

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

June 27, 2017

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:01 p.m.
Open Public Meeting Announcement
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 24, 2017.

1.01 Roll Call – Ms. Martucci, Board Secretary recorded the roll and determined a quorum was present.

Present: Mr. Burdick, Mr. Cama, Ms. Crielly (arrived at 6:15 p.m.), Mr. French,
Mrs. Homulak (arrived at 6:32 p.m.), Mrs. Luciano, Mr. Yasunas
Also Present: Dr. Fredericks, Superintendent
Ms. Martucci, SBA/BS
Ms. Winters, Board Attorney (arrived at 6:25 p.m.)

1.02 Flag Salute

1.03 **Executive Session #1**

Adopt the Following Resolution - 6:04 p.m.

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 27, 2017 for the purpose of NJSBA to provide online summary of CSA evaluation. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 40 minutes.

Motion: Yasunas Second: Cama By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 5 | 0 | 0 | 2 |

1.04 **Resolved, to return to Open Public Session at 6:28 p.m.**

Motion: French Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 6 | 0 | 0 | 1 |

2. **Minutes**

- 2.01 May 22, 2017 – Regular Meeting (attachment)
2.02 May 22, 2017 – Executive Sessions (attachment)

Resolved, to approve the above listed minutes.

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6 | 0 | 0 | 1 |

3. **Superintendent’s Report - Dr. Carol Fredericks**

3.01 Superintendent Report

- PARCC Scores
 - Sixth Grade Schedules - 9 period schedule with enhanced P.E.; no hallway lockers.
- Mr. Cama inquired about advanced math being offered in 6th grade and Dr. Fredericks confirmed. Dr. Fredericks reported enrollment in 6 grade is up to 31. She stated that lockers will be in their homerooms and students will move from classroom to classroom by subject.

3.02 Enrollment - 296

(attachment)

3.03 Tardy Report – Goal 2a; 2b

3.04 Staff Attendance - 96.4%

3.05 PTA Update - Mrs. Bradley

- Fun Fair went well.
- Calendar - Alignment with North Hunterdon/Voorhees Regional High School

3.06 Incidents of Violence and Vandalism – August 29, 2016 – December 31, 2016

3.07 Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending June 27, 2017.

| Board Meeting Dates 16-17 | # Of Incidents Reported | # Identified as HIB |
|---------------------------|-------------------------|---------------------|
| June 21 – Aug. 22 | 0 | - |
| Aug. 29 – Sept. 18 | 0 | - |
| Sept. 19 – Oct. 17 | 0 | - |
| Oct. 18 – Nov. 21 | 0 | - |
| Nov. 22 – Dec. 19 | 1 | 1 |
| Dec. 20 – Jan. 23 | 0 | - |
| Jan. 24 – Feb. 27 | 0 | - |
| Feb. 28 – Mar. 20 | 0 | - |
| Mar. 21 – Apr. 24 | 11 | 6 (1* Reversed) |
| Apr. 25 – May 22 | 11 | 3 |
| May 23 – June 12 | 0 | (1**Reversed) |
| June 12 – June 27 | 4 | Pending |
| Total | 27 | 8 |

* HIB Finding reported on April 24th. Decision reversed by CSA on May 22, 2017.

** HIB Finding reversed under granting of parental appeal by BOE on June 12, 2017.

Resolved, that the Board hereby affirms the Superintendent’s decision and Board appeals in the HIB Report for the period of April 25 – June 12, 2017 for the reasons set forth to the Board in the April, May and June Executive Sessions and directs transmission of a copy of the Board’s final decision to the affected students’ parents forthwith.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | X | | | |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 7 | 0 | 0 | 0 |

3.08 Suspension Report – May and June 2017

| Student ID | Violation of Student Code of Conduct | Terms of Suspension |
|------------|--------------------------------------|---------------------|
| 1267330417 | Obscene Language | 1 Day Out of School |
| 9505259165 | Disrespectful to Student | 1 Day Out of School |

4. **Business Administrator Report - nothing at this time.**

5. **Public Comments # 1** - Mr. Burdick explained that no personal attacks will be allowed. Mrs. Repmann - wrote a letter to go into record regarding the Case Manager and Special Education Program. She expressed concern regarding importance of continuity of Case Managers from year to year. Mrs. Huebscher - Commented that minutes from May and June are not posted on the website. Mr. Burdick explained that minutes are posted after they are approved by the BOE. A resident had a question regarding 6th and 7th grade schedules. A resident had questions regarding the future of the music program. Mr. Repmann had a question about schedules and what is best for the students. He also inquired as to why the band did not play at graduation. Ms. Zarish commented on a letter emailed to BOE members.

