

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

August 20, 2018

1. **Call to Order - Mr. Burdick, Board President, called the meeting to order at 6:30 p.m.**
Open Public Meeting Announcement
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 18, 2018.

1.01 Roll Call – Patricia Martucci, SBA/BS

Present: Mr. Burdick, Mr. Cama, Mrs. Sutton, Mrs. Tomasini, Mr. Witkowski

Absent: Mrs. Luciano, Mr. Yasunas

Also Present: Dr. Davis, Acting Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.

2. **PUBLIC HEARING – LEASE PURCHASE FINANCING**

- 2.01 Opening Remarks**

Mr. George Burdick, Board President

- 2.02 Explanation/Presentation of Project and Financing**

Dr. Broadus Davis, Acting Superintendent

Ms. Patricia Martucci, Business Administrator

- 2.03 Board of Education Comments and/or Questions**

- 2.04 Public Comments and/or Questions**

- 2.05 Adoption of Resolution**

Resolved, to adopt the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF FRANKLIN IN THE COUNTY OF HUNTERDON, NEW JERSEY ENDORSING APPROVAL OF THE CONCEPT OF LEASE PURCHASE FINANCING AUTHORIZING AND RATIFYING PUBLICATION OF THE NOTICES OF PUBLIC HEARING AND REQUEST FOR PROPOSALS FOR SELECTION OF A LESSOR AND INVESTOR IN CONNECTION WITH THE TRANSACTION; AUTHORIZING APPLICATION TO THE COMMISSIONER OF EDUCATION FOR APPROVAL OF THE PROPOSED LEASE PURCHASE AGREEMENT; DELEGATING THE AWARD

OF THE LEASE TO THE BUSINESS ADMINISTRATOR CONTINGENT UPON RECEIVING APPROVAL OF THE COMMISSIONER OF EDUCATION OF THE PROPOSED LEASE PURCHASE AGREEMENT; AUTHORIZING CERTAIN OFFICIALS TO EXECUTE THE LEASE PURCHASE AGREEMENT AND RELATED AGREEMENTS AND DOCUMENTS; AND AUTHORIZING OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.

WHEREAS, The Board of Education of the Township of Franklin in the County of Hunterdon, New Jersey (the "Board") has determined that it is necessary to undertake a capital project involving APR/Theater Water Infiltration repair, Roof Replacement (gymnasium and 1970 wing), Security Updates and miscellaneous repairs and masonry repairs, including alterations, renovations and improvements as necessary and acquisition and installation of furnishings and equipment, site work, financing and other incidental work and costs (the "Project") through a lease purchase transaction; and

WHEREAS, the Board has determined to pursue the lease purchase financing method in accordance with N.J.S.A. 18A:20-4.2(f) and the regulations promulgated thereunder consisting of N.J.A.C. 6A:26-10.1 et seq. (the "Regulations") to finance the Project; and

WHEREAS, the Board held a public hearing with respect to the proposed method of financing for the Project on August 20, 2018 after duly publishing a notice in accordance with the requirements of the Regulations; and

WHEREAS, the Board has selected McManimon, Scotland & Baumann, LLC to serve as Special Counsel (the "Special Counsel") and Hunterdon County Educational Services Commission to serve as financial advisor (the "Financial Advisor") for the transaction contemplated herein; and

WHEREAS, the Board published or will publish a request for the receipt of proposals for the selection of a lessor and investor to enter into a lease purchase agreement for the Project; and

WHEREAS, the Board hereby authorizes and ratifies the publication of the notices of public hearing and the request for proposals for the selection of a lessor and investor to enter into a lease purchase agreement for the Project and the preparation of the request for proposals necessary therefore; and

WHEREAS, the Board wishes to delegate to the Business Administrator/Board Secretary the responsibility to award the lease financing to the firm proposing the most cost effective and responsible proposal to serve as lessor and to finance the transaction in accordance with the recommendation of the Financial Advisor and subject to the approval of the Commissioner of Education; and

