FRANKLIN TOWNSHIP SCHOOL NEW JERSEY 08868 Board of Education REGULAR MEETING

July 24, 2017- 6:30 p.m.

AGENDA

2.

3.

4.

1. Call to Order

Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>		C. Cama			Crielly	
T. French F. Yasunas, <i>V. Pres.</i>	 	A. Homulak		A.	Luciano	
1.02 Flag Salute						
Presentations None						
Minutes						
3.01 June 12, 20 ⁷	7 - Special	Meeting			(attacl	nment)
3.02 June 12, 2017 – Executive Sessions				(attachme		
3.03 June 27, 20	•	•			•	nment)
3.04 June 27, 20	7 - Executi	ve Sessions			(attacl	nment)
Resolved, to appro	ve the abov	e listed minutes.		1		
Motion Se	cond	By Voice Vote	Yes	No	Abstain	Absent
Superintendent's	Peport - F)r Carol Frederic	ke			
4.01 Superintende	•		NJ			
4.02 Projected En	•					(attachm

4.03 PTA Update

Board Meeting Dates 16-17	# Of Incidents Reported	# Identified as HIB
June 21 – Aug. 22	0	-
Aug. 29 - Sept. 18	0	-
Sept. 19 - Oct. 17	0	-
Oct. 18 - Nov. 21	0	-
Nov. 22 - Dec. 19	1	1
Dec. 20 - Jan. 23	0	-
Jan. 24 - Feb. 27	0	-
Feb. 28 - Mar. 20	0	-
Mar. 21 – Apr. 24	11	5 (6-1* Reversed)
Apr. 25 – May 22	11	3 (4-1** Reversed)
May 23 - June 12	0	-
June 12 – June 27	4	3
Total	27	12

4.04 Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending June 27, 2017.

* HIB Finding reported on April 24th. Decision reversed by CSA on May 22, 2017.

** HIB Finding reversed under granting of parental appeal by BOE on June 12, 2017.

Resolved, that the Board hereby affirms the Superintendent's decision and Board appeals in the HIB Report for the period of June 12 - June 27 for the reasons set forth to the Board in the April, May and June Executive Sessions and directs transmission of a copy of the Board's final decision to the affected students' parents forthwith.

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

5. **Business Administrator Report**

6. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. Correspondence

8. Subcommittee Discussion and Action Items All resolutions are upon the recommendation of the superintendent.

- 8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) Ms. Crielly, Mr. French, Mr. Yasunas Did not meet
- 8.02 Budget and Finance Mr. French, Mr. Yasunas, Mrs. Homulak met 7/17/17 (attachment) 8.02.1 IDEA Grant Application

Resolved, to approve the submission of the 2018 IDEA grant application and allocation of funds as follows:

Basic	(Public)	\$66,086.00
Basic	(Nonpublic)	\$10,758.00
Presch	ool (Public)	\$ 4,425.00

Be it Further Resolved to approve the submission of all amendments and/or carryover amounts from the 2017 grant award. (There will be a nonpublic carry-over amount of unexpended FY17 funds).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
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8.02.2 Tuition Contract - Lebanon Township ESY Program

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017 Extended School Year (July 5 – August 10) for Student #9303861870 and Student #2135812138 in the amount of \$3,800.00 each. (Total of \$7,600.00).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.3 Tuition Contract - Lebanon Township Regular School Year

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #9303861870 and Student #2135812138 in the amount of \$15,000.00 each. (Total of \$30,000.00).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
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8.02.4 Tuition Contract - Lebanon Township Regular School Year

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #4084851256 in the amount of \$22,600.00.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

8.02.5 District Architect of Record

Resolved, to appoint SSP Architects of Bridgewater, New Jersey as the District Architect of Record for the period of July 25, 2017 through June 30, 2018, on an as needed basis. (attachment)

	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.6 Preschool Rates - 2017-2018

Resolved, to approve the 2017-2018 Pre School Rates as follows:

Half Day: 8:20 - 11:30 a.m. (early drop off 8:10). Parents Provide transportation and a snack daily using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

Pre School Programs	Rate	Billed per	Annual Price	Monthly Bill
1 half-days	\$22.36	Day	\$894	\$89.40
2 half-days	\$22.36	Day	\$1,789	\$178.90
3 half-days	\$22.36	Day	\$2,684	\$268.40
4 half-days	\$22.36	Day	\$3,578	\$357.80
5 half-days	\$22.36	Day	\$4,025	\$402.50

Full Day: 8:20 a.m. - 3:15 p.m. (early drop off 8:10). Parents provide transportation and a snack and full lunch daily. Pre-K student will have access to buy lunches in the school cafeteria, using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

Pre School P	rograms	Rate	Billed per	Ann	ual Price	1	Monthly Bill
1-day full-da	y Program	\$39.60	Day		\$1,58	4.00	\$158.40
2-day full-da	y Program	\$39.60	Day		\$3,16	8.00	\$316.80
3-day full-da	y Program	\$39.60	Day		\$4,75	2.00	\$475.20
4-day full-da	y Program	\$39.60	Day		\$6,33	6.00	\$633.60
5-day full-da	y Program	\$39.60	Day		\$7,12	8.00	\$712.80
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Motion	Second	By Void	ce Vote	Yes	No	Abstai	n Absent

8.02.7 Elementary and Secondary Education Act (ESEA) Grant

Resolved, to approve the submission of the 2018 ESEA grant application and allocation of funds as follows:

