

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
REGULAR MEETING**

*May 21, 2018*

1. **Call to Order - Mr. Burdick, Board President, called the meeting to order at 6:01 p.m.**  
Open Public Meeting Announcement  
*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 11, 2018.*

1.01 Roll Call – Patricia Martucci, SBA/BS

Present: Mr. Burdick, Mr. Cama, Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski  
Absent: Mrs. Sutton, Mr. Yasunas  
Also Present: Dr. Davis, Acting Superintendent, Ms. Martucci, SBA/BS

1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance

2. **Presentation - Glen A. Arbesfeld, AIA, SSP Architects**

2.01 Basement Seepage Investigation Report

- FAQ Page on website regarding water infiltration and update as needed.
- Mr. McKinnon asked if drilling holes in footings to drain would be less expensive.
- Mrs. Evans asked about timeline, entire school year or a few months.

2.02 Pre-Referendum Facilities Plan

- Mr. Burdick did a presentation regarding the water tanks in front of the building.
- Mrs. Paulter stated that enrollment is declining; why are we looking to do these projects?

3. **Minutes**

3.01 April 30, 2018 - Budget Hearing and Regular Meeting

3.02 April 30, 2018 - Executive Sessions

**Resolved**, to approve the above listed minutes.

Motion: Luciano Second: Witkowski By Voice Vote

Yes	No	Abstain	Absent
4	0	1	2

4. **Acting Superintendent’s Report - Dr. Broadus W. Davis**

4.01 Student Delegate - Mia Vitiello

- Lunch - Pasta has gotten much better. It’s more convenient to bring lunch from home and there are better options from home. Price is not an issue. Students don’t look at the menu.

- Improvements - Gym clothing - students feel uncomfortable going to class in the same clothes.
- Thank you to Ms. Gooditis and Board for allowing the play to continue.

4.02 PTA Update

- Sports Banquet - 6/8/18; Fun Fair 6/1/18

4.03 Enrollment - 298

4.04 Staff Attendance - April 96.7%

4.05 Upcoming Events/Activities

4.06 Mandatory School Safety Certification Training - June 25-28, 2018

- Dr. Davis will attend.

4.07 Preschool Enrollment

- 4 year olds - 13; 3 year olds - 9; There will be 2 classes taught by existing staff.

4.08 Dress Code

- A letter was sent home and it has been effective.

4.09 Gifted and Talented

- 2018-2019 Program on track and will start in September.

4.10 Update on Lock-In - Vivian Paulter

- Parent chaperones spent the night. The event was a huge success without incident; students were very compliant. Activities included DJ, dodge ball, volleyball and movie.

4.11 Special Education Audit Update

- Online record review complete

4.12 Administrative Reorganization (a work in progress)

- Interns/teachers for administrator internship for principal.

5. **Business Administrator Report**

5.01 APR - Insurance Claim - \$50,500 received

5.02 Bus Evacuation Drills (2<sup>nd</sup> required) were held on May 11 and May 16.

5.03 Revised Budget Motion

5.04 School Lunch Discussion

6. **Public Comments**

- Marybeth Forbes - asked what the Strategic Planning meeting on May 22 was for. Dr. Davis said that the survey responses received so far will be reviewed.

Mrs. Forbes also commented on communications and suggested the following:

- Pay-to-Play information packet.
- Student Board - menu board/bulletin board for students.
- Clear information for students entering middle school and parents.

Mrs. Forbes also thanked Dr. Davis for his speech to students about the dress code.

7. **Correspondence**

7.01 Michelle Zarish

7.02 Erik Peterson

8. **Subcommittee Discussion and Action Items**

**All resolutions are upon the recommendation of the superintendent.**

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mr. Cama, Mrs. Luciano, Mr. Witkowski Meeting will be rescheduled for next week.

- CSA Evaluation is due in June. Dr. Davis needs to complete his section by June 10<sup>th</sup>; Board members need to complete their section by June 20<sup>th</sup>. A Board meeting for the CSA Evaluation will be scheduled on June 25 or June 27.

