

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*December 19, 2016 – 6:30 p.m.*

**A G E N D A**

**I. Call to Order  
Open Public Meeting Announcement**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.*

**II. Roll Call – Patricia Martucci, SBA/BS**

T. French, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama	_____
A. Homulak	_____	A. Luciano	_____	F. Yasunas	_____
C. Crielly, <i>Pres.</i>	_____				

**III. Flag Salute**

**IV. Presentations**

- Technology Curriculum – Patrick Smith, Computer Teacher
- Comprehensive Annual Financial Report – William Colantano, Jr. – 8:30 p.m. **(binder/att.)**

**V. Resolved, to approve the following minutes:**

- November 21, 2016 – Regular Meeting
- November 21, 2016 – Executive Session 1 and 2 **(att. V.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**VI. Superintendent’s Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. Superintendent Review
2. Student Delegate
3. Enrollment **(att. VI.A.3)**
4. Tardy Report
5. Staff Attendance
6. North Hunterdon-Voorhees High School District Calendar – 2017-2018 **(att. VI.A.6.)**
7. Incidents of Vandalism & Violence Report – January 1, 2016 – June 30, 2016
8. Incidents of HIB – January 1, 2016 – June 30, 2016

- 9. PTA Update
- 10. Important Dates to Remember
  - December 23 – January 2 – Winter Recess, School Closed
  - January 6, 2017 – District Spelling Bee
  - January 13, 2017 – Dr. Martin Luther King, Jr. Peace March and It’s a Wonderful World
- 11. HIB Policy 5131.1 - Community Input and Board Training

*K. Consequences and Appropriate Remedial Action for False Accusation*

*The Board prohibits any person from falsely accusing another as a means of harassment, intimidation, or bullying.*

- 1. Pupils – Consequences and appropriate remedial action for a pupil found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions.*
- 2. School Employees – Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with pupils found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to, reprimand, suspension, increment withholding, or termination.*
- 3. Visitors or Volunteers – Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could shall be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with pupils or the provision of pupil services.*

**VII. Business Administrator Report**

- A. Lunch Program Relocation (January – March)
- B. Reorganization Meeting 1/9/17 (att. VII. B.)
- C. 2017 Proposed BOE Meeting Dates (att. VII. C.)
- D. Treasurer of School Monies

**VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

## IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak
- B. Policy – Mr. Burdick, Ms. Crielly, Mr. French – met on 12/5/16 (att. IX.B.)
- C. Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Burdick - met on 12/5/16 (att. IX.C.)
- D. Curriculum – Ms. Crielly, Mr. French, Mrs. Luciano – met on 12/5/16 (att. IX.D.)
- E. Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak
- F. Appeal – Mr. Burdick, Ms. Crielly, Mr. French

## X. Correspondence

- Alison Manley (att. X.)

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending November 2016, which agree with each other and the bank.

(att. XI.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November 30, 2016 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

(att. XI.A.3.)

#### 4. **Approve** the December, 2016 bill list in the amount of \$511,873.60. (att. XI.A.4.)

### B. EDUCATION

#### 1. **Approve** the following field trip:

- Grade 8, NHHS Orientation Program, January 9, 2017 (att. XI.B.1.)



- c. **Resolved**, to approve the Franklin Township Elementary 2016-2017 Green Ribbon School Application to the U.S. Department of Education.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**B. BUSINESS/FINANCE**

**1. Action Items:**

- a. Resolution - CAFR and Corrective Action Plan

**WHEREAS**, the Franklin Township Board of Education has been presented the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2016 as prepared by Bedard, Kurowicki & Co., CPA's, PC; and

**WHEREAS**, a corrective action plan addressing the recommendations of the audit was developed and has been implemented;

**NOW THEREFORE BE IT RESOLVED** by the Franklin Township Board of Education, County of Hunterdon, State of New Jersey that the Fiscal Year 2016 Comprehensive Annual Financial Report is accepted and the Corrective Action Plan is approved, and may be submitted to the New Jersey Department of Education.

Motion	Second
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Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

- b. **Resolved**, to approve a withdrawal from the Maintenance Reserve account in the amount of \$3,035.00 to fund the following 2016-17 emergent project:

Motion	Repair/replace security alarm system	\$3,035.00
	Second	

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				



- f. RESOLVED to approve payment of the following invoices totaling \$1,123.41 to Decotiis, FitzPatrick & Cole, LLP for legal fees with reference to the Renewal Energy RFP: (att. XII. B.1.f.)

169199	\$ 990.00
176719	\$ 43.23
177547	\$ 90.18

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

- g. BE IT RESOLVED that the Board of Education of Franklin Township, upon recommendation of the Superintendent, approves changes to the FSMC contract with Maschio’s Food Services, Inc. for the 2016-2017 school year as follows:

- The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$7,199.00. The management fee shall be payable in monthly installments of \$719.90 per month commencing on September 1, 2016 and ending on June 30, 2017. (no change).
- The cost of a student lunch shall be reduced from \$3.50 to \$3.00 effective January 1, 2017 through June 30, 2017.
- Maschio’s guarantees the LEA subsidy not to exceed \$10,000 including the management fee. In the event that the program costs exceeds total revenues (from all sources) in excess of the \$10,000, Maschio’s shall be responsible for any additional losses (shortfalls) incurred as per the guarantee conditions stated in the addendum to the agreement. In the event such conditions are not met during the remainder of the school year, Maschio’s guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions. (att. XII.B.1.g.)

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

- h. **Resolved**, to accept the grant funds in the amount of \$400.00 from the Joan Lavine Keats Social Justice Award for 2016. **(att. XII.B.1.h.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- i. **Resolved**, to approve for a local government energy audit to be conducted through the New Jersey Board of Public Utilities at no cost to the district.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**C. FACILITIES  
No Action Items**

**D. TRANSPORTATION  
No Action Items**

**E. POLICY**

**1. Action Item:**

- a. **Resolved**, to approve the first reading on the following revised policies:

- 4111 – Certificated Recruitment, Selection and Hiring
- 4211 – Non-Certificated Recruitment, Selection and Hiring

**(att. XII.E.1.a.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XIII. Board Matters**

- A. **Resolved**, to approve the Reorganization Meeting to be scheduled on January 9, 2017 at 6:00 p.m., followed by a brief regular meeting.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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**XIV. Personnel**

**A. Action Items:**

**All resolutions are upon the recommendation of the Superintendent.**

1. **Resolved**, to approve assignments of “Teacher(s) in Charge” to attend evening school and PTA events, as needed, throughout the year at the hourly rate of \$30.00 not to exceed \$1,000. Such events will include but not be limited to the Middle School Dance and Snowflake Ball and will include all certificated staff members for approval as certified by submitted timesheets.

Motion	Second
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**XVII. Resolved, to return to Open Public Session at \_\_\_\_.**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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**XVIII. Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_.**

Motion                      Second                      By Voice Vote      

Yes	No	Abstain	Absent
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