payable in 10 monthly installments of \$5,500.00 each. Additional services will be billed at cost per the agreement on file in the Business Office.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.02.3 PROFESSIONAL SERVICE – Occupational Therapy

Resolved to approve an agreement for occupational therapy services between the Franklin Township Board of Education and Children’s Therapy Services, Inc. for the period

July 1, 2017 through June 30, 2018 at an hourly rate of \$94.75, not to exceed \$7,500.00.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.02.4 2017-2018 NJ CAP Grant Application

Resolved, to accept the 2017-2018 NJ CAP Grant Award in the following amounts:

- K - 6 - \$664.00
- Teen CAP - \$385.00

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.02.5 2017-2018 Joint Transportation Agreement

Resolved, to approve a 2017-2018 Joint Transportation Agreement between the Franklin Township Board of Education (Host District) and the Hampton Borough Board of Education (Joiner District) for Route #VV-HPS18 at an annual cost of \$9,000.00.

(attachment)

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly - did not meet

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano - did not meet

8.04.1 - 2017-2018 Mentoring Plan

Resolved, to approve the Franklin Township School Mentoring Plan for the 2017-2018 school year.

(attachment)

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak - did not meet

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano - did not meet

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending July 2017, which agree with each other and the bank.

(attachment)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the August, 2017 bill list in the amount of \$578,098.14. **(attachment)**

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
9/26/17 11/2/17 12/12/17	Sophia Van Ess	New Jersey Leadership Academy	\$450.00	\$0
12/7/17 2/13/17 4/12/17 5/10/17	Kim Schuler	Payroll Fundamentals Transportation/Food Service Audit Review Admin. Assistant Program	\$400.00	\$126.48

9.03.2 Substitute Personnel

Approve the following substitute teacher application:
• Monique Dowgin **(attachment)**

9.03.3 Student Teacher Placements

Approve, William Tackett, a student attending The College of New Jersey to be placed with Christina Kocsi, Second Grade Teacher for the Fall 2017 Semester. **(attachment)**

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Book Fair	APR/Theater	M-F/Sept. 21-29	8:30 am - 3:30 pm

14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at _____.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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