

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

May 22, 2017

AGENDA

1. **Call to Order** - Mr. Burdick, President, called the meeting to order at 6:30 p.m.
Open Public Meeting Announcement
"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.
 - 1.01 **Roll Call** – Patricia Martucci, SBA/BS

Present:	Mr. Burdick, Mr. Cama, Ms. Cama, Ms. Crielly, Mr. French, Mrs. Luciano Mr. Yasunas (arrived at 6:33 p.m.)
Absent:	Mrs. Homulak
Also Present:	Dr. Carol Fredericks, Superintendent Ms. Patricia Martucci, SBA/BS Ms. Janelle Winters, Counsel
 - 1.02 **Flag Salute** – Mr. Burdick led all assembled in the Pledge of Allegiance.

Motion by Mr. French, seconded by Ms. Crielly, to suspend the order of the agenda. Motion carried by unanimous voice vote of members present.

Student Delegate – Kelly Sautner
 - Dance at Grand Colonial – June 9, 2017
 - Trip to Dorney Park – June 1, 2017
 - Digital Drivers License availability over the summer
 - Mr. Burdick asked about Maschio's Food Service.
 - Mr. French thanked Miss Sautner for her time and input.
 - 1.03 **Public Comments**

Mrs. French made positive comments about the music program.

Ms. MacKinnon commented regarding teacher turnover, possible affects on students, and questioned the correlation between turnover and recent bullying incidents.

Mr. Elzer questioned recent increase in bullying incidents. Mr. Burdick responded that the new policy is being approved this evening and there will be a special meeting for parent input on June 12th.

Mrs. Peterson expressed concern of staff turnover and had questions regarding the hiring process. Rebecca Armagast commented favorably on the preschool program.

Karen Shea questioned the staff turnover.

Ms. Vail thanked the Board of Education and said that FTS is a great school.

Mrs. Forbes commented that it was nice to see so many community members in attendance. She also commented on the increase in HIB incidents. She made positive comments about the music program, Pre-K program and case management.

Mrs. Heubscher commented on teachers leaving, change in HIB policy, posting of agendas and minutes. She requested that Climate committee minutes be posted on the website and commented upon alleged bullying of her child.

A resident feels the SE program needs more continuity. He made positive comments about the Pre-K Program and case management.

Mr. DiEsso commented on special education program and outsourcing.

Motion by Mr. French, seconded by Ms. Crielly, to return to the order of the agenda. Motion carried by unanimous voice vote of members present.

1.04 Executive Session

Adopt the Following Resolution – 7:02 p.m.

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on May 22, 2017 for the purpose of HIB Report – Month of May and HIB appeal. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to return to public session in approximately 1 hour.

Motion: Crielly Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Resolved, to return to Open Public Session at 8:52 p.m.

Motion: Yasunas Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

1.05 Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending April 24, 2017.

Board Meeting Dates 16-17	# Of Incidents Reported	# Identified as HIB
June 21 – Aug. 22	0	-
Aug. 29 – Sept. 18	0	-
Sept. 19 – Oct. 17	0	-
Oct. 18 – Nov. 21	0	-
Nov. 22 – Dec. 19	1	1
Dec. 20 – Jan. 23	0	-
Jan. 24 – Feb. 27	0	-
Feb. 28 – Mar. 20	0	-
Mar. 21 – Apr. 24	11	5
Apr. 25 – May 22		

May 23 – June 19		
Total	12	6

Resolved, that the Board hereby affirms the Superintendent’s decision in the HIB Report for the period of March 21 – April 24, 2017 for the reasons set forth to the Board in the April Executive Session and directs transmission of a copy of the Board’s decision to the affected students’ parents forthwith.

Motion by: Yasunas Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

1.05.1 Resolved, to deny HIB appeal for student #10188.

Motion by: Yasunas Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

1.05.2 Resolved, to deny HIB appeal for student #10140.

Motion by: Yasunas Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			

Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

1.06 Suspension Report – April 2017

Student ID	Violation of Student Code of Conduct	Terms of Suspension
7363277608	Cell Phone Violation	2 days out of school suspension
4144867358	Inappropriate Language	2 days out of school suspension
3172558725	Inappropriate Language	2 days out of school suspension
1504392809	Inappropriate Teasing	1 day out of school suspension
1504392809	Inappropriate Language	2 days out of school suspension

2. **Presentations**

- 2.01 School Health Insurance Fund (Joseph Colombo, Arthur J. Gallagher & Co.)
- 2.02 Tax Payers Guide to Educational Spending (Terence French)

3. **Minutes**

- 3.01 April 24, 2017 – Regular Meeting (attachment)
- 3.02 April 24, 2017 – Executive Sessions (attachment)

Resolved, to approve the above listed minutes.

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

4. **Superintendent’s Report - Dr. Carol Fredericks**

- 4.01 Superintendent Report (attachment)
- 4.02 Enrollment - 296 (attachment)
- 4.03 Township Newsletter Article Submission (attachment)
- 4.04 Tardy Report – Goal 2a; 2b – 207 vs. 1027 last year
- 4.05 Staff Attendance
- 4.06 PTA Update – Clothing Drive, Plant Sale, Dukes Dinner
- 4.07 Important Dates to Remember
 - May 23, 2017 – Science Expo
 - May 25, 2017 – Talent Show
 - May 26-29, 2017 – Memorial Day Weekend - School Closed
 - May 31, 2017 – Sports Banquet
 - June 2, 2017 – Field Day
 - June 6, 2017 – Fun Fair – Rain Date 6/13/17
 - June 9, 2017 – 8th Grade Dinner Dance
 - June 14, 2017 – Gr. 1-5 Awards Assembly
 - June 15, 2017 – Gr. 6-8 Awards Assembly
 - June 19, 2017 – Last Day of School, 8th Grade Graduation

4.09 HIB Policy 5131.1 – Community Input and Board Training
P. Reports to Law Enforcement

Some acts of harassment, intimidation, and bullying may be bias-related acts and potentially bias crimes and school officials must report to law enforcement officials either serious acts or those which may be part of a larger pattern in accordance with the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

5. **Business Administrator Report**

- 5.01 State Assessment for Debt Service on SDA Funding (attachment)
- 5.02 Lead in Potable Water Screening Report – posted on website (attachment)
- 5.03 Update on RFPs for Architect and Electric/HVAC and Plumbing
 - 7 architects
 - 2 electricians
 - 1 HVAC
 - 3 plumbers

6. **Public Comments – Moved to item 1.04**

7. **Correspondence**

- 7.01 Julia Garabo, RVCC Student
- 7.02 Victoria Elacqua, RVCC Student
- 7.03 Jennifer Massa, RVCC Student
- 7.04 Jeffrey Buchinski, RVCC Student
- 7.05 Carrie Bierne, Parent
- 7.06 Jennifer and Anthony Pasculli, Parent
- 7.07 Bindu Varughese, Parent
- 7.08 Nikol Hladky
- 7.09 Jeff and Renee Lavish

(attachment)

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas

8.02 **Budget and Finance** – Mr. French, Ms. Homulak, Mr. Yasunas (attachment)

8.02.1 **HCESC Non Public Services Agreements** (attachment)

Resolved, to approve the following Non-Public Services Agreements between Hunterdon County ESC and Franklin Township Board of Education for the 2017-2018 school year:

- School Security Program
- Nursing Services
- IDEA – Part B
- Chapter 192/193

(Copy of contract is on file in the Business Office.)

Motion: Yasunas Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.2 HCESC Teacher Assistants (Paraprofessionals) Agreement (attachment)
Resolved, to approve the agreement between Hunterdon County ESC and Franklin Township Board of Education for the provision of teacher assistants at \$25.50 per hour for the period of July 1, 2017 through June 30, 2018. Copy of contract is on file in the Business Office.

Motion: Crielly Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
5	1 Crielly	0	1

8.02.3 Warren County Special Services Agreement – Social Worker (attachment)
Resolved, to approve the memorandum of agreement between Warren County Special Services School District and Franklin Township Board of Education for the provision of a Social Worker for the period of July 1, 2017 through June 30, 2018 at the following rates not to exceed \$15,000:
 \$85.00 per hour (meetings)
 \$450.00 per evaluation

(Copy of contract is on file in the Business Office.)