WHEREAS, it is necessary to make application to the Commissioner of Education for approval of the proposed lease purchase agreement; and

WHEREAS, the Board and the prospective financing company intend to enter into the lease purchase agreement (the "Lease"), a ground lease agreement and all such other agreements and documents as may be necessary to complete the transaction once the Board receives the required approval of the Commissioner of Education; and

WHEREAS, the Board wishes to authorize the Board President and/or the School Business Administrator/Board Secretary to execute the Lease and other related agreements and financing documents with the prospective purchaser of the Lease (referred to herein as the "Lessor" and

“Purchaser”) upon the terms and the conditions set forth in this resolution once the Board receives the required approval of the Commissioner of Education; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF FRANKLIN IN THE COUNTY OF HUNTERDON, NEW JERSEY (with not less than two-thirds of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board hereby endorses the concept of the lease purchase financing of the proposed Project.

Section 2. The Board hereby determines that the annual lease purchase principal and interest payments for the Project can be included within its net budget spending growth limitation and that such payments will not result in the need for approval by the voters of additional spending proposals to maintain existing instructional programs or extracurricular activities.

Section 3. The Board hereby approves the total project cost of not exceeding \$1,200,000 to be financed by a lease purchase agreement in the principal amount not to exceed \$1,200,000. There are no excess Project costs.

Section 4. The Business Administrator/Board Secretary, together with the Acting Superintendent of Schools, Special Counsel, Board Attorney, Financial Advisor and other appropriate representatives of the Board (together, the “School District Professionals”) are hereby authorized to advertise for the public hearing and for the request for proposals for the selection of a lessor and investor and to take other appropriate steps necessary to prepare for the proposed lease purchase financing of the Project, including the preparation of the Request for Proposals (the “RFP”), and all such actions taken to date are hereby ratified. Subject to approval by the Department of Education of the lease purchase financing as provided herein, the Business Administrator/Board Secretary is hereby authorized to award the proposal to the proposer offering the most cost effective and responsible proposal upon the recommendation of the Financial Advisor whose recommendation will be based upon the reasonableness of the rates as compared to other similar transactions and the terms and conditions offered that best serve the purposes of this Board and are consistent with this resolution.

Section 5. The Business Administrator/Board Secretary, together with the other School District Professionals, is hereby authorized to make application on behalf of the Board to the Commissioner of Education for the approval of the proposed lease purchase agreement and related documents to finance the Project in accordance with the requirements of the Regulations.

Section 6. The Board President, the Acting Superintendent and/or the Business Administrator/Board Secretary are hereby authorized to execute and to deliver the Lease, a ground lease agreement, an agent or an escrow agreement, if necessary, and such other agreements, documents and certificates as may be necessary to consummate the transaction in forms prepared or approved by Special Counsel. The Board authorizes and ratifies the actions of the Business Administrator/Board Secretary to arrange, if necessary, for a title search in the Franklin Elementary School that will serve as security under the ground lease agreement, to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease or such shorter period as may be necessary in accordance with the requirements of law. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees and costs of issuance from the Lease proceeds. The Board President, the Superintendent and/or the Business Administrator/Board Secretary or other appropriate board representatives are also authorized and

directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 7. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board or other lawful sources. Neither the Board, nor any agency, department nor political subdivision thereof, shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease unless pursuant to an appropriation made by the Board in accordance law. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or the Township of Franklin or of any department, agency or political subdivision thereof. The Lease shall set forth the terms of the Lease in accordance with the proposal approved herein, the RFP and this resolution.

Section 8. The proceeds of the sale of the Lease shall be applied to (i) pay costs of the Project, (ii) pay accrued interest on the Lease, if any, and (iii) pay the costs of entering into the Lease.

Section 9. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of the interest portion of rent due under the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 10. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as a “qualified tax exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 11. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the Project for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 12. This resolution shall take effect immediately.

