

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
REGULAR MEETING

*August 24, 2015 - 6:30 p.m.*

**A G E N D A**

**I. Call to Order  
Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.*

**II. Roll Call - Carol Delsandro, SBA/BS**

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**III. Flag Salute**

**IV. Presentations - none**

**V. Resolved**, to approve the following minutes:

- July 20, 2015 - Regular Meeting
- July 20, 2015 - Executive Session

**(att. V. - posted on website after approval)**  
Motion Carried

Motion

Second

**VI. Superintendent's Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. Summer Update
2. Parent and Staff Letters **(att. VI.A.2)**
3. Enrollment **(att. VI.A.3)**
4. Update on Sports
5. HIB Policy 5131.1 - Community Input and Board Training

*Section N. Harassment, Intimidation, and Bullying Policy Reevaluation,  
Reassessment and Review*

*The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with pupils.*

*The Superintendent and the Principal(s) shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, with input from the schools' Anti-Bullying Specialists, and recommend revisions and additions to the Policy as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment and review.*

## **VII. Business Administrator Report**

### **A. Information/Discussion Items:**

1. Solar Update

## **VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

## **IX. Subcommittee Updates**

- A. Negotiations
- B. Policy
- C. Budget & Finance

## **X. Correspondence**

## **XI. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### **A. BUSINESS**

#### **1. SECRETARY/TREASURER'S REPORTS**

**Approve** the Secretary/Treasurer's Reports submitted for the months ending June 2015 and July 2015, which agree with each other and the bank.

(att. XI.A.1)

#### **2. FINANCIAL REPORTS CERTIFICATION**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item

appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2015 and July 31, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2014-2015 school year budget as per the attached list.

**Approve** the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the August, 2015 bill list in the amount of \$293,389.91. (att. XI.A.4.)

**B. EDUCATION**

**No Consent Items**

**C. PERSONNEL**

1. **Approve** the following professional day requests:

- Dr. Carol Fredericks, Superintendents' Retreat, September 24 & 25, 2015 at the registration cost of \$169.75.

2. **Approve** the NJ School Board Conference Presentation, "*Solar School at Zero Cost*," by Dr. Carol Fredericks, at the 2015 Workshop and Exhibition "Empowering the 21st Century Student," in Atlantic City on October 27, 2015 at no cost.

3. **Approve** the list of substitute personnel for the 2015-2016 school year at the following rates:

- Substitute Teacher - \$90.00 per day
- Substitute Secretary - \$90.00 per day
- Substitute Nurse - \$110.00 per day
- Substitute Administrator - \$250.00 per day

(att. XI. C.3.)

**D. FACILITIES**

1. **Approve** the following use of facility applications:

- PTA, Book Fair, Theater, September 24 - October 2, 2015, 8:30 - 3:30, Family Night, September 30, 2015, 6:00 - 8:30 p.m.
- PTA, Monthly Meetings, Library/Media Center, Tuesdays, 9/8/15, 10/20/15, 11/17/15, 12/15/15, 1/19/16, 2/16/16, 3/15/16, 4/19/16, 5/17/16, 6/7/16, 7:15 - 8:15 p.m.

(att. XI.D.1)

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

## XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

### A. EDUCATION

#### 1. Action Item:

- a. **Resolved**, to approve the instructional time for content area and special subjects for students for the 2015-2016 school year as per the attached outline. (att. XII.A.1.a)

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

### B. BUSINESS

#### 1. Action Items:

- a. **Resolved**, to approve the Shared Services agreement with Passaic County Educational Services Commission to provide Technology support services at the following rates from July 1, 2015 to June 30, 2016.

Field Technician during normal business hours, 7:45 am to 3:45 pm Monday through Friday, \$63.25 per hour.

Field Technician after normal business hours, 3:46 pm to 9:00 pm Monday through Friday and 12:00 am to 11:59 pm Saturday and Sunday, \$94.88 per hour.

Network Engineer during normal business hours, 7:45 am to 3:45 pm Monday through Friday, \$100.00 per hour.

Network Engineer after normal business hours, 3:46 pm to 9:00 pm Monday through Friday and 12:00 am to 11:59 pm Saturday and Sunday, \$150.00 per hour.

(att. XII.B.1.a)

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- b. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with Lebanon Township School District for student #[4084851256](#) in the amount of \$22,550.

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

- c. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #5763171500 in the amount of \$19,800 which includes tuition and speech services.

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

- d. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #4640105502 in the amount of \$37,000 which includes tuition and speech services.

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

- e. **Resolved**, to approve the 2015-2016 regular school year special education contract agreement with East Amwell School District for student #3902247516 in the amount of \$20,500 which includes tuition and speech services.

