

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING (Virtual)**

December 21, 2020

1. Call to Order – Mr. Cama, President, called the meeting to order at 6:30 p.m.

Open Public Meeting Announcement

Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency.

Adequate Notice and Electronic Notice of this meeting was given by:

1. *Publication in the Hunterdon Democrat on January 16, 2020;*
2. *Advance written notice to the Franklin Township Clerk;*
3. *Advance written notice posted on the bulletin board of the Franklin Township School;*
4. *Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.*

During the business session portion of this Remote Public Meeting the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

1.01 Roll Call – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano (arr. 7:20 p.m.), Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski, Mr. Yasunas
Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute – Mr. Cama, led all assembled in the Pledge of Allegiance.

2. Presentation – Recognition of Governor’s Educators of the Year Recipients – 2020-2021 and 2019-2020

- Steven Hunter Timko, Health/P.E. Teacher (20-21) – presented by Mr. Diaz
- Karin Stumpf, School Counselor (20-21) – presented by Mr. Diaz
- Patrick Smith, Art Teacher (19-20) – presented by Ms. Gooditis
- Katrina Mani, School Nurse (19-20) – presented by Ms. Gooditis

3. Minutes

- 3.01 November 16, 2020 – Regular Meeting
- 3.02 November 16, 2020 - Executive Sessions 1 and 2

Resolved, to approve the above listed minutes.

Motion Evans Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

4. Business Administrator Report - Patricia Martucci

4.01 Project Updates

- Windows
- Gymnasium

4.02 2021-2022 Budget Update – Pre-budget meeting today.

5. **Superintendent’s Report - Nicholas Diaz**

- Last month, the ADMIN team from Franklin and Union presented at the New Jersey’s School Public Relations Association virtual workshop. The team presented to administrators and school communication employees from around the state. The workshop was entitled “Supporting Families with Parent/Family Communication”.
- We recently met with the team from Hunterdon County Vocational School District to continue our Jr. Academy partnership between HCVSD FTS, and UTS. The focus this year will be with the BIOMEDICAL SCIENCES ACADEMY and the COMPUTER SCIENCE & APPLIED ENGINEERING ACADEMY. Students in grades 6-8 will have the opportunity to work alongside the HS Biomedical Sciences students on responding to a pandemic. While our grades 3-5 students will be working with the HS Computer Science Students on coding, creating, and flying drones. All of the meetings between the districts will be held virtually. We recently kicked off the partnership on National Digital Learning Day with a coding activity between the districts.
- As some may know, the NJDOH uses a color matrix to determine the risk associated with COVID-19...
 1. Green is a low risk
 2. Yellow is a moderate risk
 3. Orange is a high risk
 4. Red is a very high risk

Currently, every county in the state is in the orange “high risk” matrix. Tonight, Ms. Gooditis and I would like to discuss our current plan when we shift to different colors on the DOH matrix.

- Restart and Recovery: School Reopening Plan – There was a presentation and discussion on the plan for risk levels.
- Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020
Security Drill (Shelter in Place)	December 8, 2020
Security Drill (Lockout)	December 11, 2020
Fire Drill	December 14, 2020

6. **Comments and Discussion on School Reopening Plan**

6.01 Public Comments - Privilege of the Floor (3 minutes)

There were questions regarding the use of larger spaces for middle school students and how afternoon specials will be taught (live or asynchronous). There was also a question regarding the possibility of Work Family Connection running the before and after care program if there is enough interest.

6.02 Board Comments & Discussion

There were no comments or discussion.

7. **Correspondence** – Nothing at this time.

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.02.1 PROFESSIONAL SERVICES AGREEMENT – GARDEN STATE AAC SPECIALISTS, LLC

Resolved to approve a Professional Services Agreement between Garden State AAC Specialists, LLC and the Franklin Township Board of Education for Augmentative and Alternative Communication System Evaluation Services for the 2020-2021 school year, on an as needed basis, at the following rates:

Evaluations	\$150.00 per hour
Written Report	\$300.00 each
IEP Meetings	\$140.00 per hour
PD/Training	\$200.00 per hour
Technical Assistance	\$ 75.00 per hour
AAC Coaching	\$140.00 per hour
Written Implementation Plans	\$140.00 per hour
Cancellation Fee (under 24 hrs)	\$ 80.00 each

Motion Yasunas Second Luciano By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.2 PROFESSIONAL SERVICES – INTEGRATED SPEECH PATHOLOGY, LLC

Resolved to approve the attached fee schedule for professional service provided by Integrated Speech Pathology, LLC, on an as needed basis, for the 2020-2021 school year.

