



**FRANKLIN TOWNSHIP SCHOOL  
Board of Education**

**REGULAR MEETING MINUTES  
October 17 , 2022 - 6:30 p.m.**

**A G E N D A**

**1. Call to Order - President Sutton called the meeting to order at 6:31pm.**

**1.01 Pledge of Allegiance**

**1.02 Open Public Meeting Announcement**

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 13, 2022.*

**1.03 Roll Call**

K. Sutton, Pres.	Present	V. Evans, V. Pres.	Present	R. Falcon	Present
A. Gilpin	Present	J. Giordano	Present	A. Luciano	Present
E. Tomasini	Present	N. Diaz, Superintendent	Present	L. Tirone	Present

**2. Superintendent's Report - Dr. Nicholas Diaz**

**2.01**

**Board Delegates** - Our District is proud to have students serve as Board of Education Delegates. The purpose of this role is for students to act as representatives for the student body, and to bring ideas, solutions, and to share feedback from their classmates to the Board of Education. This year, our Board of Education delegates are Maddy Brisby and Neptune Mahoney. For our first meeting tonight, our delegates are going to introduce themselves.

**Dance Club** - One of our teachers wants to start a "dance club" that could eventually turn into a cheerleading team to support our sports teams. This would be for students in grades 5-8. She is also looking into the possibility of a 2nd team/club for younger grades perhaps 2-4. She is sending out an interest serving for the older grades and then she will send one out for the younger grades. Right now we are targeting January as a potential start.

**Security Update** - Our attorney and insurance risk manager reviewed a draft for a potential shared services agreement with the Township for a Class III officer. The next step would be to send the draft over to the Township for their review and feedback. Lori and I are open to any suggestions or additional considerations before we send it over to the Township.

**2.02 Security and Fire Drills – 2022-2023**

Type of Drill	Date
Shelter-in-Place (security)	9/1/22
Fire Drill	9/16/22
Lockdown (security)	10/17/22

**3. Minutes**

**3.01 September 19, 2022 Regular Meeting**

**Resolved**, to approve the above listed minutes.

Motion Luciano Second Evans By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

4. **Business Administrator Report – Lori Tirone**

5. **Presentations**

5.01 **2021-22 NJSLA Data Presentation-** Dr. Nicholas Diaz & Mrs. Laura LoPiccolo

6. **Public Comments - Privilege of the Floor (3 minutes) – Agenda Items Only**

Mr. Cama commented on the School House  
 A parent commented on the math program and how it’s failing our students  
 Mr. Witkowski commented on class III officers and school safety  
 A parent commented on the cell phone policy

7. **Correspondence - None**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the Superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini  
 Committee did not meet

8.02 **Facilities and Finance** - Mrs. Evans, Mr. Giordano, Mrs. Sutton  
**Resolved**, to approve items 8.02.1 -8.02.7

8.02.1 **Tuition Contract Agreements**

**Resolved** to approve the following special education tuition contract agreements:

Student ID	Sending District	Receiving District	Date	Amount
2135842138	Franklin Township	Lebanon	9/1/22-6/30/23	\$33,000.00
9303861870	Franklin Township	Lebanon	9/1/22-6/30/23	\$33,000.00

8.02.2 **Donation**

**Resolved** to accept planted daffodil bulbs at the front sign and left side of the main door from the Girl Scout Troop 4th Grade as part of Franklin Township's Rural Awareness and inspired by the PTA beautification committee.

8.02.3 **Donation**

**Resolved** to accept planted mums at the front sign from the Girl Scout Troop 3rd Grade as part of Franklin Township's Rural Awareness and inspired by the PTA beautification committee.

8.02.4 **Maintenance Services - Snow Plowing Contract - Prestige Lawn Care**

**Resolved** to approve the agreement/service proposal for Prestige Lawn Care, LLC. to provide salting and snow plowing for the period of November 1, 2022 (or the first snowfall of the season) - April 1, 2023 in the price range below.

0 to 1" (salt only)	\$400 for parking lot	\$325 for walkways
2" to 4"	\$800 for parking lot	\$400 for walkways
4.1" to 7"	\$975 for parking lot	\$500 for walkways
7.1" to 10"	\$1,050 for parking lot	\$650 for walkways
10.1" to 13"	\$1,350 for parking lot	\$800 for walkways
13.1" to 17"	\$1,550 for parking lot	\$975 for walkways
17.1+	\$100 per add. Inch lot	\$75 for walkways



major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of September 2022 uncommitted funds within the 2022-2023 school year budget as per the attached list.