6. **Correspondence**

- 6.01 Marybeth Forbes
- 6.02 Reka Heubscher

(attachment)

7. **Executive Session # 2**

7. 01 Adopt the Following Resolution

Tabled

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 27, 2017 for the purpose of a Donaldson Hearing. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 1 hour.

Motion: Yasunas Second: Crielly By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| | | | |

Motion tabled as Mr. Stone was not present

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas
Request for Explanation of HIB Processes - To be determined in executive session.

8.02 Budget and Finance – Mr. French, Mr. Burdick – Met on June 14, 2017 (**attachment**)
8.02.1 School Alliance Insurance Fund Resolution Appointing a Risk Management Consultant

WHEREAS, the Franklin Township Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Franklin Township Board of Education, does hereby appoint Brown & Brown Public Risk Advisors of NJ as its Risk Management Consultant in accordance with the Fund's Bylaws.

Motion: Crielly Second: Cama By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.2 RFP 18-001

Resolved to accept the following proposals received in response to RFP 18-001 on May 18, 2017:

ELECTRICIAN:

| Firm Name & Address | Foreman | Foreman OT | Journeyman | Journeyman OT | Materials |
|--|-----------------|-----------------|-----------------|-----------------|------------------------------------|
| Mt. Salem Electric Co 79 Mt. Salem Road Pittstown, NJ 08867 | \$ 95.00 | \$150.00 | \$ 75.00 | \$120.00 | 10% M/U Over cost |
| A&K Contracting Group Po Box 54 Glen Gardner, NJ, 08826 | \$115.00 | \$172.50 | \$108.00 | \$162.00 | 10% M/U Over cost |

HVAC:

| Firm Name & Address | Foreman | Foreman OT | Journeyman | Journeyman OT | Materials |
|---|-----------------|-----------------|-----------------|-----------------|------------------------------------|
| MPA 399 Roycefield Road Hillsborough, NJ 08844 | \$100.00 | \$150.00 | \$ 97.00 | \$145.00 | 20% M/U Over cost |

PLUMBER:

| Firm Name & Address | Foreman | Foreman OT | Journeyman | Journeyman OT | Materials |
|---|-----------------|-----------------|-----------------|-----------------|------------------------------------|
| Robert Griggs 6 Tally Ho Trail Hillsborough, NJ 08844 | \$110.00 | \$165.00 | \$ 99.50 | \$149.25 | 10% Off List |
| Richard E. Yard 58 Pine Hill Road Stockton, NJ 08559 | \$ 90.00 | \$160.00 | \$ 90.00 | \$160.00 | 35% M/U Over cost |
| Automated Building Controls 3320 Route #66 Neptune, NJ 07753 | \$115.00 | \$195.00 | \$115.00 | \$195.00 | 31% Off List |

BE IT FURTHER RESOLVED to award contracts to the following vendors for the 2017-18 school year:

- Electrician - Mt. Salem Electric Co.
- HVAC - MPA
- Plumber - Richard E. Yard

Note: All vendors hold the proper licenses and are approved by the State of NJ Department of Education as Public Works Contractors, as required by law.

Motion: Crielly Second: French By Voice Vote

| | | | |
|----------|---------|--------------|-------------|
| Yes 7 | No 0 | Abstain 0 | Absent 0 |
|----------|---------|--------------|-------------|

8.02.3 Shared Services Agreement – Technology Services

Motion to approve the following resolution for the 2017/2018 Time and Material Shared Services with Franklin Township Board of Education for Technology Services:

WHEREAS FRANKLIN TOWNSHIP SCHOOL DISTRICT (hereinafter referred to as “FTSD”) has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as “DVRHS”) to provide subcontracted Technology services; and

WHEREAS DVRHS and FTSD desire to enter into a joint agreement wherein DVRHS will provide the said Technology services; and

WHEREAS the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS DVRHS and FTSD are by definition local units under the said law; and DVRHS is empowered by law to provide Technology services; and

WHEREAS the provision of Technology services by DVRHS is economically advantageous to FTSD;

NOW THEREFORE BE IT RESOLVED that DVRHS and FTSD hereby agree enter into the 2017/2018 time and material shared services arrangement for the provision of Technology services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:

IT Director: \$90.00
 Network Specialist: \$80.00
 Technician Level 2: \$70.00
 Technician Level 1: \$60.00

Materials will be reimbursable at cost.