8.02 **Facilities and Finance** - Mr. Burdick, Mrs. Tomasini, Mr. Yasunas - Met April 9, 2018

8.02.1 DONATION OF SERVICES AGREEMENT

**Resolved**, to approve a Donation of Services Agreement between the Franklin Township Board of Education and Dale Walker, Jr. to farm part of our land for hay, straw, and/or grain for the period of May 22, 2018 to May 21, 2023 for the sum of \$0, each year.

Motion: Cama Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.2 SPECIAL EDUCATION TUITION CONTRACT(S)- ESY (Hampton Borough)

**Resolved**, to approve a Special Education Tuition Contract Agreement for the 2018 Extended School Year between the Franklin Township Board of Education (Sending District) and the Hampton Borough Board of Education (Receiving District) for Student #1821266702, Student #6429403400, and Student #3150596010 for \$4,465.00 each. (Total \$13,395.00)

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.3 ESEA GRANT APPLICATION 2018/19 SCHOOL YEAR

**Resolved**, that the Franklin Township Board of Education hereby authorizes and approves the Superintendent and/or Business Administrator to submit the 2018/19 ESSA Grant application to the Hunterdon County Department of Education for approval.

Motion: Luciano Second: Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.4 IDEA GRANT APPLICATION 2018/19 SCHOOL YEAR

**Resolved**, that the Franklin Township Board of Education hereby authorizes and approves the Superintendent and/or Business Administrator to submit the 2018/19 IDEA Grant application to the Hunterdon County Department of Education for approval.

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.5 PROFESSIONAL SERVICES AGREEMENT – KAREN PEREIRA, OT

**Resolved**, to approve a Professional Services Agreement between the Franklin Township Board of Education and Karen Pereira, OT for occupational therapy services for the period July 1, 2018 to June 30, 2019 at the following rates, not to exceed \$17,500.00:

- O/T 30 minute session \$ 40.00
- O/T 60 minute session \$ 80.00
- Quarterly progress report \$ 25.00 each
- Annual review \$ 80.00 each
- Evaluation \$375.00 each

Motion: Luciano    Second: Cama    By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.6 PROFESSIONAL SERVICES AGREEMENT – KID THERAPY LLC

**Resolved**, to approve a Professional Services Agreement between the Franklin Township Board of Education and Kid Therapy, LLC for occupational therapy services (out-of-district) for the period July 1, 2018 to June 30, 2019 at the following rates, not to exceed \$5,525.00:

- O/T 30 minute session                      \$ 42.50
- O/T 45 minute session                      \$ 63.75
- O/T 60 minute session                      \$ 85.00
- Consultation 15 minutes                    \$ 21.25
- Consultation 30 minutes                    \$ 42.50
- Documentation/Admin                        \$ 85.00 per hour

Motion: Luciano    Second: Witkowski    By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.7 NONPUBLIC SCHOOL SECURITY PROGRAM AGREEMENT – HCESC

**Resolved**, to approve a contract for New Jersey Nonpublic School Security Program between the Franklin Township Board of Education and the Hunterdon County Educational Services Commission for the 2018-2019 school year at a fee of 8% of the total allocation amount.

Motion: Luciano    Second: Cama    By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.8 NONPUBLIC SCHOOL TEXTBOOK PROGRAM AGREEMENT – HCESC

**Resolved**, to approve a contract for New Jersey Nonpublic School Textbook Program between the Franklin Township Board of Education and the Hunterdon County Educational Services Commission for the 2018-2019 school year at a fee of 8% of the total allocation amount.

Motion: Cama    Second: Luciano    By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.9 NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM AGREEMENT – HCESC

**Resolved**, to approve a contract for New Jersey Nonpublic School Technology Initiative Program between the Franklin Township Board of Education and the Hunterdon County Educational Services Commission for the 2018-2019 school year at a fee of 5%, deducted from the total allocation amount.

Motion: Luciano    Second: Witkowski    By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.10 ADOPTION OF 2018-19 FINAL BUDGET (Revised)

BE IT RESOLVED that the Franklin Township Board of Education hereby approves the revised final budget for the 2018-2019 school year as approved by the Hunterdon County Department of Education Executive County Superintendent and as recommended by the Superintendent of Schools.

