

FRANKLIN TOWNSHIP BOARD OF EDUCATION
QUAKERTOWN, NEW JERSEY 08868
November 21, 2016

- I. Call to Order** – Mrs. Crielly, President called the meeting to order at 6:30 pm. Mrs. Crielly read the following Open Public Meeting Announcement:

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 7, 2016.

- II. Roll Call** – Ms. Patricia Martucci, Board Secretary recorded the roll and declared a quorum was present.

Present: Mr. Burdick, Mr. Cama, Mrs. Crielly, Mr. French, Mrs. Luciano, Mr. Yasunas.
Absent: Mrs. Homulak
Also Present: Dr. Fredericks, Superintendent; Ms. Martucci, SBA/BS;
Ms. Kelly Sautner, Student Rep.

- III. Flag Salute** – Mrs. Crielly led all assembled in the Pledge of Allegiance.

- IV. Presentation** – Middle School Science Curriculum – Mr. Jason Lembo

- V.** Motion by Mr. French, seconded by Mr. Yasunas to approve the following minutes:

- October 17, 2016 – Regular Meeting
- October 17, 2016 – Executive Session

Ayes: Burdick, Cama, Crielly, French, Luciano, Yasunas
Nays: None
Absent: Homulak

- VI. Student Delegate Report** – Ms. Kelly Sautner reported on the following:

1. School Lunches
2. Water Fountains/Low Water Pressure
3. 8th Grade Trip
4. Student Electives

Motion by Mr. Burdick, seconded by Mr. Cama to suspend the regular agenda for the purpose of entering into Executive Session. Motion carried by unanimous voice vote of members present.

- VII. EXECUTIVE SESSION #1**

7.03pm

Motion by Mr. Burdick, seconded by Mr. Cama to adopt the following Resolution:

BE IT HEREBY RESOLVED by the Franklin Township Board of Education, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session for the purpose of discussing ***student appeals***. The Board expects to return to public session in approximately one hour at which time formal action will be taken.

Motion carried by unanimous voice vote of members present.

Motion by Mr. Yasunas, seconded by Mr. Cama to reconvene into public session at 9:20pm.
Motion carried by unanimous voice vote of members present.

Action items as a result of Executive Session:

1. Motion by Mr. French, seconded by Mr. Yasunas regarding the appeal by student #10129:

RESOLVED, to approve the athletic eligibility appeal for student #10129 with the condition that student be placed on Step #3 of the sports team eligibility protocol; with any behavior infractions from the date of November 22, 2016, 8:20am and beyond resulting in immediate dismissal from the team with no further possible appeal.

Motion carried by the following roll call vote:

Ayes: Burdick, Cama, French, Luciano, Yasunas
Nays: Crielly
Absent: Homulak
Abstain: None

2. Motion by Mr. Yasunas, seconded by Mr. Burdick regarding the appeal by student #10136.

RESOLVED, to approve the athletic eligibility decision appeal or student #10136.

Motion failed to carry by the following roll call vote:

Ayes: Cama, French, Yasunas
Nays: Burdick, Crielly, Luciano
Absent: Homulak
Abstain: None

3. Motion by Mr. Burdick, seconded by Mr. Yasunas regarding the appeal by student #10129.

RESOLVED, to deny the Chromebook Policy appeal; be it further resolved to issue a Chromebook to student #10129, provided the responsibility forms per policy 3514.1, are signed by the student's mother.

Motion carried by the following roll call vote:

Ayes: Burdick, Cama, French, Luciano, Yasunas, Crielly
Nays: None
Absent: Homulak
Abstain: None.

Motion by Mr. Burdick, seconded by Mr. Yasunas to return to the agenda as presented.
Motion carried by unanimous voice vote of members present.

VIII. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Superintendent Review
2. Enrollment – November 291 students
3. Student Delegate
4. Tardy Report – Decrease from 36% to 14.4% (258 to 49)
5. Staff Attendance – 96.3%

6. PTA Update – Keyboarding Contest (Gr 3-8); Holiday Shoppe (11/30/16); Food Drive; Dukes Fundraiser (monthly); Safety Presentation was well attended; MS Dance (1/20/17); Snowflake Ball & Tricky Tray (1/27/17)
7. Important Dates to Remember
 - November 23 – 1:00 Dismissal
 - November 24-25 – School Closed Thanksgiving Recess
 - November 30 – K-2 Winter Concert, 1:30 p.m.; Gr. 3-5 Winter Concert, 6:30 p.m.
 - December 1 – Gr. 6-8 Winter Concert – 6:30 p.m.
8. Sustainability application submitted
9. HIB Policy 5131.1 - Community Input and Board Training
 - J. *Reprisal or Retaliation Prohibited*

The Board prohibits a Board member, school employee, contracted service provider who has contact with pupils, school volunteer, or pupil from engaging in reprisal, retaliation, or false accusation against a victim, witness, one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity and circumstances of the act, in accordance with case law, Federal and State statutes and regulations and district policies and procedures.