Motion by: Witkowski Seconded by: Cama

Roll Call vote:

BOE Member	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

THIS CONCLUDES THE PUBLIC HEARING ON THE LEASE PURCHASE FINANCING

2.1. Executive Session - 6:49 p.m.

2.1.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 20, 2018 for the purpose of discussing tactics and techniques in protecting safety and property of the public. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 20 minutes. No action will be taken.

Motion Sutton	Second Witkowski	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

2.1.02 **Resolved, to return to Open Public Session at 7:36 p.m.**

Motion Cama	Second Tomasini	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

2.2 **Presentation - ELA Curriculum - Lindsay Gooditis, Hunter Timko and David Giantisco**

3. Minutes

3.01 July 16, 2018 - Regular Meeting

3.02 July 30, 2018 - Special Meeting

Resolved, to approve the above listed minutes.

Motion Tomasini	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			7/16/18	4	0	1 (E.T.)
			7/30/18	5	0	0
						2
						2

4. Acting Superintendent’s Report - Dr. Broadus W. Davis

4.01 PTA Update - Vice President Reported

4.02 Projected Enrollment - 285 Grade level changes were reported to the Board.

4.03 Special Education Audit Review

4.04 Strategic Plan Update - Meeting on September 6, 2018, 6:00 - 8:30 p.m.

4.05 Opening of School Update - Staff/Parent letters will be sent out.

4.06 Pre-School Orientation - August 27th 9:00 a.m.

4.07 Kindergarten Orientation - August 27th 10:00 a.m.

4.08 Clubs After School, LLC - Program offered at Union Township School. Mr. Cama commented that most participants are students in grades K-5. This program will not replace the After-Care Program, but will work in conjunction with it.

5. Business Administrator Report

5.01 Audit completed 7/30 & 7/31 – No Audit Recommendations. Audit presentation tentatively scheduled for November 19, 2018 meeting.

5.02 Revised Capital Reserve & Maintenance Reserve Motions. (Required by auditor)

5.03 Substitute Teacher/Nurse Survey – results are in the BOE Informational Folder.

- 5.04 Substitute Outsourcing – Contacted Delta-T Group and Source 4Teachers. Delta-T responded and information is in the BOE Informational Folder.
- 5.05 Machado Law Group - Client Updates regarding Union Fees and RICE Notices are in the BOE Informational Folder.
- 5.06 2018-19 ESEA Consolidated Grant Application approved by NJDOE on July 27, 2018.
- 5.07 ABM Settlement
- 5.08 Hunterdon/Warren Association of School Business Officials 2019-2021 President
- 5.09 Building & Grounds Coordinator Monthly Report is in the BOE Informational Folder.
- 5.10 Tax Payment Letter with Notices (Mr. Burdick)
Sharing Services - Opportunities Researched:
 - October 2016 - Shared SBA with Hampton
 - December 2016 - Share Superintendent/SBA Union Township
 - Share Superintendent with other districts.
 - Explored taking Hampton middle school students on a tuition basis.
 - Clinton Township - Taking our middle school students on a tuition basis.
 We look at every opportunity to save money or increase revenues.

6. **Public Comments - Privilege of the Floor (3 minutes)**

Mrs. Forbes commented on the following:

- Suggested an email or letter be sent out with new school start time.
- Asked how the 8th grade students are chosen to do the orientation.
- Middle School Clubs - more are needed.
- Sharing of Administration is not supported by parents.

Mrs. Cullen asked how the Superintendent/SBA would have time to be shared.

7. **Correspondence** - nothing at this time.