Title I, Part A Basic	\$ 8,384
Title II, Part A	\$ 4,787
Title IV	\$10,000

Be it Further Resolved to approve the submission of all amendments and/or carryover amounts from the 2017 grant award.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent		
8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly								
8.04	8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano							
	8.04.1 - Discussion and Approval of School Day - 2017-18 Schedule							
	(attachment) Resolved, to approve Schedulefor the 2017-2018 school year with a start time or and an end time of							
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent		
8.05	Negotiations - Mr. Cam	a, Mr. Yasunas, Mrs. I	Homulak					
8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano								
8.06.1 Revised Regulation Resolved , to approve, after a second reading, the following revised regulation:								
5131R	Code of Student Co	nduct						

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the month ending June 2017, which agree with each other and the bank. (to be posted)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list. (attachment)

9.01.4 Bill List

9.01.4.1 **Approve** the June, 2017 bill list in the amount of \$561,348.09. 9.01.4.2 **Approve** the July, 2017 bill list in the amount of \$264,924.27.

(attachments)

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/27/17	Jeffrey Weinhold	Rutgers 50 th Annual Literary Conference	\$180.00	\$24.80

9.03.2 Substitute Personnel

Approve the Substitute Personnel list for the 2017-2018 school year at the following rates: (attachment)

- Teacher \$100.00 per day (8:00 a.m. 3:30 p.m.), 7.5 hours
- Secretary \$100.00 per day (8:00 a.m. 4:00 p.m.), 8 hours
- Paraprofessional \$100.00 per day (8:00 a.m. 3:30 p.m.), 7.5 hours
- Nurse \$110.00 per day (8:00 a.m. 3:30 p.m.) 7.5 hours
- Administrator \$250.00 per day (8:00 a.m. 4:00 p.m.) 8 hours
- All hourly rates calculated by dividing per diem rate by actual hours.

9.04 Facilities

No Consent Items

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by: Roll Call Vote:	Seconded by:			
Name	Yes	No	Abstain	Absent
Mr. Cama	100		7.00000	71000111
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

10. Board Matters/New Business

10.01 **Resolved**, to ratify approval of the Board President signing all individual district employee contracts on July 10, 2017.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

11. Executive Session

11. 01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 24, 2017 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

11.02 Resolved, to return to Open Public Session at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
					1	1

12. Personnel - All resolutions are upon the recommendation of the Superintendent.

12.01 **Resolved** to approve the following *corrected* salaries for bargaining unit personnel for the 2017-2018 school year:

	2017-18	2017-18	2017-18
Staff Member	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Brokaw, Karen	\$60,167.92	\$1,250.00*	\$61,417.92
Nombre, Jaclyn	\$61,192.92	\$0.00	\$61,192.92
Browning, Donna	\$85,940.02	\$3,000.00	\$88,940.02

*Effective 10/26/17

Motion by: Seconded by:

Roll Call Vote:				
Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.02 **Resolved** to approve Cindy Keiper as a substitute bus driver for the 2017 extended school year (7/3/17 - 8/10/17) at an hourly rate of \$21.50, not to exceed \$500.00. (Ms. Keiper is a bus driver for HCESC).

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.03 **Resolved** to appoint Antonio Rojas as a summer/seasonal custodial helper, beginning on or about July 10, 2017 through June 30, 2018, as needed, at an hourly rate of \$10.00, not to exceed \$3,000.00, upon completion of criminal background check.

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.04 **Resolved** to appoint the following individuals for the stipend positions listed below for the 2017-2018 school year.

Athletic Director – Hunter Timko	\$2,649.00
Girls Basketball Coach – Hunter Timko	\$2,495.00
Boys Basketball Coach – Mark Mandelburg	\$2,495.00
Baseball Coach – Hunter Timko	\$1,965.00
National Junior Honor Society – Kate Paquette	\$1,210.00
Yearbook Advisor - Lindsay Gooditis & Karen Brokaw	\$2,368.00 (split)
Student Council Advisor - Jennifer St. Laurent	\$2,495.00
Theater/Drama Club - Lindsay Gooditis	\$1,300.00

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.06 **Resolved**, to accept, with regret, the resignation of Jon Hanson, Spanish Teacher, effective July 13, 2017. (attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
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12.07 Resolved, to appoint Pamela Kissoon as full time maternity leave replacement Pre-KD Teacher, non tenure track position, from August 21, 2017 through anticipated end date of January 31, 2018 at the salary of \$57,555.06, to be prorated, with benefits per contract, subject to completion of criminal background check. (Position Control # TCH-SCH-SPED-MG-01, Account # 60-105-100-000-000, 11-216-100-000-000). (attachment)

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				

Mr. Burdick		
Totals:		

12.08 **Resolved**, to appoint ______ as the full time music teacher, tenure track, at the salary of \$57,555.06 with benefits per contract for the 2017-2018 school year, subject to completion of criminal background check. (Position Control # TCH-SCH-MUS-MG-01, Account # 11-130-100-101-001-000, 11-120-100-101-001-000, 11-100-100-101-001).

(attachment)

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.09 **Resolved**, to appoint ______ as full time School Nurse, tenure track, at the salary of \$57,555.06 with benefits per contract for the 2017-2018 school year, subject to completion of criminal background check. (Position Control #NRS-SC-NURS-NA-01, Account # 11-000-213-100-001-000) (attachment)

Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.10 **Resolved**, to appoint Catherine Lehner, as full time Guidance Counselor, tenure track, at the salary of \$59,646.27 with benefits per contract for the 2017-2018 school year subject to completion of criminal background check. (Position Control # SPT-SC-GUID-NA-01, Account # 11-000-218-104-000-000). (attachment)

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

13. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

14. Adjournment

14.01 Resolved, to Adjourn from the Public Meeting at						
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent