

FRANKLIN TOWNSHIP SCHOOL  
NEW JERSEY 08868  
*Board of Education*  
REGULAR MEETING

*October 16, 2017*

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.  
Open Public Meeting Announcement  
*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*
  - 1.01 Roll Call – Ms. Martucci, Board Secretary recorded the roll and determined a quorum was present.  
  
Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Homulak (arrived 6:57 p.m.),  
Mrs. Luciano  
  
Absent: Mr. Yasunas  
  
Also Present: Dr. Davis, Interim Assistant Superintendent  
Ms. Martucci, SBA/BS  
  
1.02 Flag Salute - Mr. Burdick led all assembled in the Pledge of Allegiance.
2. **Presentation - Health & Physical Education Curriculum - Mr. Timko**
3. **Minutes**
  - 3.01 September 18, 2017 – Regular Meeting
  - 3.02 September 18, 2017 – Executive Session

**Resolved**, to approve the above listed minutes.  
Motion: Crielly Second: French By Voice Vote

Yes	No	Abstain	Absent
5	0	0	2
4. **Interim Assistant Superintendent's Report - Dr. Broadus W. Davis**
  - 4.01 PTA Update
    - First Meeting - October 5<sup>th</sup>
    - Dukes fundraiser is continuing
    - Tricky Tray/Snowflake Ball - separate events
    - Next meeting is November 2<sup>nd</sup>.
    - Funded Flag Football Pilot Program
  - 4.02 Enrollment - 294, 10-12 year analysis was presented
  - 4.03 Staff Attendance - September 98.2%
  - 4.04 Discipline Code - Administration is reviewing for consistency

- 4.05 Superintendent's Advisory Council (Elementary)
- 4.06 Superintendent's Advisory Council (Middle School)
  - Blue Ribbon School
  - Build Leadership
  - Listen to the Students
- 4.07 Student Ambassador Program - Recommended by staff. Buddy up with new students, etc. Include all students.
- 4.08 Student Delegate - 8<sup>th</sup> grader
- 4.09 Strategic Plan - last one was done in 1995. New mission statement etc. Input from community, staff and students. Vision statement, etc.

5. **Business Administrator Report**

- 5.01 \$3,500 SAIF FY 17 Safety Award Received
- 5.02 Bus Evacuation Drills for all students was held on 10/11/17
- 6.03 Meeting on 10/6/17 with MPA Re: Glycol
- 6.04 Met 10/16/17 with JCP&L and NJ Clean Energy about programs to reduce consumption
- 6.05 Budget and Finance met 10/2/17
- 6.06 Lead Testing Reimbursement in the amount of \$636 from the State has been received.

6. **Public Comments** - none at this time.

7. **Correspondence** - none at this time.

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

8.02 **Budget and Finance** – Mr. French, Mr. Yasunas, Mrs. Homulak - (met 10/2/17)

8.02.1 **Joint Transportation Agreement**

**Resolved**, to approve a 2017-18 Joint Transportation Agreement between the Delaware Valley Regional HS Board of Education (Host District) and the Franklin Township Board of Education (Joiner District) for the following routes:

Start Date	End Date	Route #	Destination	# of Joiner District Students	Joiner Cost
08/28/2017	06/30/2018	FG	Franklin Township Elementary	17	\$21,411.00
08/28/2017	06/30/2018	FH	Franklin Township Elementary	34	\$21,411.00

Motion: Crielly    Second: French    By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.02.2 Well Water Compliance Management

**Resolved**, to approve an Agreement for Well Water Compliance Management between McGowan LLC and the Franklin Township Board of Education for the 2017-18 school year at the following rates and not to exceed \$6,000.00:

- \$200.00 per month Compliance Management Services
- \$ 80.00 per hour Additional Site Visits
- \$190.00 each Water Quality Report
- \$250.00 each Coliform & Lead/Copper Sampling Plan

Motion: Crielly Second: French By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.3 Snow Plowing Services Agreement

**Resolved**, to approve the Snow Plowing Services Agreement between Franklin Township Board of Education and Oldwick Country Gardens for the period of November 1, 2017 to April 30, 2018 not to exceed \$5,000.00. (attachment)

Motion: Crielly Second: French By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly - no report, no meeting

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano

8.04.1 2017-2018 DEAC/SCIP Committee Appointment

**Resolved**, to appoint the following individuals to participate on the DEAC/SCIP Committee for the 2017-2018 school year. The first meeting is October 18 at 1:00 p.m.

