

**FRANKLIN TOWNSHIP SCHOOL**  
**NEW JERSEY 08868**  
**Board of Education**  
REGULAR MEETING

**October 26, 2020**

1. **Call to Order** – Mr. Cama, President, called the meeting to order at 6:30 p.m.  
 Open Public Meeting Announcement  
*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight’s meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on September 17, 2020.*

1.01 Roll Call – Patricia Martucci, SBA/BS, determined that a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano (virtual), Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski,  
 Absent: Frank Yasunas  
 Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute – led by Mr. Cama, President

2. **Presentation – Sustainable Jersey for Schools – Lindsay Gooditis**

3. **Minutes**

- 3.01 September 14, 2020 – Regular Meeting  
 3.02 September 14, 2020 - Executive Session

**Resolved**, to approve the above listed minutes.

Motion Witkowski    Second Sutton            By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

4. **Business Administrator Report - Patricia Martucci**

- 4.01 Project Update  
 a. Window Replacement (1934/1970) – Fall 2020/Spring 2021  
 b. Gymnasium Renovation – Summer 2021

4.02 School Lunch Program – SSO through June 30, 2021

4.03 Township Road Rallye

5. **Superintendent’s Report - Nicholas Diaz**

5.01 Restart and Recovery: School Reopening Plan

6. **Comments and Discussion on School Reopening Plan**

6.01 Public Comments

There were many comments from parents and staff members, all sharing their thoughts and concerns regarding the reopening plan.

6.02 Board Comments & Discussion

Each board member commented on the reopening plan. A discussion ensued. The possibility of having a meeting similar to the Strategic Plan was suggested and discussed. Possible dates for a special meeting were also discussed.

7. **Correspondence**

- Email received from Allison and Anthony Ricciardi regarding third grade returning to school in person.
- Email received from Jaclyn Nombre regarding 1:00 p.m. dismissal.

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the Superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski  
The committee did not meet.

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski – Committee met on October 1, 2020.

**8.02.1 PROFESSIONAL SERVICES AGREEMENT – ACCURATE LANGUAGE SERVICES**

**Resolved** to approve a Professional Services Agreement between Accurate Language Services and the Franklin Township Board of Education for Translation & Interpretation Services for the 2020-2021 school year at the following rates (two-hour minimum), on an as needed basis:

Spanish	\$ 75.00 per hour
French/Italian/Portuguese	\$115.00 per hour
Other (non-exotic)	\$130.00 per hour
American Sign Language	\$150.00 per hour

Motion Witkowski    Second Evans                      By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.02.2 TUITION CONTRACT (ESY) – MARIE H. KATZENBACH SCHOOL FOR THE DEAF**

**Resolved** to approve a State of New Jersey Department of Education Special Education Tuition Contract Agreement between the Marie H. Katzenbach School for the Deaf and the Franklin Township Board of Education for Student #9275904194 for the 2020 Extended School Year Program at the rate of \$2,000.00.

Motion Sutton                      Second Evans                      By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.02.3 TUITION CONTRACT (RSY) – MARIE H. KATZENBACH SCHOOL FOR THE DEAF**

**Resolved** to approve a State of New Jersey Department of Education Special Education Tuition Contract Agreement between the Marie H. Katzenbach School for the Deaf and the Franklin Township Board of Education for Student #9275904194 for the 2020-2021 Regular School Year Program at the rate of \$53,487.00.

Motion Witkowski    Second Evans                      By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.02.4 SCHOOL LUNCH PROGRAM – PARTICIPATION IN THE SEAMLESS SUMMER OPTION (SSO) THROUGH JUNE 30, 2021.**

**Resolved** to approve an application to the State of New Jersey Department of Child Nutrition for continued participation in the Seamless Summer Option (SSO) program, offering free lunch to all enrolled students, through June 30, 2021.

Motion Witkowski    Second Sutton                      By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.02.5 TRANSPORTATION WAIVERS**

**Resolved** to approve the transportation waivers for the following students as per Board Policy 3541.1.

SID #5063213016	SID #2267865928	SID #6729274772	SID #8948778190
SID #8479788468	SID #4775877121	SID #8128185372	SID #9430860714
SID #1912689485	SID #6676330913	SID #8833993231	SID #1593908977
SID #6033029707	SID #9627452759	SID #9294339238	SID #6264349741
SID #5160271548	SID #3494868768	SID #4190976241	SID #4894625449
SID #1156489205	SID #9753657199	SID #1183849597	SID #6825308572
SID #7124723105	SID #5256153685	SID #4112075518	SID #7257183176
SID #2788458211	SID #3284272635	SID #1589808700	SID #5084725141
SID #9343356349	SID #4491669852	SID #4493509157	SID #4955202293
SID #6702556101	SID #6325101121	SID #5757092900	SID #3083343491
SID #1239965330	SID #1901521352	SID #2781552986	SID #3845458356

Motion Witkowski Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.02.6 M1 and Comprehensive Maintenance Plan**

**Resolved** to approve the ActualFY20/Current FY21/Anticipated FY22 Comprehensive Maintenance Plan Report and Annual Maintenance Worksheet for the Franklin Township Elementary School for submission to the Hunterdon County Office of the New Jersey Department of Education.

