



## VII. Correspondence

- Highland Claim Services, Inc.
- Dr. Harttraft spoke about the letter from the Fire Chief addressed to Chris Piparo.

Mr. Schultz arrived at 7:45 p.m.

## VIII. Public Comments

- Tom Murray
  - Congratulated new Board members
  - Inquired if we can refinance our rate for debt service
  - Regarding insurance - Can we do a risk assessment?
  - Suggested sharing services with the road department; for example, supplying equipment and having the township mow the lawn. Mr. Masino responded that the township was not interested in lawn maintenance.
- Nancy Reed
  - Questioned Health Benefits - originally budgeted 16% but increased 22%
  - Choice bussing and estimates
  - New special needs - summer requirement
  - Aramark Facility Services - would be in our best interest to go out to bid
- Caroline Johnson
  - Inquired about fall sports - Dr. Harttraft said that Mr. Weinhold is looking in to this.
- Deborah Lamer
  - Asked when announcement of staff assignments will be made. Dr. Harttraft said that teachers know their assignments and are working on configuration. Mr. Piparo said that we will try to report on this by the June meeting.

## IX. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. EDUCATION

1. **Approve** the following field trips:
  - Grade 1 to Crayola Factory, June 17, 2011
  - Kindergarten to Peaceful Valley Orchards, June 7, 2011 (Rain date 6/8/11)
2. **Approve** the draft of the school calendar for the 2011-2012 school year.
3. Social Studies Curriculum for grades K-8 - Tabled. Mr. Weiss asked if administration or team could provide an overview.
4. **Approve** the submission of the Statement of Assurance of Comprehensive Equity Plan Implementation and to support the full implementation in the school year 2011-2012.

5. **Approve** the 2011-2012 Professional Development Plan.  
Mr. Burdick asked about Positive Behavior Support. Dr. Harttraft explained. Mr. Burdick stated that according to the survey responses, we need changes. Dr. Harttraft indicated that the PBS program was in response to survey results. Mrs. Lundgren questioned if section 2C was just NJASK and Dr. Harttraft said no.

## **B. PERSONNEL**

No Consent Items

## **C. FACILITIES**

No Consent Items

## **D. BUSINESS**

1. **Approve** the May, 2011 bill list in the amount of \$377,983.96 which includes \$5,336.59 in the capital projects account.  
Mr. Burdick abstained from check number A9490, A9511, C1512, C1514, C1515, C1516, C1517 . Dr. Harttraft said check number A9490 was being held for now. Mr. Burdick voted no on check number A9520, C1513 and C1520.  
Mr. Gagliardi said that we should have invoices for January and February legal services. Regarding releasing payment to the contractors, express your concerns to the Architect. The Architect signs off on the work.

**Motion** to withdraw the following checks - C1512, C1513, C1514, C1515, C1518, C1520.

Moved: Mr. Schultz

Second: Mr. Masino

Motion Carried 8-0

### **2. SECRETARY/TREASURER'S REPORTS**

**Approve** the Secretary/Treasurer's Reports submitted for the month ending March 31, 2011 which agree with each other and the bank, be approved and filed.

### **3. FINANCIAL REPORTS CERTIFICATION**

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of March 31, 2011, after review of the monthly report (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

**4. TRANSFER OF FUNDS**

RESOLVED, that the Board of Education, upon recommendation by the Superintendent, approve the transfer of uncommitted funds within the 2010-2011 school year budget as per the attached list.

5. Construction Manager Budget Buyout reconciled with Business Administrator Financial Report for March 2011.

6. **Appoint** Raelene M. Catterson as Fund Commissioner to the School Alliance Insurance Fund.

7. **Approve** the School Alliance Insurance Fund resolution for renewal of membership for the period of July 1, 2011 - July 1, 2014.

8. **Approve** the School Alliance Insurance Fund Indemnity and Trust Renewal Agreement for the period of July 1, 2011 - July 1, 2014.

**E. POLICY**

No consent items

**F. OTHER MATTERS**

No consent items

**G. Motion** to approve the above stated consent agenda items.

Moved: Mr. Masino

Second: Mrs. Ewing

Motion Carried 8-0

J. Foran, *V. Pres.*

absent

G. Burdick

Yes

C. Crielly

Yes

C. Ewing

Yes

K. Lundgren

Yes

R. Masino

Yes

T. Schultz

Yes

K. Weiss

Yes

C. Piparo, *Pres.*

Yes

**X. Discussion & Action Agenda**

**A. EDUCATION:** Superintendent's Report - Dr. Chrys Harttraft

**1. Informational Items:**

- a. Enrollment - 309
- b. Budget Update - Dr. Harttraft thanked the representatives from the town committee and said that we are very grateful for the 2% cap.
- c. Report Card Update - tabled until next meeting.
- d. Graduation - informal survey - split between here or elsewhere
- e. Awards Ceremony - June 29, 2011
- f. Staff Attendance - 96% - 98.6%
- g. Student Code of Conduct - needs to be formalized
- h. Distinguished Student - Madison Polkowitz - her artwork was selected in the photography category by the Institute of Holocaust and Genocide Studies at Raritan Valley Community College.