- Dr. Davis - Interim Assistant Superintendent
- Mrs. Van Ess - Vice Principal/S.E. Supervisor
- Dr. Petersen - Kindergarten Teacher
- Mr. Timko - P.E./Health Teacher
- Ms. Gooditis - STEM Teacher
- Mr. Yasunas - BOE Member
- Vivian Paulter - Parent

Motion: Crielly Second: French By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.04.2 NJ QSAC Statement of Assurance Resolution

WHEREAS, the Franklin Township Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance for the 2017-2018 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

Motion: Crielly Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**8.04.3 Health & Physical Education Curriculum**

Resolved, to approve the Health and Physical Education Curriculum for Grades K-8.

Motion: Crielly    Second: French    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak - no meeting

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano - no meeting

Dr. Davis will look into possibly reducing the number of committees.

**9. Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

**9.01 Budget and Finance**

**9.01.1 Secretary/Treasurer’s Report**

Approve the Secretary/Treasurer’s Reports submitted for the month ending September 2017, which agree with each other and the bank.

**9.01.2 Financial Reports Certification**

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 30, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

**9.01.3 Transfer of Funds**

Approve the transfer of uncommitted funds within the 2017-2018 school year budget as per the attached list.

**9.01.4 Bill List**

Approve the October, 2017 bill list in the amount of \$420,834.94.

**9.02 Education**

**9.02.1 Field Trips**

Group	Location	Date
Grade 8	State Theater of NJ - <i>The Nutcracker</i>	12/15/17

Grade 5	Old Barracks Museum	3/20/18
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(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

### 9.03 Personnel

#### 9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/17/17	Steven H. Timko	Athletic Director's Meeting	\$0	\$0
11/20/17	Steven H. Timko	Health & PE Articulation Mtg.	\$0	\$0
Nov. 13-16 2017	Jenienne Balducci	Orton Gillingham Training	\$975.00	\$141.86
Feb. 12-13 2018	Barry Kramer	Pennsylvania Educational Tech. Expo and Conference	\$180.00	\$71.00

### 9.04 Facilities

#### 9.04.1 Use of Facilities

Approve the following use of facilities requests:

Name of Group	Purpose	Location	Days/Dates	Time
Girl Scout Brownie Troop 81292	Meetings	Room #125	11/7, 12/5, 1/2, 2/6 3/6, 4/10, 5/1	3:30 - 5:00 p.m.
Franklin Township Rec.	Basketball	Gym Gym Café/APR	Tues, Wed., Thurs. Saturdays Mon. - Thurs. Nov. 20 - Mar. 22	7:00 - 9:00 p.m. 9:00 a.m.-4:00 p.m. 7:00 - 9:00 p.m.
Hunterdon Hustle* *Deposit Required	Basketball	Gym	Mon. & Fri. Oct. 23 - June 1	6:30 - 9:30 p.m.
Girl Scout Troop 80104	Meetings	Room #125	3 <sup>rd</sup> Thursday Oct. 2017-May 2018	6:30 - 8:00 p.m.
PTA	Meetings	Library	1 <sup>st</sup> Thursday Oct. 2017-June 2018	7:00 - 9:00 p.m.

**RESOLVED**, upon the recommendation of the Interim Assistant Superintendent, Dr. Broadus W. Davis, to approve the above stated consent agenda items.

Motion by: Crielly

Seconded by: French

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick	X			
Totals:	6	0	0	1

10. Board Matters/New Business

10.01 Reminder: The Franklin Township BOE becomes a “lame duck” board on November 1, 2017. The board can not take action that will obligate new board.

10.02 Search Committee

Resolved, to form a Search Committee for Franklin Township School.

Motion by: Luciano

Seconded by: Cama

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick		X		
Totals:	5	1	0	1

Four districts responded to being interested in the possibility of sharing a Superintendent with FTS. Committee to meet and assess if this is something FTS wants to do.

Resolved, to appoint the following board members to be on the Search Committee:

Allison Luciano, Chairperson

Terence French

Frank Yasunas

Motion by: Crielly

Seconded by: French

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak	X			
Mrs. Luciano	X			
Mr. Yasunas				X
Mr. Burdick		X		
Totals:	5	1	0	1

11. Executive Session - 7:29 p.m.

11. 01 Adopt the Following Resolution

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on October 16, 2017 for the purpose of discussing personnel and student matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time