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.4 – Annual Contracts

Pursuant to P.L. 2015, Chapter 47, the Franklin Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will be in full compliance with all state and federal statutes and regulations; in particular N.J.S.A. 18A:18 et. Seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200:

- ABM Janitorial Services
- Advancing Opportunities
- Atlas Elevator
- Brett DiNovi Associates
- CC Productions
- CDK Systems, Inc.
- R&L Payroll Systems, Inc.
- Frontline Technologies, Inc.
- Industrial Appraisal
- McGowan LLC
- Amy Murray
- North Hunterdon Regional Board of Education
- Delaware Valley Regional Board of Education
- East Amwell Township Board of Education
- Hampton Borough Board of Education
- Omega Environmental
- Oxford Consulting Services, Inc.
- Karen Pereira
- Republic Services,
- Ricoh, Inc. (IKON)
- Tri-County Termite & Pest Control
- Richard Yard Plumbing, Inc.
- Mechanical Preservation Associates, Inc.
- Mt. Salem Electric

School Alliance Insurance Fund
 Maschio’s Food Services, Inc.
 Stacey Viscel
 NJR Clean Energy Ventures Corporation
 Hunterdon County Educational Services Commission
 New Jersey Educational Services Commission
 Machado Law Group
 Educational Consortium for Telecommunications
 Arthur J. Gallagher & Co.
 Wells Fargo Insurance Services USA, Inc.
 Bollinger Insurance Group
 Education Data Services, Inc.
 BKC Certified Public Accountants
 Dr. Ronald Frank, Greenbrook Family Practice
 Phoenix Advisors, Inc.
 Kathleen Senkow
 Children’s Therapy Services, Inc.
 Warren County Special Services School District

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|----------|---------|--------------|-------------|
| Yes 7 | No 0 | Abstain 0 | Absent 0 |
|----------|---------|--------------|-------------|

8.02.5 CAPITAL RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
 WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and
 WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Capital Reserve account at year end, and
 WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$100,000.00 MAY be available for such purpose of transfer,
 NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion: Crielly Second: Cama By Voice Vote

| | | | |
|----------|---------|--------------|-------------|
| Yes 7 | No 0 | Abstain 0 | Absent 0 |
|----------|---------|--------------|-------------|

8.02.6 MAINTENANCE RESERVE

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
 WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution, and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into a Current Expense Maintenance Reserve account at year end, and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$150,000.00 MAY be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Franklin Township Board of Education that it hereby authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.7 Extended School Year Tuition Contracts

Resolved, to approve the tuition contracts between the Franklin Township Board of Education and East Amwell Township Board of Education for 2 students (SID#5763171500 and SID #3902247516) to attend the ESY Program beginning June 27, 2017 through August 4, 2017 in the amount of \$3,500.00 per student.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.8 Special Education Tuition Contract

Resolved, to approve a tuition contract between the Franklin Township Board of Education and East Amwell Township Board of Education for 1 student (SID#5763171500) beginning September 6, 2017 through the last day of school in June, 2018, in the amount of \$17,500.00.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.9 Special Education Tuition Contract

Resolved, to approve a tuition contract between the Franklin Township Board of Education and East Amwell Township Board of Education for 1 student (SID#3902247516) beginning September 6, 2017 through the last day of school in June, 2018, in the amount of \$27,300.00.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.10 HCESC Agreement – School Social Worker/Case Manager

Resolved, to approve the agreement between the Hunterdon County Educational Services Commission and the Franklin Township Board of Education for a School Social Worker/Case Manager for the period of July 1, 2017 through June 30, 2018 in the amount of \$83,650 (amended with Sarah Chittenden named).

(attachment)

The shared agreement was discussed along with possibly making the position full time.

