

FRANKLIN TOWNSHIP BOARD OF EDUCATION
 226 QUAKERTOWN ROAD, P.O. BOX 368
 QUAKERTOWN, NEW JERSEY 08868
 908-735-7929



REGULAR MEETING MINUTES
November 14, 2022

For the Regular Meeting of the Franklin Township Board of Education
 Monday, November 14, 2022 at 6:30 p.m. in the Franklin School Multipurpose Room

I. CALL TO ORDER - President Sutton called the meeting to order at 6:32pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 13, 2022.

IV. ROLL CALL

<i>Mrs. Karen Sutton, Pres.</i>	<i>Present</i>	<i>Mrs. Virginia Evans, V. Pres.</i>	<i>Present</i>	<i>Mr. Ronald Falcon</i>	<i>Present</i>
<i>Ms. Amy Gilpin</i>	<i>Present</i>	<i>Mr. James Giordano</i>	<i>Present</i>	<i>Mrs. Allison Luciano</i>	<i>Present</i>
<i>Mrs. Erin Tomasini</i>	<i>Present</i>	<i>Dr. Nicholas Diaz, CSA</i>	<i>Present</i>	<i>Mrs. Lori Tirone</i>	<i>Present</i>

V. PRESENTATION

- Student Recognition of the Soccer Team for winning the Championship. Congratulations!
- Student Recognition of the Cross Country Team for winning the Championship. Congratulations!
- Student Board Delegates
 - Spanish class is not working, the students want a real Spanish teacher (Latin, German or maybe a sign language teacher)
 - Students request a study hall or an elective period 1-3 times a week to work on projects

VI. MINUTES

MOTION by Luciano, seconded by Evans.

RESOLVED that the minutes of the Board of Education meeting, held on the dates indicated as transcribed, be approved and filed.

October 17, 2022 - Regular Meeting

(attachment)

Discussion: None

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

VII. CORRESPONDENCE - None

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Lori Tirone

Well Pump:

The Well Pump ceased working between Tuesday night and early Wednesday morning. We had reached out to Stover's our vendor and they did not have the personnel to assist us on Wednesday morning. We then reached out to Clinton Well Pump. The replacement took longer than expected because the 1 and a half horsepower pump had to be picked up from Ledgewood. The water was in service by the end of the day.

Solar Panels:

Thursday I virtually meet with Valerie Young, Sarah Errico and Deborah Wyckoff from NJR Clean Energy Ventures. They provided a Powerpoint presentation and a few graphs. They explained how the Solar farm works. First the solar panels convert energy from the sun into electricity. The Solar Meter records the solar energy produced. The energy is used in the school. Then the Utility Meter is a bidirectional meter which indicates energy usage and excess energy produced. We use energy from the grid and excess energy not used goes back to the grid. Per their calculations we saved \$33,319.55 between 09/18/21 through 09/18/22. I am still reviewing the calculations and have questions. I will report further to the Finance committee next month.

Food Service:

On Tuesday November 8th the food service Maschio's served string cheese. It was brought to our attention that the date on the package said June 30, 2022. I reached out to the food service company and was informed. The string cheese is a USDA commodity (donated) that Maschio's recently received. The date you are seeing is the manufacture date. Maschio's food service company is also getting this same question in other districts. At this time, Maschio's is trying to get a statement from the USDA explaining manufacture date versus expiration. At this time Maschio's has reached out to the state, and we are still awaiting an answer from them.

Fire violation - we are awaiting permits to begin
Above ground storage tank awaiting removal

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz**Sports Recognition:**

This evening, we have with us our Soccer and Cross Country teams in order to be recognized for their outstanding accomplishment as scholar-athletes.

Cross Country:

Our cross country team, led by Coach Harmony Stryker had an outstanding season. During the regular season, the team handily defeated 9 out of the 10 teams that they competed against (with one tie to Tewksbury). In the championship meet, Franklin finished first overall in points and had three runners finish in the top 10 (between the girls and boys races). Congratulations to the team for their efforts and for representing FTS with class.

Soccer:

Our Co-ed soccer team also had an outstanding season. Coach Karin Stumpf led the team to an overwhelmingly successful 10 (wins) and 1 (loss) season. Throughout the season, the team displayed fantastic communication, skill, and sportsmanship. In the championship game, the team defeated their conference rival, Bethlehem Township, in a thrilling 1-0 game. Thank you to the team for an unbelievably memorable season!

Congratulations to all of our scholar athletes!

Board Delegates:

Our Board of Education delegates are Maddy Brisby and Neptune Mahoney. For our second meeting tonight, our delegates are going to share some information with the Board of Education.

