

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education**

Minutes of the REGULAR MEETING
February 13, 2012 - 7:30 p.m.

- I. The Meeting was Called to Order at 7:30 p.m.
The following Open Public Meeting Announcement was read by Board President Piparo:
“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 9, 2011.

- II. Roll Call was performed by Dr. Carol Fredericks, SBA/BS-“x” denotes present

J. Foran, V. Pres.	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, Pres.	<u>x</u>

Dr. Fredericks announced that a quorum was achieved.

- III. The Flag Salute was performed by those present.

- IV. **02-13-12-01 Resolution** to approve the following minutes:

- January 23, 2012 - Regular Meeting
- January 23, 2012 - Executive Session

(pink enclosure)

Moved: Crielly Second: Ewing

By voice vote, all in favor. Motion Carried.

Opening Comments by President Piparo: Mr. Piparo noted that the open house for the new school addition held on Saturday, February 4, 2012, was well attended and the feedback he received was positive in nature. Several families indicated to him that they would be sending their

children back to the district. On behalf of the Board of Education, Mr. Piparo thanked all those who were involved for their help and assistance.

V. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mr. Paul Dahan congratulated the Board on the new addition. He questioned how the costs are at this point in time? He wants assurance that the project is on budget. President Piparo responded that this topic would be discussed later in the Agenda.

At 7:40 p.m. public comments were closed.

VI. Subcommittee Updates

A. Negotiations- Mr. Weiss reported that a meeting was held last week. Both sides shared their perspectives and have agreed to seek more detailed information from consultants. The negotiation climate is hopeful. At this point in the agenda, the following resolution was introduced:

02-13-12-02 Resolved, to amend the order of business, insert a new resolution, and to approve the resolution as follows:

Resolved, to approve and authorize the Board to engage a consultant for the purpose of finalizing negotiations with the QEA, with a cost not to exceed \$750.00, including travel.

Motion: Burdick Second: Masino

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The resolution was approved 8-0.

B. Policy-no report

C. Finance- Dr. Davis reported that the change of date of the school Election will not eliminate the Budget Presentation. He would like to hold a Finance Committee meeting prior to the regular meeting on February 27, 2012, at 6:30 p.m.

D. Building & Grounds-the Committee has served its purpose, and the Board will revert to Committee of the whole.

VII. Correspondence

- North Hunterdon-Voorhees Regional High School District (buff enclosure)

VIII. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Secretary/Treasurer's Reports submitted for the months ending December 31, 2011, which agree with each other and the bank, be approved and filed.

(white enclosure)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of December 31, 2011, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

At this point in the agenda, the following resolution was introduced:

02-13-12-03 Resolved, to approve and authorize the BOARD SECRETARY REPORT, with the Exception of the Fund 30 Report.

Motion: Burdick Second: Masino

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The Resolution was approved 8-0.

Discussion regarding the Fund 30 construction account was held and the board will entertain solutions to a potential deficit in the coming weeks.

B. EDUCATION

No Consent Items

C. PERSONNEL

1. **Resolved**, to approve the following substitute teachers at the approved 2011-12 per diem rate of \$80:
 - Melissa Minarik
 - Rosemary Mehrlust(blue enclosures)

D. FACILITIES

1. **02-13-12-04 Approve** the following use of facility applications:
 - PTA Book Fair, New APR, March 5-9, 2012 (set-up March 2nd), Family Night, March 7th, 6:00 - 8:00 p.m.
 - PTA Booster Club, Gym, Laughing Lay Ups Fundraiser, March 16, 2012, 7:00 - 9:00 p.m.
 - Hunterdon Hoosiers United Basketball, Tournament, Gym, April 21 & 22, 2012, 7:30 a.m. - 8:00 p.m.
 - 8th Grade Dance (PTA), New APR, June 1, 2012, 5:00 - 11:00 p.m. (includes set-up/clean-up)

- FTS Paw Prints (PTA), Room 156, February 21 & 28, 2012, 3:30 - 4:30 p.m. (purple enclosures)

At this point in the agenda, the following resolution was introduced:

02-13-12-05 Resolved, to amend the order of business, insert a new resolution, and to approve the resolution as follows:

Resolved, to approve the disbanding of the Building and Grounds Committee and to move forward working as a Committee of the whole.

