

FRANKLIN TOWNSHIP SCHOOL  
 NEW JERSEY 08868  
 Board of Education  
REGULAR MEETING

*November 17, 2014 - 6:30 p.m.*

**A G E N D A**

**I. Call to Order**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.*

**II. Roll Call - Carol Delsandro, SBA/BS**

C. Ewing, <i>V.Pres.</i>	G. Burdick	C. Cama
C. Crielly	K. Weiss	F. Yasunas
R. Masino, <i>Pres.</i>		

**III. Flag Salute**

**IV. Presentation - Comprehensive Annual Financial Report - William Colantano, Jr.**  
(enclosure)

**V. Resolved,** to approve the following minutes:

- October 27, 2014 - Regular Meeting

(att. V. - posted on website after approval)

Motion _____	Second _____	Motion Carried
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**VI. Election Results**

- Elected Officials - 3 Year Seats:
  - George F. Burdick Jr. 525 Votes
  - Christine M. Crielly 556 Votes
  - Andrea Homulak 27 Write in Votes

**Resolved,** to officially accept the certified election results from the Clerk of the County of Hunterdon.  
(att. VI.)

Motion _____	Second _____	
C. Ewing, <i>V.Pres.</i>	G. Burdick	C. Cama
C. Crielly	K. Weiss	F. Yasunas
R. Masino, <i>Pres.</i>		

## VII. Superintendent's Report - Dr. Carol Fredericks

### A. Information/Discussion Items:

1. PTA Update - Mrs. French and Mrs. Forbes
2. Student Delegate - Caroline Thompson
3. Enrollment (att. VII.A.3.)
4. Bright Bytes - Data (att. VII.A.4.)
5. Elective Enrollment - Marking Period 2
6. *Annie* Musical and Winter Concert Performance Dates
7. HIB Policy 5131.1 - Community Input and Board Training  
*Section D. Consequences and Appropriate Remedial Actions*

*The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Pupil Conduct, and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by pupils. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s), consider the developmental ages of the pupil offenders and pupils' histories of inappropriate behaviors, per the Code of Pupil Conduct and N.J.A.C. 6A:16-7.*

#### *Factors for Determining Consequences*

1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

#### *Factors for Determining Remedial Measures*

##### *Personal*

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Traits;
6. Interests;
7. Hobbies
8. Extra-curricular activities;
9. Classroom participation;
10. Academic performance; and

*11. Relationship to pupils and the school district.*

*Environmental*

- 1. School culture;*
- 2. School climate;*
- 3. Pupil-staff relationships and staff behavior toward the pupil;*
- 4. General staff management of classrooms or other educational environments;*
- 5. Staff ability to prevent and manage difficult or inflammatory situations;*
- 6. Social-emotional and behavioral supports;*
- 7. Social relationships;*
- 8. Community activities;*
- 9. Neighborhood situation; and*
- 10. Family situation.*

*Consequences and appropriate remedial action for a pupils or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of pupils, as set forth in the Board's approved Code of Pupil Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a pupil who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the pupil and the pupil's history of problem behaviors and performance, and must be consistent with the Board's approved Code of Pupil Conduct and N.J.A.C. 6A:16-7, Student Conduct. Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:*

*Examples of Consequences*

- 1. Admonishment;*
- 2. Temporary removal from the classroom;*
- 3. Deprivation of privileges;*
- 4. Classroom or administrative detention;*
- 5. Referral to disciplinarian;*
- 6. In-school suspension during the school week or the weekend;*
- 7. After-school programs;*
- 8. Out-of-school suspension (short-term or long-term);*
- 9. Reports to law enforcement or other legal action;*
- 10. Expulsion; and*
- 11. Bans from providing services, participating in school-district-sponsored programs, or being in school buildings or on school grounds.*

*Examples of Remedial Measures - Personal*

- 1. Restitution and restoration;*
- 2. Peer support group;*
- 3. Recommendations of a pupil behavior or ethics council;*
- 4. Corrective instruction or other relevant learning or service experience;*

5. Supportive pupil interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
6. Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
7. Behavioral management plan, with benchmarks that are closely monitored;
8. Assignment of leadership responsibilities (e.g., hallway or bus monitor);
9. Involvement of school disciplinarian;
10. Pupil counseling;
11. Parent conferences;
12. Alternative placements (e.g., alternative education programs);
13. Pupil treatment; or
14. Pupil therapy.

