

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REORGANIZATION MEETING (Virtual)
January 6, 2021

1. **Call to Order** – Patricia Martucci, SBA/BS called the meeting to order at 6:00 p.m.

Open Public Meeting Announcement

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Publication in the Hunterdon Democrat on January 16, 2020;
2. Advance written notice to the Franklin Township Clerk;
3. Advance written notice posted on the bulletin board of the Franklin Township School;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

2. **Flag Salute** – led by Ms. Martucci.

3. **Ms. Martucci administered the Oath of Office to Newly Elected Members of the Board of Education:**

- Karen Sutton
- Ronald Falcon

4. **Roll Call** – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mr. Falcon, Mrs. Luciano, Mrs. Sutton, Mrs. Tomasini, Mr. Yasunas

Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

5. **Nomination of Officers**

5.01 Ms. Martucci called for nominations for President

Resolved to nominate Cyrus Cama for President.

Motion: Yasunas

Second: Tomasini

Hearing no further nominations for President, Ms. Martucci closed the nominations for President and called for a roll call vote.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

Ms. Martucci turned the meeting over to the newly elected President, Mr. Cama.

5.02 Mr. Cama called for nominations for Vice-President

Resolved to nominate Karen Sutton for Vice President.

Motion: Cama

Second: Falcon

Hearing no further nominations for Vice President, Mr. Cama closed the nominations for Vice President and called for a roll call vote.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

6. **Public Comments** – There were no comments at this time.

7. **Adopt Code of Ethics - 2001 Version**

RESOLVED that the Board of Education adopts the New Jersey School Boards Association Code of Ethics as read;

BE IT FURTHER RESOLVED each Board of Education Member will sign the documentation that he/she has received a copy of the code and it is understood.

Motion: Evans

Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			

Mr. Yasunas	X			
Totals:	7	0	0	0

8. **Board of Education Accounts/Banking Resolution**

Resolved that the following Financial Institutions be designated as approved depositories for the Franklin Township School District and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank

And Be it Further Resolved, that the following warrant signatures be approved:

- General Account – (3) President, Secretary, Treasurer
- Payroll/Agency Account & Summer Pay – (2) Secretary, Treasurer
- Student Activity Account – (2 of 3) Secretary, Treasurer, Superintendent
- Capital Reserve – (3) President, Secretary, Treasurer
- Unemployment – (2) Secretary, Treasurer
- Food Service – (2) Secretary, Treasurer
- August W. Knispel Scholarship Account – (3) President, Secretary, Treasurer

Motion: Sutton Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

9. **Designate Official Newspapers/Meeting Schedule Resolution**

Whereas, Chapter 231 of the Public Laws of NJ (1975) known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

Resolved, that for purposes of compliance with the Open Public Meetings Act, the Board of Education of Franklin Township School hereby makes the following designations:

The Hunterdon Democrat (primary) and The Express Times (secondary) are hereby designated as the two newspapers to receive notification of meetings as required by any and all sections of the Open Public Meetings Act.

Notices of meetings shall be posted on the bulletin board in the main entrance of the school, sent to the Township Clerk, and posted on the district website.

Be it Further Resolved, to approve the annual board meeting calendar as follows:

The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held at 6:30 p.m. on the following dates. Meetings will be held in the Media Center/Library at Franklin Township School located at 226 Quakertown Road, Quakertown, NJ 08868.

January 19, 2021

February 08, 2021
 March 15, 2021
 April 19, 2021 (6:00 p.m.)
 May 17, 2021
 June 21, 2021
 July 19, 2021
 August 23, 2021
 September 20, 2021
 October 18, 2021
 November 22, 2021
 January 4, 2022 (Tuesday, 6:00 p.m.)

Motion: Evans Second: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	0	0	0	0

10. **Re Adoption of Policy Manual**

Resolved to readopt all current written policies, by-laws and rules/regulations of the Franklin Township School District for the period from the date of this Reorganization Meeting until the Reorganization Meeting in the next calendar year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

Motion: Sutton Second: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

11. **Parliamentary Procedures**

Resolved to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians until the next Reorganization Meeting on January 4, 2022.

Motion: Falcon Second: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Dr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

12. **EFT Claimant Certification (Electronic Funds Transfer)**

Resolved to adopt the following required under Local Finance Notice #2018-13, distributed on 3/29/18 addressing electronic funds transfer or “EFT” and claimant certification changes and requirements:

1. The School Business Administrator/Board Secretary shall be responsible to initiate a claim for payment using an EFT method that has been approved in accordance with the N.J.S.A. 18A:19-1 et seq. and Policy and Regulation and to make the payment once authorization is granted.
2. The Superintendent of Schools or the Superintendent’s designee not under the direct supervision of the School Business Administrator/Board Secretary shall be responsible to review and authorize, in writing, the EFT payment of claim using an EFT technology that was initiated and presented by the School Business Administrator/Board Secretary.
3. An employee, non-employee, Board President, or other individual who is not under the direct supervision of the School Business Administrator/Board Secretary shall be responsible to review all EFT weekly Activity Reports on all EFT-based transactions.

Motion: Evans Second: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Mr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

13. **Appointment of Delegates and Representatives**

Resolved, to appoint the following delegates/representatives:

- A. Hunterdon County Educational Services Commission - Nicholas Diaz
- B. Hunterdon County School Boards Association - Cyrus Cama
- C. New Jersey School Boards Association – Frank Yasunas
- D. Township Committee Liaison – Virginia Evans

Motion: Tomasini Second: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Dr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

14. **Resolved**, to appoint members of the following subcommittees.

A. Negotiations	<u>Cyrus Cama</u>	<u>Karen Sutton</u>	<u>Frank Yasunas</u>
B. Policy	<u>Virginia Evans</u>	<u>Ronald Falcon</u>	<u>Erin Tomasini</u>
C. Facilities & Finance	<u>Erin Tomasini</u>	<u>Virginia Evans</u>	<u>Karen Sutton</u>
D. Curriculum & Education	<u>Allison Luciano</u>	<u>Ronald Falcon</u>	<u>Erin Tomasini</u>
E. Ad Hoc/Strategic Plan	<u>Allison Luciano</u>	<u>Cyrus Cama</u>	<u>Frank Yasunas</u>

Motion: Sutton Second: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Evans	X			
Dr. Falcon	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Yasunas	X			
Totals:	7	0	0	0

This concludes the Reorganization Meeting of the Franklin Township Board of Education.

15. Facilities & Finance

15.01 Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract 20-21

Resolved to approve an Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract for School Year 2020-2021, pursuant to USDA COVID-19 and Child Nutrition Response #59:

- A. This Emergency SSO Breakfast contract is non-renewable and expires June 30, 2021;
- B. No increases in the management/administrative fee is allowed;
- C. Breakfast meals must be claimed through the Seamless Summer Option (SSO);
- D. Breakfast meals must only be served to sited listed within the SSO Application; and
- E. All other terms and conditions of the Contract or Renewal shall remain the same and continue to be in full force and effect.

Motion Luciano Second Sutton By Voice Vote

Yes	No	Abstain	Absent
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7	0	0	0
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16. **Public Comments – There were no comments at this time.**

17. **Resolved, to Adjourn from the Public Meeting at 6:46 p.m.**

Motion Luciano Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Patricia Martucci, SBA/Board Secretary