The proposed budget includes sufficient funds to provide curriculum and instruction, which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. The District has proposed programs and services in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

REVENUE		APPROPRIATIONS	
<i>Fund 10:</i>		<i>Fund 10:</i>	
Excess Surplus/Fund Bal	\$185,855	Current Expense	\$6,371,697
Local Tax Levy	\$5,659,758	Capital Outlay	\$28,000
Other Revenue	\$122,545	State Assessment/Debt Svc*	\$36,136
Extra Ordinary Aid (Est)	\$125,000		
NP Transportation Aid (Est)	\$2,250		
State Aid	\$340,425		
<i>Fund 20:</i>		<i>Fund 20:</i>	
Grant Entitlements	\$114,800	REAP/NCLB/IDEA Grants	\$114,800
<i>Fund 40:</i>		<i>Fund 40:</i>	
Debt Service – Tax Levy	\$655,859	Repayment of Debt	\$655,859
<b>TOTAL REVENUE:</b>	<b>\$7,206,492</b>	<b>TOTAL APPROPRIATIONS:</b>	<b>\$7,206,492</b>

\*Includes \$36,136.00 State Assessment for Debt Service on SDA funding.

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum expenditure amount allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion: Luciano    Second: Cama    By Voice Vote    

Yes	No	Abstain	Absent
5	0	0	2

8.02.11 ACCEPTANCE OF PROPOSALS/AWARD OF CONTRACT - FOOD SERVICE MANAGEMENT

**Resolved**, to accept the following proposals received in response to Food Service Management RFP #19-002 on May 11, 2018:

FSMC	Annual Management Fee	Guarantee
Maschio’s Food Service	\$7,199.00	\$0.00 Break Even

**Be it further resolved**, that the Franklin Township Board of Education award a contract to Maschio’s Food Services, Inc. for Food Service Management for the 2018-19 school year as follows:

1. **MANAGEMENT FEE:** The School Food Authority (Franklin) shall pay Maschio’s Food Services, Inc. an annual management fee in the amount of \$7,199.00. The management fee shall be payable in monthly installments of \$719.90 per month commencing on September 1, 2018 and ending on June 30, 2019.
2. **GUARANTEE:** Maschio’s Food Services, Inc. guarantees a food service operation profit/loss of \$0.00 including the management fee. In the event the program costs exceed total revenue (from all sources), Maschio’s Food Services, Inc. shall be responsible for any losses (shortfalls) incurred.

Motion: Cama Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.12 FOOD SERVICE PRICES 2018-2019 SCHOOL YEAR

**Resolved**, that the Franklin Township Board of Education hereby approves the following Lunch prices for the 2018-19 school year:

Student Paid Lunch	\$3.25
Student Reduced Lunch	\$0.40
Adult Lunch	\$4.00

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.13 CHILD STUDY TEAM SERVICES – HUNTERDON COUNTY E.S.C.

Resolved to approve an Agreement for Child Study Team Services between the Franklin Township Board of Education and the Hunterdon County Educational Services Commission for the 2018-19 school for LDTC, School Psychologist, Speech Therapist as follows, not to exceed \$75,000.00:

- \$520.00 per evaluation, including 2 meetings per consultant
- \$100.00 annual review, per meeting, per consultant
- \$ 90.00 plus \$100.00 per meeting to accept existing evaluation, per consultant, per acceptance
- \$ 95.00 per hour, speech therapy

(Note: Social Worker/Case Manager, and agreement, was approved April 30, 2018.)

Motion: Luciano Second: Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.14 JOINT TRANSPORTATION AGREEMENT (ESY)– BETHLEHEM TOWNSHIP

Resolved, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host) and the Bethlehem Township Board of Education (Joiner) as follows:

Start Date	End Date	Route #	Destination	Host Students	Joiner Students	Joiner Cost
06/25/18	07/27/18	ESY001	Hampton Public School	3	1	\$570.00

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

8.02.15 JOINT TRANSPORTATION AGREEMENT (ESY)– HAMPTON BOROUGH

Resolved, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host) and the Hampton Borough Board of Education (Joiner) as follows:

Start Date	End Date	Route #	Destination	Host Students	Joiner Students	Joiner Cost
06/25/18	07/27/18	ESY001	Hampton Public School	3	1	\$570.00

Motion: Cama Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

**8.03 Curriculum & Education**

**8.03.1 TEACHING EVALUATION MODEL/INSTRUMENT**

**Resolved**, as per policy 4116, to approve the annual adoption and use of the Charlotte Danielson Framework for Teaching Evaluation Model using Oncourse/Frontline as the evaluation instrument for the 2018-2019 school year, as required by NJ Achieve/NJDOE regulations.

