

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education  
MINUTES  
REGULAR MEETING  
February 27, 2012 - 7:30 p.m.**

**A G E N D A**

**I. The Call to Order was issued by President Christopher Piparo at 7:30 p.m. The following Open Public Meeting Announcement was read:**  
*“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 9, 2011.*

**II. Roll Call - Dr. Carol Fredericks, SBA/BS The meeting opened at 7:30 p.m.**

J. Foran, V. Pres. <u>arrived 7:35</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>arrived 7:45</u>	R. Masino
T. Schultz	<u>arrived 7:45</u>	K. Weiss	<u>x</u>	C. Piparo, Pres.
A quorum was present.				

**III. Flag Salute-attendees saluted the flag.**

**IV. Survey Data Analysis Presentation - JoAnn Perotti, Director, Strategic Planning, Communication, Bucks County Intermediate Unit 22, Doylestown, PA. The Presentation began at 7:36 and ended at 8:10 p.m.**

Mrs. Perotti presented opening remarks about the difference one single teacher can make. She is responsible for professional development for over 100,000 teachers in Bucks County, PA. She is presently working with students on Wall Street, and helping districts prepare for Middle States Accreditation.

Mrs. Perotti has conducted an online needs assessment for the Franklin Township public schools. The Board requested information from students, staff, and community. The survey had 21 multiple-choice questions, with 3 final “open-ended” questions.

**STUDENT RESULTS:** The majority of STUDENTS gave positive answers about their favorite FTS aspects:

- Caring Teachers
- Pleased with new Principal, Dr. Davis
- Excellent Education

The few negative answers included the following concerns:

- Food related: hot lunches, healthier lunches, better food; more technology; more clubs; reinstate gifted and talented; request more physical exercise

Other Comments included the following: we LOVE the school; we want more electives instead of independent reading; various issues with the gym; the playground geared to young students; various heating issues.

STAFF Results: 35 members responded to 22 questions, with 4 “open ended” questions. Over 51% feel that it would be worthwhile to share services; 38% of staff are moderately concerned about bullying; 70% want all day Kindergarten; 77% are satisfied working here. Teachers feel student learning could be helped by all day K, more G&T. They cite the following weaknesses: constant change of administration; lack of PD; lack of Afterschool Clubs; lack of common goals with the community.

Teachers Suggest: more engagement with the community; create a “center for learning” for the community.

PARENT Results: 106 parents responses to 33 questions, with 3 “open ended” questions. Over 75% of parents are very satisfied with the education, homework, and teachers; they are pleased with help their children get; they feel their child’s needs are met, they receive fair treatment, appropriate discipline, and are extremely safe at school. 48% do not use the school website to check child’s work and/or grades. Parents are proud their children attend FTS. 70% would like full day K.

Parents are moderately concerned about bullying. Parents would like programs for students, not parents; possibly some programs about curriculum, child development, diversity, bullying Parents would like the school website improved. 96 % of parents feel their child is welcomed because: there are great teachers, everyone is friendly, and Parents feel welcome because of Mrs. Pellegrino, and Dr. Davis is friendly and welcoming. Parents want increased sports, communication/technology improvements, and restored clubs, electives, arts, music; and improved community relations.

COMMUNITY Results: only 14 community members responded, the majority were neutral; 50% were in favor of full day Kindergarten. 53% feel it would be worthwhile to share services. They object to dollars spent on the addition, and utilization of school personnel. They would like to see BINGO, PTA auction, Open House, Yoga, Dance class, Computer class. They would like a newsletter, lower budget, and more information.

The presentation concluded, and the agenda continued.

**V. Resolved,** to approve the following minutes:

- February 13, 2012 - Regular Meeting
- February 13, 2012 - Executive Session

(pink enclosures)

Moved : C. Piparo/Second: C. Ewing By voice vote, 8 in favor. One abstention (Foran).

Motion Carried.

