FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education

REGULAR MEETING MINUTES January 23, 2012

Call to Order - 7:30 p.m. Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on May 9, 2011.

Roll Call - Raelene Catterson, SBA/BS

J. Foran, <i>V. Pres.</i>	<u>X</u>	G. Burdick	<u>X</u>	C. Crielly	X
C. Ewing	<u>X</u>	K. Lundgren	<u>X</u>	R. Masino	X
T. Schultz	<u>X</u>	K. Weiss	<u>X</u>	C. Piparo, <i>Pres.</i>	<u>X</u>

Flag Salute

Opening Remarks - Chris Piparo thanked Raelene Catterson for her service.

Motion to approve the following minutes:

- January 9, 2012 Regular Meeting
- January 9, 2012 Executive Session

Moved Ms. Crielly Second Mrs. Ewing Motion Carried 9-0

(Ms. Crielly abstained from exec. session minutes)

Subcommittee Updates

- A. Negotiations No agreement yet
- B. Policy
- C. Finance Need to schedule a meeting before the BA leaves
- D. Building & Grounds/Five Year Facilities Report Mr. Foran read the 5 year plan. He thanked Terry Schultz for work on lights in gym. Listed top 3 items.

Education - Acting Superintendent's Report - Dr. Davis

- 1. Informational/Discussion Items:
 - a. Budgeting Focus Curriculum and Instruction, Summer School, Technology
 - b. PTA Update Vivian Paulter

- c. Enrollment third grade being addressed with new school supervisor.
- d. Community Forum (Saturday, February 25, 2012, 2-4 p.m. in the All Purpose Room)
- e. School Business Administrator Update interviewed 3 applicants Board committee to interview 2 finalists.
- f. Interim Superintendent Search ad posted
- g. TCO/Letter from Scott Eichlin
- h. Vito asked to look at residency law NJ First Act provides an exemption for a hardship application.

Board Matters

- A. Discussion of School Elections Bill
- B. Bethlehem/Franklin Alliance Next Steps
 - Board President letter was reviewed
- C. Open House

Public Comments

- Vivian Paulter asked about shared services specifically what are we looking to share and how much are you going to save.
- Cyrus Cama expressed concerns about K-Wrap program, lack of communication, early dismissal and delayed openings notifications, set some billing guidelines and possible full day kindergarten
- John Longer Board President at Bethlehem Township introduced himself.

Resolution - Budget/School Board Election

Motion to adopt the attached resolution to eliminate the vote on the annual budget and to move the election of school board members to the general election in November.

J. Foran, <i>V. Pres.</i>	<u>No</u>	G. Burdick	<u>Yes</u>	C. Crielly	<u>Yes</u>
C. Ewing	Yes	K. Lundgren	Yes	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

NJ First Act

Motion to approve Vito Gagliardi, Chris Piparo and Dr. Davis to complete the hardship application with costs.

Moved Mr. Burdick Second Ms. Crielly Motion Carried 9-0

Audit Presentation - Bill Colantano

Suggestions were made regarding the following items:

- 1. Contracts awarded due to emergent situations
- 2. Payroll agency monthly reconciliation
- 3. Unemployment Account to properly fund the board would need to budget \$25,000 \$30,000.
- 4. Political disclosure forms
- 5. Grants funds

Correspondence

• Lebanon Borough

Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. **Approve** the January 2012 bill list in the amount of \$646,490.15, which includes \$339,719.53 in the capital projects account.

B. EDUCATION

- 1. Approve the following field trip:
 - Grade 5, Washington Crossing State Park, May 9, 2012 (Rain Date May 15th)
 - Grade 4, Pequest Trout Hatchery, May 23, 2012

C. PERSONNEL

- 1. **Approve** the following professional day requests:
 - Vickie Nosker, NJAHPERD Annual Convention, March 5 & 6, 2012, Registration Cost -\$110.00, mileage reimbursement - \$44.64

D. FACILITIES

- 1. **Approve** the following use of facility applications:
 - Bethlehem Township Recreation, Gym, 2/3/12, 2/10/12, 2/24/12, 6-9 p.m.
 - Franklin Township PTA, Fun Fair, Fields, June 13, 2012 (Rain Date June 14th) 5:30 8:00 p.m. plus time for set-up and break-down.
 - PTA, Science Expo, Gym, Kindergarten Room, Science Labs, February 15, 2012, set-up 3:30 6:30 p.m., event 7:00 9:00 p.m.
 - Class of 2012 (PTA) Parent Meeting, Music Room, 1/25/12, 7:00 8:00 p.m.
- **E.** Motion to approve the above stated consent agenda items.

