

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
REGULAR MEETING

*July 20, 2015 - 6:30 p.m.*

**A G E N D A**

**I. Call to Order**  
**Open Public Meeting Announcement**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.*

**II. Roll Call - Carol Delsandro, SBA/BS**

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**III. Flag Salute**

**IV. Presentations - none**

**V. Resolved,** to approve the following minutes:

- June 22, 2015 - Special Meeting
- June 22, 2015 - Regular Meeting
- June 22, 2015 - Executive Session

**(att. V. - posted on website after approval)**

Motion

Second

Motion Carried

**VI. Superintendent’s Report - Dr. Carol Fredericks - Skype Report and Attendance**

**A. Information/Discussion Items:**

1. Summer Update **(att. VI.A.1.)**
2. Staff Attendance
3. HIB Policy 5131.1 - Community Input and Board Training

*Section M. Harassment, Intimidation, and Bullying Training and Prevention Programs*

*The Superintendent and Principal(s) shall provide training on the school district’s Harassment, Intimidation, and Bullying Policy to school employees, contracted service providers, and volunteers who have significant contact with pupils. The training shall*

*include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district's Policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff members, contracted service providers, and school volunteers who have significant contact with pupils.*

*Each public school teacher shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention in each professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d.*

*The required two hours of suicide prevention instruction for teaching staff members shall include information on the relationship between the risk of suicide and incidents of harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:6-112.*

*Board members shall be required to complete a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.*

*The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.*

*The school district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, pupils, administrators, volunteers, parents or guardians, law enforcement, and community members in accordance with the provisions of N.J.S.A. 18A:37-17 et seq.*

## **VII. Business Administrator Report**

### **A. Information/Discussion Items:**

1. Solar Update

## VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

## IX. Subcommittee Updates

- A. Negotiations
- B. Policy
- C. Budget & Finance

## X. Correspondence

- Sunday Bradlee
- North Hunterdon-Voorhees Regional High School District (att. X.)

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

1. **Approve** the June 17, 2015 bill list in the amount of \$160,644.05. (att. XI.A.1.)
2. **Approve** the June 30, 2015 bill list in the amount of \$166,281.49. (att. XI.A.2.)
3. **Approve** the July 20, 2015 bill list in the amount of \$150,230.40. (att. XI.A.3.)

### B. EDUCATION

**No Consent Items**

### C. PERSONNEL

1. Approve the following professional day requests:
  - Trina Lahman and Jaclyn Nombre, Orton-Gillingham Training, November 9-13, 2015, Registration cost \$975.00 each, mileage reimbursement, \$173.60 each.
2. **Approve** the following course applications:
  - Karen Gerth, Approaches to Instruction for Special Education, Centenary College, Fall 2015 Amount to be Reimbursed - \$996.00
  - Jaclyn Nombre, Action Research Based Thesis Proposal, Centenary College, Summer 2015, Amount to be Reimbursed - \$984.00
  - Jaclyn Nombre, Applications/Contemporary Educational Practice, Centenary College, Summer 2015, Amount to be Reimbursed - \$738.00

**D. FACILITIES**

**No Consent Items**

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**XII. Discussion & Action Agenda**

**All resolutions are upon the recommendation of the Superintendent.**

**A. EDUCATION**

**1. Action Item:**

- a. **Resolved**, to approve the draft of the 2015-2015 class period schedule in accordance with board policy 6112, School Day. Frequency of instruction in individual subjects will be presented to the board for approval at the August meeting.

**(att. XII.A.1.a.)**

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**B. BUSINESS**

**1. Action Items:**

- a. **Resolved**, to approve the 2015-2016 CAP Grant Application with estimated amounts as follows:

- Pre K-6 - \$948.00 of which \$284.40 is district funded.
- Teen CAP - \$550.00 of which \$165.00 is district funded.