**VI. Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

**Mr. Dahan**-asked the following questions:

1. Has the construction budget has been over run? Mr. Piparo responded that, yes, but we have some options; we can seek referendum funds, we can raise funds, etc. The board is developing options.
2. Is the state portion affected if we have an over run?
3. Does the operating budget exceed the cap? At the cap? Under the cap? Mr. Piparo responded that we are at cap.
4. How many students do we have? Mr. Piparo responded that we have 303, with 11 pre-K. Have 19 students left? Mr. Piparo responded, "Yes."
5. Can a mechanics lien be put on the property? Mr. Piparo responded, "Yes."

**Vivian Paulter**-PTA, responded to the positive nature of the survey report and made the additional observation that people want programs at no cost.

**Patty DeVletter**- She would like to come back to a meeting to hear solutions to the survey.

**Mr. Burdick**- recused himself as a member of the board, and commented upon the funding formula used by the Sate of NJ, which he feels underfunds Franklin Township.

**Student delegate Abigail Johnson**- the student delegate reported that students are content with the new addition, but objected that some of the bathrooms are for one person.

Mr. Piparo commented that the re-design cut the number of bathrooms, but we do have the adequate number according to code.

Comments closed.

## VII. Subcommittee Updates

- A. Negotiations-Ken Weiss reported that an agreement has not been reached. The board is reviewing the benefits, and the QEA will review them in March, due to scheduling delays.
- B. Policy-Mrs. Ewing commented that some Policy numbers may be in conflict, and she is reviewing to double-check. Mr. Piparo requested a policy review to determine if a technology use policy is necessary.
- C. Finance—Budget update will follow, and Mr. Burdick deferred to the Administration

## VIII. Correspondence-none

## IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

Secretary/Treasurer's Reports submitted for the months ending January, 2012, which agree with each other and the bank, be approved and filed. Fund 30 has been pulled from the report due to unresolved over expenditures.

(white enclosure)

#### 2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of January 31, 2012, after review of the

monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**3. TRANSFER OF FUNDS**

**Approve** the transfer of uncommitted funds within the 2011-2012 school year budget as per the attached list. **(white enclosure)**

**4. Approve** the February 2012 bill list in the amount of \$692,841.07, which includes \$0 in the capital projects account. **(white enclosure)**

**B. EDUCATION**

No Consent Items

**C. PERSONNEL**

No Consent Items

**D. FACILITIES**

**1. Approve** the following use of facility applications:

- PTA, New APR, FTS Gallery Night and Auction, June 3, 2012, 3:00 - 8:00 p.m.
- 8th Grade Fundraiser (PTA), Soup Kitchen, New APR (Possible use of the kitchen upon availability and payment for a food service employee to be present during the activity), March 9, 2012, 4:00 - 8:00 p.m. **(purple enclosures)**

**E. Resolved,** upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, to approve the above stated consent agenda items.

J. Foran, <i>V. Pres.</i>	<u>Abstain</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Crielly/Ewing.

Fund 30 is not being certified due to current negative balance. Motion Carried. 8-1-0.

**X. Discussion & Action Agenda**

**A. EDUCATION:** Acting Superintendent’s Report - Dr. Davis

**1. Informational/Discussion Items:**

- a. Student Delegate report was completed during public comments
- b. PTA Update - Vivian Paulter-reported that the Science Expo was hugely popular. Community members attended, and responded to the web advertisement. Next year’s Expo is being planned. It was a joined effort between, students, staff, parents, and the community.

For cultural arts-the auction date has been changed to Sunday, June 3, 2012. Volunteers will be needed from 5-7pm for the event.

Bingo-supplies are available if anyone would like to run Bingo.

March 6-8 is the Book Fair; March 7 from 6-8 is family night. Doors will be decorated with a Hawaiian theme, and prizes will be awarded.

- c. Enrollment - Reduced numbers are reflected upon the report, but Dr. Davis feels the survey data will help support improvement efforts. (gold enclosure)
- d. Booster Club Flyer -the flyer is being approved, in compliance with board policy. (green enclosure)
- e. Construction Update- executive session will address outstanding issues, but Dr. Davis received a 30-day TCO extension from the Township.(white enclosure)  
Mr. Weiss commented that some of our attrition is due to some budget cuts, especially combined classrooms; G&T, and sports cuts.  
Ms. Crielly asked if we have had HIB reports. Dr. Davis responded that he will be presenting a report. He is confident that Franklin does not have significant problem.

