

**FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
Board of Education**

**REGULAR MEETING MINUTES  
January 9, 2012**

**I. Call to Order 7:34 p.m.**

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 9, 2011.*

**II. Roll Call - Raelene Catterson, SBA/BS**

J. Foran, V. Pres.	<u>absent</u>	G. Burdick	<u>X</u>	C. Crielly	<u>X</u>
C. Ewing	<u>X</u>	K. Lundgren	<u>absent</u>	R. Masino	<u>X</u>
T. Schultz	<u>X</u>	K. Weiss	<u>absent</u>	C. Piparo, Pres.	<u>X</u>

**III. Flag Salute**

**IV. Motion to approve the following minutes:**

- December 12, 2011 - Regular Meeting
- December 12, 2011 - Executive Session I and II

Moved Ms. Crielly

Second Mrs. Ewing

Motion Carried 6-0

**V. Public Comments - Privilege of the Floor**

- Diane Blasca - had a question regarding full time kindergarten. Dr. Davis is looking into full day kindergarten and will have more feedback when the survey is complete.
  - Vivian Paulter said that she likes the updates to be before public comments.
- Ken Weiss arrived at 7:38 p.m.

**VI. Subcommittee Updates**

- A. Negotiations - continue to meet
- B. Policy - fee scale
- C. Finance - met tonight. There was a preliminary budget discussion. Money drives everything.  
Mr. Piparo would like a working session on the budget.

**Mrs. Lundgren arrived at 7:43 p.m.**

- D. Building & Grounds/Construction Update - Dr. Davis spoke to construction official regarding 2 roof issues which are part of the old section. We will need to ask for a 30 day extension on the TCO. Mr. Burdick referred to form 130/131 submitted 2004/05, old roof was included. Sand filters not working. Engineer letter on November 28th feels we should follow professional advise.

Chris Piparo mentioned the special meeting that was advertised and then cancelled. The Architect did not sign off on everything. He consulted with Vito and we were advised not to proceed until the architect signs off.

## VII. Change Order:

- A. **Motion** to approve the following change order:
  - Integrated Micro Systems, Inc. for installation of switch and cables in the amount of \$1,665.00.

Moved Mrs. Crielly

Second Mrs. Ewing

Motion Carried 6-2

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>No</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>No</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

## VIII. Correspondence

- Email from Tom Mathews - Re: Gym and Outdoor Lighting

## IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

Secretary/Treasurer's Reports submitted for the months ending November 30, 2011, which agree with each other and the bank, be approved and filed.

#### 2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of November 30, 2011, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

### 3. TRANSFER OF FUNDS

RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the transfer of uncommitted funds within the 2011-2012 school year budget as per the attached list.

4. **Approve** the January 2012 bill list in the amount of \$211,598.16, which includes \$8,835.30 in the capital projects account.
5. **Motion** to appropriate FY2011 Extraordinary Aid in the amount of \$1,665 to expenditure account 12-000-400-450.

## B. EDUCATION

1. **Approve** the following field trip:
  - Grade 4 to Hugh Moore Park on May 4, 2012

## C. PERSONNEL

1. **Approve** the following substitute teachers:
  - Matt Ferry
  - Catherine Innella
  - Gregory McNally
  - Katrina Mani (Nurse)
2. **Approve** the following professional day requests:
  - Leslie McCusker and Joan Murray, Using the iPad and Technology in Your Autism Program at Home and School, February 11, 2012, Registration cost - \$100, mileage reimbursement - \$84.70
  - Meredith Schwartz, Introduction to Applied Behavior Analysis, February 10, 11, 2012, No Cost for Registration, mileage reimbursement - \$34.10

## D. FACILITIES

1. **Approve** the following use of facility applications:
  - Franklin Township Police Department, D.A.R.E. Graduation, New APR, 1/13/12, 7:00 - 9:00 p.m.
  - Hunterdon Hoosiers/United Basketball, Gym, Mondays, January 23-February 27, 2012, 6-9 p.m.
  - PTA, Getting to Know You Program, New APR, 8:45 - 10:45 a.m. 1/17/12, 1/31/12, 2/14/12, 2/28/12, 3/13/12, 3/27/12, 4/17/12, 5/1/12

**E. Motion** to approve the above stated consent agenda items.

Moved Ms. Crielly                      Second Mrs. Ewing                      Motion Carried 6-2

Mr. Burdick asked about interest \$88.00 and \$6,800 credit from Tekton.

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>No</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>No</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

**X. Discussion & Action Agenda**

**A. EDUCATION:** Acting Superintendent’s Report - Dr. Davis

**1. Informational/Discussion Items:**

- a. Introduction of Sophia Van Ess, School Supervisor
- b. PTA Update - Vivian Paulter - Awarded \$1,000 for Science Fair from National PTA. She talked about an assembly on January 4th and mentioned that the Science Expo is scheduled for February 15th. She also gave an update on other PTA activities.
- c. Enrollment
- d. Staff Attendance
- e. QSAC Review Process
- f. School Choice
- g. Transportation
- h. Open House - January 21, 2012
- i. Superintendent Search/Interim Business Administrator

**2. Action Item:**

- a. NJQSAC Statement of Assurance
  - 1. **Motion** to approve the NJQSAC Statement of Assurance for the School Year 2011-12.

