

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

November 21, 2016 – 6:30 p.m.

A G E N D A

**I. Call to Order
Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.

II. Roll Call – Patricia Martucci, SBA/BS

T. French, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama	_____
A. Homulak	_____	A. Luciano	_____	F. Yasunas	_____
C. Crielly, <i>Pres.</i>	_____				

III. Flag Salute

IV. Presentation – Middle School Science Curriculum – Mr. Jason Lembo

V. Resolved, to approve the following minutes:

- October 17, 2016 – Regular Meeting
- October 17, 2016 – Executive Session

(att. V)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Superintendent Review
2. Enrollment **(att. VI.A.2)**
3. Student Delegate
4. Tardy Report
5. Staff Attendance
6. PTA Update
7. Important Dates to Remember
 - November 23 – 1:00 Dismissal
 - November 24-25 – School Closed Thanksgiving Recess
 - November 30 – K-2 Winter Concert, 1:30 p.m.; Gr. 3-5 Winter Concert, 6:30 p.m.

- December 1 – Gr. 6-8 Winter Concert – 6:30 p.m.

8. HIB Policy 5131.1 - Community Input and Board Training

J. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with pupils, school volunteer, or pupil from engaging in reprisal, retaliation, or false accusation against a victim, witness, one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity and circumstances of the act, in accordance with case law, Federal and State statutes and regulations and district policies and procedures.

All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances. Examples of consequences and remedial measures are listed in the Consequences and Appropriate Remedial Actions section of this policy.

VII. Business Administrator Report

- Election Results
- Maschio Update

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak – met 11/14/16
- Policy – Mr. Burdick, Ms. Crielly, Mr. French – on line distribution
- Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Burdick – met 10/26/16
- Curriculum – Ms. Crielly, Mr. French, Mrs. Luciano – on line review
- Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak - did not meet
- Appeal – Mr. Burdick, Ms. Crielly, Mr. French - N/A

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the months ending October 2016, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 31, 2016 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the November, 2016 bill list in the amount of \$636,597.90. (att. XI.A.4.)

B. EDUCATION

No Consent items

C. PERSONNEL

1. **Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
12/1/16	Angela McVerry	Section 504 & I&RS Overview	\$ 75.00	\$27.47
12/1/16	Susan Rainaldi	Section 504 & I&RS Overview	\$ 75.00	\$27.47
12/2/16	Christina Kocsi	Responsive Classroom	\$199.00	\$38.56
12/2/16	Trina Lahman	Responsive Classroom	\$199.00	\$38.56
2/21/17	Lindsay Gooditis	The Best of Bugs: Designing Hand Pollinators	\$250.00	\$24.06
3/1/17	Lindsay Gooditis	Water, Water Everywhere: Designing Water Filters	\$250.00	\$24.06
3/15/17	Lindsay Gooditis	Catching the Wind: Designing Windmills	\$250.00	\$24.06
2/21/17	Lauren Chrisman	The Best of Bugs: Designing Hand Pollinators	\$250.00	\$24.06
3/1/17	Lauren Chrisman	Water, Water Everywhere: Designing Water Filters	\$250.00	\$24.06

3/15/17	Lauren Chrisman	Catching the Wind: Designing Windmills	\$250.00	\$24.06
12/14/16	Lauren Chrisman	North Hunterdon Science Articulation	\$0	\$ 5.02
1/13/17	Jason Lembo	NGSS Connections for Grades 6-8	\$200.00	\$36.02

2. **Approve** the following substitute teachers:

- Darryl Fosbrook
- Adriana Arroyave

(att. XI.C.2.)

D. FACILITIES

1. **Approve** the following use of facilities applications:

Name of Group	Purpose	Location	Days/Dates	Time
BPOE 2434/F.T. Rec	Free Throw Competition	Gym	Sunday, November 20, 2016 (Retroactive Approval)	9:00 a.m. – 3:00 p.m.
PTA/Class of 2017	Soup & Bread Fundraiser	APR/Cafe	Friday, December 16, 2016	5:00 p.m. – 9:00 p.m.

(att. XI.D.2.)

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion

Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

a. **Resolved**, to approve the Science Curriculum for grades 6-8.

(att. XII. A.1.a.)

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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B. BUSINESS/FINANCE

1. Action Items:

- a. **RESOLVED**, to approve the 2016 NCLB Title IIA nonpublic carryover funds in the amount of \$2,286.00 and to further approve the submission of the amendment to the NJ Department of Education.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- b. **RESOLVED**, to approve the 2016–2017 Nonpublic Services Agreement between the Hunterdon County Educational Services Commission and the Franklin Township Board of Education for the New Jersey Nonpublic School Security Aid Program. **(att. XII.B.1.b.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- c. Resolution Authorizing the Sustainable Jersey for Schools Small Grant Application **(att. XII.B.1.c)**

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Franklin Township Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions, and

WHEREAS, Franklin Township School District is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for School Small Grants Program; and

WHEREAS, the Franklin Township Board of Education has determined that Franklin Township School District should apply for the aforementioned grant program. The Grant will help provide new HVAC controls. A New Control System will allow the district to conserve fossil fuel and reduce use. When coupled with the district’s existing solar array, the district will become doubly efficient. Our current controls are obsolete, and parts are no longer being manufactured for replacement. Therefore, the district is unable to effectively maintain low usage levels.

THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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C. FACILITIES
No Action Items

D. TRANSPORTATION
No Action Items

E. POLICY
No Action Items

F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters

XIV. Personnel

A. Action Items:
All resolutions are upon the recommendation of the Superintendent.

1. **RESOLVED**, to approve Gail Ferdinando to provide babysitting services during Parent Advisory Meetings scheduled during the 2016-2017 school year at the rate of \$25.00 per hour.

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

2. **RESOLVED**, to hire Christopher Kraus as leave replacement substitute teacher for Middle School Social Studies beginning on or before February 6, 2017 through June 30, 2017 at the substitute rate of \$100.00 per day for the first 20 days, then to be placed on the salary guide 2016-2017 BA, \$57,555.06, to be prorated for actual days served. Accrued 2016-2017 substitute service in the district prior to the leave replacement shall be counted in the 20 day calculation. **(att. XIV.A.2.)**

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

3. **RESOLVED**, to approve the following teachers to volunteer on our green team as part of the Sustainable Jersey for Schools grant.

Christina Kocsi
Courtney Maxwell

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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4. **RESOLVED**, to approve Melissa Minarik as substitute homework help/detention teacher as needed for the 2016-2017 school year at the rate of \$30.00 per hour.

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

5. **RESOLVED**, to accept, with regret, the resignation of Abigail Kutz as School Treasurer of School Monies, effective November 30, 2016. (att. XIV. A. 5.)

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 21, 2016 for the purpose of discussing chromebook appeal and shared services contracts. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVII. Resolved, to return to Open Public Session at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVIII. Resolved, to Adjourn from the Public Meeting at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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