

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



REGULAR MEETING AGENDA
May 20, 2024

For the Regular Meeting of the Franklin Township Board of Education
Monday, May 20, 2024 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat, Express Times and has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 4, 2024.

IV. ROLL CALL

Mrs. Colleen Cummins _____ Mrs. Shana Frondorf _____ Mrs. Caroline Licwinko _____
Mrs. Allison Luciano - VP _____ Mr. Craig Metz _____ Mr. Brett Palmer _____
Mr. James Giordano - Pres. _____

V. PRESENTATION

Recognition: Mrs. Lilian Bickhardt - Governor's Educator of the Year Award
Presentation and Recognition: Girl Scout Troop #80552 - Junior Bronze Award

Referendum - Dr. Diaz and Mr. Kramer

VI. MINUTES

MOTION by _____, seconded by _____ to approve action items VI.

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

- April 30, 2024 Regular Meeting Minutes
- April 30, 2024 Executive Meeting Minutes

Discussion:

Voice Vote:

Yes	No	Abstain	Absent
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VII. CORRESPONDENCE -

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz

Security and Fire Drills – 2023-2024

Type of Drill	Date
Fire Drill	7/20/23
Security Drill - Communication System Test	7/31/23
Fire Drill	8/30/23
Security Drill - Hold in Place	8/31/23
Security Drill - Shelter in Place	9/13/23
Security Drill - Secure	9/15/23
Fire Drill	9/28/23
Fire Drill	10/23/23
Security Drill- Active Shooter	10/30/23
Bus Evacuation Drill	11/7/23
Security Drill - Hold in Place	11/7/23
Fire Drill	11/30/23
Security Drill- Lock Down	12/7/23
Fire Drill	12/21/23
Security Drill - Lock Down	1/23/24
Security Drill - Bomb Threat	2/15/24

Type of Drill	Date
Fire Drill	2/29/24
Fire Drill	3/15/24
Bus Evacuation Drill	3/21/24
Security Drill - Lock Down	3/28/24
Hold in Place	4/16/24
Security Drill - Bomb Threat	4/25/24
Fire Drill	4/30/24

X. PUBLIC COMMENTS - Privilege of the Floor (3 minutes) – Agenda Items Only

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to sign the register at the podium and state their name, place of residence and group affiliation, if applicable. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given up to three minutes.

XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano*, Mrs. Frondorf, Mr. Giordano

XII. FINANCE AND FACILITIES- Mr. Giordano*, Mrs. Licwinko, Mr. Metz

MOTION by _____, seconded by _____ to approve action items XII. A through S.

- A. Acceptance of the April 2024 Financial Reports
- B. Approval of Budget Transfers for April 2024
- C. Approval of April 2024 Bills List
- D. Approval of Use of Facilities
- E. Approval of the 2024-2025 School Year Municipal Tax Levy Payment Schedule
- F. Approval of 2024/2025 Tuition Rates
- G. School Health Insurance Fund – Medical/Prescription, Dental Rates 2024-2025
- H. Approval for the Removal of Stale Checks and Deposits
- I. Professional Services - Auditor
- J. Professional Services - Attorney
- K. Professional Services - Negotiator
- L. Professional Services - Architect of Record
- M. Professional Services - School Physician
- N. Broker of Record - Health Insurance
- O. Broker of Record - Property and Liability Insurance
- P. Cooperative Purchasing Participation - Educational Data Services, Inc.
- Q. Shared Service Agreement - Transportation Administration Services - Delaware Valley Regional High School
- R. Approval of 2024/2025 Food Services Contract Renewal with Maschio’s
- S. Approval to Utilize the Educational Service Commission’s Cooperative program to Purchase Goods and Services for Security Upgrades

A. Acceptance of the April 2024 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and Treasurer’s reports; and

WHEREAS, the Board Secretary’s and Treasurer’s reports for the month ending April 30, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Report for the month ending April 30, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

B. Approval of Budget Transfers for April 2024

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report “Budget Transfers” for the time period of April 2024 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report “Budget Transfers” for April in fiscal year 2023-2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