Moved Mrs. Ewing                      Second Ms. Crielly                      Motion Carried 8-0

**B. FACILITIES**

No Action Items

**C. BUSINESS**

A. **Motion** to approve Hobbie Heat and Power, Inc. to clean and service the boilers as per the attached quotation in the amount of \$3,500.00.

Mr. Burdick said that provisions need to be made for flexible disconnects.

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>Yes</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

**D. TRANSPORTATION**

No Action Items

**E. POLICY**

**1. Action Items:**

**Motion** to adopt after a second reading the following revised policies:

- 1100 - Communicating with the Public
- 1120 - Board of Education Meetings
- 2240 - Research, Evaluation and Planning
- 2255 - Action Planning for T&E Certification
- 3100 - Budget Planning Preparation and Adoption
- 3220/3230 - State Funds; Federal Funds
- 3326 - Payment for Goods and Services
- 3327 - Relations with Vendors
- 3516 - School Safety
- 3541.1 - Transportation Routes and Services
- 4111 - Recruitment, Selection and Hiring
- 4111.1/4211.1 Nondiscrimination/Affirmative Action
- 4112.2 - Certification
- 4121 - Certificated Substitute Personnel
- 4211 - Recruitment, Selection and Hiring
- 5114 - Suspension and Expulsion
- 5131 - Conduct/Discipline (new language)
- 5131.6 - Drugs, Alcohol, Steroids, Tobacco (new language)
- 5145.4 - Equal Educational Opportunity
- 6010 - Goals and Objectives (new language)
- 6114 - Emergencies and Disaster Preparedness
- 6121 - Nondiscrimination/Affirmative Action
- 6142.2 - English as a Second Language; Bilingual Programs
- 6142.4 - Physical Education and Health
- 6145.1/6145.2 - Intramural Competition; Interscholastic Competition
- 6164.1 - Intervention and Referral Services for General Education Pupils (new language)
- 9200 - Orientation and Training of Board Members
- 9322 - Public and Executive Sessions

Moved Ms. Crielly Second Mrs. Ewing Motion Carried 8-0

**2. Discussion Item:**

- a. Use of Facility Policy - Recreation Commission is Class III User.

**Motion** to amend policy to reclassify Franklin Township Recreation to Tier II.

Moved Mr. Schultz

Second Mrs. Ewing

Motion Carried 8-0

**F. OTHER MATTERS**

**G. NEW BUSINESS**

1. First meeting in February - extend Superintendent's Contract.

**XI. Board Matters**

- A. Board President's Meeting - January 19th. Mr. Piparo can't make it. Mr. Masino might be able to attend.
- B. Bethlehem/Franklin Alliance - Next Steps - Met with Bethlehem  
90 day plan includes sharing a BA, Maintenance, having a public meeting for input.
- C. Discussion of Dedication of Little Red School House
- D. Board Election Update
- E. Sub Committee search for Superintendent/BA (Bob Masino, Christine Crielly, George Burdick) - get ad placed.

**XII. Personnel**

No action items

**XIII. Public Comments- Privilege of the Floor**

Vivian Paulter commented on the following:

- Asked if the lights will be changed by open house
- Scoreboard does not work
- New ways to inform the public about the budget
- Regarding the resolution to share services, she asked how soon. It sounds like it is sooner than later. There are pros and cons and she is being open minded. Hopefully the savings will be substantial and measureable. Of the areas we plan to share (BA, Maintenance, Admin./Curriculum/Staff Development) , is there a dollar amount in mind as far as savings?

Some additional comments/questions on shared services from the public included:

- Does the other school have more say?
- Public communication is important.
- Regarding the teachers who were let go, if positions were reinstated, how long would those teachers be on the call back list. The answer is as long as they are alive.
- Did we talk to other districts re: sharing and what works.

The board commented on shared services and Mr. Weiss said that the reality is that we need to find a savings of \$70,000 - \$80,000 per year.

**XIV. Executive Session**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, January 9, 2012 for the purpose of discussing contract negotiations with the QEA and negotiations with Bethlehem School District . It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

Moved Mr. Schultz                      Second Ms. Crielly                      Motion Carried 8-0

Christine Crielly and Colleen Ewing were excused.

**XV. Motion to return to Open Public Session at 10:44 p.m.**

Moved Mr. Schultz                      Second Mr. Burdick                      Motion Carried 6-0

**XVI. Motion to Adjourn from the Public Meeting at 10:45 p.m.**

Moved Mr. Burdick                      Second Mr. Schultz                      Motion Carried 6-0

Certified by:

Respectfully Submitted,

Board President

Raelene M. Catterson  
School Business Administrator/  
Board Secretary