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski
Board Goals - December

8.02 **Facilities and Finance** - Mr. Burdick, Mrs. Tomasini, Mr. Yasunas

8.02.1 Tuition Agreements for Educational Services – Parent Paid 2018/19 (Preschool)

Resolved, to approve the following Tuition Agreements for Education Services for the 2018-2019 school year:

Student ID#	Tuition Amount*
#30141	\$1,789.00
#32137	\$2,684.00
#32138	\$3,168.00
#33182	\$4,752.00
#32192	\$7,128.00
#33179	\$4,752.00
#31193	\$4,752.00

#33183	\$4,752.00
#32180	\$4,572.00
#32188	\$4,752.00
#33189	\$2,684.00
#32181	\$4,752.00
#33185	\$4,025.00
#33187	\$2,684.00
#32186	\$3,168.00
#31190	\$4,752.00
#30191	\$4,752.00
#32184	\$3,168.00
#32178	\$4,025.00
#32195	\$4,752.00

*Tuition amount is based on number of days/program (full or half) selected and does not include transportation. Parent/Guardian is responsible for transportation.

Motion Tomasini	Second Cama	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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8.02.2 Tuition Contract – East Amwell (Regular School Year)

Resolved, to approve a Special Education Tuition Contract Agreement between the East Amwell Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2018-19 Regular School Year (September 6, 2018 – June 30, 2019) for Student #3902247516 in the amount of \$25,700.00.

Motion Cama	Second Witkowski	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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8.02.3 Tuition Contract – Hampton Borough (Regular School Year)

Resolved, to approve a Special Education Tuition Contract Agreement between the Hampton Borough Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2018-19 Regular School Year (August 29, 2018 – June 30, 2019) for Student #1821266702 in the amount of \$39,875.00.

Motion Witkowski	Second Sutton	By Voice Vote	Yes 5	No 0	Abstain 0	Absent 2
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8.02.4 Joint Transportation Agreement – Hampton Borough (Regular School Year)

Resolved, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host District) and the Hampton Borough Board of Education (Joiner District) for the 2018-19 Regular School Year as follows:

Start Date	End Date	Route #	Destination	# of Host District Students	# of Joiner District Students	Joiner Cost

08/29/2018	06/13/19 Or last day	VV-HPS 19	Hampton Public & Valley View Elem	3	1	\$7,500.00
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Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.5 Request to Provide Services Contract – NJ Commission for the Blind and Visually Impaired

Resolved, to approve a Request to Provide Services Contract between the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired and the Franklin Township Board of Education for the 2018-19 Academic Year (September 1, 2018 – June 30, 2019) for Education Level #1 Services for Student #1821266702 in the amount of \$1,900.00.

Motion Witkowski Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.6 Request to Provide Services Contract – NJ Commission for the Blind and Visually Impaired

Resolved, to approve a Request to Provide Services Contract between the State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired and the Franklin Township Board of Education for the 2018-19 Academic Year (September 1, 2018 – June 30, 2019) for Education Level #1 Services for Student #5160271548 in the amount of \$1,900.00.

Motion Sutton Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.7 Snow Plowing Services Agreement – Oldwick Country Gardens

Resolved, to approve a Snow Plowing Services Agreement between Oldwick Country Gardens and the Franklin Township Board of Education for the period of October 1, 2018 to April 30, 2019, estimated amount not to exceed \$12,000.00.

Motion Witkowski Second Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.8 Building Energy Management System Service Agreement – Trane U.S. Inc.

Resolved, to approve a BEMS Service Agreement between Trane U.S. Inc. and the Franklin Township Board of Education for the period September 1, 2018 to August 31, 2019 for \$5,539.00.

Motion Cama Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.9 Architectural Services – SSP Architects

Resolved, to approve a Proposal to Provide Architectural Services for the Water Infiltration Renovation between SSP Architects and the Franklin Township Board of Education for a fixed fee of \$49,000.00. (Fee to be paid out of loan proceeds)

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.10 CAPITAL RESERVE - Revised

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and
WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Capital Reserve account at year end, and
WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$500,000.00 MAY be available for such purpose of transfer,
NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Tomasini Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.11 MAINTENANCE RESERVE - Revised

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and
WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Maintenance Reserve account at year end, and
WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$250,000.00 MAY be available for such purpose of transfer,
NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion Sutton Second Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.12 Professional Services Agreement – Dr. Ellen Lowrie Black