Motion: Burdick Second: Crielly

By voice vote, all in favor. Motion Carried.

President Piparo commented that Mr. Foran was very helpful to the process and he thanked all those who helped on the Committee.

E. 02-13-12-06 Resolution to approve the above stated consent agenda items.

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The resolution was approved 8-0.

IX. Discussion & Action Agenda

A. EDUCATION: Acting Superintendent’s Report - Dr. Davis

1. Informational/Discussion Items:

- a. PTA Update - Vivian Paulter, PTA president, announced the following events:
 - Science Expo to be held on Wednesday, February 15, 2012 from 7:30-9:00 P.M. in the gym and Science lab, with awards to be presented in school the next day at 9:30 a.m.
 - Saturday, June 9, 2012 is a potential date for the Art Auction.
 - Yearbook ordering has been extended to February 16, 2012.

- The Scholastic Book Fair will be held March 6-9, 2012, with a Hawaiian Luau theme.
- b. Enrollment –no discussion (gold enclosure)
- c. Survey Data Analysis Presentation – Dr Davis reported that the survey data is being calculated and the board will receive the data needed for decision making on February 27, 2012 from Dr. JoAnn Perotti, Director, Strategic Planning, Communication, Bucks County Intermediate Unit 22, Doylestown, PA.
- d. Exploring the possibility of implementation of a full-day kindergarten - Presentation by Dr. Petersen - March 12, 2012-no comments
- e. Budget Review and Analysis-no comments (white enclosure)
- f. Spirit Week Activities – Dr. Davis reported that the first Pep Rally was held and that all involved had a good time. (gold enclosure)
- g. Booster Club Flyer- Dr. Davis reviewed the Booster Club Flyer, which needs modifications, with the Board and indicated that Board members are encouraged to review the Policy prior to approval. (gold enclosure)
- h. Community Forum – Dr. Davis reminded that the Community Forum will be held to discuss the Alliance with Bethlehem Township School District - February 25, 2012, 2-4 p.m. in the new APR.
- i. Maschio and Aramark Contracts for Board Review- Mr. Burdick requested that under clause “u” of the contract, that the district request to be reimbursed by Maschio for last year’s deficit. (white/green enclosures)

At this point in the agenda, the following resolution was introduced:

02-13-12-07 Resolved, to amend the order of business, insert a new resolution, and to approve the resolution as follows:

Resolved, to approve and authorize the Board to prepare and advertise a Bid for Food Service Management Services with Alternate Bid, Form A, for Franklin Township Public Schools only, and Alternate Bid, Form B, for the Alliance shared service between Bethlehem and Franklin Township schools.

Motion: Burdick Second: Masino

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The Resolution was approved 8-0.

j. Construction Update- Mr. Burdick requested consideration of performing the following items and estimated costs, with appropriation of Extraordinary Aid and transfers of some existing facilities appropriations: (white enclosure)

ITEM	ESTIMATED COST
Install Generator	\$30,000
Chimney Stack	\$ 5,000
Gutters and Siding	\$10,000
Lights - Parking Lot	\$15,000

- Mrs. Lundgren commented that the Board would be best served by first completing the construction project before undertaking new projects and expenses.
- Mr. Schultz recommended that the administration explore the “generator switch” question.
- Sand filters-the problem will be addressed in an upcoming engineering report
- Roof-the current TCO expires February 18, 2012, and Dr. Davis has applied for an extension. We must have engineering confirmation that the condenser above the kitchen installed by Tekton meets code and can withstand the 90-mph wind standard. The vendor will get written certification for the building inspector.

k. Eighth Grade Field Trip-the trip is an end of year incentive for good behavior and performance. The Board expressed safety concerns for Dorney Park. The administration will review, and give the students a choice of acceptable locations from which to choose.