Motion: Yasunas Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
5	1 Crielly	0	1

8.02.4 Tuition Contracts – ESY Program – Hampton Borough School District (attachment)
Resolved, to approve the tuition contracts for 4 students (SID # 2425411354, SID # 1821266702, SID # 6429403400, SID # 3150596010) to attend Hampton Borough School District’s ESY Program for the period of June 26, 2017 through July 28, 2017 at no cost. Copy of contract is on file in the Business Office.

Motion: Crielly Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.5 Joint Transportation Agreement – ESY Program (attachment)
Resolved, to approve the 2017-2018 Joint Transportation Agreement between the Franklin Township Board of Education and Hampton Borough Board of Education, Route #HPS001 for ESY, at no cost. Copy of contract is on file in the Business Office.

Motion: Crielly Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.6 Professional Service Contracts (attachments)
WHEREAS the New Jersey Administrative Code 6A; 23A-5.s (a) 4 provides that, “Professional services contracts are issued in a deliberate and efficient manner such as through a request for proposals (RFP) based on cost and other specified factors or other comparable process that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement”; and

WHEREAS the Franklin Township Board of Education has employed a deliberative process that considered the cost of such services and other relevant factors and;
WHEREAS the Franklin Township Board of Education is satisfied that the fees being charged for such professional services are fair and competitive; therefore

BE IT RESOLVED that the Franklin Township Board of Education hereby makes the following appointments:

Name of Professional	Service Provided	Fee Schedule	Not to Exceed
Advancing Opportunities	Assistive Technology Services	AT Evaluation - \$925 service AT Support & Training \$120/hr. AAC Evaluation - \$1,200 service AAC Support and Training - \$150.00 per hr.	\$4,500.00
Karen Pereira, OT	Occupational Therapy	30 min. - \$37.50 60 min. - \$75.00 Qtly. Progress Reports - \$20.00 Annual Review - \$75.00 Evaluations - \$375.00	\$20,000.00
Ronald M. Frank, MD Green Brook Family Medicine	School Physician	\$1,500.00	\$1,500.00
Phoenix Advisors	Municipal Advisor	\$ 850.00	\$ 850.00
Stacey Viscel	Speech Services	Services - \$80.00/hour Evaluations - \$425.00	\$20,000.00
Arthur J. Gallagher & Co.	Health/Dental Broker	N/A	N/A
Wells Fargo	Liability Insurance Broker	N/A	N/A
Bollinger	Student Accident Insurance	N/A	N/A

Contracts are on file in the business office.

Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.02.7 Shared Services Agreement – Spanish Teacher

(attachment)

Resolved, to approve a Contracted Services Agreement between the Franklin Township Board of Education and the Hampton Borough Board of Education for a Spanish Teacher (.60 FTS / .40 HPS) for the 2017-18 school year at a cost of \$35,200.00 to the Hampton Borough Board of Education. (Copy of contract is on file in the Business Office).

Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.02.8 Shared Services Agreement – Transportation

(attachment)

Resolved, to approve a Shared Services Agreement between the Delaware Valley Regional H.S. District Board of Education and the Franklin Township Board of Education for the 2017-18 school year as follows:

- 1. Transportation Administration (Routing) \$ 1,300.00
- 2. Vehicle Maintenance/Inspection (Bus) \$ 69.70 per hour labor/parts cost
- 3. Fueling Services (diesel/gasoline) \$.06 over bulk purchase price

Copy of contract is on file in the Business Office.

Motion: Creilly Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.9 Schools Health Insurance Fund (attachment)
Resolved, to approve the attached resolution to join the Schools Health Insurance Fund.

Motion: Yasunas Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.10 SHIF Indemnity and Trust Agreement (attachment)
Resolved, to approve the Indemnity and Trust Agreement between the Schools Health Insurance Fund and the Franklin Township Board of Education for the period of July 1, 2017 – June 30, 2020.

Copy of resolution is on file in the Business Office.