Resolved, to approve a Professional Services Agreement between Dr. Ellen Lowrie Black and Crossroads Christian Academy for Mindset Matters: Reaching Generation Z for

Impactful Learning and Academic Success Parts 1 & 2 on August 30, 2018 for \$3,000.00. (ESEA NonPublic Funds 20-280-200-300-001 / 20-271-200-300-001)

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.13 Joint Transportation Agreement - Bethlehem Township (Regular School Year)

Resolved, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host District) and Bethlehem Township Board of Education (Joiner District) for the 2018-19 Regular School Year as follows:

Start Date	End Date	Route #	Destination	# of Host District Students	# of Joiner District Students	Joiner Cost
08/29/2018	06/13/19 Or last day	VV-HPS 19	Hampton Public & Valley View Elem	3	1	\$7,500.00

Motion Witkowski Second Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.03 Curriculum & Education

8.03.1 **Resolved**, to approve the K-8 English Language Arts Curriculum.

Motion Tomasini Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.03.2 **Resolved**, to approve the 2018-2019 Professional Development Plan.

Motion Witkowski Second Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.03.3 **Resolved**, to approve the 2018-2019 Mentoring Plan.

Motion Witkowski Second Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.04 Policy

8.04.1 **Resolved**, to approve the first reading of the following revised policies/regulations:

3100	Budget Planning Preparation and Adoption
3510	Operation and Maintenance of Plant
3514.1R	School Owned iPad/Chromebook/Laptop Distribution and Use
4112.2	Certification
4112.4/4212.4	Employee Health
4112.6/4212.6	Personnel Records

Motion Witkowski Second Tomasini By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.04.2 Resolved, to approve the first reading of the following new policies/regulations.

New	Use of Electronic Signatures
5118.2/5118.2R	Foster Care and Educational Stability

Motion Witkowski Second Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.05 **Construction Citizen Advisory Committee** (Mr. Mackinnon, Mr. Witkowski, Mr. Burdick)

No meeting was held.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending July 2018, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July, 2018 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2018-2019 school year budget as per the attached list.

9.01.4 Bill List

Approve the July, 2018 bill list in the amount of \$467,378.51.

9.02 Education

9.02.1 Approve the following field trip:

Group	Location	Date
Grade 8	Civic Theater/NORWESCAP Food Bank	December 12, 2018

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

9.03 Personnel

9.03.1 Substitute Personnel

Approve the following substitute custodian:

- Luis Contreras - \$15.00 per hour

Approve the following substitute teacher:

- Charlyn Magat

9.03.2 Professional Days

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
9/24/18	Reinhard E. Sorge	NJDEP UST Training Class for A&B Operators	\$280.00	.31 per mile
Oct. 15-19	Jenienne Balducci	Orton-Gillingham Comprehensive Training	\$1,175.00	.31 per mile
12/6/18	Patricia Martucci	NJASBO: Capital Projects from Start to Finish and How They are Financed	\$100.00	.31 per mile
Sept 2018 - June 2019 (Once/month)	James Schwar	Hunterdon-Warren School Building & Grounds Chapter Meetings	\$250.00 Annual Dues	.31 per mile
10/25/18 1/24/19 3/28/19 5/23/19	James Schwar	NJ Association of Designated Persons Quarterly Meetings	\$125.00 Annual Dues	.31 per mile

9.03.3 Course Applications

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Elisabeth Alexander	60 Hour Supervised Provisional	Rutgers	Full Year	\$234.00

9.04 Facilities

9.04.1 Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Monthly Meetings	Library	Third Thursday of Month Sept 2018 - June 2019	7:00 - 9:00 p.m.
PTA/Class of 2020	Fundraiser	Playground/ Parking Lot (APR/Cafe in case of rain)	Friday, September 21, 2018	4:00 - 8:30 p.m.
PTA	Book Fair	Library	September 21-26, 2018 September 24, 2018	8:00 a.m. - 3:30 p.m. 6:00 p.m.- 9:00 p.m.

