

# Franklin Township School District

## Monthly Meeting of the Board of Education



November 20, 2017

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*November 20, 2017- 6:30 p.m.*

**A G E N D A**

**1. Call to Order**

Open Public Meeting Announcement

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	A. Luciano	_____
F. Yasunas, <i>V. Pres.</i>	_____				

1.02 Flag Salute

**2. Presentations**

2.01 Audit Presentation - William Colantano, CPA, Bedard, Kurowicki & Co.

2.02 School Climate Survey - Mr. Timko and Ms. Gooditis **(attachment)**

**3. Minutes**

3.01 October 16, 2017 – Regular Meeting **(attachment)**

3.02 October 16, 2017 – Executive Session **(attachment)**

**Resolved**, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**4. Acting Superintendent’s Report - Dr. Broadus W. Davis**

4.01 PTA Update

4.02 Enrollment **(attachment)**

4.03 Staff Attendance

4.04 In-School Suspension Program (ISS)

4.05 Pay to Play Survey

4.06 Flag Football Update

4.07 Grant Writer

4.08 Student Ambassadors

5. **Business Administrator Report**  
 5.01. November 7 Election Results
- George Burdick 595 votes
  - James Witkowski 619 votes
  - Karen Sutton 54 votes

5.02 Reorganization Meeting - 1/8/18 at 6:00 p.m.

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

**8.01 Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

8.01.1 **Resolved**, to approve the Superintendent’s Goals for the 2017-2018 school year.  
**(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**8.02 Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak - (met 11/6/17)

8.02.1 **Resolved**, to approve a 2017-18 Joint Transportation Agreement between the North Hunterdon-Voorhees Regional High School District Board of Education (Host District) and the Franklin Township Board of Education (Joiner District) for the following routes:  
**(attachment)**

Start Date	End Date	Route #	Destination	(Max) # of Joiner District Students	Joiner Cost
08/28/2017	06/30/2018	A	Franklin Township Elementary	54	\$23,529.64
08/28/2017	06/30/2018	B	Franklin Township Elementary	54	\$25,003.92
08/28/2017	06/30/2018	C	Franklin Township Elementary	54	\$23,529.64
08/28/2017	06/30/2018	F06	Franklin Township Elementary	54	\$20,527.25
08/28/2017	06/30/2018	D	Franklin Township Elementary	54	\$28,144.09

08/28/2017	06/30/2018	E	Franklin Township Elementary	54	\$28,144.09
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Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.02.2 **Resolved**, to approve a 2017-18 Memorandum of Agreement between the Warren County Special Services School District Board of Education and the Franklin Township Board of Education for paraprofessional services at the rate of \$32.00 per hour, on an as needed basis.                      **(attachment)**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.02.3 **Resolved**, to authorize the Business Administrator/Board Secretary to advertise and issue bid specifications for Custodial Services for the 2018-19 school year, with two 1-year renewals. (Pre-bid meeting to be held November 15, 2017 and bid opening to be held December 20, 2017.)

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.02.4 **Resolved**, to approve the submission of the Direct Install Application and Participation Agreement under the New Jersey Clean Energy Program.                      **(attachment)**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.03 Communications** – Mr. Burdick, Mr. Cama, Ms. Crielly

**8.04 Curriculum & Education** – Mr. Burdick, Ms. Crielly, Mrs. Luciano

**8.05 Negotiations** – Mr. Cama, Mr. Yasunas, Mrs. Homulak

8.05.1 Agreement Between the QEA and FTBOE  
**Resolved**, to ratify approval of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education for the period of July 1, 2017 - June 30, 2020.

**(attachment)**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**8.06 Policy** – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 **Resolved**, to approve the first reading of the following revised policies:

3570	District Records and Reports
4231/4231.1	Staff Development; Inservice Education/Visitations/Conferences
5114	Suspension and Expulsion
5120	Assessment of Individual Needs
9250	Expenses and Reimbursements

**(attachment)**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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8.07 CSA Search/Hampton Sharing

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending October 2017, which agree with each other and the bank. **(attachment)**

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. **(attachment)**

**9.01.4 Bill List**

**Approve** the November, 2017 bill list in the amount of \$874,551.68. **(attachment)**

**9.02 Education**

**No consent items**

**9.03 Personnel**

**9.03.1 Professional Development**

**Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Jan. 17-19, 2018	Karin Stumpf	Anti-Bullying Specialist Counselor Certification Training	\$450.00	\$94.12
11/30/17	Lindsay Gooditis	STEM Articulation Meeting	\$0	\$0

**9.03.2 Course Applications**

**Approve** the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Steven Hunter Timko	Practicum/Seminar II in Administration and Supervision	Rowan University	Spring, 2018	\$380.00

**9.04 Facilities**

**9.04.1 Use of Facilities**

**Approve** the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
United NJ AAU	Basketball Tournament	Gym	April 21 & 22, 2018	7:00 a.m. - 8:00 p.m.

**(attachment)**

**RESOLVED**, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

**10. Board Matters/New Business**

**11. Executive Session**

**11.01 Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 20, 2017 for the purpose of discussing CSA Shared Services Agreement and HIB report. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**11.02 Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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12. **Personnel - All resolutions are upon the recommendation of the Acting Superintendent.**

12.01 **Resolved**, to ratify approval for Gail Ferdinando to be a substitute bus aide at the per diem rate of \$75.00.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.02 **Resolved**, to approve Marcy Braco to be the homework help/detention teacher for the 2017-2018 school year at the rate of \$30.00 per hour.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.03 **Resolved**, to approve payment to Lenore Tigue, for \$3,039.05 for the period August 23 – 28, 2017 (7 days) due to her retirement effective December 1, 2017.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				







Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

**13. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**14. Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at \_\_\_\_\_.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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