

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*August 19, 2019*

**1. Call to Order - Mr. Cama, President, called the meeting to order at 6:30 p.m.**

Open Public Meeting Announcement

*In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 17, 2019.*

1.01 Roll Call – Ms. Martucci recorded the roll call and declared a quorum was present.

Present: Mr. Cama, Mrs. Evans, Mrs. Luciano, Mrs. Sutton, Mr. Tomasini, Mr. Witkowski, Mr. Yasunas  
Also Present: Mr. Diaz, Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Cama led all assembled in the Pledge of Allegiance

**2. Executive Session - 6:31 p.m.**

2. 01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 19, 2019 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately 45 minutes hours/minutes. Action may be taken.*

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

2.02 **Resolved, to return to Open Public Session at 7:47 p.m.**

Motion Yasunas Second Sutton By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**3. Minutes**

- 3.01 July 22, 2019 - Regular Meeting
- 3.02 July 22, 2019 - Executive Session
- 3.03 August 1, 2019 - Special Meeting
- 3.04 August 1, 2019 - Executive Session

**Resolved**, to approve the above listed minutes.

Motion Yasunas Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7(7/22)	0	0	0
4(8/1)	0	3 (JW,VE,AL)	0

4. **Superintendent's Report - Nicholas Diaz**

- The new school year is almost upon us. Staff will be in district for professional development from August 27-29. The majority of the staff will be receiving training on the Wilson Reading System® in order to better support our struggling readers. Remaining staff members will receive professional development on classwide reinforcement systems from our behaviorist, Jackie Weber. On Tuesday, September 3, we will be ready to welcome students to our wonderful school.
- Franklin Township School was well represented at the annual Hunterdon County Ed Tech Fest. Several staff members were in attendance to take advantage of the various workshops focused on technology integration.
- Additionally, three FTS staff members were chosen to present at the Ed Tech Fest. Ms. Lindsay Gooditis, Mrs. Leslie McCusker, and Mrs. Lillian Bickhardt did an outstanding job taking participants through the engineering design process. This hand-on workshop incorporated the West Point Bridge Design and culminated with groups creating working prototypes. Thank you to all three of these staff members for representing our district so well.
- Student enrollment - 272

5. **Business Administrator Report - Patricia Martucci**

- 5.01 BoE Election - November Ballot Positions
  - a. Luciano
  - b. Yasunas
  - c. Evans
- 5.02 Audit Completed
  - a. No audit recommendations for FY19
  - b. District is in good financial position
- 5.03 Water Infiltration Project Update
- 5.04 Transportation
  - a. 8/17/19 - drove all 5 bus routes
  - b. 8/19/19 - met with Jerry Ford to make some adjustments
  - c. Issues/changes for 2019-20:
    - i. many houses/mailboxes are not numbered
    - ii. All routes start around 8:00 a.m.
    - iii. All busses are tiered with NHRHS
  - d. 8/21/19 - bus assignment letters being sent to parents
  - e. 8/21/19 - letter to parents regarding fewer busses

6. **Public Comments**

There were no comments from the public.

7. **Correspondence - none**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

**8.02.1 Professional Services Agreement – Camden County Educational Services Commission**

**Resolved**, to approve a Professional Services Agreement between the Franklin Township Board of Education and the Camden County Educational Services Commission for Strategic Communication Services for the 2019/20 academic year for \$1,425.00.

Motion Evans      Second Yasunas      By Voice Vote      

Yes	No	Abstain	Absent
7	0	0	0

**8.02.2 Professional Services Agreement – J&B Therapy, LLC**

**Resolved**, to approve a professional services agreement between the Franklin Township Board of Education and J&B Therapy, LLC for paraprofessional services, on an as needed basis for the 2019/20 academic year at \$28.00 per hour.

Motion Yasunas      Second Witkowski      By Voice Vote      

Yes	No	Abstain	Absent
7	0	0	0

**8.02.3 Preschool Tuition Contracts – Parent Paid**

**Resolved**, to approve Preschool Tuition Contracts – Parent Paid for the 2019-20 academic year as follows:

Student #	Tuition Rate
33225	\$2,684.00
34226	\$ 0.00
34227	\$1,789.00
34228	\$4,752.00

Motion Yasunas      Second Witkowski      By Voice Vote      

Yes	No	Abstain	Absent
7	0	0	0

**8.02.4 Contracted Service Agreement – School Business Administration Services**

**Resolved**, to approve a Contracted Service Agreement for School Business Administration Services between the Franklin Township Board of Education and the Union Township Board of Education for the period for September 1, 2019 through June 30, 2020 for \$6,650.00 per month as approved by the Executive County Superintendent, and upon approval by the Union Township Board of Education. (Total \$66,500.00 for the 10-month period).

