

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

October 17, 2016 – 6:30 p.m.

A G E N D A

**I. Call to Order
Open Public Meeting Announcement**

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.

II. Roll Call – Patricia Martucci, SBA/BS

T. French, <i>V.Pres.</i>	G. Burdick	C. Cama
A. Homulak	A. Luciano	F. Yasunas
C. Crielly, <i>Pres.</i>		

III. Flag Salute

IV. PARCC Presentation – Dr. Carol A. Fredericks & Mrs. Sophia Van Ess

V. Resolved, to approve the following minutes:

- August 22, 2016 – Regular Meeting (distributed 9/19)
- September 19, 2016 – Regular Meeting
- September 19, 2016 – Executive Session

(att. V)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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VI. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update
2. Enrollment
3. Tardy Report
4. Important Dates to Remember
 - October 17 - 21 - School Violence Awareness Week
 - October 24 – 28 - Red Ribbon Week
 - October 31 - Halloween Parade
 - November 2 - Delayed Opening – Teacher Inservice
 - November 10 & 11 - School Closed – NJEA Convention

(att. VI.A.2)

- November 16 - 1:00 Dismissal – Parent Teacher Conferences
- November 17 - School Closed – Parent Teacher Conferences

5. HIB Policy 5131.1 - Community Input and Board Training

Section I. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board authorizes the Principal of each school, in conjunction with the Anti-Bullying Specialist, to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building or school district level or by law enforcement officials.

Consequences and appropriate remedial actions for a pupils who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions.

In considering whether a response beyond the individual level is appropriate, school officials shall consider the nature and circumstances of the act, the degree of harm, the nature and severity of the behavior, past incidences or past or continuing patterns of behavior, and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable pupil and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The Board is encouraged to set the parameters for the range of responses to be established by the Principal and for the Superintendent to follow. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

- 1. Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report, or other legal action).*

2. *Classroom responses can include class discussions about an incident of harassment, intimidation or bullying, role plays, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.*
3. *School responses can include theme days, learning station programs, parent programs, and information disseminated to pupils and parents or guardians, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices or strategies for fostering expected pupil behavior.*
4. *District-wide responses can include community involvement in policy review and development, professional development programs, adoption of curricula and school-wide programs, coordination with community-based organizations (e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations), and disseminating information on the core ethical values adopted by the district Board of Education's Code of Pupil Conduct, per N.J.A.C. 6A:16-7.1(a)2.*

The district will identify a range of strategies and resources, which could include, but not be limited to, the following actions for individual victims: counseling; teacher aides; hallway and playground monitors; schedule changes; before and after school supervision; school transportation supervision; school transfers; and therapy.

VII. Business Administrator Report

- A. Proposed Budget Calendar (att. VII.A.)
- B. Bus Evacuation Drills – October 13 and 14, 2016 (att. VII.B.)

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak
- B. Policy – Mr. Burdick, Ms. Crielly, Mr. French
- C. Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Burdick
- D. Curriculum – Ms. Crielly, Mr. French, Mrs. Luciano
- E. Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak
- F. Appeal – Mr. Burdick, Ms. Crielly, Mr. French
- G. Ad Hoc – Goals & Objectives – Ms. Crielly, Mr. French, Mr. Yasunas

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the months ending September 2016, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 30, 2016 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

(att. XI.A.3.)

4. Approve the October, 2016 bill list in the amount of \$467,642.00. (att. XI.A.4.)

B. EDUCATION

1. Approve the following field trips:

- Grade 8, Civic Theater, Presentation of *A Christmas Carol*, December 6, 2016
(att. XI.B.1.)
- Student Council, College of New Jersey, October 11, 2016 (retroactive approval)
- Student Council, 91st Winter Convention, The College of NJ, January 11, 2017
- Student Council, Spring Awards Program, Six Flags Great Adventure, May 24, 2017

C. PERSONNEL

1. Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/28/16	Susan Rainaldi	Rutgers University 49 th Annual Conference on Reading and Writing	\$180.00	\$24.05
10/28/16	Jeff Weinhold	Rutgers University 49 th Annual Conference on Reading and Writing	\$180.00	\$24.05
11/3/16 11/4/16	Christina Kocsi	Orton Gillingham Training – S.P.I.R.E. Reading System	\$598.00	\$31.12
2/13/17 2/14/17	Barry Kramer	PA Education Technology Expo and Conference	\$180.00	\$71.00
10/28/16	Angela McVerry	Hunterdon County School Counselor Fall Workshop	\$ 0	\$ 0

2. **Approve** the following substitute teacher:

- Michael Wolfe
- Hayley Saville
- Christopher Kraus

(att. XI.C.3.)

3. **Approve** Katrina Mani to work under the direct supervision of Mary Lou Findley in the Spring of 2017 to complete 75 practicum hours required for the School Nursing Program at Rutgers University.

D. FACILITIES

1. **Rescind** the resolution to revise the Hunterdon Hustle request to indicate use of the APR on Wednesdays and approve the original request to use the gymnasium on Wednesday evenings, 6:30 – 9:30 p.m., September 2016 – June 2017.

