

**FRANKLIN TOWNSHIP SCHOOL**  
**NEW JERSEY 08868**  
***Board of Education***  
**REGULAR MEETING**

***September 16, 2019***

1. **Call to Order - Mr. Cama, President, called the meeting to order at 6:30 p.m.**  
Open Public Meeting Announcement  
*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.*

1.01 Roll Call – Patricia Martucci, SBA/BS

Present: Mr. Cama, Mrs. Evans, Mrs. Sutton, Mr. Tomasini, Mr. Witkowski  
Absent: Mrs. Luciano, Mr. Yasunas  
Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Cama led all assembled in the Pledge of Allegiance

2. **Presentations - None**

3. **Minutes**

3.01 August 19, 2019 - Regular Meeting  
3.02 August 19, 2019 - Executive Session

**Resolved**, to approve the above listed minutes.

Motion Sutton Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

4. **Superintendent's Report - Nicholas Diaz**

- We had a great opening to the school year. Ms. Gooditis planned for an exciting first day as students were greeted to music and by Roary our mascot. It was wonderful to see the excitement and enthusiasm for a new school year.
- I would like to publicly commend Ms. Gooditis on her communication efforts. Each Friday, school community members receive a copy of "The Paw Print". This newsletter highlights school events and activities and allows for submissions from the community.
- New middle school recess equipment has been installed. This new fitness station was paid for through an ESEA grant secured by our Business Administrator, Mrs. Martucci.
- On August 27th, we had a positive and productive kickoff to our professional development consortium. This was born out of discussions to create more continuity between NHV sending districts. The consortium is made up of Franklin, Bloomsbury, Califon, and Union. Teachers were able to collaborate and discuss best practices in a 21st Century Classroom. The next PD consortium will be held on Oct 14th at Union Township.

- Last week’s Back-to-School nights were well-attended. A new feature added this year by Ms. Gooditis and Mrs. McCusker was electronic sign-ups for parent-conference through our student information system, Genesis. Parents will be able to select their preferred time slots and automatic notifications are sent out to all parties when appointments are made, changed, or canceled. We hope this approach will be more efficient and convenient for all.
- Franklin Township’s Community Day is scheduled for Saturday, September 28th from 2pm-6pm at the Clinton Elks Lodge. Mayor Repmann was kind enough to invite all FTS staff and their families.
- Each year, school districts are required to take a self-assessment on their procedures regarding HIB. This year, the committee scored FTS at a 72/78. This is an improvement upon last year’s score of 69/78. The positive change was due to the team providing training to all employees, service providers, and volunteers. The training included strategies for HIB prevention. Additionally, age appropriate instruction on HIB prevention was provided to all students.
- Our enrollment is currently at 277 students. This is an increase from August’s report of 272 students.

5. **Business Administrator Report - Patricia Martucci**

5.01 BoE Election - November 5, 2019

5.02 Construction Update

a. Roof

i. 99% complete - just a few finishing touches

b. Water Infiltration

i. Outside expected to be completed by the end of September or 1<sup>st</sup> week in October.

ii. Project is on schedule and under budget

iii. Construction meetings are held every other Wednesday. The next one is scheduled on 9/25/19.

5.03 Building & Grounds Report in BoE Folder

6. **Public Comments**

There were no comments from the public.

7. **Correspondence**

7.01 Hunter Iannozi, Boy Scout Troop 108

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski  
No Meeting.

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski - Met on 9/11/19

**8.02.1 Snow Plowing Services Agreement – Oldwick Country Gardens**

**Resolved**, to approve a Service Agreement for snow plowing between the Franklin Township Board of Education and Oldwick Country Gardens, on an as needed basis, for the period of October 1, 2019 through April 30, 2020.

Motion Evans      Second Witkowski      By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2



**Resolved**, to accept a Wellness Grant from the School Alliance Insurance Fund (SAIF) for the 2019-20 school year in the amount of \$2,000.00.

Motion Evans	Second Witkowski	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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**8.03 Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

**8.03.1 2019-2020 DEAC/SCIP Committee Appointment**

**Resolved**, to appoint the following individuals to participate on the DEAC/SCIP Committee for the 2019-2020 school year.

