

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
REGULAR MEETING

*September 18, 2017*

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.  
Open Public Meeting Announcement  
*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*
- 1.01 Roll Call – Ms. Martucci, Board Secretary recorded the roll and determined a quorum was present.
- Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Homulak, Mrs. Luciano, Mr. Yasunas  
Also Present: Dr. Davis, Interim Assistant Superintendent  
Ms. Martucci, SBA/BS
- 1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.
2. **Presentations - None**
3. **Minutes**
- 3.01 August 21, 2017 – Regular Meeting (attachment)  
3.02 August 21, 2017 – Executive Session (attachment)  
3.03 August 30, 2017 - Special Meeting (attachment)  
3.04 August 30, 2017 - Executive Sessions (attachment)
- Resolved**, to approve the above listed minutes.  
Motion: Crielly Second: Yasunas By Voice Vote
- | Yes      | No | Abstain      | Absent |
|----------|----|--------------|--------|
| 5 (8/21) | 0  | 2 (A.H./F.Y) | 0      |
| 6 (8/30) | 0  | 1 (C. Cr)    | 0      |
4. **Interim Assistant Superintendent's Report - Dr. Broadus W. Davis**
- 4.01 Opening of School - Dr. Davis greeted students/staff in lobby.  
4.02 Climate and Culture - It's a new day at FTS.  
4.03 Procedure/Expectations - Are being set.  
4.04 Flag Football (Pilot) - Relationship between co-curricular and academics/work as a group (after school) once a week to start.  
4.05 PTA Update - There will be monthly meetings with Dr. Davis.  
4.06 Enrollment - 292, 4 or 5 families may be coming back to FTS. (attachment)

Ms. Crielly suggested we explore lacrosse as a sport.

Mr. Yasunas said that Back to School Night was good. The presentation was good.  
 Mr. Cama suggested the Presentation be later so more parents attend.

5. **Business Administrator Report**

5.01 Budget Calendar 2018-19

5.02 Business and Finance Committee Agenda - Meeting 10/2/17 Budget Goals

6. **Public Comments**

Mrs. Cullen-stated that the staff is very appreciative for comments at Back to School Night.

7. **Correspondence - none**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas - no meeting

8.02 Budget and Finance – Mr. French, Mr. Yasunas, Mrs. Homulak

8.02.1 Agreement - Physical Therapy Services

**Resolved**, to approve a Letter of Agreement between Oxford Consulting Services, Inc. and the Franklin Township Board of Education for Physical Therapy Services for the period September 1, 2017 through June 30, 2018, at the following rates, not to exceed \$17,500.00: (attachment)

- \$90.00 Per session (1 hour)
- \$90.00 per quarterly progress report
- \$90.00 per IEP update
- \$450.00 per evaluation

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.2 Special Education Tuition Contract Agreement

**Resolved**, to approve a Special Education Tuition Contract Agreement between the Franklin Township Board of Education (Sending District) and the Hampton Borough Board of Education (Receiving District) for the 2017-18 school year for Student #1821266702 at an annual tuition rate of \$70,450.00, including ancillary services as stated in the Individualized Education Plan as of 9/6/2017. (attachment)

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

8.02.3 2017-2018 Nonpublic Allocations

**Resolved**, to accept the 2017-18 nonpublic allocations as follows:

- Nursing \$9,118.00
- Security \$7,050.00
- Technology \$3,330.00
- Textbook \$4,930.00

Motion Crielly Second Luciano By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**8.02.4 2017-18 Joint Transportation Agreement - Choice Student**

**Resolved**, pursuant to NJAC 6A:27-9.16, to approve a Joint Transportation Agreement between the Franklin Township Board of Education (Host District) and the Lebanon Borough Board of Education (Joiner District) as follows: (attachment)

Start Date	End Date	Route #	Destination	# of Joiners	Joiner Cost
08/28/2017	06/30/2018	FE	Franklin Twp School	1	\$705.00

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**8.02.5 2017-18 M1 & Comprehensive Maintenance Plan**

**Resolved**, pursuant to NJAC 6A:26A, to approve the submission of the Annual Maintenance Budget Worksheet (M-1) and the District Multi-Year Comprehensive Maintenance Plan Report for Fiscal Years 2017 - 2019 to the Hunterdon County Department of Education. (attachment)

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**8.02.6 2017-18 Memorandum of Agreement - Occupational Therapist**