C. Approval of April 2024 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of April 2024 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education approves the list of bills for payment in the grand sum of \$669,918.86 for April 2024; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS Staff	FTS Art Exhibit	Theatre	June 5, 2024	6 PM - 8 PM
FTS Staff	Summer Intervention	First Floor - All Areas	July 8- 25, 2024 (M-Th only)	8 AM - 1 PM
FTS Staff	STEM Camp	Cafeteria	July 8 - 25, 2024 (M-Th only)	8 AM - 1 PM
FTS Staff	ESY	Classrooms	July 1- August 1, 2024	8 AM - 1 PM

FTS PTA	Fun Fair	Cafeteria, Theatre, Gymnasium	May 30, 2024 (Rain date 5/31/24)*	7:30 AM - 4:30 PM
FTS Drama Club	Spring Musical Rehearsal	Theatre	May 21 and 29, 2024	3:30 - 5 PM
NJHS/Student Council	Book Swap	Cafeteria	June 7, 2024	11:00 AM - 1:15 PM
FTS Staff	8th Grade Ice Cream Social	Cafeteria	June 2024 - Pending receipt of Yearbooks	TBD
Rural Awareness	Franklin Twp. History Day	Old School House	May 28, 2024	8 AM -3:30 PM
FTS QEA	Staff Meeting	Library	June 6, 2024	3:30 -4:30 PM

*Correction from 4/30/24 agenda

E. Approval of the 2024-2025 School Year Municipal Tax Levy Payment Schedule

BE IT RESOLVED, that the Franklin Township Board of Education approve the following tax levy payment schedule and be presented to the Township of Franklin for the drawdown of payments throughout the year 2024-2025 school year which reflects the \$6,831,875 Local General Fund Tax Levy and \$644,800 Debt Service Tax Levy to be raised:

DUE DATE	GENERAL FUND	DEBT SERVICE FUND	AMOUNT DUE
July 26, 2024	\$ 1,233,713	\$ 12,400	\$ 1,246,113
September 27, 2024	1,246,112	-	1,246,112
November 15, 2024	1,246,113	-	1,246,113
January 17, 2025	613,712	632,400	1,246,112
March 14, 2025	1,246,113	-	1,246,113
May 16, 2025	1,246,112	-	1,246,112
TOTALS	\$ 6,831,875	\$ 644,800	\$ 7,476,675

F. Approval of 2024/2025 Tuition Rates

BE IT RESOLVED, that the Franklin Township Board of Education approve the following annual tuition rates for students received by the Franklin Township School District for the 2024-2025 school year, as follows:

Program	Tuition
Grade K	\$22,500
Grades 1-5	\$24,750
Grades 6-8	\$24,500
Multiply Disabled (MD)	\$45,250
Preschool Disabled (Full-Time)	\$35,000

G. School Health Insurance Fund – Medical/Prescription, Dental Rates 2024-2025

Be It Resolved, that the Franklin Township Board of Education approves the districts membership in the School Health Insurance Fund and the monthly premium rates for medical/prescription and dental for the period July 1, 2024 through June 30, 2025 as listed below:

	Aetna Choice POS II & Rx	Educators Health Plan & Rx	Garden State Health Plan & Rx	Delta Dental PPO
Single	\$ 1,204	\$ 1,192	\$ 1,070	\$ 36
Parent/Child	1,781	1,760	1,581	74
2 Adults	2,686	2,654	2,383	60
Family	3,122	3,088	2,773	108

(Account Number 11.XXX.XXX.270.081.000)

H. Approval for the Removal of Stale Checks and Deposits

WHEREAS, the Franklin Township Board of Education has the authority to remove stale dated checks and deposits from the district’s bank reconciliation outstanding transaction list though a board resolution; and

WHEREAS, the Treasurer of Schools have identified multiple transactions that continue to be listed outstanding on several of the bank account reconciliations from various district checking accounts; and

WHEREAS, administration has determined that the following checks and deposits from the following accounts should be removed from the outstanding transactions list:

Bank Account	Check #	Amount	Date
General	21056	\$ 126.05	09/18/2023

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education approve these transactions listed above be removed immediately from the outstanding transaction lists from the district’s checking accounts.

