# FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868

# Board of Education MINUTES OF THE REGULAR MEETING

December 16, 2013 - 6:30 p.m.

#### AGENDA

I. The meeting was called to Order by President Masino at 6:33pm and the following

## Open Public Meeting Announcement was read:

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, *V.Pres.* X G. Burdick X C. Cama X

C. Crielly X J. Foran arrived 6:38pm K. Weiss

XF. Yasunas absent R. Masino, *Pres.* X

Also present Dr. Carol Fredericks, Superintendent and Carol Delsandro, Business Administrator

## III. Flag Salute

IV. Presentations

A. Comprehensive Annual Financial Report - William Colantano, Jr. (enclosure)

- V. Resolved, to approve the following minutes:
  - November 18, 2013 Regular Meeting
  - November 18, 2013 Executive Session

Motion: Ewing Second: Crielly Motion Carried 6-0

## VI. Superintendent's Report - Dr. Carol Fredericks

#### A. Information/Discussion Items:

1. Student Delegate- Candy G. reported that the students liked the changes implemented by Maschios. 8<sup>th</sup> grade fundraisers completed Cherrydale and Coupon book. The location of the 8<sup>th</sup> grade celebration is still under discussion. The students would like to see volleyball, soccer, basketball as electives. All the students enjoyed the Mayhem poets assembly.

- PTA Update- the student directory was completed and distributed today. The Mayhem poets
  was wonderful and one of the best FTS assemblies. The Holiday shop raised approximately
  \$700. January- Mrs. Bradlee's taste of Spain program. January 24th Snowflake ball.
- 3. Enrollment (enclosure VI.A.3.)

  Mr. Weiss and Mr. Masino gave an update on their meeting with Commissioner Cerf. They were told that the choice program costs are continuing to rise and the DOE has the program under review. The long term health of the program is up in the air. They are hopeful that FTS will receive additional funded seats.
- 4. Staff Attendance September- 99.27%/October 96.20%
- 5. Incidents of Violence and Vandalism January 1, 2013-June 30, 2013
- 6. HIB Survey Results-Dr. Fredericks reported that there were 9 students, 9 staff members, and 25 parents that participated in the mandatory survey. She read the comments from the survey.
- 7. Band/Chorus Performance for Senior Citizen's Holiday Luncheon- A select group from the band and chorus performed on 12/11/13. Dr. Fredericks shared a clip of the performance on her IPAD.
- 8. Theater Showcase- The children presented a Mime performance in small groups. Parents attended
- 9. Winter Concert Wednesday December 18, 2013, 7:00 p.m.

## VII. Business Administrator Report

#### A. Information/Discussion Items:

- 1. Update on Park- There will be a meeting on January 16th at FTS, time TBD
- 2. Update on Solar Mrs. Delsandro sent a modification to the state of the LRFP. Dr. Fredericks read an email she received from a community member and her response to his email.

## VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

- 1. Mr. Shultz 75 Locust Grove Rd. He read a prepared statement regarding his concerns about the solar project. Statement is attached
- 2. Dr. Doug Braun 71 Locust Grove Rd. He chose to live in Hunterdon county because of the viability of agriculture. He wants to keep the rural lifestyle of the community. He thanked the board for sharing the solar plans. He thinks it does distract from the rural lifestyle. At a minimum he wants more screening 360 degrees around the solar array and offered to help design the screening
- 3. Dr. Ken Burkhart- Quakertown road. He read a prepared statement. Statement is attached.
- 4. Mr. Taylor, 32 Locust Grove Road. He does not want the solar array to deface the beautiful property here. He is concerned for the property values. He consulted with a realtor who

- believes there will be a 6% decline in property values because of the solar array. If there is a decline in property values there will be less contribution to tax dollars.
- 5. Margaurite Taylor 32 Locust Grove Road, She commented that she is a school teacher in Alexandria and earlier in the day the FTS boys basketball team came to her school for a game. She commented that they were fine well behaved young men. She said that she now sees beautiful farm country and doesn't want that to change. She would like to see the children cultivate the land with a garden.
- 6. Deborah Nase, 15 Locust Grove Rd. She did research and visited other solar array sights and said she could hear the buzzing from the panels. She is concerned about the long term effects on health.
- 7. William Nase, 15 Locust Grove rd. He questioned as to how many contractors came to look at the project. If so did they look at the roof as an option for the solar array.
- 8. Dr. Nicole Braun, 71 Locust Grove Rd. She said she will have a full view of the solar array from her residence. She said she is feeling bullied. She would like the board to reexamine the screening plans

President Masino commented that the board wants to be a good neighbor. He said that the board will get answers to the questions raised.