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- b. **Resolved**, to approve the agreement of the 2016 service contract from the Commission For The Blind and Visually Impaired for the amount of \$1,900.00. Services will cover one student beginning September 1, 2015 through June 30, 2016.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- c. **Resolved**, to approve East Amwell School District to provide parent training services for the period of July 1, 2015 to September 1, 2015 at a rate of \$60.00 per hour, not to exceed \$2,880.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- d. **Resolved**, to approve the following Nonpublic Services agreements with Hunterdon County Educational Services Commission for the 2015-2016 school year:
- NJ School Textbook Program
  - NJ School Technology Initiative Program
  - School Nursing Services
  - Public Law 1977 Chapters 192-193
  - Individuals with Disabilities Act- Part B

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- e. **Resolved**, to approve the contract for Student, SID #[4315866403](#), to attend the Extended School Year Program at High Bridge School from July 1, 2015 to August 31, 2016 in the amount of \$4,000 plus \$850 for an aide.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				



i. **Resolved**, in order to best meet the school lunch meal patterns, to approve the 2015-2016 School Food Service Price list as follows:

Student Paid Lunch	\$3.25	Adult Lunch	\$3.75
Student Reduced Lunch	\$ .40	Ice Cream	\$.75/\$1.00
Student Entree Only	\$2.75	Spring Water	\$.50/\$1.00
Extra Entrée w/Lunch	\$1.90	Hot Pretzel	\$ .75
Milk	\$ .50	Fresh Baked Cookie	\$ .40
Assorted Baked Chips	\$ .75	Juice Pack	\$1.00
Envy	\$1.25		

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

j. **Resolved**, to approve the attached 15/16 School Alliance Insurance Fund Agreement. (att. XII.B.1.j.)

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**C. FACILITIES**  
No Action Items

**D. TRANSPORTATION**  
No Action Items

**E. POLICY**  
1. Action Item:

- a. **Resolved**, to approve the first reading of the following revised policy/regulation:
  - 3514.1/3514.1R - School Owned IPAD/Chromebook/Laptop Distribution and Use (att. XII. E.1.a.)

Motion\_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**F. OTHER MATTERS**

**G. NEW BUSINESS**

**XIII. Board Matters**

# XIV. Personnel

## A. Action Items:

1. **Resolved**, upon the recommendation of the Superintendent, to rescind the appointment of Taryn Scinto as Summer Fun Phys. Ed. Teacher.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

2. **Resolved**, upon the recommendation of the Superintendent, to appoint Ricardo Garcia as the Summer Fun Phys. Ed. Teacher at the rate of \$25.00 per hour daily from 8:30 a.m. - 12:30 p.m., July 27 - Aug. 7, 2015. **(att. XIV. A.2.)**

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

3. **Resolved**, upon the recommendation of the Superintendent, to accept with regret, the resignation of Susan de los Santos, Pupil Personnel Services Coordinator/Social Worker, effective August 13, 2015. **(att. XIV.A.3.)**

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

4. **Resolved**, upon the recommendation of the Superintendent, to approve the following job descriptions:
- Gifted Teacher/Specialist
  - Pupil Personnel Services Coordinator/School Psychologist
  - Behaviorist/BCBA
- (att. XIV.A.4.)**

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				



5. **Resolved**, upon the recommendation of the Superintendent, to appoint Whitney Pubylski-Yanofchick as part time (.6) 10 month, Behaviorist/BCBA (Position Control # CST-BO-BCBA-NA-01, Account # 11-000-219-104-001-000) at a salary of \$31,354 for the 2015-2016 school year. (att. XIV.A.5)

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

6. **Resolved**, upon the recommendation of the Superintendent, to appoint Michele Lachow as part time (.8) Pupil Personnel Services Coordinator/School Psychologist (Position Control # CST-BO-PPSP-NA-01 Account # 11-000-219-104-001-000) at a salary of \$52,332 for the 2015-2016 school year. This is a 12 month position and salary will be prorated based upon start date. (att.XIV.A.6.)

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

7. **Resolved**, upon the recommendation of the Superintendent, to approve Angela Longo to provide 32 hours of specialized tutoring to a special education student during the summer at an hourly rate of \$50.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

8. **Resolved**, upon the recommendation of the Superintendent, to approve the following individuals to come in for 2 days for preschool open house and kindergarten orientation and preparation at their per diem rate.

Karen Gerth - \$255.04  
 Karen Brokaw - \$263.60  
 Anita Petersen - \$428.31

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

9. **Resolved**, upon the recommendation of the Superintendent, to approve the following individuals to provide lawn maintenance using the Franklin Township School District lawn mower at a rate of \$15 per hour.

Christopher Wernoch  
James Smythe

Motion \_\_\_\_\_ Second \_\_\_\_\_

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XVI. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 20, 2015 for the purpose of discussing personnel and negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Motion Carried

**XVII. Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Motion Carried

**XVIII. Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Motion Carried