

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES OF THE REGULAR MEETING

*September 21, 2015 - 6:30 p.m.*

**A G E N D A**

**I. The meeting was Called to Order by President Masino at 6:25 pm and the following Open Public Meeting Announcement was made:**

*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.*

**II. Roll Call - Carol Delsandro, SBA/BS**

G. Burdick, <i>V.Pres.</i>	arrived 7:10pm	C. Cama	Yes	C. Crielly	Absent
T. French	Yes	A. Homulak	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	yes				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

**III. Flag Salute**

**IV. Presentations - none**

**V. Resolved,** to approve the following minutes:

- August 24, 2015 - Regular Meeting
- August 24, 2015 - Executive Session

**(att. V. - posted on website after approval)**

Motion: Homulak

Second: Yasunas

By voice vote, all in favor

**VI. Superintendent’s Report - Dr. Carol Fredericks**

**A. Information/Discussion Items:**

1. Opening of School- Dr. Fredericks reported that the administration has been monitoring the bus arrival/departure daily and the times have greatly improved. We are not getting all buses here at 8:20am every day. Dr. Fredericks sent a survey to the staff and feedback suggested having the cycle courses first thing to accommodate the bus situation. Mr. Masino asked if the cycle classes were graded. Dr. Fredericks said they can be graded and wants them to appear on the student’s transcripts. Mr. Cama asked if the district could adjust the school day to be 8:25 to 3:30 to accommodate the buses. Dr. Fredericks said yes but would recommend

not doing that until next year as parents and staff have already made their schedules for the year.

Recess- Dr. Fredericks said new games have been ordered for indoor recess and the Gaga pit can be moved inside once the weather turns. The walking trail has compacted and she has a quote for an outdoor water fountain, which would be installed in the spring if funds are available.

Back to school night went very well, she thanked the PTA for all of their support. She heard positive feedback regarding the breakfast program.

2. PTA Update- Back to school night was a great success. The School supplies fundraiser went very well. Book fair is next week. "Laugh out Loud for FTS" is scheduled for 11/15/15, and tickets will go on sale 10/1/15

3. Enrollment (att. VI.A.3)

4. Presentation of Self Assessment - Anti-Bullying Bill of Rights Act (att. VI.A.4.)

5. HIB Policy 5131.1 - Community Input and Board Training

*Section O. Reports to Board of Education and New Jersey Department of Education*

*The Superintendent shall report two times each school year at a public hearing all acts of harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46. The information reported shall be used to grade each school and each district in accordance with the provisions of N.J.S.A. 18A:17-46. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.*

## **VII. Business Administrator Report**

### **A. Information/Discussion Items:**

1. Solar Update- to be discussed in executive session.

## **VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Vivian Paulter – Commented upon schedules, block times and recess. She requested cycle course descriptions, athletic field improvement, soccer uniforms and paid coaches. She would like Back to school night shortened.

Motion to change the order of the meeting,

Motion: Yasunas                      Second: Homulak                      By voice vote, all in favor

**Executive Session**

**Adopt the Following Resolution at 7:02pm**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 21, 2015 for the purpose of discussing contract review of the solar project, per the attorney opinion. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Expected time is 45 minutes, no action will be taken.*

Motion: Yasunas                      Second: Homulak                      By voice vote, all in favor

**Resolved, to return to Open Public Session at 8:14pm.**

Motion: Yasunas                      Second: Homulak                      By voice vote, all in favor

**IX. Subcommittee Updates**

- A. Negotiations- None
- B. Policy- Dr. Fredericks asked the BOE if they were interested in adopting a policy regarding new employees bringing in their sick days from their previous district. Discussion ensued, the BOE would like more information, how many other districts in Hunterdon County have that policy.
- C. Budget & Finance- None

**X. Correspondence**

**XI. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**A. BUSINESS**

**1. SECRETARY/TREASURER’S REPORTS**

**Approve** the Secretary/Treasurer’s Reports submitted for the months ending August, 2015, which agree with each other and the bank.

(att. XI.A.1)

**2. FINANCIAL REPORTS CERTIFICATION**

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August 31, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list. (att. XI.A.3.)

4. **Approve** the September, 2015 bill list in the amount of \$474,813.76. (att. XI.A.4.)

