

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
MINUTES OF THE REGULAR MEETING

*July 14, 2014 - 6:30 p.m.*

A motion was made to appoint Mr. Burdick as acting president until Mr. Masino's arrival.

Motion: Cama    Second: Yasunas    Motion Carried: 4-0-0

I.

The meeting was called to Order at 6:30pm by Mr. Burdick and the following Open Public Meeting Announcement was made:

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on December 26, 2013.*

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	Arrived 6:40pm				

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

III. Flag Salute

IV. Presentation - Memorial Day Program

Mr. Masino added that the 8<sup>th</sup> grade students did an outstanding job delivering their speeches.

V. Resolved, to approve the following minutes:

- June 23, 2014 - Regular Meeting- as amended during meeting
- June 23, 2014 - Executive Session
- June 30, 2014 - Special Meeting

(att. V. - posted on website after approval)

Motion: Burdick

Second: Cama

Motion Carried: 5-0-0

Mr. Weiss abstained from June 30, 2014 special meeting

## **VI. Superintendent's Report - Dr. Carol Fredericks**

### **A. Information/Discussion Items:**

1. PTA Update- Dr. Fredericks met with Mrs. Forbes and Mrs. French. They asked if they could attend Kindergarten day in order to give the parents PTA information, a shirt, pad and FTS Lion. The PTA is changing their meeting day to the 3<sup>rd</sup> Tuesday of each month in an effort to get more attendance. The book fair is scheduled for September 29<sup>th</sup> to be held in the media center. The PTA was very pleased with the combination of Field Day and Fun Fair. The PTA informed Dr. Fredericks that the Snowflake ball would be a more organized event.

2. Dr. Fredericks updated the board on the interviews she has been conducting. Currently the district is in need of an English Teacher and Music Teacher due to retirements. The Social Worker resigned who was serviced through HCESC. Dr. Fredericks has found a Social Worker to work 4 days a week, 12 months per year. She will provide the BOE a job description and contract. The Social worker would be a Board Employee. She has 8 interviews scheduled for Wednesday for the other two open positions.

Mr. Burdick asked if there was any discussion of the Science Fair. Dr. Fredericks said the new STEM teacher was responsible for the Science Fair. Mr. Weiss asked why it wasn't part of the Science curriculum.

Mr. Weiss asked for the rationale of the Social Worker being a 12 month employee vs. a 10 Month Employee. Dr. Fredericks answered that summer was a good time for professional development training as well as parent communication.

## **VII. Business Administrator Report**

### **A. Information Items:**

1. Solar Update- Mrs. Delsandro informed the board that the Land Use Board gave its approval to the Solar Project. Mr. Burdick asked when the solar project would begin. Mrs. Delsandro has not heard from the Engineer or Attorney regarding a start date. Discussion ensued about the Land Use Board's decision and requirements.

2. Mrs. Delsandro informed the board of the building repairs that were scheduled for the summer. gutters, automatic flush valves, ceiling/leak repair in stairwell. The Oil tank requirements were completed and we are awaiting the return of the State to inspect.

## **VIII. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen, QEA President. She asked if all the gutters were looked at. Yes

## IX. Subcommittee Updates

- A. Negotiations- Dr. Fredericks will be having a meeting with the BOE attorney and QEA representative and attorney tomorrow July 15<sup>th</sup>.
- B. Policy – Agenda item
- C. Budget & Finance – a meeting needs to be scheduled prior to the August 18<sup>th</sup> BOE meeting

## X. Correspondence

None

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending May 2014, which agree with each other and the bank.