**Resolved**, to approve a Memorandum of Agreement between the Warren County Special Services School District and the Franklin Township Board of Education to provide an Occupational Therapist, on an as needed basis, and not to exceed \$3,500.00 for the period 9/1/2017 - 6/30/2018 at the following rates: (attachment)

- \$85.00 per hour - Therapy and meetings
- \$450.00 each - Evaluation and Written Report

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**8.02.7 Disposal of Textbooks/Workbooks**

**Resolved**, to approve the disposal of obsolete textbooks and workbooks as per attached list. (attachment)

Motion Crielly Second Yasunas By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**8.02.8 REAP Grant Award Acceptance**

**Resolved**, to accept the Rural Education Achievement Program (REAP) Grant Award in the amount of \$30,071.00 for the period of July 1, 2017 - June 30, 2018. (attachment)

Motion Crielly	Second French	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly - no meeting

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano

**8.04.1 2017-2018 Nursing Services Plan**

Resolved, to approve the Franklin Township School 2017-2018 Nursing Services Plan. (attachment)

Motion Crielly	Second Yasunas	By Voice Vote	Yes 7	No 0	Abstain 0	Absent 0
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**8.04.2 Presentation of Self-Assessment – Anti-Bullying Bill of Rights Act**

RESOLVED, to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2016 - June 30, 2017. (attachment)

Motion Crielly	Second Yasunas	By Voice Vote	Yes 6	No 1 (G.B.)	Abstain 0	Absent 0
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8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak - Ms. Martucci reported that the agreement with QEA was completed today.

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano - BOE can create student handbook.

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending August 2017, which agree with each other and the bank. (attachment)

**9.01.2 Financial Reports Certification**

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list. (attachment)

**9.01.4 Bill List**

Approve the September, 2017 bill list in the amount of \$386,180.95. (attachment)

**9.02 Education**

**9.02.1 Student Teacher Placements**

Approve, Christine Hatfield, a student attending The College of New Jersey to be placed with Karen Caccavale, Middle School ELA Teacher for the Fall 2017 Semester. (attachment)

**9.02.2 Student Field Experience Placements**

Approve the following RVCC student placements to complete 30 hours of field experience for the Fall 2017 semester.

- Micaela Applegate - Mr. Weinhold, Grade 3
- Kerri McNally, Dr. Petersen, Kindergarten
- Yakira Mitchell, Mrs. Rainaldi, Grade 3
- Brielle Sigafos, Mrs. Cullen, Resource Room

**9.02.3 Volunteers - Sport's Teams**

Approve the following volunteers to assist with Fall Sports, contingent upon background check/fingerprinting.

- Soccer - Jennifer May, Collin Masino and Rachel Ewing
- Volleyball - Alexa Tarby and Fernanda DoCabo

Mr. Cama asked if we could have both boys and girls soccer, allowing more students to play.

**9.02.4 Field Trips**

Approve the following field trips:

- Student Council, NJASC Fall Conference, College of New Jersey, October 10, 2017
- Student Council, NJASC Winter Convention, The College of NJ, January 10, 2018
- Student Council, Spring Awards Program, Six Flags Great Adventure, May 30, 2018 (tentative date)

**9.03 Personnel**

**9.03.1 Professional Development**

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
9/18/17	Katrina Mani	CPR Instructor Course	\$280.00	\$7.32
9/21/17				

**9.03.2 Course Applications**

Approve the following course applications:

Employee	Name of Course	College/University	Semester	Amount of Reimbursement
Elisabeth Alexander	Alternate Route Teacher Program Phase I, II, III	Rutgers University	Fall 2017 Winter 2017 Spring 2018	\$937.00

### 9.03.3 Substitute Personnel

Approve the following substitute teacher applications:

- Sudha Raman
- Anthony DeNicola
- Lisa Perdue

(attachment)

### 9.04 Facilities

#### 9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	School Store	Cafeteria	Wednesdays October 25, 2017 January 10, 2018 March 7, 2018 April 18, 2018	10:30 a.m. - 1:00 p.m.
PTA	Holiday Workshop	Library	Tuesday, November 28, 2017 (set-up) Wednesday - Friday Nov. 29 - Dec. 1, 2017	9:00 a.m. - 2:00 p.m. 9:00 a.m. - 2:00 p.m.
Cub Scout Pack 108	Pack Meetings	Cafeteria	2 <sup>nd</sup> Thursday of every month for the 17-18 School Year	6:30 - 7:30 p.m.

