

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

**November 16, 2020**

1. **Call to Order** – Mr. Cama, President, called the meeting to order at 6:33 p.m.  
Open Public Meeting Announcement  
*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.*

1.01 Roll Call – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano (arr. 7:20 p.m.), Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski, Mr. Yasunas  
Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute – Mr. Cama, led all assembled in the Pledge of Allegiance.

2. **Presentation** – FY 2020 Audit – Laura Atwell, William Colantano, Kelsey Butler  
BKC Certified Public Accountants

3. **Executive Session # 1** – 6:55 p.m.

3.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 16, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 30 minutes. Action may be taken.

Motion Witkowski	Second Evans	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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3.02 **Resolved, to return to Open Public Session at 7:39 pm.**

Motion Evans	Second Witkowski	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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4. **Minutes**

- 4.01 October 13, 2020 – Special Meeting
- 4.02 October 13, 2020 - Executive Session
- 4.03 October 26, 2020 – Regular Meeting
- 4.04 October 26, 2020 – Executive Session

**Resolved,** to approve the above listed minutes.

Motion Evans	Second Sutton	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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- 5. **Business Administrator Report - Patricia Martucci**
  - 5.01 2021-2022 Budget Calendar
  - 5.02 Election Results – should be available between November 18-20
  - 5.03 Proposed 2021 Board Meeting Schedule
  - 5.04 Food Service – Breakfast

- 6. **Superintendent’s Report - Nicholas Diaz**
  - 6.01 Presentation School Health Index – Lindsay Gooditis
  - 6.02 Presentation – State of the District
  - 6.03 Restart and Recovery: School Reopening Plan
  - 6.04 Security and Fire Drills 2020-2021

Type of Drill	Date
Fire Drills	September 15 & 17, 2020
Security Drill (Testing of Intercom)	September 22 & 24, 2020
Fire Drills	October 5 & 9, 2020
Security Drill (Lockout)	October 8 & 23, 2020
Security Drill (Evacuation)	October 26, 2020
Security Drill (Testing of Notification System)	November 13, 2020

- 6.05 Report of Violence and Vandalism Incidents – January 1 – June 30, 2020
- 6.06 Report of HIB Incidents – January 1 – June 30, 2020

7. **Comments and Discussion on School Reopening Plan**

7.01 Public Comments – Several parents commented on the proposed reopening plan as well as the current plan.

7.02 Board Comments & Discussion

Board members expressed their opinions and concerns on the January 2021 Re-opening Plan.

7.03 **Resolved**, to approve the amendment to the Re-opening Plan as follows:

- Grade 3 to return daily beginning December 7<sup>th</sup>.
- Grade 4 to return daily beginning January 4<sup>th</sup>.
- Beginning January 4<sup>th</sup>, there will be a 1:00 p.m. dismissal for all students, Monday – Friday. Virtual learning for all students will be from 2:00 – 3:30 p.m. daily.
- Beginning January 4<sup>th</sup>, Grades 5-8 will remain in cohorts and attend on Wednesdays on rotating schedule.

Motion Witkowski	Second Evans	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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8. **Correspondence** – There was no correspondence.

9. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the Superintendent.**

9.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski Committee did not meet.

9.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski (met on 11/11/20)

9.02.1 Grant Application – Securing Our Children’s Future Bond Act

**Resolved** to approve the submission of the Securing Our Children’s Future Bond Act grant application, for security system upgrades to the door access controls at the Franklin Township Elementary School; and

**Be It Further Resolved** that the Franklin Township Board of Education certifies the availability of local funds in case the total estimated costs of the proposed project exceed the school district’s grant allowance.

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

9.02.2 Transportation

**Resolved** to approve the transportation waivers for the following students as per Board Policy 3541.1.

SID #3788150417	SID #9679709575	SID# 8938841781
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Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**Resolved** to approve the reinstatement of transportation for the following student as per Board Policy 3541.1.

SID #9430860714
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9.02.3 Architectural Services

**Resolved** to approve a Proposal to provide Architectural Services for Gym and Locker Room Renovation between SSP Architects and the Franklin Township Board of Education at the proposed fee of \$64,000.00. Be it Further Resolved to approve the use of Capital Reserve funds, if needed, to pay such fee.

Motion Witkowski Second Evans By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

- 9.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini
- 9.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
- 9.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas
- 9.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas
- 9.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

10. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

10.01 **Budget and Finance**

**10.01.1 Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending October 2020, which agree with each other and the bank.

**10.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**10.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list.

**10.01.4 Bill List**

**Approve** the October, 2020 bill list in the amount of \$581,176.55.

**10.02 Education**

10.02.1 **Approve** Sarah Bobrowski, a student attending Susquehanna University, to be placed with Mrs. Kocsi, for the completion of a required 40 hour externship, beginning November 23, 2020.

**10.03 Personnel**

10.03.1 **Approve** the following substitute teacher:

- Elisabetta DeVita

10.03.2 **Rescind** approval the following substitute custodian application:

- Robert Young

10.03.3 **Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/13/20	Lindsay Gooditis	Equity and Literacy through a Virtual Lens	\$99.00	N/A

10.03.4 **Approve** the following course applications:

Employee Name	Name of Course	College/University	Session	Amount of Reimbursement
Karin Stumpf	Conflict Resolution	Centenary University	Spring 2021	\$1,834.20
Karin Stumpf	Innovation	Centenary University	Spring 2021	\$1,375.65

**10.04 Facilities**

**Approve** the following use of facilities application:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Holiday Shop	Library	Tuesday, Nov. 24 (set up) Monday, Tuesday, Thursday, Friday, Nov. 30 – Dec. 4	8:30 am – 3:30 pm 8:30 am – 3:30 pm

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Witkowski

Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			

Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

11. **Board Matters/New Business**  
Nothing at this time.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Resolved** to appoint Jordan Simon, as full-time elementary teacher, at the annual salary of \$58,555.06 (prorated from the start date) beginning on or before January 1, 2021 through June 30, 2021.

Motion by: Witkowski

Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

13. **Public Comments- Privilege of the Floor (3 minutes)**

There was a question regarding basic skills instruction, which will occur after 1:00 p.m.

14. **Executive Session #2 – 10:02 p.m.**

14.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 16, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 10 minutes. Action may be taken.

Motion Witkowski    Second Evans    By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

14.02 **Resolved, to return to Open Public Session at 10:11 pm.**

Motion Witkowski    Second Tomasini    By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

15. **Other Business**

Nothing at this time.

16. **Adjournment**

16.01 **Resolved to** Adjourn from the Public Meeting at 10:11 pm.

Motion Witkowski    Second Tomasini    By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Patricia Martucci, SBA/Board Secretary