(att. XI.A.1)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of May 31, 2014, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2013-2014 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the June, 2014 bill list in the amount of \$247,343.52. (att. XI.A.4)

5. **Approve** the July, 2014 bill list in the amount of \$146,664.07. (att. XI.A.5)

### B. EDUCATION

No Consent Items

### C. PERSONNEL

1. **Approve** the following professional day requests:

- Pam Watkinson, Orton-Gillingham Comprehensive Training, Aug. 11 - 15, 2014, Registration Cost - \$975.00, Mileage reimbursement - 178.25

- Minga Cullen - Dyslexia Training, Advanced Continuum, August 11 - 14, 2014, Registration Cost - \$975.00, Mileage reimbursement - \$142.60

**D. FACILITIES**

No Consent Items

**Resolved**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

**XII. Discussion & Action Agenda**

**A. EDUCATION**

**1. Action Items:**

- a. Resolved, to approve the District Mentoring Plan and Statement of Assurance.

(att. XII.A.1.a.)

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

**A motion was made to bundle and vote for Business Action Items A through F.**

Motion: Burdick

Second: Yasunas

Motion Carried: 5-0-0

**B. BUSINESS**

**1. Action Items:**

- a. **Resolved**, to approve the contract for Student, SID #4315866403, to attend the Extended School Year Program at High Bridge School from July 1, 2014 to August 31, 2014 in the amount of \$4,000 plus \$425 for a shared summer aide.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- b. **Resolved**, to approve the contract for Student, SID #1412098401, to attend the Extended School Year Program at High Bridge School from July 1, 2014 to August 31, 2014 in the amount of \$4,000 plus \$425 for a shared summer aide.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

c. **Resolved**, to approve the contract for Student, SID #9303861870, to attend the Extended School Year Program at Lebanon Township from July 1, 2014 to August 31, 2014 in the amount of \$6,200.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

d. **Resolved**, to approve the contract for Student, SID #4640105502, to attend the Extended School Year Program at East Amwell Township School from June 30, 2014 to August 8, 2014 in the amount of \$3,095.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

e. **Resolved**, to approve the contract for Student, SID #3902247516, to attend the Extended School Year Program at East Amwell Township School from June 30, 2014 to August 8, 2014 in the amount of \$2,630.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

f. **Resolved**, to approve the contract for Student, SID #4084851256, to attend the Extended School Year Program at East Amwell Township School from June 30, 2014 to August 8, 2014 in the amount of \$2,630.

Motion\_\_\_\_\_

Second \_\_\_\_\_

C. Ewing, *V.Pres.* \_\_\_\_\_  
C. Crielly \_\_\_\_\_  
R. Masino, *Pres.* \_\_\_\_\_

G. Burdick \_\_\_\_\_  
K. Weiss \_\_\_\_\_

C. Cama \_\_\_\_\_  
F. Yasunas \_\_\_\_\_

**A motion was made to table Business Action items g and h until after Public Comments**

Motion: Burdick

Second: Yasunas

Motion Carried: 5-0-0

- g. **Resolved**, to accept the Food Service contract from Maschio's Food Service for the 2014-2015 school year at the management fee of \$7,199.00 and guaranteed annual return to the Local Education Agency of \$5,000.

Mr. Masino questioned the quality of the food being served. Mr. Burdick asked what steps could be taken to use the kitchen. Dr. Fredericks and Mrs. Delsandro explained that the district participated in the National school lunch program and received government funds. The district did not have to continue in the program but Dr. Fredericks recommended that the BOE should continue to subsidize the free and reduced lunch with district funds if they decided to leave the school lunch program. The BOE has several options. Stay with the current vendor and price. Stay with the current vendor and ask for improvements to the food being served thereby increasing the price charged for meals. Leave the National School lunch program and hire a private vendor to run the lunch. The BOE decided to form a committee consisting of Mr. Masino and Mr. Yasunas, selected parents and teachers. They want to invite vendors in for presentations and food sampling with price points. Mr. Burdick would like to have Polytech invited as it is his understanding that they have a culinary program.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- h. **Resolved**, in order to best meet the school lunch meal patterns, to approve the 2014-2015 School Food Service Price list as follows:

Student Paid Lunch	\$2.65	Adult Lunch	\$3.15
Student Reduced Lunch	\$ .40	Ice Cream	\$.75/\$1.00
Bagel Bag	\$2.65	Frizz Ed Juice	\$1.25
Sandwich Lunch Meal	\$2.65	Spring Water	\$.50/\$1.00
Salad Lunch Meal	\$2.65	Flavored Water	\$1.25
Extra Entrée w/Lunch	\$1.75	Snapple Juice	\$1.50
Milk	\$ .50	Hot Pretzel	\$ .75
Assorted Baked Chips	\$ .75	Rice Krispie	\$ .25
Fresh Baked Cookie	\$ .40	Little Debbie Snacks	\$ .50

Motion: Cama

Second: Weiss

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- i. **Resolved**, to approve the attached School Alliance Insurance Fund Indemnity and Trust Renewal Agreement. (att. XII.B.1.i.)

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

- j. **Resolved**, to adopt the attached School Alliance Insurance Fund resolution for renewal of membership in SAIF. (att. XII.B.1.j.)

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

**C. FACILITIES**

No Action Items

**D. TRANSPORTATION**

No Action Items

**E. POLICY**

**1. Action Item:**

- a. **Resolved**, to approve, after a second reading, policy 4140/4240, Compensation Time. (att. XII.E.1.a)

Motion: Burdick

Second: Cama

Motion Carried: 4-1-0

**F. OTHER MATTERS**

**1. Action Item:**

- a. **Resolved**, to accept the flag and standard gift of the 2013-2014 8th grade class, and to acknowledge and accept the memorial plaque in recognition of and honor to Board member, Terry Schultz.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

Mr. Masino read the plaque

- G. **NEW BUSINESS-** Mr. Yasunas asked if the honor roll will be posted in the paper. Dr. Fredericks she thought it was posted but would follow up with the School Secretary. Mr. Cama asked if Dr. Fredericks followed up with the Township regarding the newsletter she faxed to them. She said she did not.

### XIII. Board Matters

### XIV. Personnel

#### A. Action Items:

1. **Resolved**, to approve the list of substitute personnel for the 2014-2015 school year at the following daily rates (8:10 a.m. - 3:25 p.m.):

- Short term substitute teacher/secretary - \$90.00 per day (\$12.40 per hour)
- Substitute School Nurse - \$110.00 per day
- Substitute Administrator - \$250.00 per day

(att. XIV.A.1)

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

2. **Resolved**, to approve Mina Nace and Lenore Tigue to come in for 4 hours each over the summer to work on math groups at \$30.00 per hour.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

3. **Resolved**, to approve Stacey Viscel to provide speech services to Franklin Township students for 5 hours per week at an hourly rate of \$80.00, plus additional time as needed for evaluations, for the 2014-2015 school year. Not to exceed \$10,000.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
C. Crielly	Absent	K. Weiss	X	F. Yasunas	X
R. Masino, <i>Pres.</i>	X				

4. **Resolved**, to approve authorization for the Superintendent to hire necessary personnel during the summer months and ratify personnel appointments at the next scheduled meeting of the Board.

Motion: Burdick

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	X
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C. Crielly                      Absent                      K. Weiss                      X                      F. Yasunas                      X  
R. Masino, *Pres.*                      X

**XV. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Ms. Faragalla, 205 Sidney Road. She asked if it was true that the contract for aides with HCESC had been terminated. If so why? Mr. Masino advised her to make an appointment with Dr. Fredericks as she is the proper person to answer Ms. Faragalla's questions. Ms. Faragalla asked if Dr. Fredericks was available during the summer. She was told that Dr. Fredericks worked 12 months.

Minga Cullen, QEA President.  
She has concerns with the quality of food that Maschio's is serving.

**Motion to untable business action items g and h.**

Motion: Burdick    Second: Yasunas                      Motion Carried: 5-0-0

**XVI. Resolved, to Adjourn from the Public Meeting at 8:50pm.**

Motion: Burdick    Second: Yasunas                      Motion Carried: 5-0-0

Respectfully submitted,

Certified by:

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Carol Delsandro  
Business Administrator/Board Secretary

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Robert Masino  
Board President