			(Family Night)	
Girl Scouts	Monthly Meetings	Rm. 125/ Playground	First Wednesday of Month Oct. 2018 - June 2018	3:30 - 4:30 p.m.
Cub Scouts	Monthly Meetings	APR/Café	2 nd Tuesday of Month Sept 2018 - June 2019	6:30 - 7:30 p.m.

RESOLVED, upon the recommendation of the Acting Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Witkowski Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

10. Board Matters/New Business

Mrs. Tomasini reported on the following:

- Communications and Genesis (September Presentation)
- Update Calendar 1 month ahead of time
- 1 Weekly Communication - email to parents

10.01 **Resolved**, to suspend the order of the agenda.

Motion Witkowski Second Sutton By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

10.02 Student Handbook and Policy are being aligned particularly with Student Council, Sports and Honor Society. Policy 5131 - Define disciplinary violations as Level 1, 2, 3, & 4. A question arose regarding “discretion” of consequence of violation. This will be included in revised versions of both.

11. Personnel - All resolutions are upon the recommendation of the Acting Superintendent.

11.01 Leave of Absence (Non-Tenured) – Lillian Bickhardt (Revised)

RESOLVED, to approve a request for unpaid Child Bearing Leave for Lillian Bickhardt, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education (2017-2020), commencing on or about August 28, 2018; and

BE IT FURTHER RESOLVED, to approve a request for 12 weeks of unpaid Child Rearing Leave, to run concurrently with provisions of the Family and Medical Leave Act (FMLA), commencing on or about August 28, 2018 and terminating on or about November 15, 2018. (Pursuant to

Article XIII, no credit is given towards salary increase or accruing tenure during such Child Rearing leave.)

BE IT FURTHER RESOLVED, to approve an unpaid extended leave of absence, without medical benefits, from November 16, 2018 through January 22, 2019. (Pursuant to Article XIII, no credit is given towards salary increase or accruing tenure during such Child Rearing leave.)

Motion by: Witkowski Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

11.02 **Resolved**, to approve the rate of \$30.00 per hour for staff required to attend Pre-K Orientation on August 27, 2018, not to exceed a total of 10 hours (5 hours each).

Motion by: Tomasini Seconded by: Witkowski

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

11.03 **Resolved**, to appoint Patricia Martucci as the Grants Administrator for the 2018-19 school year at a stipend of \$4,000.00, paid out of the grant funds.

Motion by: Tomasini Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X

Mr. Burdick	X			
Totals:	5	0	0	2

11.04 **Resolved**, to approve the following individuals to be paid \$30.00 per hour to attend IEP meetings during the summer, not to exceed \$300.00.

Jenienne Balducci
 Karen Brokaw
 Trina Lahman
 Anita Petersen

Motion by: Tomasini Seconded by: Sutton

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

11.05 **Resolved**, to approve the amended salary of \$62,468.78 for Steven Hunter Timko for the 2018-2019 school year for completion of the Master of Arts Program through Rowan University.

Motion by: Cama Seconded by: Sutton

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano				X
Mrs. Sutton	X			
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

12. **Public Comments- Privilege of the Floor (3 minutes)**

Mrs. Cullen expressed a concern regarding the discipline program not being finalized before school starts. Do we use the old one until the new one is adopted? Dr. Davis responded that once the new discipline program is approved, new rules will be explained to middle school students.

13. **Executive Session - 9:28 p.m.**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 20, 2018 for the purpose of discussing a personnel matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 20 minutes. No action to be taken.

Motion Cama	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

13.02 **Resolved, to return to Open Public Session at 10:17 a.m.**

Motion Cama	Second Witkowski	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

14. **Adjournment**

14.01 **Resolved, to Adjourn from the Public Meeting at 10:18.**

Motion Tomasini	Second Sutton	By Voice Vote	Yes	No	Abstain	Absent
			5	0	0	2

Respectfully submitted,

Patricia A. Martucci
Board Secretary

Certified by,

George Burdick
Board President