

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

March 23, 2015 - 6:30 p.m.

A G E N D A

**I. Call to Order
Open Public Meeting Announcement**

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. Roll Call - Carol Delsandro, SBA/BS

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

III. Flag Salute

IV. Presentations - National Junior Honor Society Installation of New Members

V. Resolved, to approve the following minutes:

- February 23, 2015 - Regular Meeting

(att. V. - posted on website after approval)
Motion Carried

Motion

Second

VI. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update
2. Student Delegate
3. Enrollment
4. Staff Attendance - February
5. PARCC Testing
6. Summer Fun Program
7. CSA Evaluation - to be completed by April 30.
8. HIB Policy 5131.1 - Community Input and Board Training

(att. VI.A.3.)

*Section I. Range of Responses to an Incident of Harassment,
Intimidation, or Bullying*

The Board authorizes the Principal of each school, in conjunction with the Anti-Bullying Specialist, to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building or school district level or by law enforcement officials.

Consequences and appropriate remedial actions for a pupils who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions.

In considering whether a response beyond the individual level is appropriate, school officials shall consider the nature and circumstances of the act, the degree of harm, the nature and severity of the behavior, past incidences or past or continuing patterns of behavior, and the context in which the alleged incident(s) occurred.

Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable pupil and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The Board is encouraged to set the parameters for the range of responses to be established by the Principal and for the Superintendent to follow. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report, or other legal action).
2. Classroom responses can include class discussions about an incident of harassment, intimidation or bullying, role plays, research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, parent programs, and information disseminated to pupils and parents or guardians, such as fact sheets or newsletters explaining

acceptable uses of electronic and wireless communication devices or strategies for fostering expected pupil behavior.

4. *District-wide responses can include community involvement in policy review and development, professional development programs, adoption of curricula and school-wide programs, coordination with community-based organizations (e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations), and disseminating information on the core ethical values adopted by the district Board of Education's Code of Pupil Conduct, per N.J.A.C. 6A:16-7.1(a)2.*

The district will identify a range of strategies and resources, which could include, but not be limited to, the following actions for individual victims: counseling; teacher aides; hallway and playground monitors; schedule changes; before and after school supervision; school transportation supervision; school transfers; and therapy.

VII. Business Administrator Report

A. Information/Discussion Items:

1. Solar Update

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations
 - Update on mediation - Mediator assigned - Daisy Barreto
- B. Policy
- C. Budget & Finance

X. Correspondence

None

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. **Approve** the March 2015 bill list in the amount of \$500,461.82.

(att. XI.A.1.)

B. EDUCATION

1. Approve the following field trips:

- Grade 1, Crayola Factory, June 12, 2015
- Grade 8, RVCC Institute for Holocaust & Genocide Studies, April 14, 2015
- Grade 5, Sterling Mineral Mine Museum, May 26, 2015
- Grade 3, Franklin Institute, June 9, 2015

(att. XI.B.1)

C. PERSONNEL

1. Approve the following substitute teachers:

- Cassie Bundy
- Debra Sinkiewicz
- Mary Ellen Folsom

(att. XI. C.1)

2. Approve the following professional day requests:

- Mary Lou Findley, Insulin Pump Training - 2 Days, Morristown Memorial Hospital, dates to be determined.

D. FACILITIES

1. Approve the following use of facility form:

- Franklin Township Summer Recreation Program, Gym, APR, Fields and 1 Classroom, July 13 - 24, 2015, 8:30 a.m. - 12:30 p.m.
- PTA Fun Fair, May 29, 2015, Lawn Area Behind Gym, 8:00 a.m. - 3:00 p.m.
- North Hunterdon Youth Baseball, Baseball Field, March 29, April 5, 12:30 - 2:30; March 25, April 1, 8, 2015 6:00 - 7:00 p.m.

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion_____

Second _____

G. Burdick, *V.Pres.* _____

C. Cama _____

C. Crielly _____

A. Homulak _____

F. Yasunas _____

R. Masino, *Pres.* _____

XII. Discussion & Action Agenda

A. EDUCATION

1. Action Items:

- a. **Resolved**, to ratify approval to amend the placement of Lauren Dalley, Rider University student, for practicum field experience for the Spring 2015 semester. Miss Dalley has been placed with Mrs. Shelofsky instead of Mrs. Lahman.

Motion

Second

Motion Carried

- b. **Resolved**, to approve the 2015-2016 school calendar with professional development dates to be determined. (att. XII.A.1.b.)