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.11 HCESC Agreement – Non Public School Textbook Program

Resolved, to approve the agreement between the Hunterdon County Educational Services Commission and the Franklin Township Board of Education for Non Public School Textbooks for the period of July 1, 2017 – June 30, 2018. (10% of Annual Allocation) **(attachment)**

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.12 HCESC Agreement – Non Public School Technology Initiative Program

Resolved, to approve the agreement between the Hunterdon County Educational Services Agreement and the Franklin Township Board of Education for Nonpublic Technology Services for the period of July 1, 2017 – June 30, 2018. (5% of Annual Allocation) **(attachment)**

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.13 HCESC Agreement – Child Study Team

Resolved, to approve the agreement between the Hunterdon County Educational Services Agreement and the Franklin Township Board of Education for Child Study Team Services for the period of July 1, 2017 – June 30, 2018. **(attachment posted by 6/26/17)**

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.14 HCESC Agreement – Speech and Language Therapy Services

Resolved, to approve the agreement between the Hunterdon County Educational Services Agreement and the Franklin Township Board of Education for Speech and Language Therapy Services for the period of July 1, 2017 – June 30, 2018, at the below listed fee schedule, not to exceed \$10,000.00.

- \$110.00 per hour (direct services and prep time)
- \$430.00 per evaluation/report (initial or re-evaluation)
- \$100.00 per meeting (in person or phone conference)
- \$500.00 per annual review/IEP development for speech only students
- \$100.00 per case for case management of speech only students
- \$150.00 per case for CST students – PLAAFP and goals/objectives

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.15 Oxford Consulting Services Agreement

Resolved, to approve the agreement between the Franklin Township Board of Education and Oxford Consulting Services, Inc. to provide Occupational, Speech, and Vision Therapy

to student SID# 1821266702 at the rate of \$105.00 per session from June 26, 2017 through July 27, 2017 at home, not to exceed \$1,200.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.16 Oxford Consulting

Resolved, to approve the agreement between the Franklin Township Board of Education and Oxford Consulting Services, Inc. to provide Occupational, Speech, and Vision Therapy to student SID# 1821266702 at home at the rate of \$105.00 per session for the 2017-2018 school year, not to exceed \$14,500.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.17 Professional Accounting and Auditing Services

Resolved, to approve the agreement between Bedard, Kurowicki & Co., CPA’s, PC and the Franklin Township Board of Education for accounting and auditing services for the period of July 1, 2017 – June 30, 2018, at the hourly rates listed below, not to exceed \$18,000.00.

(attachment)

| <u>Staff</u> | <u>Hourly Rate</u> |
|-------------------------------|---------------------|
| Shareholder | \$225.00 |
| Principal (William Colantano) | \$200.00 |
| Manager | \$115.00 - \$130.00 |
| Senior | \$100.00 |
| Staff Accountant | \$75.00 - \$95.00 |
| Para-Professional/Admin. | \$65.00 |

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.18 Kid Therapy Agreement

Resolved, to approve the agreement between the Franklin Township Board of Education and Kid Therapy, LLC, to provide Occupational Therapy Services for the period of July 1, 2017 through June 30, 2018 at the hourly rate of \$85.00 (\$42.50 per 30 minute consultation), on an as needed basis not to exceed \$5,000.00.

(attachment)

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.02.19 Apple Technology Products

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), effective March 25, 2016 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Franklin Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Franklin Township Board of Education are of such a specialized nature that only such products will meet the needs of the Franklin Township Board of Education; and

WHEREAS, the Franklin Township Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Franklin Township Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Franklin Township Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from *Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524*, for the following items:

- 10 MacBook Pro's Laptop Computers
- 10 AppleCare Protection Plans

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.20 Disposal of Obsolete Equipment

Resolved, to approve the disposal of obsolete equipment as per Board of Education policy 3260. **(attachment)**

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.02.21 2017-2018 NJ CAP Grant Application

Resolved, to approve the 2017-2018 NJ CAP Grant Application with estimated amounts as follows: **(attachment)**

- PK - 6 - \$948.00 of which \$284.40 is district funded.
- Teen CAP - \$550.00 of which \$165.00 is district funded.

Motion: Crielly Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly

Mr. Cama reported that the committee met regarding scheduling, etc. They requested that the busses arrive at 8:15 a.m.

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano - Met on 6/21/17

8.04.1 Discussion Special Education Program - Mr. Cama suggested that assessment be done by outside company and a report be presented to the Board.
Business and Finance Subcommittee will meet on July 17, 2017 at 6:00 p.m.

