

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education**

MINUTES OF THE REGULAR MEETING
September 10, 2012- 7:30 p.m.

A G E N D A

I. The meeting was called to Order by Vice President Jim Foran at 7:38 p.m.

The Open Public Meeting Announcement was read, as follows:

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on April 27, 2012.

II. Roll Call - Dr. Carol Fredericks, SBA/BS

J. Foran, V. Pres.	<u> x </u>	G. Burdick	<u> x </u>	C. Cama	<u> x </u>
C. Crielly	<u> x </u>	C. Ewing	<u> x </u>	R. Masino	<u> x </u>
K. Weiss	<u> x </u>	F. Yasunas	<u>absent</u>	C. Piparo, Pres.	<u>arrived at 7:43 p.m.</u>

Also present, Dr. Broadus Davis, Acting Superintendent; Dr. Carol Fredericks, Business Administrator.
A quorum was achieved.

III. Attendees saluted the flag.

IV. Acting Superintendent's Report - Dr. Davis

A. Informational/Discussion Items:

1. PTA Update - Vivian Paulter-absent
2. Construction Update - Dr. Davis/Dr. Fredericks discussed the progress on the emergency generator. Plans are not yet complete. As soon as the engineer is done, cost quote will be performed by TM Brennan.
3. Enrollment- now at 188 **(blue enclosure)**
4. Opening Day of School - opening day went well; a great teacher in-service was given on the 4th with refreshments provided by the PTA; students are excited about using the iPads and the support staff is providing tools to increase student outcomes.
5. Update of Library-Dr. Davis reached out to Bethlehem for sharing, but it did not work out. We are interviewing certified candidates for part-time (.6) service with a team made up of administration, retired librarian, PTA, etc. As we receive additional funds, we can add to the planned library enhancements.

6. Student Delegate—we are looking for this year’s delegate for the 8th grade class to fill the position half-year for each student.

V. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Fire Company –asked to announce the benefit for the Schultz Family on Saturday, the 20th of October 2012, from 2-midnight at the Clinton Elks Lodge 2434. Comment closed.

VI. Subcommittee Updates

- A. Negotiations- the committee met and is set to begin the next phase, mediation with a sub committee on Monday, the 24th of September, 2012. The regularly scheduled BOE meeting was cancelled.
- B. Policy—no report
- C. Finance –we had a meeting planned for the 24th, but we will reschedule. We will present the board with the new budget calendar.

VII. Correspondence--none

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER’S REPORTS

Secretary/Treasurer’s Reports submitted for the months ending July, 2012, which agree with each other and the bank, be approved and filed.

(white enclosure)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July 31, 2012, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and

that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2012-2013 school year budget as per the attached list. **(white enclosure)**

4. Approve payment of bills in the period between meetings as necessary due to cancellation of regularly scheduled meeting of September 24, 2012 due to mediation session as agreed upon by the QEA.

B. EDUCATION

No consent items

C. PERSONNEL

1. **Approve** the following substitute teacher:

- Bonnie James **(pink enclosure)**

2. **Approve** the following professional day request:

- Vickie Nosker, Communities and Schools in Motion: Working Together for Healthy, Active Kids, October 25, 2012, at a mileage reimbursement of \$19.84.
- Angela McVerry, Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights Act, 9/21/12, at no cost.

D. FACILITIES

1. **Approve** the following use of facilities:

- Hunterdon Hustle, Gym, Tuesdays, 6:00 - 9:00 p.m., 9/17/12 - 3/25/13
- Class of 2013 (PTA), Carwash, Parking Lot, 9/29/12, 8:00 a.m. - 3:00 p.m.
- The Hunterdon Hoosiers will be from 6-9 p.m. on Mondays 9/24 through 2/25/13 and Wednesdays from 9/19 through 11/14/12.

(purple enclosures)

Resolved, upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

Motion: Foran/Second Masino.

J. Foran, <i>V. Pres.</i>	<u>x</u>	G. Burdick	<u>x(abstain #4 bills)</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 7-1-0.

IX. Discussion & Action Agenda

A. EDUCATION

No action items

B. BUSINESS

No action items

C. FACILITIES

1. Update on Roof- Emergency Resolution

EMERGENCY Resolution

Whereas Franklin Township School suffered a roof failure on Wednesday, September 5, 2012 due to age of the original 75 year slate roof exceeding expected life, and;

Whereas, Franklin Township School is exposed to continued loss if further storms occur, due to potential for damage from water filtration, and;

Whereas, Franklin Township must act to preserve the life health and safety of students and staff,

Whereas, due to the continuing potential for facility damage, and emergency is deemed for the purpose of the good of the public health, safety and welfare of students and staff requiring the immediate performance of services: installing a new shingle roof to the central section of the original school, and the gabled front, and;

Whereas, such work shall be performed by a NJ public works certified contractor by seeking competitive quotations but without bidding, under the QPA designation of the business administrator. The cost of the project shall not exceed \$80,000.

Now therefore, be it resolved, to authorize up to \$80,000 in Capital Reserve funds shall be used for this purpose.

Motion Ewing/ Second: Foran.

