

**FRANKLIN TOWNSHIP SCHOOL**  
**NEW JERSEY 08868**  
***Board of Education***  
**REGULAR MEETING**

***February 10, 2020***

1. **Call to Order – Ms. Martucci, Board Secretary, called the meeting to order at 6:30 p.m.**  
Open Public Meeting Announcement  
*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.*

1.01 Ms. Martucci, Board Secretary, administered the Oath of Office to Mrs. Luciano

1.02 Roll Call – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mrs. Evans, Mrs. Luciano, Mrs. Sutton, Mr. Tomasini, Mr. Witkowski, Mr. Yasunas  
Absent: Mr. Cama

Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.03 Flag Salute – led by Mrs. Luciano

2. **Presentations**

2.01 Eagle Scout Project – TJ Mani

- Plan for an outdoor classroom in the courtyard.

2.02 Student Delegate – Ned Scannell reported:

- Cafeteria food has improved.
- Band Practice – additional time needed.
- Eighth grade would like their trip to be to Hershey Park.
- Request for additional games at recess, such as tetherball and hopscotch, for the middle school students.

**Executive Session - 6:40 p.m.**

Adopt the Following Resolution

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 - 13 and 10:4 -12 that said public body hold a closed session on February 10, 2020 for the purpose of discussing personnel and student matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 30 minutes. Action will be taken.*

Motion Yasunas    Second Witkowski    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**Resolved, to return to Open Public Session at 7:11 p.m.**

Motion Yasunas	Second Witkowski	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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**3. Minutes**

- 3.01 January 6, 2020 – Reorganization Meeting
- 3.02 January 6, 2020 - Executive Session

**Resolved, to approve the above listed minutes.**

Motion Yasunas	Second Witkowski	By Voice Vote	Yes 5	No 0	Abstain 1 (AL)	Absent 1 (CC)
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**4. Superintendent’s Report - Nicholas Diaz**

- Congratulations to our Winter Sports Team on another successful season. Our boys basketball team made an appearance in the A bracket championship game and our girls team made an appearance in the B bracket championship game. A big thank you to Mr. Timko, Athletic Director and to for all their hard work for our students.
- Ms. Gooditis and Ms. Alexander presented at Techspo 2020, a state-wide conference dedicated to educational technology. Their presentation on Coding Across the Ages was well-received and was even attended by Executive County Superintendent, Mr. Juan Torres.
- This month’s Parent Advisory Council focused on promoting the call-in feature to those who cannot attend, a New Family Survey, and moving forward with a take-home Chromebook initiative next school year.
- A new initiative this year is developing a TV studio. Under the leadership of Ms. Gooditis, Ms. Alexander, and Mrs. McCusker, students have begun filming morning news using a green screen to create various backdrops.
- Hidden in Plain Sight was held on January 28. There was a great turn out which included parents from other communities. We had over 20 parents in attendance.
- Our enrollment as of February 10, 2020 is 278 students. This is up one student from the last report of 277.
- Summer Camp Options- Camp Invention, Township Sponsored Summer Clubs, Summer Rec Program were discussed.
- Security and Fire Drills 2019-2020

Type of Drill	Date
Fire Drill	September 6, 2019
Evacuation (non-fire)	September 12, 2019
Bus Evacuation Drill	October 4, 2019
Bus Evacuation Drill	October 7, 2019
Evacuation (bomb threat)	October 8, 2019
Fire Drill	October 23, 2019
Lock Out	November 4, 2019
Fire Drill	November 21, 2019
Active Shooter	December 10, 2019
Fire Drill	December 20, 2019
Lockdown	January 14, 2020
Fire Drill	January 29, 2020
Lockdown	February 5, 2020

5. **Business Administrator Report - Patricia Martucci – No Report**

6. **Public Comments - None at this time.**

7. **Correspondence – None at this time.**

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski  
• No meeting.