I. Professional Services - Auditor

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and BKC, CPAs, PC to provide accounting services for the period of July 1, 2024 through June 30, 2025 and auditing services for the fiscal year end of June 2025 for a fee not to exceed \$21,300.00.

(Account Number 11.000.230.332.081.000)

J. Professional Services - Attorney

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Schenck, Price Smith & King, LLP as the districts legal counsel for the 2024/2025 school year at the following rates:

Partners/Counsel	\$185/hr.
Senior Associates	\$180/hr.
Junior Associates	\$175/hr.
Clerks	\$130/hr.
Paralegals	\$120/hr.

(Account Number 11.000.230.331.081.000)

K. Professional Services - Negotiator

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Schenck, Price Smith & King, LLP as the districts negotiator for the 2024/2025 school year at the following rates:

Partners/Counsel	\$185/hr.
Senior Associates	\$180/hr.
Junior Associates	\$175/hr.
Clerks	\$130/hr.
Paralegals	\$120/hr.

(Account Number 11.000.230.339.081.000)

L. Professional Services - Architect of Record

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and H2M Architects & Engineers as the districts Architect of Record for the 2024/2025 school year.

(Account Number 11.000.XXX.334.081.000)

M. Professional Services - School Physician

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Dr. Ronald M. Frank, MD of Green Brook Family Medicine for the fiscal year of July 1, 2024 through June 30, 2025 for a fee of \$1,600.00; and

BE IT FURTHER RESOLVED, that the following services are based on additional costs:

- Hepatitis B vaccines - \$65.00 per vaccine dose administered.
- Student drug testing and evaluation based on current lab fees.
- Part-time/substitute employee pre-employment Mantoux testing to be paid by the employee - \$30.00.

(Account Number 11.000.213.300.081.000)

N. Broker of Record - Health Insurance

BE IT RESOLVED, that the Franklin Township Board of Education appoint Brown & Brown Advisors as the district Health Insurance Broker of Record for the policy period of July 1, 2024 through June 30, 2025.

O. Broker of Record - Property and Liability Insurance

BE IT RESOLVED, that the Franklin Township Board of Education appoint CBIZ Insurance Services as the district's Property and Liability Insurance Broker of Record for the policy period of July 1, 2024 through June 30, 2025.

P. Cooperative Purchasing Participation - Educational Data Services, Inc.

BE IT RESOLVED, that the Franklin Township Board of Education approve participation in the New Jersey Cooperative Bid Maintenance Program with Educational Data Services, Inc. for the period of July 1, 2024 through June 30, 2025.

Q. Shared Service Agreement - Transportation Administration Services - Delaware Valley Regional High School

Be It Resolved, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve a Shared Services Agreement for the 2024-2025 school year between the Delaware Valley Regional High School District Board of Education and the Franklin Township Board of Education for the following services:

- Transportation Administration Services such as student transportation routing services; scheduling services; and submission of the annual District Report of Transported Resident Students (DRTRS) for an annual fee of \$3,102.00.
- Vehicle maintenance and inspection services on a time and materials basis at a rate of \$89.00 per hour with materials reimbursed at cost.
- Fuel on an as needed basis at the most current bulk purchase price plus a \$0.07 per gallon fuel charge.

(Account Number 11.000.270.390.081.000)

R. Approval of 2024/2025 Food Services Contract Renewal with Maschio's

Motion to approve the agreement with Maschio's Food Services for the 2024-2025 school year as follows: This is the 1st renewal (second year) of a five-year contract and can be terminated at any time by giving sixty (60) days written notification to the FSMC setting forth the reason for and the effective date of termination. Upon such termination, the SFA and the FSMC shall make settlement of all amounts due hereunder as follows: The SFA shall make payment within thirty (30) days after the submission of an invoice.