J. Foran, <i>V. Pres.</i>	<u> x </u>	G. Burdick	<u> x </u>	C. Cama	<u> x </u>
C. Crielly	<u> x </u>	C. Ewing	<u> x </u>	R. Masino	<u> x </u>
K. Weiss	<u> x </u>	F. Yasunas	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u> x </u>

By roll call vote, motion carried, 8-0-0.

D. TRANSPORTATION

No action items

E. POLICY

1. **Resolved**, to adopt, after a second reading, the following revised policies:

- 4111 - Recruitment, Selection and Hiring
- 4211 - Recruitment, Selection and Hiring
- 5141 - Health
- 6171.4 - Special Education
- 6142.10 - Internet Safety and Technology

Motion Crielly/ Second: Foran. By voice vote, all in favor; motion carried.

By roll call vote, motion carried, 8-0-0.

2. **Resolved**, to adopt, after a second reading, the following new policy:

- 5141.8 - Sports Related Concussion and Head Injury

Motion Crielly/ Second: Foran. By voice vote, all in favor; motion carried.

3. Discussion of iPad Policy/Regulation

Resolved, to adopt, after a second reading, policy/regulation 3514.1, School Owned iPad Distribution and Use, to be reviewed at calendar year end.

Motion Crielly/ Second:Cama. By voice vote, all in favor, motion carried.

F. **OTHER MATTERS—NJSBA Convention information will be re-sent.**

G. **NEW BUSINESS—NJ ASK will be presented in October.** Block scheduling this year was not included for LAL, but was included for Math.

X. Board Matters

- A. Bethlehem/Franklin Alliance – a few discussions were held about sharing library services, but they were fruitful. Later this month, a meeting will be scheduled to develop a mutually agreed joint sharing plan, e.g. music, art, library, administration, curriculum, special education, etc.
- B. Mr. Piparo was authorized to write a letter about all of the positive resolution of matters, to be forwarded to the Democrat for possible publication.
- C. For the Schultz Family Fundraiser, the board might want suggestions for contributions that are allowed by law such as raffling off a parking spot or other ideas.

XI. Personnel

A. Action Item:

- 1. **Resolved**, to accept, with regret, the resignation of Ronald Mathews as Treasurer of School Monies effective September 1, 2012. **(gold enclosure)**

Motion Foran/ Second: Crielly. By voice vote, all in favor; motion carried.

- 2. **Resolved**, to approve appointment of Dr. Broadus Davis as Interim Superintendent of the Franklin Township School for the period of September 26, 2012 - June 30, 2013* (Position Control # ADM-BO-SUPT-NA-01, Account # 11-000-230-100-000-000) in the amount of \$135,000 annual salary,(prorated) with no benefits provided, according to the terms and conditions of the agreement to be executed upon approval from the Hunterdon County Executive Superintendent of Schools and pursuant to all approvals as required by law.
(*Original resolution was through June 30, 2014, but it was not allowable.)

Motion Ewing/ Second: Weiss.

J. Foran, <i>V. Pres.</i>	<u>x</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

3. **Resolved**, to ratify the appointment of Melissa Fay as .7 Aide, Account 11-213-100-106-000, position control AID-SCH-SPEC-MG-14 .7, in the amount of \$16,200 per 10 months; and .3 Cafeteria Aide, Account 11-000-262-107-000, position control AID-SCH-AIDE-MG-2, in the amount of \$7,873.76 per 10 months for a total compensation of \$24, 073.76.

Motion Crielly/ Second: Ewing

J. Foran, <i>V. Pres.</i>	<u>x</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

4. **Resolved**, to ratify the approval for Anita Petersen and Karen Brokaw to come in 2 days during the summer for kindergarten orientation/preparation at the per diem rate based on their current contracted salary.

Motion Crielly/ Second: Burdick.

J. Foran, <i>V. Pres.</i>	<u>x</u>	G. Burdick	<u>x</u>	C. Cama	<u>x</u>
C. Crielly	<u>x</u>	C. Ewing	<u>x</u>	R. Masino	<u>x</u>
K. Weiss	<u>x</u>	F. Yasunas	<u>absent</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

By roll call vote, motion carried, 8-0-0.

XII. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Minga Cullen, QEA president, commented that if NJ ASK Math scores are so high, it might be worth consideration to put more effort into increasing performance in LAL areas.

Mr. Sharp asked if the board had more information on sharing of BA services. Dr. Davis responded that we do not have approval.

XIII. Executive Session

Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on September 10, 2012 for the purpose of discussing personnel, administrative salaries, and QEA negotiations. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. At 8:41 p.m., anticipated time is 60 minutes.

Motion Foran/ Second: Crielly. By voice vote, all in favor. Motion carried.

XIV. Resolved, to return to Open Public Session at 10:50.

Moved: Foran/ Second: Ewing. By voice vote, all in favor. Motion Carried.

XV. Resolved, to Adjourn from the Public Meeting at 10:55 p.m.

Moved: Foran/ Second: Ewing. By voice vote, all in favor. Motion Carried.

Respectfully submitted,

Certified by:

Carol A. Fredericks
Business Administrator/Board Secretary

Christopher Piparo
Board President