**B. FACILITIES**

No Action Items

**C. BUSINESS**

Upon recommendation of the Acting Superintendent, Dr. Broadus Davis, the following Resolutions are submitted for approval:

**1. Resolution Designating QPA for Franklin Township Board of Education**

**RESOLVED**, that Carol Fredericks, Business Administrator/Board Secretary is appointed and authorized as a Qualified Purchasing Agent to award contracts under the NJ Public Bidding Thresholds under the LPCL and Public School Contracts Law at **N.J.S.A.40A:11-3(a) and (c); 18A:18A-3(a) and (c)**, the Bid Threshold with a QPA is hereby set at \$36,000 and Quote Threshold with a QPA is set at \$5,400.

J. Foran, <i>V. Pres.</i>	<u>no</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>no</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Crielly/Second: Ewing. Motion Carried. 7-0-2.

**2. Resolution Designating Public Agency Compliance Officer for the Franklin Township Board of Education**

**Resolved**, In accordance with N.J. A.C. 17:27-3.2, Dr. Carol Fredericks, Interim Business Administrator/Purchasing Agent is appointed as the Public Agency Compliance Office(PACO) for the Franklin Township Board of Education . The Public Agency Compliance Officer is the liaison between the Franklin Township Board of Education and the State of New Jersey Department of the Treasury, Division of Contract Compliance Equal

Employment Opportunity in Public Contracts. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Franklin Township Board of Education and the appropriate contract vendors.

The major responsibilities of the Public Agency Compliance Officer is to obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts. Dr. Fredericks will assume the responsibilities at no extra compensation. The effective date of this resolution is through June 30, 2012.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Crielly/Second: Ewing. Motion carried. 9-0-0.

3. State Contract Purchasing

**Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a**

**WHEREAS**, the Franklin Township BOE, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Franklin Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Franklin Township board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Franklin Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the (2011-12) school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Franklin Township BOE Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Franklin Township BOE and the Referenced State Contract Vendors shall be from July 1, 2011 through June 30, 2012.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Ewing/Second: Crielly. Motion Carried. 9-0-0.

4. Tentative Budget

BE IT RESOLVED, that the tentative budget be approved for the 2012-2013 School amended to include use of bank Cap of \$26,230 for necessary increase in Fuel costs due to new addition, to be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time, and using the 2012-2013 state aid figures; and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline; and

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2012-13 Total Expenditures</b>	5,354,938.00	105,400.00	658,747.50	6,119,085.50
<b>Less: Anticipated Revenues</b>	<u>327,387.00</u>	<u>105,400.00</u>	<u>0.00</u>	<u>432,787.00</u>
<b>Taxes to be Raised</b>	<u>5,027,551.00</u>	<u>0</u>	<u>658,747.50</u>	<u>5,686,298.50</u>

TO advertise said tentative budget in the Hunterdon Democrat/Easton Express, in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Franklin Township Elementary School, Quakertown, Hunterdon County, New Jersey on March 26, 2012 at 7:00p.m., for the purpose of conducting a public hearing on the budget for the 2012-2013 School Year.

After the motion and second, discussion about using banked CAP was held, with the recommendation of the finance committee that bank CAP be used in the 12-13 budget. The original motion was amended by Ms. Crielly to include the provisions for the use of banked cap.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Crielly/Second: Ewing. Motion carried. 9-0-0.

**5. 2012-2013 Travel and Related Expense Reimbursement**

WHEREAS, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$4,000 for all staff and board members.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	yes____	C. Crielly	yes
C. Ewing	yes	K. Lundgren	yes____	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	yes____	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Ewing/ Second: Crielly. Motion carried 9-0-0.

**6. Appointment of a Fund Commissioner to the School Alliance Insurance Fund**

**Resolved**, by the School Board of Franklin Township, County of Hunterdon, State of New Jersey, that it hereby appoints Dr. Carol A. Fredericks, Interim Business Administrator, as the Fund Commissioner to the School Alliance Insurance Fund, and



**Be It Further Resolved**, that copies of this Resolution be forwarded to the School Alliance Insurance Fund.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Foran/Second: Ewing. Motion carried 9-0-0.