8.04.2 – Job Description – Cross Country Coach

Resolved, to approve the job description for Cross Country Coach. **(to be attached)**

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.04.3 English Language Services - Three Year Plan

Resolved, to approve the Three Year Program Plan for English Language Services for the school years 2017-2020. **(to be attached)**

Motion: Crielly Second: Yasunas By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak
Mr. Cama - Update will be given in executive session.

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano

8.02.1 Revised Regulation **(distributed 5/22)**

Resolved, to table the second reading and approval of the following revised regulation:

| |
|--------|
| Tabled |
|--------|

| | |
|-------|-------------------------|
| 5131R | Code of Student Conduct |
|-------|-------------------------|

Motion: Cama Second: Crielly By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 7 | 0 | 0 | 0 |

Motion by Mrs. Luciano, seconded by Mr. French to suspend the order of the agenda. Motion carried by unanimous vote of members present.

Public Comments #2

Mrs. French commented on the CAP program for middle school students and expressed her support for the music program and specials teachers.

Mrs. Huebscher inquired about the hiring process and made a reference to the Department of Education. She also suggested a school climate survey for staff/parents and middle school students and she expressed her support for Case Manager.

Mrs. Reppman expressed her support in bringing in a company to evaluate and build the special education program.

A resident inquired about the code of conduct and had a concern regarding the use of cell phones in school.

Mr. Reppman spoke again about the Case Manager and also commented on combining roles of BCBA/Case Manager.

Mr. Burdick clarified that the BOE only hires the Superintendent and Business Administrator. The Superintendent hires all other staff and the BOE approves salary and benefits. He will look into outside

firm to conduct survey on special education. He addressed the cell phone concern stating that the cell phone is confiscated if teacher sees the phone. The policy doesn't specify use.

Executive Session - 8:28 p.m.

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 27, 2017 for the purpose of a Donaldson Hearing. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 30 - 60 minutes.

Motion: French Second: Yasunas By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending May 2017, which agree with each other and the bank. **(attachment)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of May 31, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the June, 2017 bill list in the amount of \$530,243.81. **(attachment)**

9.02 Education

9.02.1 Field Trips

Approve the following field trips:

| Grade | Location | Date |
|-----------------------|---|-----------------|
| 8 th grade | Clinton Township School – Presentation of A Dance with Diversity – Dr. Michael Fowlin | October 6, 2017 |

(attachment)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

| Date | Employee | Name of Professional Development Program | Registration Cost | Mileage Exp. |
|---------|--|--|-------------------|--------------|
| 9/13/17 | Kimberly Schuler | Free and Reduced Lunch Seminar | \$0 | \$24.74 |
| 8/16/17 | Minga Cullen Susan Rainaldi Jeffrey Weinhold | Google Drive, Docs , and Classroom | \$100.00 ea. | \$9.92 ea. |
| 6/29/17 | Sophia Van Ess | School Law Legal One | \$150.00 | \$0 |

9.03.2 Substitute Personnel

No Consent Items

9.04 Facilities

No Consent Items

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by: Crielly

Seconded by: Yasunas

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | X | | | |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 7 | 0 | 0 | 0 |

10. **Board Matters/New Business - nothing at this time.**

11. **Executive Session #3 - 9:12 p.m.**

11.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 27, 2017 for the purpose of discussing personnel and HIB procedures and protocol. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 30 minutes.

Motion: Yasunas Second Crielly By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 7 | 0 | 0 | 0 |

Ms. Crielly left the meeting at 10:30 p.m.

11.02 **Resolved, to return to Open Public Session at 10:36 p.m.**

Motion: French Second: Luciano By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 6 | 0 | 0 | 1 |

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 **Resolved**, to approve the following salaries for non-bargaining unit personnel for the period July 1, 2017 to June 30, 2018:

| | |
|------------------------|---|
| Dalrymple, Carol | \$ 20,073.60 |
| Kasperkoski, Rosemarie | \$ 64,037.50 |
| Krov, Raymond | \$ 3,690.00 |
| Martucci, Patricia | \$128,025.00 (107,625.00 / \$20,400.00) |
| McCusker, Leslie | \$ 55,411.50 |
| Schuler, Kimberly | \$ 54,792.50 (\$45,612.50 / \$9,180.00) |
| Shoudt, Martha | \$ 24,756.93 |
| Van Ess, Sophia | \$ 95,976.90 |

(Appointment of personnel approved at the April 24, 2017 meeting.)