Motion Yasunas      Second Witkowski      By Voice Vote      

Yes	No	Abstain	Absent
7	0	0	0

**8.02.5 Sidebar Agreement – Additional Coach Stipends 2019/20 Academic Year**

**Resolved**, to approve a Sidebar Agreement to the July 1, 2017 - June 30, 2020 Collective Bargaining Agreement between the Quakertown Education Association and the Franklin Township Board of Education for additional coach and assistant coach stipends for the 2019/20 academic year.

Motion Yasunas	Second Witkowski	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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**8.02.6 Stipulation of Settlement and Release – Docket #: EDS 08146-2019 S**

**Resolved**, to approve a confidential Stipulation of Settlement and Release between the parents of Student #2425411354 and the Franklin Township Board of Education.

Motion Yasunas	Second Sutton	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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**8.02.7 Special Education Tuition Contract Agreement – East Amwell Township Board of Education**

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Franklin Township Board of Education (Sending) and the East Amwell Township Board of Education (Receiving) for Student #3902247516 for the period of September 4, 2019 through June 30, 2020 for \$25,750.00.

Motion Sutton	Second Yasunas	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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**8.02.8 Contracted Service Agreement**

**BE IT RESOLVED**, that the Franklin Township Board of Education upon the recommendation of the Superintendent hereby approves the Contracted Service Agreement with the Union Township Board of Education, Hunterdon County for the provision of a Supervisor of Special Services for the 2019-2020 school year, contingent upon approval by the Union Township Board of Education.

Motion Yasunas	Second Luciano	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini  
No meeting

8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski  
No meeting

8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas  
No meeting

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas  
No meeting

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas  
No meeting

## 9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### 9.01 **Budget and Finance**

#### 9.01.1 **Secretary/Treasurer's Report**

**Approve** the Secretary/Treasurer's Reports submitted for the month ending July, 2019, which agree with each other and the bank.

#### 9.01.2 **Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July, 2019 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 9.01.3 **Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list.

#### 9.01.4 **Bill List**

**Approve** the July, 2019 bill list in the amount of \$527,797.93.

### 9.02 **Education**

No Consent items

### 9.03 **Personnel**

#### 9.03.1 **Professional Days**

**Approve** the following professional days and travel expenditures for staff members to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Sept. 19, 2019	Jennifer St. Laurent	Wilson Training	\$0	.35 per mile
Oct. 22-24, 2019	Patricia Martucci	NJSBA - Annual Workshop	\$50.00 (hotel)	.35 per mile

## 9.04 Facilities

**9.04.1 Approve** the following use of facility application:

Name of Group	Purpose	Location	Days/Dates	Time
Hunterdon Hoops	Basketball	Gymnasium	Wednesday, September 18 & 25, 2019	6:30 - 9:30 p.m.
PTA	Monthly Meetings	Library	3 <sup>rd</sup> Tuesday of Month September 2019 - June 2020	7:00 - 9:00 p.m.

**RESOLVED**, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by: Yasunas                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

## 10. Board Matters/New Business

### 11. Personnel - All resolutions are upon the recommendation of the Superintendent.

#### 11.01 Summer Work – Staff Schedules

**Resolved**, to approve Ms. Lindsay Gooditis for up to 20 hours at \$30.00 per hour (rate as per CBA), to assist in the preparation of staff schedules.

Motion by: Yasunas                      Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0



**BE IT RESOLVED**, that the Franklin Township Board of Education hereby approves the Superintendent's recommendation of the abolishment of the position of Vice Principal/Special Education Supervisor.

**BE IT FURTHER RESOLVED**, that the Franklin Township Board of Education hereby approves the Superintendent's recommendation for the creation of the School Principal position effective August 20, 2019.

**BE IT FURTHER RESOLVED**, that the Franklin Township Board of Education hereby approves the attached job description for School Principal.

Motion by: Yasunas                      Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

**11.06 Appointment of School Principal**

**BE IT RESOLVED**, that upon the Superintendent’s recommendation, the Franklin Township Board of Education hereby approves the appointment of Lindsay Gooditis as School Principal effective August 20, 2019 through June 30, 2020 at an annual 12-month salary of \$90,000.00, to be prorated from the start date.

Motion by: Yasunas                      Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	X			
Mrs. Luciano	X			
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas	X			
Mr. Cama	X			
Totals:	7	0	0	0

**12. Public Comments**

Lindsay Gooditis thanked the Board for the opportunity and looks forward to working with everyone.



13. **Other Business**

13.01. QSAC - 2019-2020

**Resolved**, to approve the movement of QSAC monitoring from Cohort 3 to Cohort 1 for the 2019-2020 school year.

Motion Yasunas    Second Sutton    By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

14. **Adjournment**

14.01 **Resolved**, to Adjourn from the Public Meeting at 8:29 p.m.

Motion Yasunas    Second Luciano    By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Patricia A. Martucci  
Board Secretary