

**Franklin Township Board of Education  
Addendum – November 20, 2017**

Resolution – CAFR and Corrective Action Plan

WHEREAS, the Franklin Township Board of Education has been presented the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2017 as prepared by Bedard, Kurowicki & Co., CPA's, PC; and

WHEREAS, a corrective action plan addressing the recommendations of the audit was developed and has been implemented;

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education, County of Hunterdon, State of New Jersey that the Fiscal Year 2017 Comprehensive Annual Financial Report is accepted and the Corrective Action Plan approved, and may be submitted to the New Jersey Department of Education.

Motion:

Second:

By Roll Call

Mr. Cama  
Ms. Crielly  
Mr. French  
Mrs. Homulak  
Mrs. Luciano  
Mr. Yasunas  
Mr. Burdick

Yes	No	Abstain	Absent

**CORRECTIVE ACTION PLAN**  
**For the Fiscal Year Ended June 30, 2017**

\*Not Required if there are no findings noted in both the CAFR and AMR.

SCHOOL DISTRICT/CHARTER/RENAISSANCE SCHOOL PROJECT

Franklin Township Board of Education

COUNTY Hunterdon

CONTACT PERSON Patricia Martucci

TYPE OF AUDIT \_\_\_\_\_

TELEPHONE NUMBER (908) 735-7929

DATE OF BOARD MEETING November 20, 2017

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2017-001	Receiving signatures of certifying goods or services are to be evident on all applicable payment forms.	Child Study Team is to verify and sign off on invoices for ancillary services.	Mrs. Sophia Van Ess Dr. Broadus Davis Ms. Patricia Martucci	Completed 9/1/2017 All invoices are now approved by Mrs. Van Ess and Dr. Davis.
2017-002	Procedures should be implemented to ensure that Federal Grant Funds are not reimbursed prior to expenditures.	Business Administrator to verify expenditures prior to reimbursement.	Ms. Patricia Martucci	Completed 9/1/2017 Drawdowns of grant funds are made upon payment of invoices.
2016-004	Procedures should be implemented to ensure that the IDEA Basic Grant is not reimbursed for more than the amount expended.	Business Administrator to verify expenditures and coding prior to reimbursement.	Ms. Patricia Martucci	Completed 7/1/2017

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ACTING SUPERINTENDENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

\_\_\_\_\_  
DATE