**9.01.4 Bill List**

**Approve** the September 2022 bill list in the amount of \$735,919.31.

**9.02 Education**

**9.02.1 Resolved, to approve** Mary Popin as a student teacher from Sterling College for 80 hours during the Fall 2022 semester and 75 days during the Spring 2023 semester.

**9.02.2 Resolved,** to approve the following field trips

Group	Location	Date
Grade 8	North Hunterdon High School	January 2023
Grade 8	Clinton Township Middle School	November 2022

**9.03 Personnel**

**9.03.1 Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/8/2022	Dana Roberts	Nurse Articulation Pittstown, NJ	\$0	.47/mile
10/19/22	Dana Roberts	NJAAP Annual School Health Conference Somerset, NJ	\$125.00	.47/mile
10/20/22	Trina Lahman	HCEA President’s Luncheon Asbury, NJ	\$0	.47/mile
10/28/22	Karen Schultz	Social Emotional learning from Morris-Union Jointure (virtual)	\$145.00	\$0
11/30/22	Jordan Kipp Susan Rainaldi Amelia Lamonde	Writing in Wit & Wisdom (virtual)	\$105.00 per person	\$0
12/7/22	Jordan Kipp	Wit & Wisdom (virtual)	\$105.00	\$0
12/8/22	Kate Paquette	Implementing Middle School Civics Mandate Piscataway, NJ	\$0	.47/mile
10/10/22	Karin Stumpf	Suicide Prevention Training Clinton, NJ	\$0	.47/mile
10/17/22	David Giantisco	ELA Articulation Meeting	\$0	.47mile

	Karen Caccavale	Annandale, NJ		
10/19/22	Mina Nace	Math Articulation Meeting Annandale, NJ	\$0	.47/mile
10/18/22 10/19/22	Elisabeth Alexander	46th Annual NJ Science Convention Princeton, NJ	\$315.00	.47/mile

**9.04 Facilities**

9.04.1 **Approve** the following use of facility applications:

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Township Recreation	Recreation Basketball	Gymnasium	11/21/22 - 3/16/23 (M, T, W, Th.)	6:30pm - 8:30pm
			12/10/22 - 3/18/23 (Sat.)	8:30am - 3:30pm

**RESOLVED**, upon the recommendation of the Superintendent, Dr. Nicholas Diaz, to approve the above stated consent agenda items.

Discussion: None

Motion by: Evans

Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion Carried				

**10. Board Matters/New Business**

- School Cell Phone Policy - discussion on the policy and detention and code of conduct

**11. Public Comments- Privilege of the Floor (3 minutes)**

A parent commented on the cell phone policy.

Mr. Witkowski commented on the cell phone policy and key fobs for staff

Mr. Cama commented on the cell phone policy, staff using cellphones and key fobs for staff

**12. Personnel - All resolutions are upon the recommendation of the Superintendent.**

**12.01 Resolved to approve a** Temporary Leave of Absence for employee #301, at the employee's per diem rate of pay minus the cost of a substitute, for the period of October 1st through January 2, 2023.

Motion by: Luciano

Seconded by: Evans

Discussion: None

Roll Call Vote:



13.02 **Resolved, to return to Open Public Session at 8:28pm.**

Motion: Evans      Second: Luciano      By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

14. **Other Business**

14.01 **New Jersey Quality Single Accountability Continuum (QSAC) Submission**

**Resolved**, that the Franklin Township Board of Education attests to the accuracy of the District Performance Reviews in the following areas:

- Instruction and Program
- Fiscal Management
- Governance
- Operations
- Personnel

**Be it further resolved**, that the Franklin Township Board of Education approves the electronic submission of the District Performance Reviews and Signed Declaration to the New Jersey Department of Education

14.02 **Shared Service Agreement with Franklin Township - Class III Officer**

**Resolved** to approve the draft of the Class III shared service agreement with Franklin Township.

Motion by: Evans      Seconded by: Luciano  
 Discussion: Explanation of QSAC scoring and self-assessment.  
 Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	x			
Mr. Falcon	x			
Ms. Gilpin	x			
Mr. Giordano	x			
Mrs. Luciano	x			
Mrs. Tomasini	x			
Mrs. Sutton	x			
Totals:	7	0	0	0
Motion Carried				

15. **Adjournment**

15.01 **Resolved to Adjourn** from the Public Meeting at 8:34pm.

Motion: Falcon      Second: Luciano      By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Lori Tirone, SBA/Board Secretary