

FRANKLIN TOWNSHIP SCHOOL
 NEW JERSEY 08868
Board of Education
MINUTES OF THE REGULAR MEETING
July 15, 2013 - 6:30 p.m.

A G E N D A

I. The meeting was called to order at 6:35 p.m by President Robert Masino, and the following Open Public Meeting Announcement was read:
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, <i>V.Pres.</i>	absent	G. Burdick	X	C. Cama	absent
C. Crielly	absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

Also present Dr. Carol Fredericks, Superintendent; Carol Delsandro, Business Administrator

III. Attendees saluted the flag

IV. Resolved, to approve the following minutes:

- June 24, 2013 - Regular Meeting
- June 24, 2013 - Executive Session

(gray enclosures IV.)

Motion: Yasunas

Second: Foran

By voice vote, all in favor. Motion Carried

Mr. Masino welcomed Mrs. Delsandro to the district and Dr. Fredericks to her new position

V. Superintendent’s Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. PTA Update- Assemblies have been booked for the upcoming school year
2. Anticipated Kindergarten Enrollment – 21. Dr. Fredericks feels this number will increase as staff is actively recruiting.
3. Anticipated Preschool Enrollment – 7

4. Gifted Program Proposal. The district has not had a program since the 09/10 school year and would like to bring that program back. It would be done via purchase service agreement. A Finance committee meeting will be set up to discuss.

B. Information/Action Item:

1. Harassment, Intimidation and Bullying - Self Assessment

Resolved, to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. **(blue enclosure V.B.1.)**

Motion: Foran

Second: Burdick

Motion Carried 5-0

VI. Business Administrator Report

Mrs. Delsandro thanked the board for the opportunity to be a member of the Franklin Township staff. She reported that the NCLB grant number came in and was 66% of what was expected. She quoted out the garbage and recycle and is able to save \$1,600 from last year.

VII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

No public comments

VIII. Subcommittee Updates

- A. Negotiations- The committee met on 7/10/13 to discuss the salary guide from School Boards
- B. Policy-none
- C. Budget & Finance-will be scheduling a meeting

IX. Correspondence

None

X. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Secretary/Treasurer's Reports submitted for the months ending May, 2013, which agree with each other and the bank, be approved and filed.

(ivory enclosure X.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of May 31, 2013, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2012-2013 school year budget as per the attached list.

(ivory enclosure X.A.3)

4. **Approve** the June 2013 bill list in the amount of \$57,147.02 which includes \$0 out of the Capital Projects account.

(ivory enclosure X.A.4)

5. **Approve** the July 2013 bill list in the amount of \$121,505.04 which includes \$0 out of the Capital Projects account.

(ivory enclosure X.A.5)

B. EDUCATION

No Consent Items

C. PERSONNEL

1. **Approve** the following professional day requests:

- Libby Haynes, iPad Workshop, Stockton School, August 13, 2013, Registration Cost \$50.00 each, plus mileage reimbursement of \$8.35.

D. FACILITIES

1. **Approve** the following use of facility applications:

- Franklin Township PTA, Lower Level APR, Young Audiences, "Spectrum", October 8, 9, 2013, 9:00 a.m. - 3:00 p.m.
- Franklin Township PTA, Lower Level APR, Young Audiences "A Taste of Spain", 1/15/14, 9:15 a.m. and 10:15 a.m.
- Franklin Township PTA, Lower Level APR, Young Audiences, "Beyond the Beat", 2/7/14, 9:15 a.m. and 10:15 a.m.
- Franklin Theatre Works, Lower Level APR, performances, September 13, 14, 15, Dec. 13, 14, 15, 2013, March 21, 22, 23, May 16, 17, 18, 2014, 5:00 - 10:00 p.m. on Fridays & Saturdays, 12:00 - 5:00 p.m. on Sundays.

(lavender enclosures X.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Burdick Second: Foran

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

XI. Discussion & Action Agenda

A. EDUCATION No Action Items

B. BUSINESS

1. Action Items:

- a. **Resolved**, to ratify approval of the tuition contract for 1 special education student (ID# 10271) to attend Readington Township School District beginning April 18, 2013 through June 30, 2013 in the amount of \$5,467.17.

Motion: Burdick Second: Foran

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

- b. **Resolved**, to ratify approval of the tuition contract for 1 special education student (ID# 10270) attend Readington Township School District beginning April 18, 2013 through June 30, 2013 in the amount of \$12,137.28.