ADDENDUM TO AGREEMENT, made by and between Franklin Township Board of Education whose office is located at 226 Quakertown Road, Quakertown, New Jersey (hereinafter referred to as the "LEA"(Local Education Agency) and Maschio's Food Services, Inc., a NJ Corporation having its principal place of business at 525 E. Main Street, Chester, New Jersey.

WHEREAS, the LEA and Maschio's entered into a contract for a food service program:

WHEREAS, the LEA has found that Maschio's is performing the services under the contract in an effective and efficient manner;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, in consideration of the premises and mutual covenants herein contained, the LEA and Maschio's agree as follows:

Article I: Federal and State Required Language

A. DURATION OF ADDENDUM

This addendum begins on July 1, 2024 and ends on June 30, 2025.

B. MANAGEMENT FEE(S)

It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's annual management fee in the amount of \$9,135. The management fee shall be payable in monthly installments of \$913.50 per month commencing on September 1, 2024 and ending June 30, 2025. This fee is increasing 1.5% from last year.

C. GUARANTEES

Guaranteed loss: FSMC estimates that SFAs total food service costs for the 2024/2025 year shall not exceed a gross loss of \$10,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's (FSMC) shall be responsible for any shortfall.

D. TOTAL COST OF CONTRACT

The projected total cost of the contract is \$81,326.72 for the period of July 1, 2024 through June 30, 2025.
(Account Number 60.910.310.XXX.081.000)

S. Approval to Utilize the Educational Service Commission's Cooperative program to Purchased Goods and Services for Security Upgrades

WHEREAS, the Franklin Township Board of Education, pursuant to N.J.S.A. 18A:18A-11 & 12 may, by resolution, without advertising for bids, award contracts for the purchase of any goods or services that were produced through cooperative purchasing agreements; and

WHEREAS, the Franklin Township Board of Education authorizes participation in the Hunterdon County Educational Service Commission's cooperative program; and

WHEREAS, the Franklin Township Board of Education will be enhancing its school security system and has a desire to purchase these goods and services utilizing this cooperative program; and

WHEREAS, the Franklin Township Board of Education intends to enter into a contract with Advantage Security (Sonitrol Security), located at 127 Route 206, Suite 23, Hamilton, NJ 08610 which shall be subject to all the conditions applicable to the current cooperative contract;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools authorizes administration to purchase goods and services for a security system for the Franklin Township Elementary School from Advantage Security (Sonitrol Security), 127 Route 206, Suite 23, Hamilton, NJ 08610 pursuant to all conditions of the individual contracts through the Hunterdon County Educational Service Commission's cooperative program utilizing HCESC Co-Op #34HUNCCP contract #HCESC-Tech-R22-07 in an amount not to exceed \$150,000.

(Account Number 12.000.400.450.083.000)

Discussion:

Board of Education Roll Call Vote on Action Items A through S.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins				
Mrs. Frondorf				
Mrs. Licwinko				
Mrs. Luciano				
Mr. Metz				
Mr. Palmer				
Mr. Giordano				
Totals:				

XIII. CURRICULUM AND EDUCATION - Mrs. Luciano*, Mrs. Frondorf, Mrs. Cummins
MOTION by _____, seconded by _____ to approve action items XIII. A through H.

A. Student Teacher Placement - Centenary University

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Ashlee Miller, Student Teacher, to complete her Clinical Experience on or about August 28th, 2024 and ending on or about December 13, 2024, and Clinical Internship starting on or about January 13th, 2025 and ending on or about May 2, 2025, pending fingerprinting, background check, and health examination.

B. Student Teacher Placement - Kean University

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Karrick Stansberry, Student Teacher, to complete his Clinical Experience on or about August 28th, 2024 and ending on or about December 6th, 2024, and Clinical Internship starting on or about January 21st, 2025 and ending on or about May 2nd, 2025, pending fingerprinting, background check, and health examination.

C. [2024-2029 Strategic Plan](#)

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the adoption of the 2024-2029 Franklin Township School District Strategic Plan, Foundations of Excellence.