Motion by: Yasunas

Seconded by: Homulak

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.02 Resolved, to approve the following salaries for bargaining unit personnel for the 2017-2018 school year.

| Certificated Staff | | 2017-18 | 2017-18 | Educational | 2017-18 |
|--------------------|------------|--------------|-------------|-------------|--------------|
| Last Name | First Name | Base Salary | Longevity | Attainment | Total |
| Lahman | Trina | \$ 85,940.02 | \$ 2,250.00 | | \$ 88,190.02 |
| Gooditis | Lindsay | \$ 60,167.92 | \$ - | | \$ 60,167.92 |
| Smith | Patrick | \$ 60,167.92 | \$ - | | \$ 60,167.92 |
| Weinhold | Jeffrey | \$ 61,021.04 | \$ - | | \$ 61,021.04 |
| Paquette | Katherine | \$ 61,021.04 | \$ - | | \$ 61,021.04 |
| Nombre | Jaclyn | \$ 60,167.92 | \$ - | \$ 1,000.00 | \$ 61,167.92 |
| Brokaw | Karen | \$ 60,167.92 | \$ - | | \$ 60,167.92 |
| St. Laurent | Jennifer | \$ 62,354.06 | \$ - | | \$ 62,354.06 |
| Rainaldi | Susan | \$ 62,354.06 | \$ - | | \$ 62,354.06 |
| Lembo | Jason | \$ 72,466.82 | \$ 1,250.00 | | \$ 73,716.82 |
| Tigue | Lenore | \$ 84,580.35 | \$ 2,250.00 | | \$ 86,830.35 |
| Nace | Mina | \$ 84,580.35 | \$ 1,250.00 | | \$ 85,830.35 |
| Kot | Joan | \$ 84,580.35 | \$ 2,250.00 | | \$ 86,830.35 |
| Browning | Donna | \$ 85,940.02 | \$ 2,250.00 | | \$ 88,190.02 |
| Johnson | Carolyn | \$ 85,940.02 | \$ 3,000.00 | | \$ 88,940.02 |
| Prassl | Janet | \$ 85,940.02 | \$ 2,250.00 | | \$ 88,190.02 |
| Strysky | Tracy | \$ 85,940.02 | \$ 2,250.00 | | \$ 88,190.02 |
| Cullen | Minga | \$ 88,550.58 | \$ 2,250.00 | | \$ 90,800.58 |
| Kramer | Barry | \$ 89,913.52 | \$ 3,000.00 | | \$ 92,913.52 |
| Peterson | Anita | \$ 89,913.52 | \$ 3,000.00 | | \$ 92,913.52 |
| Caccavale | Karen | \$ 61,742.74 | \$ - | | \$ 61,742.74 |
| Giantisco | David | \$ 59,578.03 | \$ - | | \$ 59,578.03 |
| Kocsi | Christina | \$ 61,137.43 | \$ - | | \$ 61,137.43 |
| Timko | Steven | \$ 58,993.94 | \$ - | | \$ 58,993.94 |
| Bickhardt | Lillian | \$ 61,137.43 | \$ - | | \$ 61,137.43 |
| Hanson | Jon | \$ 58,993.94 | \$ - | | \$ 58,993.94 |
| Alexander | Elisabeth | \$ 58,993.94 | \$ - | | \$ 58,993.94 |

| Secretarial Staff | | 2017-18 | 2017-18 | 2017-18 |
|-------------------|------------|--------------|-------------|--------------|
| Last Name | First Name | Base Salary | Longevity | Total |
| Pellegrino | Rhonda | \$ 53,564.07 | \$ 1,000.00 | \$ 54,564.07 |
| Coney-Miller | Adriana | \$ 41,000.00 | \$ - | \$ 41,000.00 |

Motion by: Yasunas Seconded by: Homulak

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.03 **Resolved**, to rescind the appointment of Peter Nace as summer/seasonal custodial helper. (Mr. Nace declined the offer of employment.)