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

- f. **Resolved**, to approve the 2015-2016 Special Education Tuition Contract Agreement for student #[4315866403](#) for annual tuition of \$27,592 to attend the High Bridge Board of Education Program, from September 1, 2015 through June 30, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- g. **Resolved**, to approve the 2015-2016 Special Education Tuition Contract Agreement for student #1412098401 for annual tuition of \$27,592 to attend the High Bridge Board of Education Program, from September 1, 2015 through June 30, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- h. **Resolved**, to approve Kid Therapy, L.L.C to provide Occupational Therapy for the period September 1, 2015 to June 30, 2016 at the following rates:
- 30 minute individual therapy session: \$42.50 per session
  - 45 minute individual therapy session: \$63.75 per session
  - 60 minute individual therapy session: \$85.00 per session
  - 15 minute consultation: \$21.25 per consultation
  - 30 minute consultation: \$42.50 per consultation

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- i. **Ratify approval** of the sale of the following items determined to be at scrap value on [govdeals.com](#):

Ink Cartridges (outdated)	\$ 30.00
40 School Desks	\$267.25
6 Upholstered Tapestry Chairs (broken)	\$25.00
9 High Back Office Chairs (broken)	\$10.00
2 Solid Wood Book Shelves (Age 25+)	\$10.00

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

j. **Resolved**, to approve the amendment to the National School Lunch Program to include breakfast for 2015-2016. Pricing as follows:

Student Breakfast \$1.75  
Reduced Breakfast \$ .30  
Adult Breakfast \$2.15 (att. XII.B.1.j)

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_ C. Cama \_\_\_\_\_ C. Crielly \_\_\_\_\_  
T. French \_\_\_\_\_ A. Homulak \_\_\_\_\_ F. Yasunas \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

**C. FACILITIES  
No Action Items**

**D. TRANSPORTATION  
No Action Items**

**E. POLICY**

**1. Action Item:**

a. **Resolved**, to approve, after a second reading, the following revised policy/regulation:

- 3514.1/3514.1R - School Owned IPAD/Chromebook/Laptop Distribution and Use (distributed 7/20/15)

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_ C. Cama \_\_\_\_\_ C. Crielly \_\_\_\_\_  
T. French \_\_\_\_\_ A. Homulak \_\_\_\_\_ F. Yasunas \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XIII. Board Matters**

**XIV. Personnel**

**A. Action Items:**

**All resolutions are upon the recommendation of the Superintendent.**

1. **Resolved**, to approve family medical leave of absence for Karen Snyder, unpaid with benefits from August 27, 2015 through November 25, 2015. (att. XIV.A.1.)

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_ C. Cama \_\_\_\_\_ C. Crielly \_\_\_\_\_  
T. French \_\_\_\_\_ A. Homulak \_\_\_\_\_ F. Yasunas \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

2. **Resolved**, to approve the following job descriptions:

- Guidance Counselor

(att. XIV.A.2.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

3. **Resolved**, to approve the following teachers to be paid \$30.00 per hour to attend a voluntary Teacher Orientation Meeting for non-tenured staff on August 26, 2015 not to exceed 3 hours.

Michele Lachow	Robin Stone
Karen Gerth	Karen Caccavale
Lindsay Gooditis	Jeffrey Weinhold
Jennifer St. Laurent	Carlos Valencia
Courtney Maxwell	Whitney Pubylyski-Yanofchick
Katherine Paquette	Lauren Chrisman
Patrick Smith	

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

4. **Resolved**, to approve the following individual to be appointed to the stipend/volunteer positions listed below:

Athletic Director - Jeff Weinhold	\$2,347.00
Soccer Coach - Bob Masino	(temporary volunteer - no stipend)
Safety Patrol Advisor - Angela McVerry	\$ 327.00
iRun 4 Life Advisor - Lisa Coster	\$ 720.00
Yearbook Advisor - Lindsay Gooditis	\$2,223.00
Student Council Advisor - Jennifer St. Laurent	\$2,347.00
Newspaper Advisor - Karen Caccavale	\$1,112.00
Theater Club - Lindsay Gooditis	\$1,200.00
Cheerleading Coach - Lauren Chrisman	\$1,827.00
Jazz Band Club (Fall/Spring) - Robin Stone	\$ 30.00 per hour
	not to exceed \$540.00 per semester

Motion\_\_\_\_\_

Second \_\_\_\_\_

G. Burdick, *V.Pres.* \_\_\_\_\_  
 T. French \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

C. Cama \_\_\_\_\_  
 A. Homulak \_\_\_\_\_

C. Crielly \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_



**XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XVI. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 24, 2015 for the purpose of discussing QEA negotiations update. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion

Second

Motion Carried

**XVII. Resolved, to return to Open Public Session at \_\_\_\_.**

Motion

Second

Motion Carried

**XVIII. Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_.**

Motion

Second

Motion Carried