Motion: Crielly Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.11 Summer Hours
Resolved, per policy 4213.2, Summer Hours, to approve the beginning date of summer hours as June 20, 2017 and the end date of summer hours as August 18, 2017.

Motion: Crielly Second: Yasunas By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.02.12 Renewal of Food Service Management Company (FSMC) Contract
BE IT RESOLVED that the Board of Education of Franklin Township, upon recommendation of the Superintendent and the Business Administrator, approves the renewal of the FSMC base year contract with Maschio's Food Services, Inc. for the 2017-2018 school year as follows:

- 1. Management Fee
 The School Food Authority shall pay Maschio's an annual management fee in the amount of \$7,199.00. The management fee shall be payable in monthly installments of \$719.90 per month commencing on September 1, 2017 and ending on June 30, 2018.
- 2. Guarantee No Cost/Breakeven
 Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls).

Motion: Yasunas Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly - Did not meet

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano – Did not meet

8.04.1 Teaching Evaluation Model/Instrument

Resolved, as per policy 4116, to approve the annual adoption and use of the Charlotte Danielson Framework for Teaching Evaluation Model using Oncourse/Frontline as the evaluation instrument for the 2017-2018 school year, as required by NJ Achieve/NJDOE regulations.

Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak – Met May 3, 2017
Mr. Cama gave an update on negotiations.

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano – Did not meet; attended NHVRHS meeting
Mr. French reported on the regionalization meeting held on June 5th. Topics discussed were declining enrollment, articulation and special education needs.

8.06.1 New Policies

Resolved, to approve, after a second reading, the following new policies:
(distributed 4/24)

Policy Number	Name
3501	Sustainability
4142.1/4242.1	Direct Deposit
5125.1	Student Data Privacy
6142.11	Data Breach

Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.06.2 Revised Policies

Resolved, to approve, after a second reading, the following revised policies:
(distributed 4/24)

Policy Number	Name
4122	Student Teachers/Interns
5131P	Conduct/Discipline
5131.1	Harassment, Intimidation, and Bullying
6147	Standards of Proficiency
6147.1	Evaluation of Individual Student Performance
6171.2	Gifted and Talented Education
6300	Evaluation of the Instructional Program

Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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8.06.3 Revised Regulation

(attachment)

Resolved, to approve the first reading of the following regulation:

5131R	Code of Student Conduct
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Motion: Crielly Second: Yasunas By Voice Vote

Yes 6	No 0	Abstain 0	Absent 1
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9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending April 2017, which agree with each other and the bank.

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of April 30, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

9.01.4 Bill List

Approve the May, 2017 bill list in the amount of \$548,044.12. (attachment)

9.01.5 Reappointments of Business Operations for 2017-2018

9.01.5.1 Authorization for Payment of Bills

The District, in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:

In accordance with New Jersey Statute 18A: 19-1, the Board of Education hereby appoints the School Business Administrator to approve invoices for payment;

The School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board and upon review by the finance Committee to pay all bills on the bill list during the summer, to be ratified

at the next regular meeting.

9.01.5.2 Budget Transfer Authority

As provided by N.J.S.A. 18A:22-8.2 amended, the Superintendent and the Business Administrator/Board Secretary, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

9.01.5.3 Petty Cash Fund Accounts 2017-2018

Authorize the following Fund Accounts: Petty Cash
Petty Cash: \$200 cash (\$25.00 transaction limit)

9.01.5.4 Insurance 2017-2018

Group Disability Insurance Carrier, The Standard Disability; Prudential Insurance (Teachers and Secretaries); AFLAC; and Colonial Life.
Insurance General Liability and Worker's Compensation-SAIF School Alliance Insurance Fund.

9.01.5.5 Tax Shelter Annuity Companies

Re-approve 2016-2017 TSA's as follows:
Lincoln Investment, AIG/Valic, SIRACUSA BENEFITS PROGRAM, as voluntary TSA brokers.