Fall Sports:

With our fall sports season now concluded, I would like to take a moment to acknowledge the hard work of our custodial team here at FTS. Many of our fans commented throughout the season how beautiful our fields looked and I want to make sure our community knows who is responsible for that. Thank you to Mr. Schwar and his Team. I would also like to publicly acknowledge Mr. Timko. He continues to do an outstanding job as our Athletic Coordinator and works tirelessly to ensure that our students have a positive experience with athletics. Thank you Mr. Timko!

Security Update:

The Township is in receipt of our draft of the shared agreement for the Class III officer. They are still reviewing and will be sharing their edits soon.

BOE Results:

Congratulations to Allison Luciano on her re-election to the Board of Education. Congratulations also to the newly elected Board Member Mrs. Shana Frondorf and Mrs. Caroline Licwinko. Congratulations all!

BOE Members:

I would like to take a moment to recognize Amy Gilpin and Ginger Evans whose terms are expiring this year. Amy and Ginger, it has been a pleasure working alongside both of you especially these past few years helping us to navigate through Covid. Thank you both for your service on the Board of Education.

1. Security and Fire Drills – 2022-2023

Type of Drill	Date
Shelter-in-Place (security)	9/1/22
Fire Drill	9/16/22
Fire Drill	10/6/22
Lockdown (security)	10/17/22
Fire Drill	11/4/22
Bus evacuation	11/4/22

X. PUBLIC COMMENTS - None

**XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini
No update**

**XII. FINANCE AND FACILITIES- Mrs. Evans, Mr. Giordano, Mrs. Sutton
MOTION by Luciano, seconded by Evans to approve Items A-G.**

A. Acceptance and Approval of Board Secretary’s Report for the month of October 2022

BE IT RESOLVED that upon review of the Board Secretary’s report for the month of October 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a). **(attachment)**

B. Acceptance and Approval of Treasurer’s Report for the month of October 2022

BE IT RESOLVED that upon review of the Treasurer’s report for the month of October 2022 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a). **(attachment)**

The Board Secretary certifies, pursuant to N.J.A.C. 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

Lori A. Tirone, Board Secretary

Date

C. Approval of Transfers

BE IT RESOLVED that the Board approve the attached list of budget transfers as presented by the School Business Administrator for the period of October 1, 2022 through October 31, 2022. **(attachment)**

D. Approval of Bills

BE IT RESOLVED that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for the period of October 1, 2022 through October 31, 2022 in the amount of \$748,256.33 . **(attachment)**

E. Approve the Use of Facilities

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Holiday Shop	Theater/Library	Tuesday November 29, 2022 November 30, 2022 December 1, 2022 December 2, 2022	9:00am-3:00pm 8:30am-2:30pm
PTA	8th Grade Fundraiser Staff vs. Students basketball game	Gym Cafeteria	Friday February 24, 2023	5:00pm-9:30pm
PTA	Middle school dance	Theater	Friday March 17, 2023	4:00pm-10:00pm
PTA	Assembly	Gym	Monday November 7, 2022	1:15pm-2:15pm
PTA	Snowflake Ball	Gym	Friday January 20, 2023	3:30pm-9:30pm

F. Approve Updated Contracted Services Agreement to include the Executive Assistant to the Superintendent

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent , approve the updated Services Agreement between Union Township Board of Education and the Franklin Township Board of Education to reflect a 0.5 share for the Executive Assistant to the Superintendent.

G. Approve MD Program Contracts

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent , approve the following students into the MD program of Franklin:

Student ID	Sending District	Receiving District	Date	Amount
2993475901	Union Township	Franklin Township	8/25/22 -6/30/23	\$34,600
9583918576	Warren Hills	Franklin Township	8/25/22 -6/30/23	\$34,600
1458272803	Hampton Boro	Franklin Township	8/25/22 -6/30/23	\$34,600

Discussion: School

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion Carried				

**XIII. CURRICULUM AND EDUCATION - Ms. Gilpin, Mrs. Luciano, Mrs. Tomasini
MOTION by Luciano, seconded by Evans to approve Items A-C.**

A. Approval of Field Trips

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following field trips:

Group	Location	Date
Grade 6 G&T	North Hunterdon Art Museum	December 2022

(attachment)

B. Approval of School Calendar

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the 2023-2024 School Calendar.

(attachment)

C. Approval of Nursing Plan

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the 2022-2023 School Nursing Plan.

Discussion: About the calendar and following North’s calendar.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion carried				

**XIV. POLICY - Mrs. Evans, Ms. Gilpin, Mrs. Tomasini
MOTION by Evans, seconded by Luciano to approve Item A.**

A. Approval of Second Reading of Policies/Regulations

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the following Policies/Regulations on Second reading.