*Examples of Remedial Measures – Environmental (Classroom, School Building or School District)*

1. School and community surveys or other strategies for determining the conditions contributing to harassment, intimidation, or bullying;
2. School culture change;
3. School climate improvement;
4. Adoption of research-based, systemic bullying prevention programs;
5. School policy and procedures revisions;
6. Modifications of schedules;
7. Adjustments in hallway traffic;
8. Modifications in pupil routes or patterns traveling to and from school;
9. Supervision of pupil before and after school, including school transportation;
10. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
11. Teacher aides;
12. Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
13. General professional development programs for certificated and non-certificated staff;
14. Professional development plans for involved staff;
15. Disciplinary action for school staff who contributed to the problem;
16. Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
17. Parent conferences;
18. Family counseling;
19. Involvement of parent-teacher organizations;
20. Involvement of community-based organizations;
21. Development of a general bullying response plan;
22. Recommendations of a pupil behavior or ethics council;
23. Peer support groups;
24. Alternative placements (e.g., alternative education programs);
25. School transfers; and
26. Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

*N.J.A.C. 6A:16-7.9(a)2.vi requires appropriate consequences and remedial actions for any staff member who commits an act of harassment, intimidation, or bullying of a pupil. The consequences may include, but not be limited to, verbal or written reprimand, increment withholding, legal action, disciplinary action, and/or termination. Remedial measures may include, but not be limited to, in or out-of-school counseling, professional development programs, and work environment modifications.*

**B. Action Item:**

1. Superintendent's Goals & Objectives

**Resolved**, to approve the revised Superintendent's Goals and Objectives for the 2014-2015 school year. (att. VII. B.1.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

**VIII. Business Administrator Report**

**A. Information Items:**

1. Solar Update

**IX. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**X. Subcommittee Updates**

- A. Negotiations
- B. Policy
- C. Budget & Finance
- D. Curriculum
- E. Communications

**XI. Correspondence**

- North Hunterdon-Voorhees Regional High School District
- Golden Key International Honour Society

(att. XI.)

## XII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending October 2014, which agree with each other and the bank.

(att. XII.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 31, 2014, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2014-2015 school year budget as per the attached list.

(att. XII.A.3.)

4. **Approve** the November 2014 bill list in the amount of \$398,273.68.

(att. XII.A.4.)

### B. EDUCATION

No Consent Items

### C. PERSONNEL

1. **Approve** the following professional day requests:

- Alison Shelofsky, Language Arts Articulation Meeting, November 20, 2014, R  
Registration cost - \$0, mileage reimbursement - \$0
- Vickie Nosker, New Jersey Health & Physical Education Annual Convention,  
February 23 & 24, 2015, Registration cost - \$100.00, mileage reimbursement -  
\$42.16

2. **Approve** the following substitute teachers:

- Lisa Coster
- Kristina Kopfer

(att. XII.C.2)

**D. FACILITIES**

1. **Approve** the following use of facility request:

- FTS PTA Fundraiser, Performing Arts Center, Family Comedy Show, November 15, 2015, 12:00 p.m. - 6:00 p.m. **(att. XII.D.1.)**

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

**XIII. Discussion & Action Agenda**

**A. EDUCATION**

1. **Action Items:**

- a. **Resolved**, to ratify approval for Cecil Spencer Fader, a student attending Centenary College, to be placed in Mrs. Brokaw's class to complete the Practicum requirements for field experience one day per week for 15 weeks beginning November 12, 2014.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

**B. BUSINESS**

1. **Action Items:**

- a. **CAFR and Auditor's Report of Administrative Findings, Financial Compliance and Performance**

**Resolved**, to accept the Comprehensive Annual Finance Report (CAFR) and the Report of Administrative Findings, Financial Compliance and Performance for the fiscal year ending June 30, 2014 as prepared by William Colantano, Jr., CPA and presented by the administration with no recommendations and a negative corrective action plan.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

b. **Resolved**, to approve the receipt of the following bids for Legal services; Board Attorney as outlined in the Legal RFP for Franklin Township, opened November 13, 2014.