5. **Approve** the September bill list in the amount of \$320.75. (att. XI.A.5)

**B. EDUCATION**

1. **Approve** the following field trips:

- Grade 8, Clinton Township Middle School, Dr. Michael Fowlin's presentation on violence prevention, bullying, diversity and acceptance, October 16, 2015.

(att. XI.B.1.)

**C. PERSONNEL**

1. **Approve** the following professional day requests:

- Whitney Pubylski-Yanofchick, Marylou Findley, Angela McVerry, Traumatic Loss - Suicide Prevention, October 13, 2015, Registration Cost - 0, Mileage Reimbursement \$3.66 each.
- Lauren Chrisman, Rutgers Gifted Education Conference, November 19, 2015, Registration Cost - \$175.00, Mileage Reimbursement - \$22.00
- Angela McVerry, 2015 Annual New Jersey School Counselor Conference, October 12, 2015, Registration Cost - \$195.00, Mileage Reimbursement - \$0
- Carol Fredericks, Interpreting and Using Data from the PARCC Reports, October 8, 2015, Registration Cost - \$0, Mileage Reimbursement - \$0
- Jason Lembo, Science Curriculum Writing with North Hunterdon Articulation Group, 9/8/15, 10/16/15, 11/20/15, 12/18/15, 1/15/16, 2/19/16, 3/18/16, 4/15/16 and 5/20/16, Registration cost \$0, mileage reimbursement - \$4.96 per day.
- Sophia Van Ess, Special Education Law Series Legally Compliant IEP's and Holding Compliant IEP Meetings, September 25, 2015, Registration Cost - \$150.00, Mileage Reimbursement - \$31.33

2. **Approve** the following course applications:

- Jackie Nombre, Action Based Thesis Implementation, Centenary College, Fall 2015 - Amount to be reimbursed - \$278.00

3. **Approve** the following substitute applications:

- Patsy Piperato-Mahler
- Lauren Riznik

**D. FACILITIES**

1. **Approve** the following use of facility applications:

- Hunterdon Hustle, Gym, Mondays, 6:30 - 9:30 p.m., September 2015 - December 2015; and March 14 - June 6, 2016; Wednesdays, 6:30 - 9:30 p.m., September 28, 2015 - June 8, 2016; Fridays, 6:30 - 9:30 p.m., January 8 - March 11, 2016
- Hunterdon Hoops, Gym, Mondays, 6:30 - 9:30 p.m., January 4, 2016 - March 7, 2016
- Franklin Township Rec., Gym, Tuesdays & Thursdays, 7-9 p.m. and New APR/Cafe, Mondays & Wednesdays, 7-9 p.m., November, 2015 - March, 2016; Gym, Saturdays, 9:00 a.m. - 3:00 p.m., December, 2015 - March, 2016

(att. XI.D.1)

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Homulak

Second: Yasunas

G. Burdick, <i>V.Pres:</i>	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

**XII. Discussion & Action Agenda**

All resolutions are upon the recommendation of the Superintendent.

**A. EDUCATION**

1. **Action Item:**

- a. **Resolved**, to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2014 - June 30, 2015.

Motion:Yasunas

Second: Homulak

G. Burdick, <i>V.Pres:</i>	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

**B. BUSINESS**

1. **Action Items:**

- a. **Resolved**, to approve the 2015-2016 High Bridge School District Special Education 1:2 Shared Aide Contract Agreement in the annual amount of \$21,466.00.

Motion: Yasunas

Second: Cama

G. Burdick, <i>V.Pres:</i>	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

b. **RESOLUTION AUTHORIZING PARTICIPATION IN THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION** (New Jersey State Approved Cooperative Pricing System #65MCECCPS)

“SMALL TICKET LEASE PROGRAM”

(Middlesex Regional Educational Services Commission Bid No. 13/14-23)

Lessee: Franklin Township Board of Education

Principal Amount Expected To Be Financed: \$148,060.00

WHEREAS, the Lessee named above (the “Lessee”) is a political subdivision of the State of New Jersey (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the “Governing Body”) is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding the amount stated above (the “Principal Amount”) for the purpose of acquiring the Equipment described generally below (the “Equipment”) and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Brief Description of Equipment: 220 IPAD Air 2 with three-year warranty