George Burdick said we need credits, still running in a deficit.

Moved:	Mrs. Ewing	Second Ms.	Crielly	Motion Carried 9-0	
J. Foran, V. Pres.	Yes	G. Burdick	Yes exc. const.	C. Crielly	Yes
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	Yes
T. Schultz	Yes exc. const.	K. Weiss	Yes	C. Piparo, Pres.	Yes

CAFR and Auditor's Report of Administrative Findings, Financial Compliance and Performance

Motion to accept the Comprehensive Annual Finance Report (CAFR) and the Report of Administrative Findings, Financial Compliance and Performance for the fiscal year ending June 30, 2011 as prepared by William Colantano, Jr., CPA and presented by the administration with no recommendations and a negative corrective action plan.

Moved Mrs. Ewing		Second Ms. Crielly		Motion Caried 9-0	
J. Foran, <i>V. Pres.</i>	<u>Yes</u>	G. Burdick	Yes	C. Crielly	Yes
C. Ewing	Yes	K. Lundgren	Yes	R. Masino	Yes
T. Schultz	Yes	K. Weiss	Yes	C. Piparo, <i>Pres.</i>	Yes

Business

1. Action Item:

a. Waiver of Requirements for Special Education Medicaid Initiative Program

Motion, upon the recommendation of the Superintendent of Schools that the Board approve the following Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year, and

Whereas, the Franklin Township Board of Education desires to apply for this waiver due to the fact that it projects having no classified students who may be eligible to participate in SEMI based on the projection of the District's available SEMI reimbursement for the 2012-2013 budget year.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2012-2013 school year.

Moved Ms. Crielly		Second Mrs. Ewing		Motion Caried 9-0	
J. Foran, <i>V. Pres.</i>	Yes	G. Burdick	Yes	C. Crielly	Yes
C. Ewing	Yes	K. Lundgren	Yes	R. Masino	Yes
T. Schultz	Yes	K. Weiss	Yes	C. Piparo. <i>Pres</i> .	Yes

b. Motion to approve the following resolution concerning Chapter 78 and Flexible Spending Accounts:

Pursuant to the requirements of NJPL 2011 Chapter 78, the Franklin Township Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program effective February 1, 2012, as follows:

- 1. Pursuant to their electronic proposal, the Board accepts the recommendation of its group insurance broker, Willis North America to designate Discovery Benefits as the Board's FSA administrator.
- 2. The Board/Committee appoints Willis North America as its FSA broker-of-record.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

Moved Mr. Foran		Second Mr. Masino		Motion Caried 9-0	
J. Foran, <i>V. Pres.</i> C. Ewing T. Schultz	Yes Yes Yes	G. Burdick K. Lundgren K. Weiss	Yes Yes Yes	C. Crielly R. Masino C. Piparo, <i>Pres.</i>	Yes Yes Yes
3.					

c. **Motion** to retroactively approve RK Occupational and Environmental Analysis, Inc's proposal dated December 20, 2011 for professional services related to an assessment of possible moisture/mold damage in the FTES basement.

Moved Mrs. Ewing		Second Ms. Crielly		Motion Caried 7-2	
J. Foran, <i>V. Pres.</i>	<u>No</u>	G. Burdick	No	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	Yes	R. Masino	Yes
T. Schultz	<u>Yes</u>	K. Weiss	Yes	C. Piparo, <i>Pres.</i>	Yes

Executive Session - 9:35 p.m. Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Monday, January 23, 2012 for the purpose of discussing contract negotiations with the QEA and negotiations with Bethlehem Township School District and matters of attorney client privilege. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Moved: Ms. Crielly Second Mrs. Ewing Motion Carried 9-0

Ms. Crielly and Mrs. Ewing left the meeting at 11:07 p.m.

Motion to return to Open Public Session at 11:14 p.m.

Moved Mr. Foran Second Mr. Schultz Motion Carried 7-0

Motion to Adjourn from the Public Meeting at 11:14 p.m.

Moved Mr. Foran Second Mrs. Schultz Motion Carried 7-0

Certified by: Respectfully Submitted,

Board President Raelene M. Catterson, SBA/Bd. Sec.