- 7. **Resolved** to retroactively approve the tuition contract for a preschool student attending East Amwell Township School in the amount of \$9,240 which includes speech services for the period of January 30, 2012 through the end of the school year.

J. Foran, <i>V. Pres.</i>	<u>yes</u>	G. Burdick	<u>yes</u>	C. Crielly	<u>yes</u>
C. Ewing	<u>yes</u>	K. Lundgren	<u>yes</u>	R. Masino	<u>yes</u>
T. Schultz	<u>yes</u>	K. Weiss	<u>yes</u>	C. Piparo, <i>Pres.</i>	<u>yes</u>

Motion: Ewing/Second: Crielly. Motion carried 9-0-0.

**D. TRANSPORTATION**  
No Action Items

**E. POLICY**

Upon the recommendation of the Acting Superintendent, Dr. Broadus Davis, the following resolutions are submitted for approval:

- 1. **Resolved**, to approve the first reading of the following regulations:
  - 5142 Student Safety
  - 5145.4 Anti Discrimination/Equal Educational Opportunity
  - 6140 Curriculum Adoption
  - 6160 Instructional Services
  - 6161.1 Guidelines for the Evaluation and Selection of Instructional Materials
  - 6161.2 Complaints Regarding Instructional Materials
  - 6162.5 Research
  - 7110 Long-Range Facilities Planning
  - 9322 Public and Executive Sessions: Public Participation

(buff enclosure)

Motion: Ewing/ Second: Schultz. By voice vote: All in favor. Motion Carried.

- 2. **Resolved**, to approve the first reading of the following revised regulations:

- 1120 Board of Education Meetings
- 1312 Community Inquiries and Complaints (buff enclosure)

Motion: Foran/Second: Crielly. By voice vote: All in favor. Motion Carried.

- 3. **Resolved**, to approve the first reading of the following revised policy:

- 5131.6 Drugs, Alcohol, Steroids, Tobacco (buff enclosure)

Motion: Foran /Second: Crielly. By voice vote: All in favor. Motion Carried.

**F. OTHER MATTERS-None**

**G. NEW BUSINESS**

**Under a motion: Burdick/second: Crielly, the order of the agenda was amended to discuss Board Matters second; by voice vote, all in favor. Motion carried.**

**XI. Board Matters**

- A. Community Forum
- B. Bethlehem/Franklin Alliance Thursday, March 15, 2012, 7:30 p.m., Bethlehem was invited to an open forum at FTS.
- C. Superintendent Review-By requirements of law, the BOE is not required to perform an evaluation for the interim Superintendent. A survey is now available on line, and president Piparo is requesting that all Board Members volunteer.
- D. Mr. Masino requested to discuss the job of the BA; and to concurrently explore the Bethlehem shared service/alliance agreement.
- E. Mr. Foran observed that the oil price is not being based upon properly metered deliveries. Dr. Fredericks has requested a metered delivery and will follow up with research.

**XII. Personnel**

No action items

**XIII. Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Paulter-requested an estimate of what we might save with a shared food service? She questioned the budget, and how is that affected by not having a teacher contract? Mr. Piparo responded, that because of not being settled, new programs might not all be implemented.

No further comments were offered, and the comment session was closed.

**XIV. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, February 27, 2012 for the purpose of discussing contract negotiations with the QEA and matters of attorney client privilege and construction contract claims. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. NO action will be taken. 40 minutes is anticipated.*

Motion: T. Schultz/Second: C. Crielly. By voice vote, all in favor. Motion carried. 9:55 p.m.

**XV. Resolved, to return to Open Public Session at 11:00 p.m..**

Motion: Crielly/Second: Ewing. By voice vote: All in favor. Motion Carried.

**XVI. Resolved, to Adjourn from the Public Meeting at 11:12 p.m.**

Moved: Schultz/Second: Foran. By voice vote: All in favor. Motion Carried.

The meeting was adjourned at 11:12 p.m.

Respectfully submitted,

Certified:

Carol A. Fredericks  
Interim Business Administrator/Board Secretary

Christopher Piparo  
Board President

