# FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868

# Board of Education MINUTES OF THE REGULAR MEETING October 14, 2013 - 6:30 p.m.

I. The meeting was called to Order by President Masino at 6:30pm and the following Open Public Meeting Announcement was read:

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 3, 2013.

II. Roll Call - Carol Delsandro, SBA/BS

C. Ewing, *V.Pres.* X G. Burdick Absent C. Cama Absent C. Crielly X J. Foran Absent K. Weiss Absent

F. Yasunas Absent R. Masino, *Pres.* X

Also present Dr. Carol Fredericks, Superintendent, Carol Delsandro, Business Administrator

Mr. Cama arrived at 6:35

Mr. Yasunas arrived at 6:37

# III. Flag Salute

IV. Presentation - 2012-2013 Test Score Summary - Sophia Van Ess, School Supervisor (blue enclosure IV.)

Mrs. VanEss gave a power point presentation showing the results and analysis of the NJ ASK and Terranova scores for the last 4 years broken down by grade, subject and Cohort. She also thanked Rose Kasperkoski for putting the presentation together. The board commended Mrs. VanEss on her presentation. Dr. Fredericks also commended Mrs. VanEss not only on doing the presentation but on the analysis of the data.

- V. Resolved, to approve the following minutes:
  - September 23, 2013 Regular Meeting
  - September 23, 2013 Executive Session
  - September 30, 2013 Special Meeting
  - September 30, 2013 Executive Session

(cherry enclosures V.)

Motion: Ewing Second: Crielly Motion Carried: 5-0

VI. Superintendent's Report - Dr. Carol Fredericks

(gold enclosure VI.A.2.)

A. Information/Discussion Items:

- 1. PTA Update- Mrs. Paulter gave the following updates. The pre ordering of the school supplies raised \$375.00 and they plan on doing it again next year and including the middle school. The book fair raised \$4,700 and 2,600 scholastic dollars. They will discuss with Dr. Fredericks how to spend the scholastic dollars. Invest in your child has raised \$3,000 so far and they have extended the deadline. Mrs. Bradlee normally is the teacher liaison to the PTA this year several other teachers have agreed to be liaisons as well, Mrs. St. Laurent, Ms. Findley, and Mrs. Gerth. The PTA formed a new committee- "Wellness committee" they are applying for a grant and they are exploring new endeavors to bring to the school. Mrs. Paulter informed the board that the 7th/8th grade parent meeting was well received.
- 2. Enrollment
- 3. Choice Information Dr. Fredericks informed the board that the choice program is in flux. The DOE sent information saying that there will be caps on school choice enrollment but it wasn't clear what the caps were. She is also not sure if the caps include conversion students. Right now we have 5 choice students who she believes we will be able to keep.
- 4. Parent Advisory Committee Meet and Greet Report 12 parents; CST Survey Report
- 5. HIB Survey Posting

#### B. Action Items:

1. **Resolved,** to approve the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials."

Moved: Crielly Second: Ewing Motion Carried: 5-0

2. **Resolved**, to approve an in-school drill for "weather emergency" practice in cooperation with the Franklin Township Police.

Moved: Crielly Second: Ewing Motion Carried: 5-0

3. **Resolved**, to approve a weekend exercise to be held at the school in cooperation with the Franklin Township Police and Office of Emergency Management, with the recommendation that the fee for custodial costs be suspended.

Moved: Crielly Second: Ewing Motion Carried: 5-0

#### VII. Business Administrator Report

#### A. Information/Discussion Items:

 Update on Park- Dr. Fredericks informed the board that there was a meeting last week. In attendance were the Franklin Township Mayor, Dan Connor, Rich Cavallaro, Dr. Fredericks, Mr. Masino and Mrs. Delsandro. They developed a wish list and the school district is sent it out to engineering companies for quotes. The field has been brush hogged and we will be holding off on the seeding.