2. **Motion** to approve the Superintendent's request to carry over an additional 7 vacation days to be used in July and August 2011.

Moved: Mr. Piparo                      Second: Mrs. Lundgren                      Motion Carried 8-0

**B. FACILITIES**

No action items

**C. BUSINESS**

1. Acceptance of the Certification of the Local Tax Levy for the 2011-2012 School Budget, as Approved by the Township of Franklin. Chris Piparo asked the Board to get behind the budget and support it. Mr. Burdick asked if we could split it into two motions.

RESOLVED that the Board of Education approves the 2011-2012 Franklin Township School District Budget, in the County of Hunterdon, New Jersey, as restored with a tax levy of \$4,903,256.00 by the Township of Franklin;

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund:	\$5,064,551	\$4,903,256
Special Revenue Fund:	\$ 105,400	\$ 0
Debt Service Fund:	<u>\$ 658,185</u>	<u>\$ 658,185</u>
TOTAL BUDGET	\$5,828,136	\$5,561.441

RESOLVED that there should be raised for General Funds \$4,903,256 and Debt Service \$658,185 in taxes for the ensuing school year, 2011-2012, as represented as the ballot question in the School Election April 27, 2011 and restored by the Township of Franklin on May 12, 2011;

WHEREAS, the district has a taxing authority which is composed of \$26,230 for health benefits adjustment available to the district for the school budget for 2011-2012 in addition to the 2% cap increase over the prior year which totals \$96,142 resulting in a maximum district tax levy available of \$4,929,486.

WHEREAS, the Board has approved that there should be raised for the General Fund a tax levy of \$4,903,256 for the ensuing School Year (2011-2012).

BE IT RESOLVED, that the Franklin Township School District Board of Education, in the County of Hunterdon, New Jersey approves that the unused taxing authority of \$26,230 be banked for potential use in the subsequent three fiscal years.

Moved: Mr. Masino                      Second: Mrs. Ewing                      Motion Carried: 7-0  
(1 abstention)

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>Abstain</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

2. Update on Aramark Facility Services  
Mr. Masino asked what changed to cause a decrease by \$26,000. Dr. Harttraft talked about this not being the time to change vendors. Mr. Shultz requested monthly reports.

**Motion** to rescind the previous motion to solicit bids for custodial and maintenance services and exercise the one year extension option in the existing contract with Aramark Facility Services at a cost of \$255,662.59.

Moved: Mr. Masino                      Second: Mrs. Ewing                      Motion Carried 5-3

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>No</u>	C. Crielly	<u>No</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>No</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

**D. TRANSPORTATION**  
**No action items**

**E. POLICY**  
**No action items**

**F. OTHER MATTERS**

1. The matter of Mrs. Ewing and Ms. Crielly participating in negotiations was discussed. Mr. Gagliardi said they could not participate in the negotiation process until the Memorandum of Agreement is reached. They can then fully participate and vote.

**G. NEW BUSINESS**

**XI. Board Matters**

**A. Information Items:**

1. Subcommittee Meetings  
90 Day Priorities:
  - Building & Grounds - Mr. Schultz, Mr. Foran, Mr. Masino
  - Budget/Strategy - Mr. Burdick, Mrs. Ewing, Ms. Crielly
  - Negotiations - Mr. Piparo, Mr. Weiss, Mrs. Lundgren
2. Mr. Burdick pointed out information on change orders and furniture items.

**B. Discussion Item:**

1. REAP Grant Funds are not part of the General Fund.

**XII. Executive Session - 9:50 p.m.**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** *by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on Monday, May 23, 2011 for the purpose of discussing contract negotiations with the QEA, and other personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.*

*Mr. Burdick asked if anyone was given a rice letter. Dr. Harttraft said no, only positions are being discussed.*

Moved Mr. Masino

Second Mr. Burdick

Motion Carried 8-0

**XIII. Motion to return to Open Public Session at 10:18 p.m.**

Moved Mrs. Lundgren

Second Mr. Weiss

Motion Carried 8-0

**XIV. Personnel**

**A. Motion to approve personnel recommendations (1, 2, & 3):**

1. Rehire the following tenured faculty for the 2011-2012 school year, upon the recommendation of the Superintendent, with salaries, benefits, terms and conditions to be determined upon the approval of a new bargaining agreement between the Franklin Township Board of Education and the Quakertown Education Association.