Vendor	Cost Criteria	Business Management	Experience
Schwartz, Simon & Edelstein 100 S. Jefferson Road Whippany, NJ 07981	\$123.75 \$165 x .75= \$123.75	10	10
Roth Daquanni, LLC 150 Morris Ave. Suite 206 Springfield, NJ 07081	\$112.50 \$150 x .75= \$112.50	6	6
DeCotis, Fitzpatrick & Cole, LLP Glenpointe Centre West Frank W. Burr Blvd Suite 31 Teaneck, NJ 07666	\$154.08 \$175 x .75 = \$131.25 Travel costs= \$22.83	10	10
Machado Law Group, LLC 136 Central Ave. Clark, NJ 07066	\$120.00 \$160 x .75= \$120.00	8	8

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

c. **Resolved**, to award the January 1 - December 31, 2015 Legal services; Board Attorney as outlined in the Legal RFP for Franklin Township, bid to \_\_\_\_\_, not to exceed \_\_\_\_\_.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_



d. **Resolved**, to approve the disposal of one broken 2002 Sharp Document Communication (Fax machine), 40-4400, to be disposed at the Franklin Township Municipal Recycling Center (value: scrap \$0).

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

e. **Resolved**, to approve the 2014-2015 Three Year Comprehensive Maintenance Plan and M-1 as presented. (att. XIII.B.1.e.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

f. **Resolved**, to approve the 2014-2015 snow plowing agreement with Whitetail Lawn Services, LLC, P.O Box 7311 Somerset NJ 08873, at a rate of \$105 per hour for snow plowing, \$235 per salting of all the paved surfaces located at 226 Quakertown Road, and loader rate of \$125 per hour.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

g. **Resolved**, to approve the Budget Development Schedule and Calendar for the FY 2015-2016, as attached. (att. XIII.B.1.g.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

C. **FACILITIES**  
No Action Items

D. **TRANSPORTATION**  
No Action Items

**E. POLICY**

**1. Action Items:**

a. **Resolved**, to approve the first reading of the following revised policies/regulations:

- 2131 - Chief School Administrator
- 2224 - Nondiscrimination/Affirmative Action
- 4111 - Recruitment, Selection and Hiring
- 4111.1/4211.1 - Nondiscrimination/Affirmative Action
- 4116 - Evaluation of Teaching Staff Members
- 4115R/4116R - Teacher Evaluation
- 5120 - Assessment of Individual Needs
- 5131.6 - Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
- 5141 - Health
- 5145.4 - Equal Educational Opportunity
- 6121 - Nondiscrimination/Affirmative Action
- 6145 - Extracurricular Activities
- 6147.1 - Evaluation of Individual Student Performance

(att. XIII.E.1.a.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

b. **Resolved**, to approve the first reading of the following new policy/regulation:

- 2130/2130R - Principal Evaluation

(att. XIII.E.1.b.)

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
 C. Crielly \_\_\_\_\_  
 R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
 K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
 F. Yasunas \_\_\_\_\_

**F. OTHER MATTERS**  
No Action Items

**G. NEW BUSINESS**

**XIV. Board Matters**

**XV. Personnel**

A. Action Items:

1. **Resolved**, to approve Marylou Findley to be paid \$30.00 per hour to administer CPR classes to Franklin Township School staff who are required to have CPR training for the 2014-2015 school year not to exceed \$500.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama	_____
C. Crielly	_____	K. Weiss	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

2. **Resolved**, upon the recommendation of the Superintendent, to approve Steven Lindner as boy's basketball coach for the 2014-2015 season at the stipend of \$2,347.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. Ewing, <i>V.Pres.</i>	_____	G. Burdick	_____	C. Cama	_____
C. Crielly	_____	K. Weiss	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

**XVI. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**XVII. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 17, 2014 for the purpose of conducting attorney interviews and discussing negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Motion Second Motion Carried

**XVIII. Resolved, to return to Open Public Session at \_\_\_\_\_.**

Motion Second Motion Carried

**XIX. Resolved, to Adjourn from the Public Meeting at \_\_\_\_\_.**

Motion Second Motion Carried