## IX. Subcommittee Updates

- A. Negotiations closed session discussions
- B. Policy additional request to change transportation policy to put digital cameras on the buses
- C. Budget & Finance updated budget request. Dr. Fredericks went over the savings/expenditures for the 2014/2015 school year.

## X. Correspondence

A. North Hunterdon -Voorhees Regional High School District

(enclosure X.A.)

## XI. Grievance Hearing

A. Salary Guide Placement for New Hires

(enclosure XI.A.)

- Dr. Fredericks read a letter from the QEA president asking that their meeting request be postponed until January
- B. 2014-2015 School Calendar

(enclosure XI.B.)

## XII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

#### A. BUSINESS

1. **Approve** the December 2013 bill list in the amount of \$528,744.85.

(enclosure XII.A.1.)

#### **B. EDUCATION**

- 1. Approve the following student teacher assignments for the Spring 2014 semester:
  - April Fernandez (Kean University) Mrs. Kot, 2nd grade
  - Cynthia Chester (Kean University) Dr. Kramer, 5th grade
  - Wayne Golden (Kean University) Mr. Steele, 6-8 Social Studies
  - Samantha Williamson (TCNJ) Mrs. Rainaldi, 3rd grade

#### C. PERSONNEL

- 1. **Approve** the following professional day requests:
  - Karen Gerth and Carol Fredericks, Powerful Interactions: Using Intentional Teaching in the Inclusive Preschool Classroom, January 17, 2014 & February 26, 2014, mileage reimbursement of \$30.09 each.
  - Sophia Van Ess, Angela McVerry, Jaclyn Fedyna, Marylou Findley, Training for School Safety and Climate Teams, April 10, 2014, mileage reimbursement of \$24.04 each.
  - Karen Brokaw and Anita Petersen, Powerful Early Intervention Strategies, January 14, 2013, Registration Cost of \$229.00 each and mileage reimbursement of \$22.47 each.
  - Carol Delsandro and Carla Abert, Public School Purchasing, March 20, 2014, Registration Cost of \$50.00 each and mileage reimbursement of \$30.38 each.
  - Jeff Weinhold & Susan Rainaldi, Reading & Writing Conference, March 28, 2013, Registration cost of \$150 each, mileage reimbursement of \$22.90 each.
  - Tracy Strysky, PA Educational Technology Expo and Conference, Registration \$210, mileage reimbursement of \$70.25
- 2. Ratify approval of the following professional day requests:
  - Lenore Tigue, Math Articulation Meeting, December 11, 2013, mileage reimbursement -\$4.96
  - Sunday Bradlee, World Language Articulation Meeting, December 11, 2013, mileage reimbursement \$4.96
  - Barbara Suozzo, Language Arts Articulation Meeting, December 11, 2013, mileage reimbursement \$4.96
  - Barry Kramer, Articulation Meeting, December 11, 2013, mileage reimbursement \$4.96
  - Barbara Suozzo, Sleep Deprivation, Autism & ADHD, November 7, 2013, Registration \$96.00, mileage reimbursement \$3.60
- 3. **Approve** the following course application:
  - Karen Gerth, Characteristics of Diverse Learners, Centenary College, Spring 2014, Amount of reimbursement \$1,008. (enclosure XII.C.3)
- 4. **Approve** the following substitute teacher applications:
  - Jonathan Teich
  - Phillip Ruperto
  - Renee Muia
  - Kristen Yancey

(enclosures XII.C.4)

5. Amend the professional day request approved for Donna Browning at the 11/18/13 board meeting to include reimbursement for tolls in the amount of \$80.50.