B. FACILITIES

No Action Items

C. BUSINESS

1. **02-13-12-08 Motion** to accept the donations in the total amount of \$1,955.00 and the donation of time for purchasing/replacement of the gymnasium lights from the following:

- Prieto Family
- Anderson Family
- DiGiambattista Family
- Erhman Family
- Lori Vail
- Gaisor Family
- Mroz Family
- Wintermute Family
- Gurreri Family
- Swider Family
- FTS PTA
- John Fusco
- Delciello Family
- Montervino Family
- Austad Family
- Drwal Family
- Elzer Family
- Faust Family
- Gonzalez Family
- Johnson Family
- Riccardi Family
- Busher Family
- Reillo Family
- Paulter Family
- Schultz Family

Moved: Crielly

Second: Ewing

President Piparo, on behalf of the Board, expressed sincere thanks for the donations and support of our school.

By voice vote. All in favor. Motion Carried.

D. TRANSPORTATION

No Action Items

E. POLICY

No Action Items

F. OTHER MATTERS

G. NEW BUSINESS

X. Board Matters

A. Open House

B. Bethlehem/Franklin Alliance

1. **02-13-12-09 Revised Resolution** to approve the drafting and review of a contract agreement and shared advertisement for the

2012-2013 fiscal year between Bethlehem Township Board of Education and Franklin Township Board of Education for the purpose of a shared service Business Administrator.

Moved: Masino

Second:Weiss

Mr. Burdick expressed reservations about advertising without a draft contract and legal review, so the language was amended to address those concerns, as stated above

By voice vote, all in favor. Motion Carried.

C. Application for Exemption from NJ Residency Law

- Letter from Board President (salmon enclosure)

XI. Personnel

A. Action Items:

1. **02-13-12-10 Resolution** to ratify the hire, through the emergent hire process, of Dr. Carol Fredericks as part-time (.6) Interim Business Administrator at a salary of \$57,000 to be prorated for the period of February 1, 2012 through June 30, 2012, upon the recommendation of the Acting Superintendent Dr. Broadus Davis, and subject to criminal background check. This position does not include health benefits. (pink enclosure)

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The Resolution was approved 8-0.

2. **02-13-12-11 Resolution** to extend the employment contract of Dr. Davis, Acting Superintendent, subject to all approvals as required by law. (Resolution attached: gray enclosure)

Moved: Schultz

Second: Crielly

The results of the roll call vote follow:

J. Foran, <i>V. Pres.</i>	<u>Abs.</u>	G. Burdick	<u>x</u>	C. Crielly	<u>x</u>
C. Ewing	<u>x</u>	K. Lundgren	<u>x</u>	R. Masino	<u>x</u>
T. Schultz	<u>x</u>	K. Weiss	<u>x</u>	C. Piparo, <i>Pres.</i>	<u>x</u>

Motion carried. The Resolution was approved 8-0.

3. **02-13-12-12 Motion** to authorize Mr. Burdick to complete the Acting Administrative Approval Form and deliver to the Hunterdon County Executive Superintendent.

Moved: Ewing Second: Crielly
By voice vote, all in favor. Motion Carried.

XII. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

Mrs. Bacardi commented that she wants to present the 8th grade students with their trip choices. If the class chooses Dorney Park, the Board will require a security plan. Dr. Davis will review and determine appropriate choices.

**XIII. Executive Session at 9:22 p.m.
Adopt the Following Resolution
02-13-12-13**

BE IT HEREBY RESOLVED *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, February 13, 2012 for the purpose of discussing contract negotiations with the QEA and construction contracts. It is expected that*

the results of the discussion undertaken in closed session will be made public at the time official action is taken. Time estimated: 40 minutes.

Moved: Ewing Second: Crielly
By voice vote, all in favor. Motion Carried. E

**XIV. 02-13-12-14 Resolution to return to Open Public Session at
11:39 p.m.**

Moved: Schultz Second: Burdick

By voice vote, all in favor. Motion Carried.

XV. 02-13-12-15 Resolution to Adjourn from the Public Meeting at 11:40 p.m.

Moved: Burdick Second: Masino

By voice vote, all in favor. Motion Carried. Meeting Adjourned.

Certified by: Respectfully submitted,

Board President

Dr. Carol A. Fredericks
Business Administrator/Board Secretary