Motion: Yasunas Second: Luciano By Voice Vote

| Yes | No | Abstain | Absent |
|-----|----|---------|--------|
| 6 | 0 | 0 | 1 |

12.04 **Resolved**, to ratify the appointment of Brett Lindabery as a summer/seasonal custodial helper at the hourly rate of \$10.00 beginning on or about June 20, 2017, through June 30, 2018, as needed, not to exceed \$3,000.00, upon completion of criminal background check. **(attachment)**

Motion by: Yasunas Seconded by: Homulak

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.05 **Resolved**, to accept, with regret, the resignation of Angela McVerry, School Counselor, effective June 30, 2017. **(attachment)**

Motion by: Yasunas Seconded by: Homulak

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |

| | | | | |
|--------------|---|---|---|---|
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.06 **Resolved**, to approve Lillian Bickhardt to provide 36 hours ESY instruction (with 4 hours prep time) to student SID# 2425411354 during the summer 2017 at the hourly rate of \$30.00, not to exceed \$1,200.

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.07 **Resolved**, to appoint Cassidy Varga as a paraprofessional for the ESY program beginning June 26, 2017 – July 27, 2017, 5.5 hours per day, at the hourly rate of \$25.00, not to exceed \$2,612.50.

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.08 **Resolved**, to appoint Gail Ferdinando as a paraprofessional for the ESY program beginning June 26, 2017 – July 27, 2017, 4 hours per day, at the hourly rate of \$25.00, not to exceed \$1,900.00.

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.09 **Resolved**, to appoint Angela Longo as a temporary summer tutor, to provide 32 hours of tutoring between June 20, 2017 and August 25, 2017 to student SID# 2050393224 at the hourly rate of \$50.00, not to exceed \$1,600.00.

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.10 **Resolved**, to approve Mina Nace, to provide 40 hours of summer tutoring to student SID# 6171299768 at the hourly rate of \$30.00, not to exceed \$1,200.00.

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.11 **Resolved**, to approve the following teachers to work on the 2017-18 schedules during the week of June 26-30, 2017, at the hourly rate of \$30.00 not to exceed 24 hours each.

Lindsay Gooditis
 Mina Nace
 Steven Hunter Timko

Motion by: Yasunas

Seconded by: French

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

12.12 **Resolved**, to appoint James E. Disch as a substitute bus driver for the Extended School Year, at an hourly rate of \$21.50, not to exceed \$1,500.00. (Mr. Disch is a current employee of the HCESC, and all required paperwork has been received.)

Motion by: Yasunas

Seconded by: Luciano

Roll Call Vote:

| Name | Yes | No | Abstain | Absent |
|--------------|-----|----|---------|--------|
| Mr. Cama | X | | | |
| Ms. Crielly | | | | X |
| Mr. French | X | | | |
| Mrs. Homulak | X | | | |
| Mrs. Luciano | X | | | |
| Mr. Yasunas | X | | | |
| Mr. Burdick | X | | | |
| Totals: | 6 | 0 | 0 | 1 |

13. **Public Comments**

Mrs. Heubscher referred to her letter and asked how to proceed.

Ms. Winters, Board Attorney, stated that the BOE does not have to respond to public comments. They can craft policies, etc.

14. Executive Session #4

14.01 Adopt the Following Resolution - 10:52 p.m.

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on June 27, 2017 for the purpose of discussing negotiations and CSA Summative Evaluation. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board is expected to return to public session in approximately 30 minutes. Action will be taken.

Motion: Yasunas Second: Luciano By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6 | 0 | 0 | 1 |

14.02 **Resolved, to return to Open Public Session at 11:43 p.m.**

Motion: Yasunas Second: Luciano By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6 | 0 | 0 | 1 |

Resolved, to hire David Ruben as outside investigator to conduct a HIB investigation at an hourly rate of \$165.00, not to exceed a total amount of \$5,000.

Motion: Yasunas Second: Luciano By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6 | 0 | 0 | 1 |

15. Adjournment

15.01 **Resolved**, to Adjourn from the Public Meeting at 11:49 p.m.

Motion: Yasunas Second: Luciano By Voice Vote

| | | | |
|-----|----|---------|--------|
| Yes | No | Abstain | Absent |
| 6 | 0 | 0 | 1 |

Respectfully submitted,

Certified by,

Patricia Martucci
Board Secretary

George Burdick
Board President