#### D. FACILITIES

- 1. **Approve** the following use of facility applications:
  - Franklin Township Recreation, New APR, Thursdays & Fridays, 7-9 p.m. January 2, 2014 -March 28, 2014

(enclosure XII.D.1)

**Resolved,** upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Ewing Second : Crielly

| C. Ewing, V.Pres. | Χ      | G. Burdick           | Χ | C. Cama  | Χ |
|-------------------|--------|----------------------|---|----------|---|
| C. Crielly        | Χ      | J. Foran             | Χ | K. Weiss | Χ |
| F Yasunas         | absent | R Masino <i>Pres</i> |   | X        |   |

## XIII. Discussion & Action Agenda

#### A. EDUCATION

- 1. Discussion/Action Items:
  - a. Adjustments to the 2013-2014 School Calendar:
    - December 23, 2013 School will be closed
    - February 14, 2014 School will be in session with 1:00 p.m. dismissal

**Resolved**, to approve the above adjustments to the 2013-2014 school calendar.

Motion: Crielly Second: Cama Motion Carried 7-0

#### B. BUSINESS

- 1. Action Items:
  - a. **Resolved,** by the School Board of Franklin Township, County of Hunterdon, State of New Jersey, that it hereby appoints Carol Delsandro, Business Administrator, as the Fund Commissioner to the School Alliance Insurance Fund, and

**Be it Further Resolved,** that copies of this Resolution be forwarded to the School Alliance Insurance Fund.

Motion: Ewing Second: Crielly

| C. Ewing, V.Pres. | Χ      | G. Burdick             | Χ | C. Cama  | Χ |
|-------------------|--------|------------------------|---|----------|---|
| C. Crielly        | Χ      | J. Foran               | X | K. Weiss | Χ |
| F. Yasunas        | absent | R. Masino. <i>Pres</i> |   | X        |   |

b. **Resolved**, to approve the 2013-2014 snow plowing agreement with Whitetail Lawn Services, LLC, P.O Box 7311 Somerset NJ 08873, at a rate of \$95 per hour for snow plowing and \$225 per salting of all the paved surfaces located at 226 Quakertown Road.

Motion: Crielly Second: Ewing

| C. Ewing, V.Pres. | Χ      | G. Burdick       | Χ | C. Cama  | Χ |
|-------------------|--------|------------------|---|----------|---|
| C. Crielly        | Χ      | J. Foran         | Χ | K. Weiss | Χ |
| F. Yasunas        | absent | R. Masino, Pres. |   | Χ        |   |

c. **Resolved**, to approve first one year renewal of custodial contract with Pritchard Industries Inc. for the period of July 1, 2014 - June 30, 2015 at CPI increase of 0.5% for a total of \$162,555.78 per Article VIII. Term of Contract, Page 8 of bid specifications dated April 13, 2012. Be it further resolved, upon negotiations scheduled for 12/17/2013, if the renewal is not accepted to authorize advertisement and acceptance of bids for a 2 year contract with up to 2 1 year renewals for Building Custodial Services for the 2014/2015 and 2015/2016 school years.

Motion: Crielly Second: Ewing

| C. Ewing, <i>V.Pres.</i> | Χ      | G. Burdick             | Χ | C. Cama  | Χ |
|--------------------------|--------|------------------------|---|----------|---|
| C. Crielly               | Χ      | J. Foran               | X | K. Weiss | Χ |
| F. Yasunas               | absent | R. Masino. <i>Pres</i> |   | X        |   |

C. FACILITIES

No action items

#### D. TRANSPORTATION

1. **Resolved**, to approve the installation and use, as needed, of digital camera recording equipment on contracted busses to monitor and record student behavior to and from school for the 2013 - 2014 school year. Parents and students will be notified when cameras are installed.

Motion: Crielly Second: Ewing

| C. Ewing, <i>V.Pres.</i> | Χ      | G. Burdick       | Χ | C. Cama  | Х |
|--------------------------|--------|------------------|---|----------|---|
| C. Crielly               | Χ      | J. Foran         | Χ | K. Weiss | Χ |
| F. Yasunas               | absent | R. Masino, Pres. |   | Χ        |   |

## E. POLICY

- 1. Action Item:
  - a. **Resolved**, to approve the first reading of the following revised policy:
    - 3542.1 Local Wellness/Nutrition (enclosure XIII.E.1.)

Motion: Ewing Second: Crielly Motion Carried: 7-0

- **F. OTHER MATTERS-** Mr. Masino congratulated Mrs. Ewing for being named teacher of the year in her district.
- G. NEW BUSINESS- None

#### XIV. Board Matters

#### A. Action Items:

1. **Resolved**, to recognize the community service of Mr. James Foran as a Franklin Township Board of Education member. Thank you for your dedication to the school and our children.