All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances. Examples of consequences and remedial measures are listed in the Consequences and Appropriate Remedial Actions section of this policy.

IX. Business Administrator Report – Ms. Martucci

1. Election Results: Mr. Yasunas was re-elected and Mrs. Luciano was elected via write-in ballot.
2. Maschio Update – B&F Committee to discuss at their next meeting.
3. Treasurer – 5 responses to the vacancy were received. Motion to appoint to be on the December agenda.
4. Solar Update – inverter to begin being replaced 11/25/16 and over winter break.

X. Public Comments - Privilege of the Floor (3 minutes)

Mrs. Forbes asked how she should respond to parents that ask her questions regarding the student appeals that the Board voted on earlier. Mrs. Crielly responded that all inquiries should be referred to the Board of Education.

XI. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak – met 11/14/16
Mr. Cama reported that the QEA and the Board exchanged proposals and the next meeting is scheduled for 12/12/16.
- B. Policy – Mr. Burdick, Ms. Crielly, Mr. French – on line distribution
Draft of 4111 has been sent to the committee.
- C. Budget & Finance – Ms. Crielly, Ms. Homulak, Mr. Burdick – met 10/26/16
Next meeting is 12/5/2016
- D. Curriculum – Ms. Crielly, Mr. French, Mrs. Luciano – on line review
- E. Communications – Mr. Yasunas, Mr. Cama, Mrs. Homulak - did not meet

- F. Appeal – Mr. Burdick, Ms. Crielly, Mr. French - N/A
Mr. Burdick suggested that this committee be used whenever possible.

XII. Correspondence – nothing at this time.

XIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Approved the Secretary/Treasurer’s Reports submitted for the months ending October 2016, which agree with each other and the bank.

2. FINANCIAL REPORTS CERTIFICATION

Approved the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of October 31, 2016 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approved the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

4. Approved the November, 2016 bill list in the amount of \$636,597.90

B. EDUCATION- No Consent items

C. PERSONNEL

1. Approved the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
12/1/16	Angela McVerry	Section 504 & I&RS Overview	\$ 75.00	\$27.47
12/1/16	Susan Rainaldi	Section 504 & I&RS Overview	\$ 75.00	\$27.47
12/2/16	Christina Kocsi	Responsive Classroom	\$199.00	\$38.56
12/2/16	Trina Lahman	Responsive Classroom	\$199.00	\$38.56
2/21/17	Lindsay Gooditis	The Best of Bugs: Designing Hand Pollinators	\$250.00	\$24.06
3/1/17	Lindsay Gooditis	Water, Water Everywhere: Designing Water Filters	\$250.00	\$24.06
3/15/17	Lindsay Gooditis	Catching the Wind: Designing Windmills	\$250.00	\$24.06
2/21/17	Lauren Chrisman	The Best of Bugs: Designing Hand Pollinators	\$250.00	\$24.06

3/1/17	Lauren Chrisman	Water, Water Everywhere: Designing Water Filters	\$250.00	\$24.06
3/15/17	Lauren Chrisman	Catching the Wind: Designing Windmills	\$250.00	\$24.06
12/14/16	Lauren Chrisman	North Hunterdon Science Articulation	\$0	\$ 5.02
1/13/17	Jason Lembo	NGSS Connections for Grades 6-8	\$200.00	\$36.02

2. **Approved** the following substitute teachers:

- Darryl Fosbrook
- Adriana Arroyave

D. FACILITIES

1. **Approved** the following use of facilities applications:

Name of Group	Purpose	Location	Days/Dates	Time
BPOE 2434/F.T. Rec	Free Throw Competition	Gym	Sunday, November 20, 2016 (Retroactive Approval - waived date policy)	9:00 a.m. - 3:00 p.m.
PTA/Class of 2017 (as amended)	Soup & Bread Fundraiser	APR/Cafe	Friday, December 16, 2016	5:00 p.m. - 9:00 p.m.
Girl Scout Troop 8010	Troop Meetings	APR/Café	2 nd Thursday of Month December 2016-June 2017	6:30 p.m. - 8:00 p.m.

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Burdick

Second: Cama

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X		On BPOE	
Cama	X			
French	X			
Homulak				x
Luciano	X			
Yasunas	X			
Crielly	X			
Totals	BPOE: 5	0	1	1
	PTA: 6	0	0	1
	Scouts: 6	0	0	1

XIV. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

a. **Resolved**, to approve the Science Curriculum for grades 6-8.