D. Approve District Textbooks

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following textbooks for the 2024-2025 school year:

- Big Ideas Math for Grades K-5
- EnVision Math by Savvas for Grades 6-8

E. Amend - Approve Drama Club Advisor

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the contracted services of Jessica Mauceri as the 24-25 Drama Club Advisor at a flat rate of \$1,592.

F. Field Trips

Grade	Location	Date
NJHS/ Student Council	Six Flags Great Adventure	May 29th, 2024

G. Donation - Little Free Library - Girl Scout Troop

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education accept a donation of a Little Free Library from Girl Scout Troop #80552, valued at approximately \$250.

H. Summer Intervention Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Alexandra Jacobs as a Summer Intervention teacher for the 2024-2025 Intervention Program at the rate of \$30.00 per hour, not to exceed 16 hours per week, from July 8, 2024 to July 25, 2024, pending fingerprinting, background check, and health examination.

Discussion:

Board of Education Roll Call Vote on Action Items A through H.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins				
Mrs. Frondorf				
Mrs. Licwinko				
Mrs. Luciano				
Mr. Metz				
Mr. Palmer				
Mr. Giordano				
Totals:				

XIV. POLICY - Mrs. Frondorf*, Mrs. Licwinko, Mrs. Cummins
MOTION by _____, seconded by _____ to approve action items XIV.

Action Items

Discussion:

Board of Education Roll Call Vote on Action Items

Name	Yes	No	Abstain	Absent
Mrs. Cummins				
Mrs. Frondorf				
Mrs. Licwinko				
Mrs. Luciano				
Mr. Metz				
Mr. Palmer				
Mr. Giordano				
Totals:				

XV. EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include _____; and

WHEREAS, the length of the executive session is expected to be approximately _____ minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss _____, wherein the length of time for the executive session is expected to be approximately _____ minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

MOTION by _____, seconded by _____ to approve action item XV for the Board to enter into Executive Session at _____pm.

Voice Vote:

Yes	No	Abstain	Absent
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MOTION to reconvene the meeting of the Franklin Township Board of Education to a public session at _____.

MOTION by _____, seconded by _____

Voice Vote:

Yes	No	Abstain	Absent
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XVI. PERSONNEL - Mrs. Frondorf*, Mrs. Cummins, Mrs. Licwinko

MOTION by _____, seconded by _____ to approve action items XVII. A through U.

A. Approve Substitute Teachers

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following individuals as substitute teachers for the 2023-2024 school year through June 30, 2024 at the rate of \$135.00 per day, pending fingerprints, background check and health exam.

Rylie Kukal

B. Appointment - PIC/PIRS/CPIS

BE IT RESOLVED, upon recommendation of the Superintendent, to appoint Meaghan Shedlock as a Preschool PIC/PIRS/CPIS effective August 28, 2024 for the 2024-2025 school year at an annual salary of \$58,555.06, pending fingerprints, background check, and health exam.

C. Leave of Absence (Tenured) – Employee ID #10197

BE IT RESOLVED, upon recommendation of the Superintendent, approve a request for unpaid Child Rearing Leave for Employee ID #10197, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education, commencing on or about August 28, 2024 and terminating on or about August 25, 2025.

D. Leave of Absence (Non-Tenured) – Employee ID #10123

BE IT RESOLVED, upon recommendation of the Superintendent, to approve a request for 4 weeks of paid Child Rearing Leave for Employee ID #10123 under the New Jersey Family Leave Act commencing on August 29, 2024 and terminating on September 27, 2024,

BE IT FURTHER RESOLVED, to approve a request for unpaid leave under Family and Medical Leave Act (FMLA) commencing on September 28, 2024 and terminating on December 20, 2024,

BE IT FURTHER RESOLVED, to approve a request for unpaid Child Bearing Leave pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education, commencing on or about December 21, 2024 and terminating on or about August 25, 2025.

E. Job Description - Preschool Relief Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the job description and creation of a part-time Preschool Relief Teacher (.4) position.

F. Job Description - Technology Support Specialist

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the job description and creation of a part-time Technology Support Specialist (.5) position.