2. **Approve** the following use of facilities applications:

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Twp. Rec	Basketball	Gym	Mon, Tues, Thurs Nov. 21-Mar 15	7:00 – 9:00 pm
		Gym	Saturday Dec. 10 – Mar. 18	9:00 am- 4:00 pm
		APR/Cafeteria	Tues, Wed Nov. 21 - Mar. 15	7:00 – 9:00 pm
Jr. Lions Field Hockey	Awards Banquet	APR/Cafeteria	Wed, Nov. 2nd	5:30 – 9:00 pm
PTA	Presentation – H.C. Prosecutors Office	APR/Cafeteria	Tuesday, Nov. 1 st	7:00 – 9:00 pm

(att. XI.D.2.)

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion

Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, upon the recommendation of the Superintendent, to approve the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials." **(att. XII.A.1.a.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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b. **NJSQSAC Statement of Assurance Resolution**

WHEREAS, the Franklin Township Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance for 2016-2017 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby affirms the accuracy of the School District's Statement of Assurance. **(att. XII.A.1.b.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- c. **Resolved**, to approve the Franklin Township School District 2016-2017 Mentoring Plan and Statement of Assurance. **(att. XII.A.1.c.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- d. **Resolved**, to approve the Franklin Township School District 2016-2017 Professional Development Plan. **(att. XII.A.1.d.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- e. **Resolved**, to approve the Franklin Township School District 2016-2019 Technology Plan. **(att. XII.A.1.e.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- f. **Resolved**, to approve the DRAFT Technology Curriculum for review and editing by staff, prior to anticipated November Board Presentation. **(att. XII.A.1.f.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- g. **Resolved**, to accept the donation in the amount of \$500.00 from The Benevity Community Impact Fund in conjunction with Royal Bank of Canada.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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- h. Participation in the Sustainable Jersey for Schools Certification Program
Whereas, the Franklin Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas, the Franklin Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase/produce clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas, the Franklin Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas, the Franklin Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Franklin Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district.

We hereby appoint Carol Fredericks to be the district's liaison to Sustainable Jersey for Schools.

We do hereby recognize Franklin Township School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district's schools in completing their actions.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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B. BUSINESS/FINANCE

1. Action Item:

a. **Resolved**, to accept the 2016-2017 CAP Grant Application in the amounts as follows:

- Pre K-6 - \$948.00 of which \$284.00 is district funded.
- Teen CAP - \$550.00 of which \$165.00 is district funded.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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b. **Resolved**, to approve a request from Crossroads Christian Academy to purchase 2 Chromebooks/Licenses and a Powerlite projector in the amount of \$1,639.70 out of the 2016-17 nonpublic technology funds (20-501-100-610-000-000). This request is within the guidelines of the program and meets State requirements.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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c. **Resolved**, to approve the submission of a grant in the amount of \$400.00 to The Joan Lavine Keats Social Justice Institute of The Julius and Dorothy Koppelman Holocaust/Genocide Resource Center at Rider University. The funds will be used for books and videos to expand the units of study that confront prejudice, and educate grade 6-8 students through the study of the Holocaust and other genocides.

(att. XII.B.1.c.)

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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- d. **Resolved**, to approve the revised 2016-2017 Interlocal Shared Service agreement for Business Services between the Franklin Township Board of Education and the Hampton Borough Board of Education, prorated as to actual start date at an annual cost not to exceed \$50,000, as approved by the Executive County Superintendent. **(att. XII.B.1.d.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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- e. Resolution Appointing School Alliance Insurance Fund Commissioner

BE IT RESOLVED, by the School Board of Franklin Township, County of Hunterdon, State of New Jersey, that it hereby appoints Patricia Martucci as the School Alliance Insurance Fund Commissioner.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the fund commissioner and School Alliance Insurance Fund.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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C. FACILITIES
No Action Items

D. TRANSPORTATION
No Action Items

E. POLICY
No Action Items

F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters

- A. Goals and Objectives

XIV. Personnel

- A. **Action Items:**
All resolutions are upon the recommendation of the Superintendent.

- 1. **RESOLVED**, to accept, with regret, the resignation of Whitney Pubylski-Yanofchick, Behaviorist/BCBA, effective immediately. **(att. XIV.A.1.)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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2. **RESOLVED**, to hire Dr. Sean Fitzmaurice as Case Manager Psychologist (.8)/BCBA (.2) at a salary of \$75,000 to be prorated from actual start date, beginning approximately October 17, 2016 through June 30, 2017. (att. XIV.A.2.)

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

3. **RESOLVED**, to approve the following individuals for stipend positions for the 2016-17 school year as listed below:
- Hunter Timko – Girls’ Basketball Coach - \$2,445.00
 - Mark Mandelberg – Boys’ Basketball Coach - \$2,445.00 (att. XIV.A.3.)

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

4. **RESOLVED**, to approve the new employment contract for Patricia Martucci, School Business Administrator, for the 2016-2017 school year as approved by the Executive County Superintendent. (att. XIV.A.4.)

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

5. **RESOLVED**, to approve the revised employment contract for Kimberly Schuler, Bookkeeper, for the 2016-2017 school year. **(att. XIV.A.5.)**

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

6. **RESOLVED**, to approve Lillian Bickhardt to continue to provide specialized tutoring to a special education student (SID# 2425411354) during the 2016-2017 school year at the hourly rate of \$30.00 as required by the IEP.

Motion Second

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick				
Cama				
French				
Homulak				
Luciano				
Yasunas				
Crielly				
Totals				

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on October 17, 2016 for the purpose of discussing chromebook appeal. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVII. Resolved, to return to Open Public Session at ____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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XVIII. Resolved, to Adjourn from the Public Meeting at _____.

Motion Second By Voice Vote

Yes	No	Abstain	Absent
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