- 2. Update on Solar- Mrs. Delsandro informed the board that the project development manager visited the site to identify the best location for situating the inverter container. Mr. Plimpton was instrumental in helping the manager. At this point they believe the best location is alongside the school building. They are planning on researching it a bit more before any decision is made.
- 3. Update on Website Training- ZUMU came in to train the teachers today. She is available via email and phone to support the staff.

# VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Paulter commented that the website feedback was very positive. The Spectrum Workshop was great. One 4<sup>th</sup> grader said "Is it over already? I wish it was a special"

### IX. Subcommittee Updates

- A. Negotiations- None
- B. Policy- Ms. Ewing informed the board they are keeping up on required updates
- C. Budget & Finance- None

#### X. Correspondence

A. North Hunterdon - Voorhees Regional High School District

(salmon enclosure X.A.)

# XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

#### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Resolved to approve** the Secretary/Treasurer's Reports submitted for the month ending August, 2013, which agree with each other and the bank.

(buff enclosure XI.A.1)

Moved: Ewing Second: Crielly Motion Carried: 5-0

#### FINANCIAL REPORTS CERTIFICATION

**Resolved to approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item

appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August 31, 2013, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

Moved:	Ewing	Second: Cr	rielly		
C. Ewing, <i>V.Pres.</i>	Χ	G. Burdick	Absent	C. Cama	Χ
C. Crielly	Χ	J. Foran	Absent	K. Weiss	Absent
F. Yasunas	Χ	R. Masino, <i>Pres.</i>	Χ		

#### 3. TRANSFER OF FUNDS

**Resolved to approve** the transfer of uncommitted funds within the 2013-2014 school year budget as per the attached list. (buff enclosure XI.A.3)

Moved: Ewing Second: Crielly Motion Carried: 5-0

#### B. EDUCATION

No action items

#### C. PERSONNEL

- 1. **Ratify** the following professional day requests:
  - Sophia Van Ess and Karen Snyder, Special Education Articulation Meeting, October 7, 2013, mileage reimbursement not to exceed \$4.96 each.
  - Jennifer St. Laurent, Orton Gillingham Training, October 14 18, 2013, Registration \$975.00, mileage reimbursement not to exceed \$178.31.
- 2. **Approve** the following professional day requests:
  - Minga Cullen, Practical Strategies for Implementing the Rigorous Common Core State Standards for Reading and Writing, 11/25/13 Registration cost \$229.00, mileage reimbursement not to exceed \$21.44.
  - Sophia VanEss, SGO Curriculum Coordinator's Meeting, 10/16/13 and 10/29/13, mileage reimbursement not to exceed \$3.79 per day.
  - Barry Kramer, Pennsylvania Educational Technology Expo and Conference, February 10 & 11, 2014, Registration, \$168.00, mileage reimbursement not to exceed \$71.02.

#### D. FACILITIES

- 1. **Approve** the following use of facility applications:
  - PTA, Halloween Middle School Dance, Old APR, November 1, 2013, 3:00 9:00 p.m. (includes set up)
  - PTA, School Store, New APR, 10/16/13, 1/15/14, 3/26/14, 10:30 a.m. 1:30 p.m.
  - NJSBA, Library, Hunterdon County School Board Meet-Up, 1/23/14, 6:00 9:00 p.m.
  - Hunterdon Hustle, Gym, Wednesdays, November 13, 2013 March 26, 2014, 6:30 9:30 p.m.