9.01.5.6 Procurements of Goods & Services Through State Contracts

BE IT RESOLVED that the Franklin Township Board of Education approves state contract purchases for the 2017-2018 school year:

WHEREAS, the Franklin Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Franklin Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Franklin Township Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education

Business Administrator/Board Secretary shall certify to the availability sufficient funds prior to the expenditure of funds for such goods or services.

9.01.5.7 Resolution Authorizing Appointment of Purchasing Agent, Bid and Quote Authority

WHEREAS, changes to the Public School Contracts Laws gave boards of education the ability to increase their bid threshold up to \$40,000 and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Patricia Martucci possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Franklin Township Board of Education desires to maintain the bid threshold at \$40,000 as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Franklin Township Board of Education, in the County of Hunterdon, in the State of New Jersey hereby continues its bid threshold at \$40,000; and

BE IT FURTHER RESOLVED that all contracts that are in the aggregate less than 15% (\$6,000) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Patricia Martucci as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education;

9.01.5.8 Procurements of Goods & Services Through Hunterdon County Educational Services Commission, Passaic County Educational Services Commission, and Educational Services Commission of New Jersey

Resolved, to re-approve the 2017-2018 purchasing of goods and services through the cooperative bidding procedures offered by Educational Services Commissions to better control prices and procure services at the most competitive rates.

9.01.5.9 Procurements of Goods & Services Through Educational Data Services, Inc.

Resolved, to approve the 2017-2018 purchasing of goods and services through the cooperative bidding procedures offered by Education Data Services, Inc. to better control prices and procure services at the most competitive rates. Licensing and maintenance fee of \$1,200.

9.01.5.10 Re- Approve District Curricula and Textbooks

Re-approve and re-adopt All written District Curricula in accordance with N.J.A.C. 6A: 8-3.1.

Note: State regulations require the annual formal re-adoption of all curricula even though each guide is individually reviewed and adopted as it is written or revised.

Be it further resolved to Re-adopt all current Textbooks and Materials (required by N.J.S.A. 18A:58-37.4b)

9.01.5.11 Policies, Regulations and Rules

Re-approve all existing, amended, and new district Policies, Regulations and Rules for 2017-2018.

9.01.5.12 Personnel Appointments

Re-approve the authorization for the Superintendent to hire necessary personnel between board meetings and ratify personnel appointments at the next scheduled meeting of the Board.

9.01.5.13 Resolution - Maximum Travel Expenditure Amount

WHEREAS, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.S.A. 18A: 11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate; and

WHEREAS, all administrative staff are approved for annual attendance at regularly scheduled professional meetings with no additional cost to the board;

THEREFORE BE IT RESOLVED, the Board of Education approves the amounts set forth for regular district business travel and statutorily authorizes travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

9.02 Education

9.02.1 Field Trips

Approve the following field trips:

Grade	Location	Date
Grade 5	Washington Crossing State Park	June 15, 2017 (Previously approved for May 5, but canceled due to rain)

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
5/11/17 Ratify Approval	Kimberly Schuler	NJASBO Meeting – Admin. Assistants Seminar	\$0	\$31.43
5/19/17 Ratify Approval	Lillian Bickhardt	Character Education Seminar	\$85.00	\$0
5/24/17	Minga Cullen	Strategies to Strengthen Your Special Needs Students' Executive Function Skills	\$245.00	\$20.15
June 5-7, 2017	Lindsay Gooditis	2017 Waterbotics Educator Institute	\$0	\$108.44

9.02.2 Substitute Personnel

(attachments)

Approve the following substitute teacher application:

Name	Position	Rate
Cassidy Varga	Substitute Teacher	\$100.00 per day
Annalise Korbul	Substitute Teacher	\$100.00 per day