- Nicholas Diaz - Superintendent
- Lindsay Gooditis - Principal
- Minga Cullen - Special Education Teacher
- Anita Petersen - Kindergarten Teacher
- Hunter Timko - P.E./Health Teacher
- Laura Marchese - Special Education Supervisor
- Karen Sutton and Frank Yasunas - BOE Member
- Jennifer Thumann - Parent

Motion Sutton	Second Witkowski	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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**8.03.2 Nursing Services Plan - 2019-2020**

**Resolved**, to approve the Franklin Township School 2019-2020 Nursing Services Plan.

Motion Witkowski	Second Evans	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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**8.03.3 Presentation of Self-Assessment – Anti-Bullying Bill of Rights Act**

**RESOLVED**, to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2018 - June 30, 2019.

Motion Witkowski	Second Evans	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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**8.04 Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

**8.04.1 Resolved**, to approve the following revised policies:

4121	Certified Substitute Personnel
4123	Classroom Aides (Paraprofessionals)
5145.7	Gender Identity and Expression
6010	Goals and Objectives
6145	Extra Curricular Activities
6171.3	Title I Improving the Academic Achievement and Parent and Family Engagement

Motion Evans	Second Sutton	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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8.04.2 **Resolved**, to approve the first reading of the new policy, 4211.2, Domestic Violence.

Motion Witkowski	Second Sutton	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas - No meeting.

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas - Met on 9/11/19.

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas  
First meeting - 10/2/19 at 6:30 p.m.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 **Secretary/Treasurer’s Report**

**Approve** the Secretary/Treasurer’s Reports submitted for the month ending August, 2019, which agree with each other and the bank.

9.01.2 **Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 **Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list.

9.01.4 **Bill List**

**Approve** the August, 2019 bill list in the amount of \$1,097,534.50.

9.02 **Education**

9.02.1 **Approve the following field trip:**

Group	Location	Date
Grade 8	Clinton Township Middle School	October 2019

	Dr. Michael Fowlin Presentation	
Grade 6-8 Student Council	The College of New Jersey	October 2019 & January 2020

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

### 9.03 Personnel

#### 9.03.1 Professional Days

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/3/19	Emily Kastner	Music Articulation	\$0	.35/mile
10/4/19	Karin Stumpf	NJ School Counselor Fall Conference	\$109.00	.35/mile
10/14/19	Karin Stumpf	Guidance Articulation Meeting	\$0	.35/mile
10/17/19	Dave Giantisco & Karen Caccavale	ELA Articulation Meeting	\$0	.35/mile
10/30/19	Steven H. Timko	Health/PE Articulation Meeting	\$0	.35/mile
10/16/19, 12/4/19, 2/26/20, 3/25/20, 5/6/20	CST Staff	CST Special Services Professional Development Series	\$500.00	.35/mile

### 9.04 Facilities

**9.04.1 Approve** the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
PTA Lions Club	Selling Refreshments at Home Games during Volleyball & Basketball Season	Hallway outside of gymnasium	Weekdays Saturdays	3:30 p.m. - 6:30 p.m. 8:00 a.m. - 3:00 p.m.
Cub Scout Pack 108	Pack Meetings	APR/Cafeteria	Tuesday, 10/8, 11/12, 12/10, 1/14, 2/11, 3/10, 4/7, 5/12, 6/9	6:30 - 7:30 p.m.
PTA	Staff/Student Basketball 8 <sup>th</sup> Gr. Fundraiser	Gym	Friday, 2/28/20	6:00 - 10:00 p.m.
Work Family Connection	Before/After Care Program	APR/Cafeteria	Monday - Friday 2019-20 School Calendar	6:50 a.m. - 9:00 a.m. 2:30 p.m. - 6:30 p.m.
Girl Scouts	Monthly Meetings	Music Room	Mondays, 10/7, 11/4,	3:20 - 5:00 p.m.

			12/2, 1/6, 2/3, 3/2, 4/6, 5/4, 6/1	
Union Township Recreation	Basketball Practice	Gym  Café/APR	*Fridays (Nov-Dec 2019)  *Tues, Wed & Thurs (Nov - Dec 2019)  *Based upon availability	6:30 - 9:30 p.m.  6:30 - 9:30 p.m.

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Witkowski                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

**10. Board Matters/New Business**

10.01 - Discussion of Use of Facility Request - For Profit Production Company

**Resolved**, to approve the use of the facility request by Solarc Productions to film a music video on September 28, 2019 at a usage fee to cover the cost of custodian and administrator.

