

Franklin Township School District

Monthly Meeting of the Board of Education



January 22, 2018

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

January 22, 2018- 6:30 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.

1.01 Roll Call – Patricia Martucci, SBA/BS

| | | |
|--|--------------------------------------|---|
| G. Burdick, <i>Pres.</i> _____ | C. Cama _____ | T. French _____ |
| A. Luciano, <i>V. Pres.</i> _____ | K. Sutton _____ | J. Witkowski _____ |
| F. Yasunas, _____ | | |

1.02 Flag Salute

2. Presentation - Jack Murry - Eagle Scout Project Final Plan

3. Minutes

- 3.01 November 20, 2017 – Executive Session (attachment)
- 3.02 December 18, 2017 – Regular Meeting (attachment)
- 3.03 December 18, 2017 - Executive Session (attachment)

Resolved, to approve the above listed minutes.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

4. Acting Superintendent’s Report - Dr. Broadus W. Davis

- 4.01 Student Delegate - Hunter Paulter
- 4.02 PTA Update
- 4.03 Enrollment (attachment)
- 4.04 Staff Attendance
- 4.05 Strategic Plan
- 4.06 Student Ambassador

- 5. **Business Administrator Report**
 5.01 New Jersey Office of Clean Energy Direct Install Program (attachment)

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

- 7.01 North Hunterdon-Voorhees Regional High School District - Strategic Planning Meetings (attachment)

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski

8.02 Facilities and Finance - Mr. Burdick, Mr. French, Mr. Yasunas

8.02.1 Resolution Authorizing Participation in the Somerset County Cooperative Pricing System # 2-SOCCP

WHEREAS, the Franklin Township Board of Education (Hunterdon County) desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective January 1, 2018 and such membership shall be for the period ending December 31, 2018, and each renewal, thereafter of the system, unless the Franklin Township Board of Education elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education and Officers George Burdick, President and Patricia Martucci, Business Administrator/Board Secretary are hereby authorized to execute the attached agreement for such membership.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.02.2 Tuition Contract

Resolved, to approve a New Jersey State Department of Education Mandated Tuition Contract between The Newgrange School of Princeton, Inc. and the Franklin Township Board of Education for Student #[4084851256](#) for the period January 2, 2018 through June 30, 2018 at \$332.55 per diem, totaling \$37,578.15 for the 2017-18 school year. (Copy of contract is on file in the Business Office)

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.02.3 School Alliance Insurance Fund Resolution For Renewal of Membership

WHEREAS, the **Franklin Township Board of Education**, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

WHEREAS, said renewal membership terminates as of July 1, 2017 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

WHEREAS, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation
- Foreign Travel Liability
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident
- Supplemental Indemnity - Workers' Compensation
- Security Guard Liability

WHEREAS, the **Educational Facility** desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2017, and ending July 1, 2020 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
2. The **Educational Facility's** Business Official, Patricia Martucci, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.

(attachment)

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|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.02.4 Direct Install Program Participation Agreement

Recommend to approve a Direct Install Program Participation Agreement between CMC (State approved contractor) and the Franklin Township Board of Education for lighting upgrades through the New Jersey Clean Energy Incentive Program as follows:

| | |
|-----------------------------|--------------|
| Total Lighting Upgrades: | \$114,598.45 |
| Estimated Incentive Amount: | \$ 80,218.92 |
| Total Cost to District: | \$ 34,379.54 |

Further recommend to authorize the Business Administrator to withdraw \$34,379.54 out of the Maintenance Reserve, if necessary, to fund the lighting upgrades.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.02.5 Donation - The Work Family Connection

Resolved, to accept the donation from The Work Family Connection in the amount of \$250.00 to go toward the Dollars For Denim Fund.

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|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.02.6 Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program: **Resolved**, that Franklin Township School District Board of Education approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI), for the 2018-19 school year, due to the fact that the district projects an enrollment of less than 40 Medicaid eligible students.

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

8.03 Curriculum & Education

8.03.1 Curriculum updates needed in preparation for NJQSAC 2018-2019 school year.

- Mathematics
- English Language Arts
- World Language
- K-5 Science
- 21st Century Life & Careers

8.04 Policy

8.04.1 **Resolved**, to approve the first reading of the following revised policies:

| | |
|---------|--|
| 5145.4 | Equal Educational Opportunity |
| 6121 | Non Discrimination/Affirmative Action |
| 6142.2 | English as a Second Language; Bilingual Programs |
| 6142.12 | Career Education |
| 6172 | Alternative Educational Programs |

| | | | | | | |
|--------|--------|---------------|-----|----|---------|--------|
| Motion | Second | By Voice Vote | Yes | No | Abstain | Absent |
|--------|--------|---------------|-----|----|---------|--------|

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending December 2017, which agree with each other and the bank. **(attachment)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the January, 2018 bill list in the amount of \$497,916.78. **(attachment)**

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Professional Day Requests

Approve the following professional day requests:

| Date | Employee | Name of Professional Development Program | Registration Cost | Mileage Exp. |
|---------|-----------------|---|-------------------|--------------|
| 1/26/18 | Steven H. Timko | Athletic Director’s Meeting | 0 | 0 |
| 2/26/18 | Steven H. Timko | NJASPERD Convention | \$80.00 | \$44.45 |
| 3/1/18 | Karin Stumpf | PARCC Training | 0 | \$25.42 |
| 3/17/18 | Katrina Mani | NJ School Nurse Association Spring Conference | \$199.00 | 0 |

9.03.2 Substitute Personnel

Approve the following substitute applications:

- Pamela Kissoon (Teacher)
- Caroline Matis (Nurse & Teacher)

(attachment)

9.04 Facilities

9.04.1 Use of Facilities

Approve the following use of facilities requests:

| Name of Group | Purpose | Location | Days/Dates | Time |
|--------------------|---------------------|-------------|---------------------------------------|-------------------|
| Cub Scout Pack 108 | Pinewood Derby | APR/Theatre | Friday, February 23, 2018 | 5:00 - 9:30 p.m. |
| Cub Scout Pack 108 | Tiger Den Mtgs. | Room # 125 | 4 th Friday February - May | 6:30 - 7:30 p.m. |
| FTS PTA | Middle School Dance | APR/Theatre | Friday, March 2, 2018 | 3:00 - 10:00 p.m. |

(attachment)

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|---------------|-----|----|---------|--------|
| Mr. Cama | | | | |
| Mr. French | | | | |
| Mrs. Luciano | | | | |
| Mrs. Sutton | | | | |
| Mr. Witkowski | | | | |
| Mr. Yasunas | | | | |
| Mr. Burdick | | | | |
| Totals: | | | | |

10. Board Matters/New Business

11. Executive Session

11. 01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on January 22, 2018 for the purpose of discussing Superintendent’s contract for 2018-2021. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion

Second

By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
|-----|----|---------|--------|

11.02 Resolved, to return to Open Public Session at ____.

Motion

Second

By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
|-----|----|---------|--------|

12. **Personnel - All resolutions are upon the recommendation of the Acting Superintendent.**
None

13. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at _____.

Motion

Second

By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
|-----|----|---------|--------|