Motion: Cama      Second: Luciano      By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

**8.04 Policy**

**8.04.1 Summer Hours**

**Resolved**, as per policy 4213.2, Summer Hours, to approve the beginning date of summer hours as June 18, 2018 and the end date of summer hours as August 24, 2018. Summer office employees will have the choice of 8:00 a.m. - 2:00 p.m. or 9:00 a.m. - 3:00 p.m.; Monday - Friday.

Motion: Luciano      Second: Cama      By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

**8.04.2 Revised Policies/Regulations**

**Resolved**, to approve the first reading of the following revised policies/regulations:

1120	Board of Education Meetings
1330/1330R	Use of School Facilities
3515	Smoking Prohibition
3542.1	Local Wellness/Nutrition
4113/4114	Assignment
6146.2	Promotion/Retention

Motion: Cama      Second: Luciano      By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending April 2018, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of April, 2018 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no

major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

**Approve** the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

**9.01.4 Bill List**

**Approve** the May, 2018 bill list in the amount of \$322,984.79.

**9.02 Education**

**No Consent Items**

**9.03 Personnel**

**9.03.1 Professional Days**

**Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
8/21/18* 8/22/18* 10/17/18 1/16/19 3/27/19	Jaclyn Nombre & Christina Kocsi	Tools of the Mind Pre K Curriculum Training	\$3,750.00 per person	\$98.90 per person
6/13/18 6/14/18	Christina Kocsi	PECS Training	\$399.00	\$46.87

\* Jaclyn Nombre and Christina Kocsi will be paid \$30.00 per hour to attend the training on August 21 and 22, as per QEA contract.

**9.03.2 Substitute Personnel**

**Approve** the following substitute teachers:

- Harlee Peterson
- Karen Van De Moere

**Approve** the following substitute custodian at the rate of \$15.00 per hour:

- Steven Weber

**9.04 Facilities**

**No Consent Items**

**9.05 Annual Approval of District/School Operations for 2018-2019**

**9.05.1 Authorization for Payment of Bills**

The District, in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:



In accordance with New Jersey Statute 18A: 19-1, the Board of Education hereby appoints the School Business Administrator to approve invoices for payment; The School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board and upon review by the finance Committee to pay all bills on the bill list during the summer, to be ratified at the next regular meeting.

**9.05.2 Budget Transfer Authority**

As provided by N.J.S.A. 18A:22-8.2 amended, the Superintendent and the Business Administrator/Board Secretary, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

**9.05.3 Petty Cash Fund Accounts 2018-2019**

Authorize the following Fund Accounts: Petty Cash  
Petty Cash: \$200 cash (\$25.00 transaction limit)

**9.05.4 Insurance 2018-2019**

Group Disability Insurance Carrier, The Standard Disability; Prudential Insurance; AFLAC; and Colonial Life.  
Insurance General Liability and Worker’s Compensation-SAIF School Alliance Insurance Fund.

**9.05.5 Tax Shelter Annuity Companies**

Re-approve 2018-2019 TSA's as follows:  
Lincoln Investment, AIG/Valic, SIRACUSA BENEFITS PROGRAM, as voluntary TSA brokers.

**9.05.6 Procurements of Goods & Services Through State Contracts**

BE IT RESOLVED that the Franklin Township Board of Education approves state contract purchases for the 2018-2019 school year:

WHEREAS, the Franklin Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Franklin Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Franklin Township Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those

approved New Jersey State Contract Vendors; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education Business Administrator/Board Secretary shall certify to the availability sufficient funds prior to the expenditure of funds for such goods or services.

