

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

February 27, 2017 – 6:30 p.m.

A G E N D A

**I. Call to Order
Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

II. Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	A. Luciano	_____
F. Yasunas, <i>V. Pres.</i>	_____				

III. Flag Salute

IV. Presentations

- Taxpayer Guide to Education Spending Powerpoint (Goal 3.1)
- Student Achievement in Writing Prompts (Goal 1.1) (att. IV.)

V. Resolved, to approve the following minutes:

- January 9, 2017 – Reorganization Meeting
- January 23, 2017 – Regular Meeting
- January 23, 2017 – Executive Session
- February 8, 2017 – Special Meeting
- February 8, 2017 – Executive Session (att. V.)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Superintendent Report – presented above
2. Student Delegate
3. Enrollment (att. VI.A.3)
4. Tardy Report – Update Goal 2a; 2b
5. Staff Attendance

6. PTA Update
7. Important Dates to Remember
 - March 2 – Read Across America
 - March 29 - May 17, 2017 – PARCC Testing
8. HIB Policy 5131.1 - Community Input and Board Training
 - M. *Harassment, Intimidation, and Bullying Training and Prevention Programs*

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to school employees, contracted service providers, and volunteers who have significant contact with pupils. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district's Policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff members, contracted service providers, and school volunteers who have significant contact with pupils.

Each public school teacher shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention in each professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d.

The required two hours of suicide prevention instruction for teaching staff members shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:6-112.

Board members shall be required to complete a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, pupils, administrators, volunteers, parents or guardians, law enforcement, and community members in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.

VII. Business Administrator Report

- A. Solar Update
- B. NJSBA Workshop 10/23/17 – 10/26/17
- C. HVAC Upgrades (2017-2018 Budget)
- D. Use of Facilities – Vendor Invoice Aging

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak
- B. Policy – Mr. Burdick, Mr. French, Mrs. Luciano – met 2/22/17
- C. Budget & Finance – Mr. French, Ms. Homulak, Mr. Yasunas – met 2/13/17 (att. IX.C.)
- D. Curriculum – Mr. Burdick, Ms. Crielly, Mrs. Luciano – met 2/22/17
- E. Communications – Mr. Burdick, Mr. Cama, Ms. Crielly – 2/22/17
- F. Ad Hoc – Board Goals, Supt Goals/Personnel – Ms. Crielly, Mr. French, Mr. Yasunas

X. Correspondence

- Juan Torres, Interim Executive County Superintendent, Mid-Year Budget Review (att. X.)

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the month ending January 2017, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of January 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over

expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list. **(att. XI.A.3.)**

4. Approve the February, 2017 bill list in the amount of \$1,081,778.34. **(att. XI.A.4.)**

B. EDUCATION

1. Approve the following field trips:

Group	Location	Date
Grade 7	The Franklin Institute	April 12, 2017
Grade 8	Dorney Park	June 1, 2017 (Rain Date 6/8/17)
Grade 5	Sterling Mineral Mine Museum	April 27, 2017
Grade 1	Crayola Factory	June 7, 2017

(att. XI.B.1.)

C. PERSONNEL

1. Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
3/2/17	Leslie McCusker	NJSBA Technology Conference	\$ 99.00	\$ 19.53
3/16/17	Kimberly Schuler	NJASBO Meeting	0	\$ 31.43
3/14/17 & 3/15/17	Jaclyn Nombre	Wilson Language Just Words Training	\$125.00	\$ 6.82
3/14/17 & 3/15/17	Jen St. Laurent	Wilson Language Just Words Training	\$125.00	\$ 6.82
3/14/17 & 3/15/17	Dave Giantisco	Wilson Language Just Words Training	\$125.00	\$ 6.82
2/28/17	Steven H. Timko	2017 NJAHPERD Convention	\$ 70.00	\$ 44.39
5/19/17	Lindsay Gooditis	NJASECD 10 th Annual Statewide Conference	\$ 85.00	\$ 16.74

2. Approve the following course application:

- Karen Gerth, Social Issues for Children with Special Needs, Centenary College, Spring 2017, Amount of Reimbursement - \$802.80 **(att. XI.C.2.)**

D. FACILITIES

1. Approve the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Township Rec	Summer Rec	Gym, Cafeteria, Fields, Classrooms	Mon. - Fri., July 10 - 21, 2017	8:30 am - 12:30 pm

Hunterdon Hoops	Tournament	Gym	April 22 & 23, 2017	7:00 am – 8:00 pm
Cub Scout Pack 108	Pack Meetings	APR/Theater	3 rd Thursday Month through June	6:00 pm – 7:00 pm
Rural Awareness	Open House	Schoolhouse	Mon., May 29, 2017	10:00 am – 1:00 pm
PTA	Read Across America Dr.Seuss Breakfast	Cafeteria	Thurs, March 2, 2017	6:30 am – 9:00 am
PTA Booster Club	Sports Banquet	Cafeteria	Wed, May 31, 2017	4:15 pm – 8:30 pm
National Psoriasis Foundation	Cycling Event Rest stop	Parking Lot	Fri, May 19, 2017 Sat, May 20, 2017	Set up – evening 6:00 am – 6:00 pm
PTA	Fun Fair	Fields and Grassy Area behind School	Tues., June 6, 2017 (Rain Date 6/13/17)	8:00 am – 3:00 pm

(att. XI.D.1.)

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion

Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Items:

- a. **Resolved**, to approve the following student from Raritan Valley Community College to be placed with the following teachers for field experience for the Spring semester.

Abigail Kolvites – Mrs. Kocsi – Grade 2

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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- b. **Resolved**, to approve The College of New Jersey student teacher, Jenna McCarty to be placed with Minga Cullen, for six weeks during the Spring 2017 semester.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

2. **Resolved**, to approve the following prorated stipend positions for the 2016-2017 school year.

Kate Paquette – NJHS Advisor – (Sept-January) - \$592.50

Jennifer St. Laurent – NJHS Advisor (February-June) - \$592.50

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

3. **Resolved**, to approve the voluntary transfer effective February 13, 2017.

Teacher	From Position Control #	To Position Control #	FTE	Expense Account	Salary	Total Salary
Patrick Smith	TCH-SCH-COMP-MG-01 Computer Teacher	TCH-SCH-ART-MG-01 Art Teacher	0.4	11-130-100-101-001-000	23,480.17	
Patrick Smith	TCH-SCH-COMP-MG-01 Computer Teacher	TCH-SCH-ART-MG-01 Art Teacher	0.5	11-120-100-101-001-000	29,350.20	
Patrick Smith	TCH-SCH-COMP-MG-01 Computer Teacher	TCH-SCH-ART-MG-01 Art Teacher	0.1	11-110-100-101-001-000	5,870.04	58,700.41

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

4. **Resolved**, to approve Chris Schrenk as Coordinator for the 2017 Summer Fun Program at the stipend of \$2,100 (25 hours per week administrative during the 2 week program, plus 20 hours “set-up”; \$30.00 per hour), pending sufficient response of program proposals needed to run the program.

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama				
Crielly				
French				
Homulak				
Luciano				
Yasunas				
Burdick				
Totals				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on February 27, 2017 for the purpose of _____ . It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVII. Resolved, to return to Open Public Session at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVIII. Resolved, to Adjourn from the Public Meeting at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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