

FRANKLIN TOWNSHIP BOARD OF EDUCATION
P.O. Box 368, Rt. 579
Quakertown, New Jersey 08868

FACILITY USE APPLICATION

Name of Organization/Sponsoring Organization: FTS / PTA
Please Circle One: (I) II III
Class of Organization (According to Policy)

Responsible Party: Kim Muller Street Address: _____ Town: _____ Zip: _____ Phone#: _____
Alternate Responsible Party: Fernanda De Cabo Street Address: _____ Town: _____ Zip: _____ Phone#: _____

REQUESTS FOR USE MUST BE RECEIVED BY:			FACILITY REQUESTED:	
July 1	For School Year Activity	Sept-June	New APR/Old APR _____	Baseball Field _____
July 1	Fall Sports Season	Sept-Dec	Classroom(s) # _____	Soccer Field _____
Nov. 1	Winter Sports Season	Jan-Mar	Gymnasium _____	Softball Field _____
Feb. 1	Spring Sports Season	Apr-June	* See facilities modifications Good weather - outside.	
May 1	Summer Use	July-Aug	Other <u>Rain - inside</u>	

PURPOSE: Mother's Day Plant Sale
ACTIVITIES: classes to be scheduled to visit sale
EQUIPMENT (in house/supplied): Need 6 large (6-8 ft) tables, 2 small tables, 4-chairs

* FACILITIES MODIFICATION (decorations, more furniture): Tables to be set up outside on grass between Main entrance + library entrance. Note, in case of rain, tables to be set up inside by old Main entrance facing route 579 by the doors upstairs.

Date(s) Requested	Day(s) of Week	Hours	# Participants	# Others
<u>May 8, 2015</u>	<u>Friday</u>	<u>8:30 AM - 3pm</u>	<u>All Students</u>	

- Applicant has received and read Board of Education Policy pertaining to Use of School Facilities and agrees to abide by rules and regulations. Yes No _____
- Does this activity require waiving of any Board policies? Yes _____ No
- Are any games of chance being held? Yes _____ No
- If yes, State Reg. # _____ Local Permit # _____
- CERTIFICATE OF INSURANCE ATTACHED (OR COPY) Yes No _____ on file
- Franklin Township Board of Education must be named in the users insurance policy as an additional insured.
- The above-named organization complies with Federal and State anti-discriminatory laws.
- The applicant understands the Board assumes no responsibility for damage to persons, equipment or vehicles related to the function. The Board's insurance does not apply to groups and their members using the school facilities.
- At the end of each activity the custodian is to be notified of any appropriate repairs.
- THIS ACTIVITY MAY BE CANCELLED DUE TO SCHOOL NOT BEING IN SESSION, OR IF A BLACK SEAL CUSTODIAN CANNOT BE IN ATTENDANCE WHEN REQUIRED.

Signature of Applicant: Kim Muller Date: 1/28/15

Action Taken by Board of Education on: Date _____ Approved _____ Not Approved _____

Superintendent or Designee _____ Date _____

Comments: _____