#### **9.05.7 Resolution Authorizing Appointment of Purchasing Agent, Bid and Quote Authority**

WHEREAS, changes to the Public School Contracts Laws gave boards of education the ability to increase their bid threshold up to \$40,000 and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Patricia Martucci possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Franklin Township Board of Education desires to maintain the bid threshold at \$40,000 as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Franklin Township Board of Education, in the County of Hunterdon, in the State of New Jersey hereby continues its bid threshold at \$40,000; and

BE IT FURTHER RESOLVED that all contracts that are in the aggregate less than 15% (\$6,000) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Patricia Martucci as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A;18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education;

#### **9.05.8 Procurements of Goods & Services Through Hunterdon County Educational Services Commission and Educational Services Commission of New Jersey**

Resolved, to re-approve the 2018-2019 purchasing of goods and services through the cooperative bidding procedures offered by Educational Services Commissions to better control prices and procure services at the most competitive rates.

#### **9.05.9 Procurements of Goods & Services Through Educational Data Services, Inc.**

Resolved, to approve the 2018-2019 purchasing of goods and services through the cooperative bidding procedures offered by Education Data Services, Inc. to better control prices and procure services at the most competitive rates. Licensing and maintenance fee of \$1,200.

#### **9.05.10 Re- Approve District Curricula and Textbooks**

**Re-approve and re-adopt** All written District Curricula in accordance with N.J.A.C. 6A: 8-3.1.

**Note:** State regulations require the annual formal re-adoption of all curricula even though each guide is individually reviewed and adopted as it is written or revised. Be it further resolved to Re-adopt all current Textbooks and Materials (required by N.J.S.A. 18A:58-37.4b)

#### **9.05.11 Policies, Regulations and Rules**

**Re-approve** all existing, amended, and new district Policies, Regulations and Rules for 2018-2019.

#### **9.05.12 Personnel Appointments**

**Re-approve** the authorization for the Superintendent to hire necessary personnel between board meetings and ratify personnel appointments at the next scheduled meeting of the Board.

#### **9.05.13 Resolution - Maximum Travel Expenditure Amount**

**WHEREAS**, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.S.A. 18A: 11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate: and

**WHEREAS**, all administrative staff are approved for annual attendance at regularly scheduled professional meetings with no additional cost to the board;



10. **Board Matters/New Business**

- Mrs. Luciano reported that the Aladdin performance was very well done and the theatre was beautiful.

11. **Personnel - All resolutions are upon the recommendation of the Acting Superintendent.**

11.01 **Resolved**, to approve Karen Brokaw as homework help/detention teacher at the hourly rate of \$30.00 as needed for the remainder of the school year not to exceed \$240.00.

Motion by: Luciano                      Seconded by: Cama

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton				X
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

11.02 **Resolved**, to approve Lindsay Gooditis to complete the K-5 Science Curriculum at an hourly rate of \$35.00 not to exceed a total of 40 hours, including board presentation.

Motion by: Cama                      Seconded by: Luciano

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Mrs. Luciano	X			
Mrs. Sutton				X
Mrs. Tomasini	X			
Mr. Witkowski	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	5	0	0	2

12. **Executive Session - 9:05 p.m.**

12. 01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on May 21, 2018 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to open public session in approximately 5 minutes.

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

12.02 **Resolved, to return to Open Public Session at 9:18 p.m.**

Motion: Luciano Second: Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

13. **Public Comments**

- Minga Cullen asked if teachers attending summer professional development were getting paid.
- Lindsay Gooditis spoke in regard to the Aladdin performance. She thanked Crossroads Christian Academy, the Sound Technician, etc. The staff and volunteers were great.

14. **Resolved, to thank Crossroads Christian Academy for making the theater available to us. Dr. Davis will write a letter.**

Motion: Luciano Second: Cama By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

15. **Resolved, to form a Construction Sub Committee. First meeting will be on May 30, 2018 at 6:00 p.m.**  
 Mr. Witkowski - Chair  
 Mr. Burdick, Board Member  
 Mr. McKinnon, Community Member

Motion: Luciano Second: Tomasini By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

15. **Adjournment**

15.01 **Resolved, to Adjourn from the Public Meeting at 9:26 p.m.**

Motion: Luciano Second: Witkowski By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2

Respectfully submitted,

Certified by,

Patricia Martucci  
Board Secretary

George Burdick  
Board President