9.04 Facilities

No Consent Items

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by: Cama

Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

9.01.5.14 Approve the following appointments for the 2017-2018 school year:

- Board Secretary – Business Administrator
- District Custodian of Public Records (required by P.L.2001, Chapter 404) – Business Administrator
- District Public Agency Compliance Officer (required by N.J.A.C. 17:27-3.2) – Business Administrator
- Right to Know Officer – Business Administrator – ABM Custodial representative under guidance of School Business Administrator
- IAQ Indoor Air Quality designee – ABM Custodial representative under guidance of Business Administrator
- District Substance Awareness Coordinator- Vice Principal
- Maintenance Supervisor- ABM Custodial representative
- District Integrated Pest Management Officer- ABM Custodial representative under guidance of Business Administrator
- Chemical Hygiene Officer/Bloodborne Pathology – School Nurse
- Affirmative Action Officers (required by N.J.A.C. 6A:7-1.5) - Superintendent
- 504 Compliance Officer – Superintendent
- Title IX Coordinator - Superintendent
- Homeless Liaison/American with Disabilities Officer - Superintendent
- Attendance Officer- Superintendent
- Chief Equity Officer - Superintendent
- Anti-Bullying Coordinator - Vice Principal
- Anti-Bullying Specialist - Guidance Counselor
- Free/Reduced Lunch Hearing Officer – Superintendent
- Fund Commissioner (SAIF) – Business Administrator
- PEOSHA Officer - ABM Custodial representative under guidance of School Business Administrator
- Qualified Purchasing Agent – Business Administrator
- Recycling Coordinator - ABM Custodial representative under guidance of School Business Administrator

* No Additional compensation is paid to appointees, for above positions.

Motion by: Cama

Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick		X		
Totals:	5	1	0	1

10. Board Matters/New Business

10.01 The Special Education Program at FTS (Christine Creilly)

Ms. Crielly expressed concerns regarding outsourced paraprofessionals; high turnover of case manager; and legal interpretation of in-class support/paraprofessionals.

10.02 Teacher Collaboration Schedule (Cyrus Cama)

10.03 Superintendent Evaluation Schedule (George Burdick):

- Dr. Fredericks completes her portion of NJSBA on-line CSA Evaluation by June 5, 2017.
- BOE members complete their portion of NJSBA on-line CSA Evaluation by June 16, 2017
- Ms. Gwen Thorton, NJSBA Field Rep for FTS, meets with FTS BOE and Dr. Fredericks to review CSA Evaluation on June 27, 2017.
- FTS BOE Summative evaluation of CSA also due on June 27, 2017.

10.04 **Resolved**, to reschedule June 19, 2017 BOE meeting to TUESDAY, June 27, 2017, starting at 6:00 P.M.

Motion by: Yasunas

Seconded by: French

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

10.05 **Resolved**, to schedule a special meeting on June 12th at 6:00 p.m. for public discussion of new Regulation 5131 (Conduct & Discipline).

Motion by: Crielly Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

10.06 Policy or Communication sub-committee to meet to align Student Handbook with amended Policy 5131 and new Regulation 5131, preferably in July.

10.07 Mr. French – Form Ad Hoc Committee to Follow Up on Public Comments
Mr. French, Ms. Crielly and Mr. Yasunas will sit on the committee

11. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

11.01 **Resolved**, to appoint Peter Nace as a summer/seasonal custodial helper at the hourly rate of \$10.00 beginning on or about June 12, 2017, through June 30, 2018, as needed, not to exceed \$3,000.00, upon completion of criminal background check.

(attachment)

Motion by: Yasunas Seconded by: Crielly

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6	0	0	1

11.02 **Resolved**, to appoint Dylan Nace as a summer/seasonal custodial helper at the hourly rate of \$12.00 beginning on or about June 12, 2017, through June 30, 2018, as needed, not to exceed \$3,600.00, upon completion of criminal background check.

(attachment)

Motion by: Crielly Seconded by: Yasunas

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama	X			
Ms. Crielly	X			
Mr. French	X			
Mrs. Homulak				X
Mrs. Luciano	X			
Mr. Yasunas	X			
Mr. Burdick	X			
Totals:	6			1

12. **Public Comments- Privilege of the Floor (3 minutes)**

Mrs. Peterson had questions about the Spanish teacher’s schedule next year.
Mrs. Forbes asked if we had a Climate Committee.

13. **Adjournment**

13.01 **Resolved**, to Adjourn from the Public Meeting at 11:15 p.m..

Motion: Yasunas Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Respectfully submitted,

Certified by,

Patricia Martucci
Board Secretary

George Burdick
Board President