**Resolved,** upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Moved: Crie	elly	Second: Ewi	ing		
C. Ewing, V.Pres.	Х	G. Burdick	Absent	C. Cama	Х
C. Crielly	Χ	J. Foran	Absent	K. Weiss	Absent
F. Yasunas	Χ	R. Masino, Pres.	Χ		

## XII. Discussion & Action Agenda

#### A. EDUCATION

- 1. Action Items:
  - a. **Resolved**, to approve the field placement of the following Raritan Valley Community College Sophomores, Education P-5, at the Franklin Township School for 30 hours in the 2013-2014 school year:

Shelby Sakelakos - Mrs. Kot, Grade 2 Caitlyn Murphy - Ms. Fedyna, Grade 2 Alyssa Young - Mrs. Brokaw, Kindergarten Joshua Picone - Dr. Petersen, Kindergarten Samantha Dudas - Mrs. Johnson, Grade 5

Moved: Ewing Second: Crielly Motion Carried: 5-0

b. Resolved, to approve the Franklin Township Board of Education Math Curriculum for grades 4-8, aligned to the Common Core State Standards and the New Jersey Core Curriculum Content Standards. (white enclosures XII.A.1.b)

Moved: Ewing Second: Crielly Motion Carried: 5-0

c. **Resolved**, to enroll in the Centenary College PDS Program as a PDS partner school.

Moved: Crielly Second: Cama Motion Carried: 5-0

#### B. BUSINESS

- 1. Action Items:
  - a. **Resolved**, to dispose of the following obsolete or damaged library books:

1	Groliers Book of Knowledge Set	1987
1	Children's Brittanica Set	1988
25	Judy Bloom Paperbacks	
1	The Freight Book, Pierce	1980
1	Underground	1976
1	Oars, Sails	1966

1	Teddy Bears	1985
1	Toby Tyler	1987
1	Costume of Fashion	
1	Jonathan Livingston Seagull	1970
1	Treasury Children's Classics	1997
1	People and Places	
1	Alice's Adventures	1966
1	Folk Costumes	1978
1	Fury	1967
1	Stamp Catalogue	1987
1	Ramon Makes a Trade	1959
1	Holidays Around the World	1953
1	Historic Models	1947
20	Paperbacks (obsolete)	1985
1	The Hatters	1965
1	Making Scientific Toys	1975
1	The Great Migration	
1	Child's World of Stamps	
1	Go and Come Back	
1	The Iron Ring	
1	The Wizard in the Tree	
1	Gypsy Rizka	
1	Shoes Fit for a King	
1	Stamp Collecting	
1	Paper, Ink, Roller	
1	Drawing and Painting	
1	Picture This	
2	Macrame	
1	Creative Macrame	
12	People of the Earth Encyclopedia	1973

Motion: Crielly Second: Ewing Motion Carried: 5-0

b. **Resolved,** to approve the Budget Development Schedule and Calendar for the FY 2014-2015, as attached. (bright green enclosure XII.B.1.b)

Motion: Ewing Second: Crielly Motion Carried: 5-0

c. **Resolved,** to approve the amended Interlocal Service Agreement by and between the Township of Franklin and the Franklin Township Board of Education. The Township will supply a gas card to the Board for purchase of municipal supplied gasoline which is tax free and for the use of the Board for the period July 1, 2013 to June 30, 2014.

(bright yellow enclosure XII.B.1.c)

Moved: Crielly Second	: Ewing	
C. Ewing, <i>V.Pres.</i> X G. Burd C. Crielly X J. Fora F. Yasunas X R. Mas		nt

d. **Resolved**, to approve the tuition contract for 1 special education student (ID# 10271) to attend Readington Township School District beginning September 1, 2013 through June 30, 2014 in the amount of \$22,986.96.

Motion: Ewing Second: Crielly Motion Carried: 5-0

#### C. FACILITIES

No action items

#### D. TRANSPORTATION

No action items

#### E. POLICY

- 1. Action Item:
  - a. **Resolved**, to adopt, after a second reading, the following revised policies:
    - 1410 Local Units
    - 4112.2 Certification
    - 4231/4231.1 Staff Development; Inservice Education/Visitations/Conferences
    - 5141.4 Child Abuse and Neglect
    - 5145.5 Photograph of Pupils
    - 6142.10 Internet Safety and Technology
    - 6145.1/6145.2 Intramural Competition; Interscholastic Competition
    - 6171.4 Special Education