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.02.1 2020-2021 Preschool Tuition

**Resolved**, to approve the following days and annual tuition rates for the 2020-2021 preschool program for both 3 & 4 year old students:

<u># of days</u>	<u>Half Day</u>	<u>Full Day</u>
3	\$2,680.00	\$3,150.00
4	\$3,350.00	\$5,070.00
5	\$4,020.00	\$7,000.00

Motion Yasunas    Second Evans    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.2 Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program

**Resolved**, that Franklin Township School District Board of Education approves the filing of a waiver of participation in the Special Education Medicaid Initiative (SEMI), for the 2020-21 school year, due to the District's October 15, 2019 ASSA report confirms enrollment of less than 40 Medicaid eligible students.

Motion Evans    Second Yasunas    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.3 Professional Services Agreement – Therapeutic Intervention, Inc.

**Resolved**, to approve a professional services agreement between the Franklin Township Board of Education and Therapeutic Intervention, Inc. for occupational therapy services provided to resident students placed at Lebanon Township Schools for the 2019-20 school year, at the following rates:

School based therapy	\$ 93.25 per hour
Home based therapy	\$107.00 per visit
Evaluations	\$382.50 per evaluation

Motion Yasunas    Second Sutton    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 2020-2021 School Calendar

**Resolved**, to approve the 2020-21 school calendar.

Motion Yasunas Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

- No meeting.

8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas

- Met on 2/10/20 and discussed new ways to present the Strategic Plan.

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas

- No meeting.

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

- In progress. The next meeting is scheduled for 2/27/20.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 **Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending December, 2019 and January 2020, which agree with each other and the bank.

9.01.2 **Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December, 2019 and January, 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 **Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached lists.

**9.01.4 Bill List**

Approve the December, 2019 bill list in the amount of \$563,993.35.

Approve the January, 2020 bill list in the amount of \$601,573.77.

**9.02 Education**

**9.02.1 Approve the following field trips:**

Group	Location	Date
7/8 NJHS	Grow-a-Row	May 2020
Kindergarten	Blew Farm	May 2020
Grade 1	Crayola Factory	June 2020
Grade 2	Lost River Caverns	June 2020
Grade 5	Old Barracks Museum	March 2020
Art Club	Hunterdon Art Museum	April 2020

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

**9.03 Personnel**

**9.03.1 Professional Days**

Approve the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
3/19/20	Alyssa Zollinger	Science Articulation Meeting	\$0	.35/mile

**9.03.2 Substitute Personnel**

Approve the following substitute application:

- Heather Van Fleet

**9.04 Facilities**

**9.04.1 Approve the following use of facility applications:**

Name of Group	Purpose	Location	Days/Dates	Time
FTS PTA	Dr. Seuss Breakfast	Cafeteria/Kitchen (Maschio Employee required)	Monday, March 2, 2020 (Snow Date, 3/3/20)	6:00 – 8:30 a.m.
PTA	Middle School Dance	Theater or Cafeteria	Friday, March 20, 2020	6:00 – 10:00 p.m.
FTS PTA	Mother’s Day Plant Sale	Lawn Outside of Main Entrance (Indoors if Raining)	Friday, May 8, 2020	8:00 a.m.–2:30 p.m.

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Yasunas

Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama				X
Totals:	6	0	0	1

**10. Board Matters/New Business**

- Mr. Witkowski asked Mr. Diaz about school news being submitted to the Franklin Township newsletter.

**11. Personnel - All resolutions are upon the recommendation of the Superintendent.**

11.1 **Resolved**, to approve the following individuals for 2019-2020 stipend positions listed below:

Position	Name of Coach/Adviser	Amount
Softball Coach	Karin Stumpf	\$2,065.00
Spring Track and Field Coach	David Giantisco	\$2,065.00
Assistant Spring Track and Field Coach	Katrina Mani	\$ 500.00

Motion by: Sutton

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama				X
Totals:	6	0	0	1

11.2 **Resolved**, to accept with regrets, the retirement of Ranae Pellegrino, School Secretary, effective July 1, 2020.

Motion by: Yasunas

Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			

Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama				X
Totals:	6	0	0	1

11.3 **Resolved**, to accept the resignation of Allen Stone, Jr., part-time custodian, effective January 31, 2020.

Motion by: Yasunas                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama				X
Totals:	6	0	0	1

12. **Public Comments – None at this time.**

13. **Other Business – None at this time.**

14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at 7:38 p.m.

Motion Yasunas    Second Sutton    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Respectfully submitted,

Patricia Martucci  
Board Secretary