Motion _____ Second _____ Motion Carried

- c. **Resolved**, to appoint the following National Junior Honor Society Faculty Council members:

Mina Nace	Jennifer St. Laurent
Patrick Smith	Vickie Nosker
Courtney Maxwell	Kate Paquette

Motion _____ Second _____ Motion Carried

2. Information Item:

- a. National Junior Honor Society Procedures - posted on line @ www.ftschoool.org

B. BUSINESS

1. Action Items:

- a. **Resolved**, to amend the contract for Stacey Viscel to provide speech services to Franklin Township students for 5 hours per week at an hourly rate of \$80.00, plus additional time as needed for evaluations, for the 2014-2015 school year. Not to exceed increased amount of \$18,000 maximum.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i> _____	C. Cama _____	C. Crielly _____
A. Homulak _____	F. Yasunas _____	R. Masino, <i>Pres.</i> _____

- b. **Resolved**, to approve the 2014-2015 regular school year special education contract agreement with East Amwell Township School District for student #5763171500 in the amount of \$10,086 for tuition and speech services.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i> _____	C. Cama _____	C. Crielly _____
A. Homulak _____	F. Yasunas _____	R. Masino, <i>Pres.</i> _____

- c. **Resolved**, to approve the receipt of IDEA 2013-2014 carryover funds in the amount of \$11,538 (Non Public \$6,181), be it further resolved to submit an amendment to the 2015 IDEA application to request reimbursement for the 2013-2014 carryover funds.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i> _____	C. Cama _____	C. Crielly _____
A. Homulak _____	F. Yasunas _____	R. Masino, <i>Pres.</i> _____

d. Budget Resolution

RESOLVED, that the preliminary budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and,

BE IT FURTHER RESOLVED, that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and to advertise said tentative budget in the Hunterdon Democrat/Express Times, in accordance with the form suggested by the State of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Franklin Township Elementary School, Quakertown, Hunterdon County, New Jersey on April 27, 2015 at 6:00 pm., for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year, with the regularly scheduled meeting, originally scheduled for April 20, 2015, to follow immediately after the Budget presentation.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2015-16 Total Expenditures	5,748,187.28	133,277.35	633,498.00	6,514,962.63
Less: Anticipated Revenues	<u>412,910.00</u>	<u>133,277.35</u>	<u>0.00</u>	<u>546,187.35</u>
Taxes to be Raised	<u>5,335,277.28</u>	<u>0</u>	<u>633,498</u>	<u>5,968,775.28</u>

Motion _____

Second _____

G. Burdick, *V.Pres.* _____
 A. Homulak _____

C. Cama _____
 F. Yasunas _____

C. Crielly _____
 R. Masino, *Pres.* _____

C. FACILITIES
No Action Items

D. TRANSPORTATION
No Action Items

E. POLICY
No Action Items

F. OTHER MATTERS

G. NEW BUSINESS

XIII. Board Matters

A. Action Item:

- 1. Ratify acceptance, with regret, of the resignation of Colleen Ewing as Franklin Township Board of Education Member effective February 23, 2015. Thank you to Mrs. Ewing for her 5 years of service to Franklin Township School. **(att. XIII.A.1.)**

Motion_____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

XIV. Personnel

A. Action Items:

- 1. **Resolved**, to ratify approval of the 2014-2015 employment contract for Susan de los Santos, Pupil Personnel Services Coordinator/Social Worker. **(att. XIV.A.1)**

Motion_____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

- 2. **Resolved** to approve the following job description:
 - Pupil Personnel Services Coordinator/Social Worker **(att. XIV.A.2.)**

Motion_____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

- 3. **Resolved**, to approve Cassie Bundy to administer the PARCC test to students in the a.m., March 23 - 27, 2015, at the pro-rated per diem rate of \$125.52.

Motion_____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
A. Homulak	_____	F. Yasunas	_____	R. Masino, <i>Pres.</i>	_____

- 4. **Resolved**, to approve Alysia Pinkerton as Student Council Advisor at the prorated stipend of \$704.10 beginning April 1, 2015 through the remainder of the 2014-2015 school year.

Motion_____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
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A. Homulak _____ F. Yasunas _____ R. Masino, Pres. _____

5. **Resolved**, to rescind the appointment of Nicole Settembrino as ELA Replacement Teacher, and replace with Lisa Coster at the approved substitute daily rate.

(att. XIV.A.5.)

Motion_____

Second _____

G. Burdick, V.Pres. _____

C. Cama _____

C. Crielly _____

A. Homulak _____

F. Yasunas _____

R. Masino, Pres. _____

6. **Resolved**, to appoint Josh Doscher as baseball coach for the spring 2015 season at the stipend of \$1,827.00.

(att. XIV.A.6.)

Motion_____

Second _____

G. Burdick, V.Pres. _____

C. Cama _____

C. Crielly _____

A. Homulak _____

F. Yasunas _____

R. Masino, Pres. _____

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Executive Session (only if necessary)

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 23, 2015 for the purpose of discussing TBD. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion

Second

Motion Carried

XVII. Resolved, to return to Open Public Session at _____.

Motion

Second

Motion Carried

XVIII. Resolved, to Adjourn from the Public Meeting at _____.

Motion

Second

Motion Carried