G. Superintendent Qualitative Merit Goal

BE IT RESOLVED to approve submission to the County Superintendent for approval for payment to Dr. Nicholas Diaz for completion of the 2023 - 2024 Qualitative Merit Goal, "District Strategic Plan" at 2.5% of salary (\$4,421), to be reimbursed by Franklin Township Board of Education to Union Township Board of Education.

H. Staff Renewal - Affiliated - Certificated Staff

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the certificated staff and salaries for the 2024-2025 school year as per attached.

I. Staff Renewal - Affiliated- Secretarial Staff

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the secretarial personnel recommendations for the period of July 1, 2024 - June 30, 2025 as per attached.

J. Staff Renewal - Unaffiliated Staff - 12 Month

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the non-bargaining unit personnel recommendations for the period of July 1, 2024 through June 30, 2025 as per attached.

K. Staff Renewal - Unaffiliated Staff - 10 Month

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the non-bargaining unit personnel recommendations for the 2024-2025 school year as per attached.

L. Contract Approval- Interim Business Administrator

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the 2024-2025 employment contract for Mark Kramer, Interim School Business Administrator.

M. Summer Intervention Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following Summer Intervention teachers for the 2024-2025 Intervention Program at the rate of \$30.00 per hour, not to exceed 16 hours per week, from July 8, 2024 to July 25, 2024:

Jenna Baranek
Jon Huber
Courtney Panerali

N. Extended School Year Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve staff for Extended School Year for the 2024-2025 extended school year from July 1, 2024 to August 1, 2024, at the rates and hours per attached.

O. Tuition Contract - Regular School Year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent approve a Special Education Tuition Contract Agreement for the 2024-2025 school year between the Franklin Township Board of Education (sending) and the Princeton Child Development Institute (receiving) for Student ID #3033027820 at \$140,700.00.

P. 2024-2025 Maintenance & Custodial Staff Calendar

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent approve the 2024-2025 Maintenance & Custodial Staff Calendar.

Q. Approve Contract Exemption

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent permit Employee #10149 to be exempt from the cost of a substitute teacher during leave dates of April 29, 2024; April 30, 2024 and May 2, 2024, not to exceed 3 days.

R. Approve Shared Services Agreement with Union Facilities Manager

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following employees as a shared employee with the Union Township Board of Education for the 2024-2025 school year:

- Jim Schwar - Facilities Manager
- Mason Sorge - Grounds/Custodian

S. Approve Substitute Custodians

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, to approve the following individuals as substitute custodians, pending fingerprints, background check, and health examination:

Satchel Edeen	Richard Hagedorn
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T. Appointment - Paraprofessional

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Julie Egan as a 1.0 Paraprofessional for the 2024-2025 school year at an annual salary of \$36,409.50, pending fingerprinting, background check, and health examination.

U. Approve Professional Day Requests

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
6/24-28/24	Chelsea Hill	Orton-Gillgham	\$1,500.00	N/A	\$1,500.00

Discussion:

Board of Education Roll Call Vote on Action Items A through U.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins				
Mrs. Frondorf				
Mrs. Licwinko				
Mrs. Luciano				
Mr. Metz				
Mr. Palmer				
Mr. Giordano				
Totals:				

XVIII. BOARD MATTERS/NEW BUSINESS

A.

XVIX. PUBLIC COMMENTS- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to sign the register at the podium and state their name, place of residence and group affiliation, if applicable. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given up to three minutes.

XX. OTHER BUSINESS

Discussion:

Board of Education Roll Call Vote on Action Items

Name	Yes	No	Abstain	Absent
Mrs. Cummins				
Mrs. Frondorf				
Mrs. Licwinko				
Mrs. Luciano				
Mr. Metz				
Mr. Palmer				
Mr. Giordano				
Totals:				

XXI. NOTEWORTHY DATES

8th Grade Graduation - June 10, 2024

Next meeting - June 17, 2024

XXII. ADJOURNMENT

MOTION TO ADJOURN by _____, seconded by _____.

Voice Vote:

Yes	No	Abstain	Absent
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