WHEREAS, FIRST HOPE BANK, a National Banking Association, (the “Lessor”) is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases (“Lease Purchase Proceeds”) for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Business Administrator or the Superintendent (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

Motion: Yasunas

Second: Cama

G. Burdick, <i>V.Pres:</i>	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

c. Resolution - Memorandum of Agreement

**Resolved**, to approve the Memorandum of Agreement between the Quakertown Education Association (QEA) and the Franklin Township Board of Education (the "Board") that was signed by both parties on August 17, 2015 for the years July 1, 2014 through June 30, 2017, terms and conditions as attached.

(att. XII.B.1.c.)

Motion: Yasunas

Second: Homulak

G. Burdick, <i>V.Pres:</i>	Yes	C. Cama: Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak: Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes			

**C. FACILITIES**  
**No Action Items**

**D. TRANSPORTATION**

**1. Action Item:**

a. **Resolved**, to approve the regular education transportation jointure with the Host District North Hunterdon-Voorhees Regional High School District and the Joiner District Franklin Township Board of Education for the 2015-2016 school year with the stipulation to arrive by 8:20 a.m., as follows:



<u>Route</u>	<u>Joiner District</u>	<u>Provider</u>	<u>Amount</u>
A	Franklin Township	First Student	\$23,800.46
B	Franklin Township	First Student	\$25,291.73
C	Franklin Township	First Student	\$23,800.46
D	Franklin Township	Kensington	\$28,468.03
E	Franklin Township	Kensington	\$28,468.03
F06	Franklin Township	First Student	\$20,763.52

Motion: Burdick

Second: Yasunas

Mr. Masino said he has concern with the bus arrival times. Dr. Fredericks said she added the language in that the buses needed to arrive by 8:20am

G. Burdick, <i>V.Pres:</i>	Abstain	C. Cama: Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak: Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes			

- b. **Resolved**, to approve the regular education transportation jointure with the Host District Delaware Valley Regional High School District and the Joiner District Franklin Township Board of Education for the 2015-2016 school year with the stipulation to arrive by 8:20 a.m., as follows: (att. XII.D.1.b.)

<u>Route</u>	<u>Joiner District</u>	<u>Provider</u>	<u>Amount</u>
G	Franklin Township	Delaware Valley HS	\$20,880.00
H	Franklin Township	Delaware Valley HS	\$20,880.00

G. Burdick, <i>V.Pres:</i>	Abstain	C. Cama: Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak: Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes			

**E. POLICY**

**F. OTHER MATTERS**

**G. NEW BUSINESS**

### XIII. Board Matters

Mr. Cama asked if the administration had a cutoff date for the online sale of the IPADs, Dr. Fredericks said the sale was still going well so she will continue at this point.

Mr. Masino suggested that the BOE start having regular sub committee meetings.

Motion, to develop a schedule for sub committee meetings

Motion: Yasunas

Second: Homulak

By voice vote, All in Favor



5. **Resolved**, to approve Marcy Braco to be the after school homework help/detention teacher at an hourly rate of \$25.00 per hour.

Motion: Homulak

Second: Burdick

G. Burdick, <i>V.Pres</i> :	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

6. **Resolved**, to approve Courtney Maxwell and Lindsay Gooditis to complete the Gifted & Talented Curriculum at \$30.00 per hour not to exceed \$240.00 each.

Motion: French

Second: Burdick

G. Burdick, <i>V.Pres</i> :	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

7. **Resolved**, to approve Kate Paquette as an advisor for the PTA sponsored Ski Club at no stipend.

Motion: Homulak

Second: Burdick

G. Burdick, <i>V.Pres</i> :	Yes	C. Cama:	Yes	C. Crielly:	Absent
T. French	Yes	A. Homulak:	Yes	F. Yasunas	Yes
R. Masino, <i>Pres.</i>	Yes				

## **XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

## **None**

## **XVI. Resolved**, to Adjourn from the Public Meeting at **9:14pm**.

Motion: French

Second: Yasunas

By voice vote, all in favor

Respectfully submitted,

Certified by:

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Carol A. Fredericks  
Superintendent

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Robert Masino  
Board President