Motion: Foran Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	
Absent					
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

- c. **Resolved**, in order to best meet the school lunch meal patterns, to approve the 2013-2014 School Food Service Price list as follows:

Student Paid Lunch	\$2.65	Adult Lunch	\$3.15
Student Reduced Lunch	\$.40	Ice Cream	\$.75/\$1.00
Bagel Bag	\$2.50	Frizz Ed Juice	\$1.25
Sandwich Lunch Meal	\$2.50	Spring Water	\$.50/\$1.00

Salad Lunch Meal	\$2.50	Flavored Water	\$1.25
Extra Entrée w/Lunch	\$1.90	Snapple Juice	\$1.50
Milk	\$.50	Hot Pretzel	\$.75
Assorted Baked Chips	\$.75	Rice Krispie	\$.25
Fresh Baked Cookie	\$.35	Little Debbie Snacks	\$.50

Motion: Foran Second : Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

C. FACILITIES

No action items

D. TRANSPORTATION

No action items

E. POLICY

No action items

F. OTHER MATTERS

G. NEW BUSINESS

XII. Board Matters

XIII. Personnel

A. Action Items:

- Resolved**, to accept, with regret, the July 1, 2013, 60 day notice of resignation of Micki Wechsler, PreSchool Teacher, effective September 1, 2013 for the purpose of retirement. (pink enclosure XIII.A.1.)

Dr. Fredericks thanked Ms. Wechsler for her years of service. Mr. Masino also thanked her for a great job.

Motion: Burdick Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

2. **Resolved**, to approve Anita Petersen to come in 2 days during the summer for kindergarten orientation/preparation at the per diem rate of \$409.33.

Motion: Burdick

Second: Foran

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

3. **Resolved**, to approve Karen Brokaw to come in 2 days during the summer for kindergarten orientation/preparation at the per diem rate of \$243.82.

Motion: Burdick

Second: Foran

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

4. **Resolved**, to approve Jennifer Larsen to come in 2 days during the summer for LLD Orientation/Open House at the per diem rate of \$246.06.

Motion: Foran

Second: Weiss

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

5. **Resolved**, to approve the following personnel recommendation for the 2013- 2014 school year, 10 months, 183 days, 29 hours per week.

Position Number	Position Title/Subject	Employee Name	FTE Assigned	Expense Account	Guide	Position Salary	Total Salary
AST-SCH-LIB-MG-01	LIBRARY ASSISTANT	Shoudt, Martha	0.5	11-000-222-106-000-000	N/A	\$11,380.00	
AST-SCH-CAF-MG-01	CAFETERIA ASSISTANT	Shoudt, Martha	0.5	11-000-262-107-000-000	N/A	\$11,380.00	\$22,760.00

Motion: Foran

Second: Burdick

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>			X

6. **Resolved**, to appoint Carol A. Dalrymple as School Bus Driver (Position Number BUS-SCH-DRV-MG-01) at a rate of \$20 per hour. Not to exceed 29 hours per week. Not to exceed \$18,000 (Exp. Acct. 11-000-270-107-000-000) from 9/1/2013 to 6/30/2014.

Motion: Foran

Second: Yasunas

C. Ewing, <i>V.Pres.</i>	Absent	G. Burdick	X	C. Cama	Absent
C. Crielly	Absent	J. Foran	X	K. Weiss	X
F. Yasunas	X	R. Masino, <i>Pres.</i>	X		

XIV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen, QEA president said she was disappointed with the cafeteria situation. She wanted to know if they could provide more cooked meals as opposed to “heat and serve” since there is a full kitchen.

Dr. Fredericks noted that she has contracted with the food service vendor to have homemade soup during the winter.

XV. Executive Session

Adopt the Following Resolution at 6:55pm

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 15, 2013 for the purpose of discussing the negotiations with the QEA and personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 20 minutes. Action will not be taken.*

Motion: Foran

Second: Burdick

By voice vote, all in favor. Motion Carried

XVI. Resolved, to return to Open Public Session at 7:30pm.

Motion: Foran

Second: Burdick

By voice vote, all in favor. Motion Carried

XVII. Resolved, to adjourn from the Public Meeting at 7:30pm.

Motion: Foran

Second: Burdick

By voice vote, all in favor. Motion Carried

Meeting adjourned.
Respectfully Submitted,

Carol Delsandro
Business Administrator/Board Secretary

Certified

Robert Masino
Board President