5131.1	Harassment, Intimidation and Bullying
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(attachment)

Discussion: Dr. Diaz explained the policy changes including the mandated forms and paper trail.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion carries				

XV. NEGOTIATIONS – Mr. Falcon, Mr. Giordano, Mrs. Sutton
No update

XVI. EXECUTIVE SESSION

MOTION by Evans, seconded by Luciano for the Board to enter into Executive Session at 7:09pm.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

WHEREAS, the New Jersey Open Public Meetings Act authorizes a public body to exclude the public from that portion of a meeting at which the Board of Education discusses topics falling within certain specified exceptions to the requirement for open public meetings; (N.J.S.A. 10:4-13) and

WHEREAS, the Board of Education wishes to discuss matters that fall within one or more of the statutory exceptions to open public meetings;

BE IT RESOLVED pursuant to Section 7 of the Open Public Meetings Act (N.J.S.A. 10:4-12), that the Board adjourn from public session and enter into executive session at this time to discuss confidential matters pertaining to Personnel, including recommendations for appointments; termination of employment; terms and conditions of employment; evaluation of the performance of, promotion, or discipline of board employees or prospective employees; changes in salary; changes in assignment; and leaves of absence.

BE IT FURTHER RESOLVED that the matters discussed in executive session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The Board expects to reconvene into public session in approximately 30 minutes. Action may be taken.

BE IT RESOLVED to return to Open Public Session at 7:39pm.

MOTION by Luciano, seconded by Evans for the Board to reconvene public session.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

XVII. PERSONNEL

MOTION by Evans, seconded by Luciano to approve Items A-K.

A. Approve Professional Day Requests

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
12/14/2022	Karen Schultz	Student Mental Health training	\$160.00	.47/mile
3/17/23	Kristen Andreychak	NJAGC Conference	\$149.00	.47/mile
12/14/22	Karen Schultz	Preschool Articulation Meeting	\$0	.47/mile
6/5/23	Karen Schultz	Foundations Workshop	\$299.00	Virtual
12/8/22	Elisabeth Alexander	STEMfest	\$0	Virtual
12/12/22 - 12/16/22	Kristen Andreychak	IMSE Morphology Plus	\$1,275.00	Virtual

B. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept with regret the retirement of Leslie McCusker, Computer Technician, effective March 1, 2023. **(attachment)**

C. Appoint New Multiple Disabled Teacher

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, appoint Meredith Bruce as full-time MD teacher beginning on December 1, 2022 through June 30, 2023 at an annual salary of \$58,555.06 to be prorated from the start date.

D. Approve Substitute Teacher

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Danielle Sullivan as a substitute teacher for the 2022-2023 school year at the rate of \$135.00 per day.

E. Approve Part Time Custodian

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Todd Lippincott as a part time custodian for the 2022-2023 school year at the rate of \$18.00 per hour.

F. Approve Part Time Custodian

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Joseph Byrne as a part time custodian for the 2022-2023 school year at the rate of \$18.00 per hour.

G. Rescind Employment Offer

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, rescind the offer to Kathleen Shann for a School Secretary position for the 2022-2023 school year.

H. Approve Co-Coaches for the Girls Basketball Team

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jovanna Scricco and Juliana Scricco, as the Girls Basketball Coach for the 2022-2023 school year, to be split at the rate of \$2,700.00 (\$1,350.00 per person) for the season. Both hold a valid substitute certificate.

I. Approve to Terminate Original Employment Contract of Assistant to the Business Administrator

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve to terminate the original employment contract for Kim Schuler as the Assistant to the Business Administrator effective November 30, 2022.

J. Approve an Amended Employment Contract for the Assistant to the Business Administrator

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve an amended employment contract for Kim Schuler as the Assistant to the Business Administrator effective December 1, 2022 at an annual salary of \$69,999 (prorated).

K. Approve Professional Day Requests

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/15/2022	Karin Stumpf	Middle School Counselor Articulation	\$0	.47/mile
12/1/2022	Karin Stumpf	Hunterdon County School Counselor Association Fall Conference	\$0	.47/mile

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion carried				

XVIII. BOARD MATTERS/NEW BUSINESS

- School Cell Phone Policy

XIX. PUBLIC COMMENTS- Privilege of the Floor (3 minutes)

A teacher commented on the cell phone policy and how it’s going well and working
 A parent commented on agenda attachments, math program information and code of conduct

XX. OTHER BUSINESS - None

XXI. NOTEWORTHY DATES

Tuesday, January 3, 2023

XXII. ADJOURNMENT

MOTION TO ADJOURN by Gilpin, seconded by Luciano at 6:52pm.

Voice Vote:

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Lori Tirone, SBA/Board Secretary