May 2002 - April 2008

August 2009 - December 2013 President - April 2005 - April 2007

Vice President - May 2011 - December 2012

Motion: Crielly Second: Ewing

| C. Ewing, <i>V.Pres.</i> | Χ      | G. Burdick             | Χ | C. Cama  | Χ |
|--------------------------|--------|------------------------|---|----------|---|
| C. Crielly               | Χ      | J. Foran               |   | K. Weiss | Χ |
| F. Yasunas               | absent | R. Masino. <i>Pres</i> |   | X        |   |

2. **Resolved**, to approve the annual board meeting calendar as follows:

The regular monthly meetings of the Franklin Township Board of Education in Hunterdon County will be held on the 2nd and 4th Monday of each month (unless indicated with an asterisk) at 6:30 p.m. There will be one meeting during the months of May, July, August, November and December. Meetings will be held at Franklin Township School located at 226 Quakertown Road on the following dates:

| January 6, 2014*   | January 13, 2014*  |
|--------------------|--------------------|
| February 10, 2014  | February 24, 2014  |
| March 10, 2014     | March 24, 2014     |
| April 14, 2014     | April 28, 2014     |
| May 12, 2014       |                    |
| June 9, 2014       | June 23, 2014      |
| July 14, 2014      |                    |
| August 18, 2014*   |                    |
| September 8, 2014  | September 22, 2014 |
| October 13, 2014   | October 27, 2014   |
| November 17, 2014* |                    |
| December 15, 2014* |                    |
|                    |                    |

Motion: Crielly Second: Ewing Motion Carried: 7-0

#### XV. Personnel

#### A. Action Items:

1. **Ratify** the approval of Marcy Braco and Gail Ferdinando as Paraprofessionals to provide childcare for the Parent Advisory Meeting scheduled on November 21, 2013 and for additional meetings scheduled throughout the year at an hourly rate of \$18.00.

Motion: Crielly Second: Ewing C. Ewing, *V.Pres.* Χ G. Burdick C. Cama Χ Χ K. Weiss C. Crielly Χ J. Foran Χ Χ F. Yasunas absent R. Masino, Pres. Χ

- 2. **Resolved**, to approve the following stipend position:
  - After School Detention \$25.00 per hour not to exceed \$600.00

Motion: Ewing Second : Crielly C. Ewing, *V.Pres.* G. Burdick C. Cama Χ Χ Χ C. Crielly Χ J. Foran Χ K. Weiss Χ F. Yasunas absent R. Masino. Pres. Χ

3. **Resolved**, to approve Jennifer Luong to receive a stipend for After School Theater at the hourly rate of \$25.00 not to exceed \$1,500.00.

Motion: Ewing Second : Crielly C. Ewing, V.Pres. Χ G. Burdick Χ C. Cama Χ C. Crielly Χ K. Weiss J. Foran Χ Χ F. Yasunas Χ absent R. Masino, Pres.

- 1. Dr. Nicole Braun asked what percentage of the budget is the \$11,000
- 2. Mr. Shultz thanked the board for listening
- 3. Dr. Burkhart wanted to know if a formal meeting with the community was planned regarding the park. President Masino said the park was in the very preliminary stages.
- 4. Dr. Doug Braun asked if the 1/16/13 park meeting is at the Township. Mr. Masino said it was a closed meeting that would be held at the school.
- 5. Mr. Taylor commented that the school is too small for all the park facilities planned

## XVI. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

## XVII. Executive Session at 7:55pm Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on December 16, 2013 for the purpose of discussing QEA negotiations, HIB incidents and personnel/shared services. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time 1 hour. Action may be taken.

Motion: Crielly Second: Ewing Motion Carried 7-0

XVIII. Resolved, to return to Open Public Session at 8:51pm.

Motion: Crielly Second: Ewing Motion Carried 7-0

Mr. Colantano made his presentation to the board of the 2012/2013 audit.

## XIX. Executive Session at 9:33pm

## Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on December 16, 2013 for the purpose of discussing QEA negotiations, HIB incidents and personnel/shared services. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time 1 hour. Action may be taken.

Motion: Crielly Second: Ewing Motion Carried 7-0

XX. Resolved, to return to Open Public Session at 10:27pm.

Motion: Foran Second: Crielly Motion Carried 7-0

XXI. Resolved, to Adjourn from the Public Meeting at 10:28pm.

Motion: Foran Second: Crielly Motion Carried 7-0

Respectfully submitted, Certified by:

\_\_\_\_\_

Carol Delsandro Robert Masino
Business Administrator/Board Secretary Board President