Motion Evans                      Second Sutton      By Voice Vote

Yes	No	Abstain	Absent
4	0	1 (E.T.)	2

**11. Personnel - All resolutions are upon the recommendation of the Superintendent.**

**11.01** Appointment of Middle School Science Teacher

**Resolved**, to ratify the appointment Alyssa (Rodriquez) Zollinger as full time middle school science teacher beginning September 9, 2019 through June 30, 2019 at the annual salary of \$57,055.06 to be prorated from the start date.

Motion by: Witkowski                      Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			

Totals:	5	0	0	2
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**11.02 Resolved** to approve the following employees for the stipend positions listed below for the 2019- 2020 school year.

Name of Coach/Advisor	Position	Amount
Karin Stumpf	Assistant Soccer Coach	\$500.00
Katrina Mani	Assistant Cross Country Coach	\$500.00
Jennifer St. Laurent (Replaces Lindsay Gooditis)	Co-Yearbook Advisor	\$1,234.00
Patrick Smith	Art Club	\$1,400.00
Alyssa Zollinger (Replaces Lindsay Gooditis)	Co-Theater (Drama) Advisor	\$750.00

Motion by: Evans                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

**11.03 Leave of Absence – David Giantisco**

RESOLVED, to approve a request for intermittent, paid bonding and child rearing leave for David Giantisco, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2017-2020), commencing on or about October 21, 2019; and

BE IT FURTHER RESOLVED, to approve a request for intermittent use of up to 12 weeks of unpaid/paid child bonding and child rearing leave, to run concurrently with provisions of the Family and Medical Leave Act (FMLA), commencing on or about October 21, 2019 and terminating on or about November 6, 2018. (Pursuant to Article XIII, no credit is given towards salary increase or accruing tenure during such Child Rearing leave.)

Motion by: Evans                      Seconded by: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			



Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

**11.04 Resolved**, to approve Marcy Braco to be a bus aide as needed for the 2019-2020 school year at the stipend of \$500.00.

Motion by: Witkowski      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

**11.05 Resolved**, to ratify approval for Katrina Mani to be a bus aide on September 3<sup>rd</sup>, 5<sup>th</sup>, & 6<sup>th</sup>, at the collective bargaining agreement hourly rate of \$30.00 for a total of \$67.50.

Motion by: Witkowski      Seconded by: Evans

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

**11.06 Resolved**, to approve the following appointments for the 2019-2020 school year:

- District Substance Awareness Coordinator - Principal
- Anti-Bullying Coordinator - Social Worker

Motion by: Witkowski      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			

Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

11.07 **Resolved**, to ratify the appointment of Dawn DeLorenzo as Paraprofessional/Personal Aide for the 2019-20 school year at \$25.00 per hour beginning on September 19, 2019, pending all NJDOE clearances.

Motion by: Evans                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

11.08 **Resolved**, to approve the following individuals as after school homework help/detention teachers at the collective bargaining agreement hourly rate of \$30.00, not to exceed a total of \$2,400 for the 2019-20 school year.

Elisabeth Alexander  
Karin Stumpf

Motion by: Sutton                      Seconded by: Tomasini

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Cama	X			
Totals:	5	0	0	2

12. **Public Comments**

There were no comments from the public.

13. **Executive Session - 7:19 p.m.**

13. 01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 16,

2019 for the purpose of discussing personnel and a student matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 30 minutes. Action will be taken.

Motion Sutton	Second Tomasini	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

13.02 **Resolved, to return to Open Public Session at 8:03 p.m.**

Motion Sutton	Second Witkowski	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

14.01 Personnel

**Resolved**, to approve request from EE#10073 for use of a personal day after a holiday in conflict with Article XII of the 2017-2020 QEA Agreement.

Motion by: Sutton                      Seconded by: Tomasini                      **MOTION FAILED**

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans		X		
Mrs. Luciano				X
Mrs. Sutton		X		
Mrs. Tomasini		X		
Mr. Witkowski		X		
Mr. Yasunas				X
Mr. Cama		X		
Totals:	0	5	0	2

14.02 **Resolved**, to approve changing the date of the October BOE meeting from October 21, 2019 to October 14, 2019 at 6:30 p.m.

Motion Witkowski	Second Tomasini	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

15. **Other Business**

15.01 Mrs. Tomasini asked about passwords for online books.

15.02 Ms. Wilt gave a PTA update.

16. **Adjournment**

16.01 **Resolved**, to Adjourn from the Public Meeting at 8:05 p.m.

Motion Witkowski	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

Respectfully submitted,

Patricia A. Martucci  
Board Secretary