(attachment)

**RESOLVED**, upon the recommendation of the Interim Assistant Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

**RESOLVED**, to approve the Sports Team Volunteers listed in item 9.02.03.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly			X	
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	1	0

10. Board Matters/New Business

10.01 Policy Review - 1000/1010

10.02 School Climate Survey

10.03 Regulation 9322 - Public Comments, 3 minute rule and questions to president only.

11. Executive Session - not at this time

12. Personnel - All resolutions are upon the recommendation of the Interim Assistant Superintendent.

12.01 Resolved to appoint the following individual for the stipend position listed below for the 2017-2018 school year.

Volleyball Coach - Paul Otis \$1,965.00

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly			X	
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	1	0

12.02 Leave of Absence (Non-Tenured) - Christina Kosci

RESOLVED, to approve a request for paid Child Bearing Leave (use of accumulated sick days) for Christina Kosci, pursuant to Article XIII of the Agreement Between the Quakertown Education Association and the Franklin Township Board of Education, commencing on or about November 24, 2017; and

BE IT FURTHER RESOLVED, to approve a request for 12 weeks of paid/unpaid (use of 10 paid sick days) Child Rearing Leave, to run concurrently with provisions of the Family and Medical

Leave Act (FMLA), commencing on or about November 27, 2017 and terminating on or about February 23, 2018; and

BE IT FURTHER RESOLVED, to approve an unpaid extended leave of absence, without medical benefits, from February 26, 2018 through April 9, 2018. (Pursuant to Article XIII, no credit is given towards salary increase or accruing tenure during such Child Rearing leave.)

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.03 **Resolved**, to approve the increase in salary for Carol Dalrymple, Bus Driver, to \$23,394.00 (.60 FTE) effective September 1, 2017.

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.04 **Resolved**, to approve Rhonda Pellegrino to be the substitute caller for the 2017-2018 school year at the stipend of \$3,950.00.

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			



Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.05 **Resolved**, to ratify approval for Gail Ferdinando to provide babysitting services during Back to School Night and Parent Advisory Meetings for 2017-2018 school year at an hourly rate of \$25.00.

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.06 **Resolved**, to rescind the July 24, 2017 appointment of Catherine Lehner as full time School Counselor.

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.07 **Resolved**, to appoint Karin Stumpf, as full time School Counselor, tenure track, at the salary of \$59,646.27, to be prorated from start date of October 5, 2017 through June 30, 2018, subject to completion of criminal background check. This position includes benefits, per contract. (Position Control # SPT-SC-GUID-NA-01, Account # 11-000-218-104-000-000).

(attachment)

Motion by: Crielly                      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			

Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.08 **Resolved**, to ratify approval of the rate of \$30.00 per hour for staff required attendance at Kindergarten Orientation on August 22, 2017, not to exceed a total of 10 hours.

Motion by: Crielly      Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.09 **Resolved**, to rescind the employment agreement (September 5, 2017 through October 31, 2017) between the Franklin Township Board of Education and Dr. Broadus Davis that was adopted on August 30, 2017.

Mr. Burdick explained by this motion is required.

Motion by: French      Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

12.10 **Resolved**, to ratify the employment agreement (September 5, 2017 through June 30, 2018) between the Franklin Township Board of Education and Dr. Broadus Davis that was approved by Juan Torres, Interim Executive County Superintendent, on September 13, 2017.

Motion by: French      Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	7	0	0	0

**13. Public Comments**

Mrs. Forbes commented on the following items:

- Book Disposal - Can we donate to poor schools?
- Co-Ed Soccer - Level of play is very different than competitive play.
- Volunteers - Grateful, but maybe high school students should not be part of the selection process.

Mrs. Joubert suggested an orientation for volunteers.

**14. Executive Session - 7:39 p.m.**

**14.01 Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 18, 2017 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion Yasunas Second Crielly By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**14.02 Resolved, to return to Open Public Session at 8:28 p.m.**

Motion French Second Cama By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

**15. Adjournment**

**15.01 Resolved, to Adjourn from the Public Meeting at 8:29 p.m.**

Motion Crielly Second French By Voice Vote

Yes	No	Abstain	Absent
7	0	0	0

Respectfully submitted,

Certified by,

Patricia Martucci  
Board Secretary

George Burdick  
Board President