Motion: Burdick Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

B. BUSINESS/FINANCE

1. Action Items:

- a. **RESOLVED**, to approve the 2016 NCLB Title IIA nonpublic carryover funds in the amount of \$2,286.00 and to further approve the submission of the amendment to the NJ Department of Education.

Motion: Yasunas Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

- b. **RESOLVED**, to approve the 2016–2017 Nonpublic Services Agreement, as revised, between the Hunterdon County Educational Services Commission and the Franklin Township Board of Education for the New Jersey Nonpublic School Security Aid Program. **(att. XII.B.1.b.)**

Motion: Burdick Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

- c. Resolution Authorizing the Sustainable Jersey for Schools Small Grant Application

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, The Franklin Township Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions, and

WHEREAS, Franklin Township School District is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for School Small Grants Program; and

WHEREAS, the Franklin Township Board of Education has determined that Franklin Township School District should apply for the aforementioned grant program. The Grant will help provide new HVAC controls. A New Control System will allow the district to conserve fossil fuel and reduce use. When coupled with the district’s existing solar array, the district will become doubly efficient. Our current controls are obsolete, and parts are no longer being manufactured for replacement. Therefore, the district is unable to effectively maintain low usage levels.

THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

Motion: Burdick Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

- C. FACILITIES - No Action Items
- D. TRANSPORTATION – No Action Items
- E. POLICY - No Action Items
- F. OTHER MATTERS – Nothing at this time
- G. NEW BUSINESS – Nothing at this time

XV. Board Matters

Mrs. Crielly reminded everyone that Committee Meeting attendance is very important. The Committee Meeting schedule for December is as follows:

12/05/16 B&F (6:00pm); Policy (7:00pm); Curriculum (8:00pm)
 12/12/16 Negotiations; Communications

Mr. Burdick shared details of his meeting with Detective Hash with the Board.

Mrs. Crielly informed the Board that she does not wish to serve as the President or the Vice-President of the Board for the 2017 year.

XVI. Personnel

A. Action Items:

All resolutions are upon the recommendation of the Superintendent.

1. **RESOLVED**, to approve Gail Ferdinando to provide babysitting services during Parent Advisory Meetings scheduled during the 2016-2017 school year at the rate of \$25.00 per hour.

Motion: Burdick

Second: French

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Luciano	X			
Yasunas	X			
Crielly	X			
Totals	6	0	0	1

2. **RESOLVED**, to hire Christopher Kraus as leave replacement substitute teacher for Middle School Social Studies beginning on or before February 6, 2017 through June 30, 2017 at the substitute rate of \$100.00 per day for the first 20 days, then to be placed on the salary guide 2016-2017 BA, \$57,555.06, to be prorated for actual days served. Accrued 2016-2017 substitute service in the district prior to the leave replacement shall be counted in the 20 day calculation.

Motion: Yasunas

Second: Burdick

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Luciano	X			
Yasunas	X			
Crielly	X			
Totals	6	0	0	1

3. **RESOLVED**, to approve the following teachers to volunteer on our green team as part of the Sustainable Jersey for Schools grant.

Christina Kocsi
Courtney Maxwell

Motion: Cama Second: French By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

4. **RESOLVED**, to approve Melissa Minarik as substitute homework help/detention teacher as needed for the 2016-2017 school year at the rate of \$30.00 per hour.

Motion: Burdick Second: Yasunas

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			
Homulak				X
Luciano	X			
Yasunas	X			
Crielly	X			
Totals	6	0	0	1

5. **RESOLVED**, to accept, with regret, the resignation of Abigail Kutz as School Treasurer of School Monies, effective November 30, 2016.

Motion: Burdick Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

6. **RESOLVED**, to approve the following custodians to work on weekends and holidays, beginning November 20, 2016, as needed, when outside groups are scheduled to use our Facility, at the hourly rate of \$25.00 for the 2016-17 school year:

Kristin Hyland
James Schwar

Motion: Yasunas Second: Cama

Roll Call Vote

Name	Yes	No	Abstain	Absent
Burdick	X			
Cama	X			
French	X			

Homulak				X
Luciano	X			
Yasunas	X			
Crielly	X			
Totals	6	0	0	1

XVII. Public Comments- Privilege of the Floor

There were no comments from the public at this time.

XVIII. EXECUTIVE SESSION #2

10:25 PM

Adopt the Following Resolution

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on November 21, 2016 for the purpose of discussing shared services contracts. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The Board expects to return to public session in approximately 30 minutes.*

Motion: Yasunas Second: French By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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XIX. Resolved, to reconvene into Open Public Session at 11:00 PM.

Motion: Yasunas Second: French By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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XX. Resolved, to adjourn the meeting of the Franklin Township Board of Education at 11:00 PM.

Motion: Yasunas Second: French By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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Respectfully submitted by:

Certified by:

Patricia Martucci, RSBA
Business Administrator/Board Secretary

Christine Crielly
Board President