Full Time:

Sunday Bradlee  
 Donna Browning  
 Minga Cullen  
 Marylou Findley  
 Carolyn Johnson  
 Joan Kot  
 Barry Kramer  
 Jason Lembo  
 Mina Nace  
 Vickie Nosker

Anita Petersen  
 Janet Prassl  
 Marjorie Sharp  
 Alison Shelofsky  
 Bromley Steele  
 Tracy Strycky  
 Barbara Suozzo  
 Lenore Tigue  
 Pamela Watkinson  
 Jeanne Yancey

Part Time:

Trina Lahman (.6)  
 Diane Meyer (.6)

Rebecca Richards (.6)  
 Marilyn Wechsler (.8)

2. Rehire the following non-tenured faculty for the 2011-2012 school year, upon the recommendation of the Superintendent, with salaries, benefits, terms and conditions to be determined upon the approval of a new bargaining agreement between the Franklin Township Board of Education and the Quakertown Education Association.

Full Time:	Part Time:
Jason Farnsworth	Angela McVerry (.8)
Jaclyn Fedyna	Joan Murray (.6)

3. Rehire the following support staff for the 2011-2012 school year, upon the recommendation of the Superintendent, with salaries, benefits, terms and conditions to be determined upon the approval of a new bargaining agreement between the Franklin Township Board of Education and the Quakertown Education Association.

Rhonda Pellegrino (12 months)  
 Karen Snyder (10 months)

Moved: Mr. Burdick                      Second: Mr. Schultz                      Motion Carried 8-0

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>Yes</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

- B. Motion to approve personnel recommendations 4, 5, 10, 11, & 12.

4. Rehire the following aides for the 2011-2012 school year, upon the recommendation of the Superintendent, with salaries and assignments to be determined. These positions will not include health benefits.

Full Time:

Anita Holland	Maureen Smith
Susan Marcantuono	Jamie Szatkowski
Martha Shoudt	Penni Trionfo

Part Time:  
 Laurie Gregory (.8)

5. Rehire the following out of district aides for the 2011-2012 school year, upon the recommendation of the Superintendent, with salaries to be determined. These positions will not include health benefits.

Full Time:  
 William Bruton  
 Kathleen Duke

10. Rehire the following daily substitute teachers for the 2011-2012 school year at a per diem rate to be determined, upon the recommendation of the Superintendent.  
 Sandra Zdepski



Jeff Weinhold

11. Rehire Melissa Fay as cafeteria Aide for the 2011-2012 school year for 2.25 hours per day at an hourly rate to be determined, upon the recommendation of the Superintendent.
12. Rehire Meredith Schwartz as part-time Childcare Coordinator at an hourly rate to be determined for 4 hours per day plus planning time with prior approval for the 2011-2012 school year, upon the recommendation of the Superintendent.

Moved: Mr. Burdick                      Second: Mr. Schultz                      Motion Carried 8-0

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>Yes</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

C. **Motion** to approve personnel recommendations 6, 7, 8, & 9.

6. Rehire Leslie McCusker as computer technician for the 2011-2012 school year, upon the recommendation of the Superintendent, at a salary, benefits, terms and conditions to be determined.
7. Rehire Rosalie Mancino as School Supervisor/Supervisor of Special Services from July 1, 2011 through June 30, 2012, upon the recommendation of the Superintendent, at a salary, benefits, terms and conditions to be determined.
8. Rehire Rosemarie Kasperkoski as Executive Secretary from July 1, 2011 through June 30, 2012, upon the recommendation of the Superintendent, at a salary, benefits, terms and conditions to be determined.
9. Rehire Carla Abert as Business Office Assistant from July 1, 2011 through June 30, 2012, upon the recommendation of the Superintendent, at a salary, benefits, terms and conditions to be determined.

Moved: Mr. Burdick                      Second: Mr. Schultz                      Motion Carried 8-0

J. Foran, <i>V. Pres.</i>	<u>absent</u>	G. Burdick	<u>Yes</u>	C. Crielly	<u>Yes</u>
C. Ewing	<u>Yes</u>	K. Lundgren	<u>Yes</u>	R. Masino	<u>Yes</u>
T. Schultz	<u>Yes</u>	K. Weiss	<u>Yes</u>	C. Piparo, <i>Pres.</i>	<u>Yes</u>

D. Mr. Piparo read Dr. Harttraft's letter of resignation as of 9/25/11.

**Motion** to accept, with regret, Chrys Harttraft's resignation as Superintendent/Principal effective 9/25/11.

Moved: Mr. Piparo                      Second: Ms. Crielly                      Motion Carried 8-0

Dr. Harttraft would hope for and asked for continued support.

**XV. Public Comments**

- Toni Wolak

- wanted to know if there were plans to use the savings from Aramark to benefit the kids.

- Nancy Reed

- Wanted to know if the \$26,000 will be banked. Mr. Piparo said we could ask for more money.

- Asked if the sub committees report back with minutes. Policy does not dictate separate minutes. They are incorporated into these minutes.

- Asked if the Board discussed the letter. Mr. Piparo said there were comments.

**XVI. Motion to Adjourn from the Public Meeting at 10:40 p.m.**

Moved: Mr. Schultz

Second: Mr. Burdick

Motion Carried 8-0

Certified by:

Respectfully Submitted,

Board President

Raelene M. Catterson  
Business Administrator/Board Secretary