Motion Witkowski Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.03 Curriculum & Education - Mr. Cama, Mrs. Luciano, Mrs. Tomasini**

**8.03.1 Nursing Services Plan – 2020-2021**

**Resolved** to approve the Franklin Township School 2020-2021 Nursing Services Plan.

Motion Witkowski Second Evans By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.03.2 Presentation of Self-Assessment – Anti-Bullying Bill of Rights Act**

**Resolved** to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2019 - June 30, 2020.

Motion Witkowski Second Evans By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.03.3 Amendment to the 20-21 School Calendar**

**Resolved** to amend the 20-21 school calendar as follows:

- Cohort A will be all remote on November 23 and 24, 2020.
- Cohort B will attend in person on November 23, and 24, 2020.

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.04 Policy - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski – committee met on October 19, 2020.**

**Resolved** to approve the following revised policies:

3541.1	Transportation Routes and Services
4111.1/4211.1	Nondiscrimination/Affirmative Action
4211.2	Domestic Violence

5113	Attendance, Absences and Excuses
5134	Pregnant or Lactating Pupils
5141	Health
6140	Curriculum Adoption
6161.1	Guidelines for Evaluation and Selection of Instructional Materials
6171.2	Gifted and Talented

Motion Witkowski    Second Evans                      By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.05    **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas  
The committee did not meet.

8.06    **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas  
The committee did not meet.

8.07    **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas  
The committee did not meet.

9.    **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01    **Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending September 2020, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2020-2021 school year budget as per the attached list.

**9.01.4 Bill Lists**

**Approve** the September, 2020 bill list in the amount of \$579,798.89.

9.02    **Education**

9.02.1 **Approve** the Katherine D’Andrea, a student attending Caldwell University, to observe Mrs. Balducci’s and Mrs. St. Laurent’s classrooms on Wednesdays from 10/14/20 through 12/16/20.

9.03    **Personnel**

9.03.1 **Approve** the following substitute teacher applications:

- Maura Perry
- Vicki Stamets

9.03.2 **Approve** the following substitute custodian application:

- Robert Young

9.03.3 **Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
11/19/20	Lindsay Gooditis & Karin Stumpf	What's New in HIB Law?	\$40.00 each	N/A
10/22/20, 10/28/20, 20/29/20	Karin Stumpf	NJPSA – FEA Student Mental Health Issues Certificate Program	\$375.00	N/A

9.04 **Facilities**

No consent Items

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Witkowski

Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

10. **Board Matters/New Business**

11. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

11.01 **Resolved**, to approve the following employee for the stipend position listed below for the 2020-2021 school year.

Name	Position	Amount
Kate Paquette	National Junior Honor Society Advisor	\$1,250

Motion by: Witkowski

Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**11.02 Leave of Absence – Employee #9983**

RESOLVED, to approve a request for an unpaid Leave of Absence for Employee #9983, pursuant to Article XIII (E) of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2020-2025), commencing on or about November 17, 2020 and terminating on or about December 16, 2020; and

BE IT FURTHER RESOLVED, that such leave shall count towards the allowable 12-weeks within a 12-month period under the provisions of the Family and Medical Leave Act (FMLA).

Motion by: Sutton                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**11.03. Resolved** to appoint Katherine Matassa as a full time special education teacher beginning on December 1, 2020 through June 30, 2021 at the annual salary of \$58,555.06, to be prorated from the start date.

Motion by: Witkowski                      Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**11.04 Resolved** to approve Karin Stumpf to be the homework help/detention teacher for the 2020-2021 school year at the collective bargaining agreement hourly rate of \$30.00 not to exceed \$2,400.00.

Motion by: Sutton                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

11.05 **Resolved** to appoint Shaun Pidany as a full-time paraprofessional beginning November 16, 2020 through June 30, 2021 at the annual salary of \$36,000 to be prorated from the start date.

Motion by: Witkowski                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**11.06 – Leave of Absence - Employee # 10078**

**Resolved** to approve a request for paid leave under the Federal Families First Coronavirus Response Act (FFCRA) for Employee # 10078, to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19, commencing on or about November 16, 2020 and terminating on or about December 23, 2020.

Motion by: Witkowski                      Seconded by: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**12. Public Comments- Privilege of the Floor**

There were additional comments about the reopening plan. A board committee consisting of Mrs. Tomasini, Mr. Cama and Mrs. Luciano will meet with the faculty with objectives. A plan will be proposed at the November 16<sup>th</sup> meeting.

**13. Executive Session – 9:41 p.m.**

13.01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on October 26, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 30 minutes. Action may be taken.

Motion Witkowski	Second Tomasini	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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**13.02 Resolved, to return to Open Public Session at 9:54 pm.**

Motion Witkowski	Second Sutton	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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**14. Other Business – Personnel**

Resolved, upon the recommendation of the Superintendent, to approve the increment withholding for the 2021-2022 school year, including conventional increment, adjustment increment, longevity increment and any salary increase of Employee No. 120, with the increment to be restored only by future action of the Board of Education.

Motion by: Witkowski                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	6	0	0	1

**15. Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at 9:55 p.m.

Motion Witkowski	Second Sutton	By Voice Vote	Yes 6	No 0	Abstain 0	Absent 1
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Respectfully submitted,

Patricia Martucci, SBA/Bd. Secretary