Motion Yasunas Second Sutton By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.3 TUITION CONTRACT (RSY) – UNION TOWNSHIP BOARD OF EDUCATION

Resolved to approve a State of New Jersey Department of Education Special Education Tuition Contract Agreement between the Franklin Township Board of Education (Receiving District) and the Union Township Board of Education (Sending District) for Student #5890164884 for the 2020-2021 Regular School Year Program at the rate of \$34,600.00 (to be prorated from 12/3/20).

Motion Yasunas Second Witkowski By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.4 Water Infiltration/APR – REVISED Change Order #CO-01 Hahr Construction

Resolved to approve change Order #CO-01 (revised) from Hahr Construction as follows:

Original Contract Sum	\$942,700.00
Change to Contract Price (decrease)	(\$141,303.00)
New Contract Sum	\$801,397.00

Motion Yasunas Second Sutton By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.02.5 Contracted Services Agreement - School Business Administration Services

Resolved to approve a Contracted Services Agreement for School Business Administration Services between the Franklin Township Board of Education and the Union Township Board of Education for the period July 1, 2021 to June 30, 2022 for \$80,496.00.

Motion Yasunas Second Sutton By Voice Vote

Yes 7	No 0	Abstain 0	Absent 0
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8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 School Calendar – 2021-2022

Resolved to approve the 2021-2022 school calendar.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
There was nothing at this time.

8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas
There was nothing at this time.

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas
There was nothing at this time.

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas
There was nothing at this time.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the months ending November 2020, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list.

9.01.4 Bill Lists

Approve the November, 2020 bill list in the amount of \$546,801.21.

9.02 **Education**

No consent items

9.03 **Personnel**

9.03.1 **Approve** the following substitute teacher:

- Colleen Lambert

9.04 **Facilities**
No consent Items

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Yasunas Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

10. **Board Matters/New Business**

Mr. Cama asked the 6 returning Board members to complete the google sheet to show the committee effort and time.

11. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

11.01 **Resolved** to accept, with regret, the resignation of Reinhard E. Sorge, Custodian, effective January 15, 2021.

Motion by: Yasunas Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.02 **Resolved** to appoint Ronald Larsen as full-time custodian at the annual salary of \$45,000 prorated from the start date of January 1, 2021 through June 30, 2021.

Motion by: Yasunas Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.03 **Resolved** to approve Michael Licata to provide instruction for the Gifted and Talented Program for grades 3-8 at the hourly rate of \$30.00 for the 2020-2021 school year, not to exceed \$2,800.00, which includes 3 hours of planning time.

Motion by: Yasunas Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.04 **Resolved** to approve Jordan Simon to provide instruction for the Gifted and Talented Program for grades K-2 at the hourly rate of \$30.00 for the 2020-2021 school year, not to exceed \$1,500.00, which includes 3 hours of planning time.

Motion by: Yasunas Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.05 **Resolved** to accept, with regret, the retirement of Patricia Martucci, School Business Administrator/Board Secretary, effective July 1, 2021.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.06 **Resolved** to appoint Lori Tirone as the Assistant Business Administrator/Board Secretary for the period June 1, 2021 to June 30, 2021.

Be It Further Resolved to approve the 2020-2021 employment contract for Lori Tirone, Assistant Business Administrator/Board Secretary.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11.07 **Resolved** to appoint Lori Tirone as the Business Administrator/Board Secretary for the period July 1, 2021 to June 30, 2022.

Be It Further Resolved to approve the 2021-2022 employment contract for Lori Tirone, Business Administrator/Board Secretary, as approved by the Executive County Superintendent.

Motion by: Yasunas Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

12. **Public Comments- Privilege of the Floor (3 minutes)**

There were no comments at this time.

13. **Other Business**

Mr. Cama thanked Mr. Witkowski for his service on the Board of Education.

14. **Adjournment**

14.01 **Resolved to** Adjourn from the Public Meeting at 7:26 p.m.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Patricia Martucci, SBA/Board Secretary