(distributed on 9/23/13)

Motion: Ewing Second: Crielly Motion Carried: 5-0

#### F. OTHER MATTERS

#### G. NEW BUSINESS

1. North Hunterdon-Voorhees Calendar - Articulation Discussion (green enclosure XII.G.1)

Dr. Fredericks informed the board that at her Superintendent's round table meeting the Superintendent at North Hunterdon High School requested that all the districts that are sending children to North adopt the same calendar as North. He also asked the sending districts to adopt the Genesis system. Mrs. Delsandro is arranging a presentation of Genesis. The board discussed the calendar and decided to send a survey to the parents and staff regarding the calendar. The administration will report back with the results.

#### XIII. Board Matters

A. **Resolved**, to approve the NJ School Boards Association Annual Conference attendance of Mr. Jim Foran on October 22-24, 2013, and the expenditure of \$150.00 to NJ School Boards Association for conference registration, \$170.00 to Trump Plaza for two nights accommodations, up to \$46 daily GSA approved rate for reimbursement of meals, and \$.31 NJ rate for mileage travel reimbursement estimated to be up to \$70, based upon 114 miles each way.

Motion: Crielly Second: Ewing Motion Carried: 5-0

#### XIV. Personnel

#### A. Action Items:

- 1. **Resolved**, to approve the following advisors for the 2013-2014 school year:
  - Angela McVerry Safety Patrol \$321.00
  - Jason Farnsworth Yearbook \$2,179.00
  - Minga Cullen National Honor Society \$1,090.00
  - Jennifer St. Laurent Student Council \$2,301.00

Dr. Fredericks commented that after a 5 year hiatus Student Council, National Junior Honor Society and Safety patrol were back.

Mr. Masino commented that it was wonderful.

(white enclosure XIV.A.1.)

Moved: Ew	ring	Second: Crie	elly		,
C. Ewing, V.Pres.	Χ	G. Burdick	Absent	C. Cama	Χ
C. Crielly	Χ	J. Foran	Absent	K. Weiss	Absent
F. Yasunas	Χ	R. Masino, Pres.	Χ		

2. **Resolved**, to approve Lenore Tigue and Mina Nace to write middle school mathematics curriculum at a stipend of \$600.00 each to be completed by December 31, 2013.

Moved: Crie	lly	Second: Ewi	ng		
C. Ewing, <i>V.Pres.</i>	Χ	G. Burdick	Absent	C. Cama	Χ
C. Crielly	Χ	J. Foran	Absent	K. Weiss	Absent
F. Yasunas	Χ	R. Masino, Pres.	Χ		

# XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

John McPherson- Pittstown

He feels the Lunch program does not provide enough food for the kids and not enough time to eat. He also feels there is less food for the same amount of money. His 13 year old is buying two lunches a day and his 10 year old is coming home after school and having several snacks. He asked if he packed a lunch for his children could they also buy lunch and the board said yes.

He applauds the district for providing state of the art equipment to the children. He asked if there could be a keyboarding class built into the curriculum for next year.

Mrs. Paulter – commented about the discussion of the school calendar and said she polled about 15 people and 10 would like to change. She said two of the people she polled are teachers in other districts. They said the longer after NJ ASK testing the kids attend school they lose their attention.

# XVI. Executive Session at 7:47pm Adopt the Following Resolution

Respectfully submitted,

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on October 14, 2013 for the purpose of discussing special education student and negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. Estimated time is 30 minutes. No action will be taken

Motion: Crielly Second: Ewing Motion Carried: 5-0

XVII. Resolved, to return to Open Public Session at 8:19pm.

Motion: Crielly Second: Ewing Motion Carried: 5-0

XVIII. Resolved, to Adjourn from the Public Meeting at 8:20pm.

Motion: Crielly Second: Cama Motion Carried: 5-0

Certified by:

Carol Delsandro Robert Masino
Business Administrator/Board Secretary Board President