

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

July 24, 2017- 6:30 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

“In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight’s meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.

1.01 Roll Call – Patricia Martucci, SBA/BS

G. Burdick, <i>Pres.</i>	C. Cama	C. Crielly
T. French	A. Homulak	A. Luciano
F. Yasunas, <i>V. Pres.</i>		

1.02 Flag Salute

2. Presentations

None

3. Minutes

- 3.01 June 12, 2017 – Special Meeting **(attachment)**
- 3.02 June 12, 2017 – Executive Sessions **(attachment)**
- 3.03 June 27, 2017 - Regular Meeting **(attachment)**
- 3.04 June 27, 2017 - Executive Sessions **(attachment)**

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Superintendent’s Report - Dr. Carol Fredericks

- 4.01 Superintendent Report
- 4.02 Projected Enrollment **(attachment)**
- 4.03 PTA Update

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the superintendent.

8.01 Ad Hoc (Board Goals, Supt Goals/Personnel) – Ms. Crielly, Mr. French, Mr. Yasunas - Did not meet

8.02 Budget and Finance – Mr. French, Mr. Yasunas, Mrs. Homulak - met 7/17/17 (**attachment**)

8.02.1 IDEA Grant Application

Resolved, to approve the submission of the 2018 IDEA grant application and allocation of funds as follows:

Basic (Public)	\$66,086.00
Basic (Nonpublic)	\$10,758.00
Preschool (Public)	\$ 4,425.00

Be it Further Resolved to approve the submission of all amendments and/or carry-over amounts from the 2017 grant award. (There will be a nonpublic carry-over amount of unexpended FY17 funds).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.2 Tuition Contract - Lebanon Township ESY Program

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017 Extended School Year (July 5 – August 10) for Student #9303861870 and Student #2135812138 in the amount of \$3,800.00 each. (Total of \$7,600.00).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.3 Tuition Contract - Lebanon Township Regular School Year

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #9303861870 and Student #2135812138 in the amount of \$15,000.00 each. (Total of \$30,000.00).

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.4 Tuition Contract - Lebanon Township Regular School Year

Resolved, to approve a Special Education Tuition Contract Agreement between the Lebanon Township Board of Education (Receiving District) and the Franklin Township Board of Education (Sending District) for the 2017-18 Regular School Year (September 1, 2017 – June 30, 2018) for Student #4084851256 in the amount of \$22,600.00.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.5 District Architect of Record

Resolved, to appoint SSP Architects of Bridgewater, New Jersey as the District Architect of Record for the period of July 25, 2017 through June 30, 2018, on an as needed basis. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.6 Preschool Rates - 2017-2018

Resolved, to approve the 2017-2018 Pre School Rates as follows:

Half Day: 8:20 - 11:30 a.m. (early drop off 8:10). Parents Provide transportation and a snack daily using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

Pre School Programs	Rate	Billed per	Annual Price	Monthly Bill
1 half-days	\$22.36	Day	\$894	\$89.40
2 half-days	\$22.36	Day	\$1,789	\$178.90
3 half-days	\$22.36	Day	\$2,684	\$268.40
4 half-days	\$22.36	Day	\$3,578	\$357.80
5 half-days	\$22.36	Day	\$4,025	\$402.50

Full Day: 8:20 a.m. - 3:15 p.m. (early drop off 8:10). Parents provide transportation and a snack and full lunch daily. Pre-K student will have access to buy lunches in the school cafeteria, using the same calendar as the Elementary School Calendar. All families are billed in 10 equal monthly payments.

Pre School Programs	Rate	Billed per	Annual Price	Monthly Bill
1-day full-day Program	\$39.60	Day	\$1,584.00	\$158.40
2-day full-day Program	\$39.60	Day	\$3,168.00	\$316.80
3-day full-day Program	\$39.60	Day	\$4,752.00	\$475.20
4-day full-day Program	\$39.60	Day	\$6,336.00	\$633.60
5-day full-day Program	\$39.60	Day	\$7,128.00	\$712.80

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.02.7 Elementary and Secondary Education Act (ESEA) Grant

Resolved, to approve the submission of the 2018 ESEA grant application and allocation of funds as follows:

Title I, Part A Basic	\$ 8,384
Title II, Part A	\$ 4,787
Title IV	\$10,000

Be it Further Resolved to approve the submission of all amendments and/or carry-over amounts from the 2017 grant award.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03 Communications – Mr. Burdick, Mr. Cama, Ms. Crielly

8.04 Curriculum & Education – Mr. Burdick, Ms. Crielly, Mrs. Luciano

8.04.1 - Discussion and Approval of School Day - 2017-18 Schedule

(attachment)

Resolved, to approve Schedule _____ for the 2017-2018 school year with a start time of _____ and an end time of _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.05 Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak

8.06 Policy – Mr. Burdick, Mr. French, Mrs. Luciano

8.06.1 Revised Regulation

Resolved, to approve, after a second reading, the following revised regulation:

5131R	Code of Student Conduct
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Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 Budget and Finance

9.01.1 Secretary/Treasurer’s Report

Approve the Secretary/Treasurer’s Reports submitted for the month ending June 2017, which agree with each other and the bank. (to be posted)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June 30, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

9.01.4.1 **Approve** the June, 2017 bill list in the amount of \$561,348.09.

9.01.4.2 **Approve** the July, 2017 bill list in the amount of \$264,924.27. **(attachments)**

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 Professional Development

Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
10/27/17	Jeffrey Weinhold	Rutgers 50 th Annual Literary Conference	\$180.00	\$24.80

9.03.2 Substitute Personnel

Approve the Substitute Personnel list for the 2017-2018 school year at the following rates: **(attachment)**

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 4:00 p.m.), 8 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- All hourly rates calculated by dividing per diem rate by actual hours.

9.04 Facilities

No Consent Items

RESOLVED, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion by: _____ Seconded by: _____
 Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

10. Board Matters/New Business

10.01 **Resolved**, to ratify approval of the Board President signing all individual district employee contracts on July 10, 2017.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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11. Executive Session

11.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on July 24, 2017 for the purpose of discussing personnel. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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11.02 **Resolved**, to return to Open Public Session at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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12. Personnel - All resolutions are upon the recommendation of the Superintendent.

12.01 **Resolved** to approve the following *corrected* salaries for bargaining unit personnel for the 2017-2018 school year:

	2017-18	2017-18	2017-18
<u>Staff Member</u>	<u>Base Salary</u>	<u>Longevity</u>	<u>Total Salary</u>
Brokaw, Karen	\$60,167.92	\$1,250.00*	\$61,417.92
Nombre, Jaclyn	\$61,192.92	\$0.00	\$61,192.92
Browning, Donna	\$85,940.02	\$3,000.00	\$88,940.02

*Effective 10/26/17

Motion by: _____ Seconded by: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.02 **Resolved** to approve Cindy Keiper as a substitute bus driver for the 2017 extended school year (7/3/17 – 8/10/17) at an hourly rate of \$21.50, not to exceed \$500.00. (Ms. Keiper is a bus driver for HCESC).

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

12.03 **Resolved** to appoint Antonio Rojas as a summer/seasonal custodial helper, beginning on or about July 10, 2017 through June 30, 2018, as needed, at an hourly rate of \$10.00, not to exceed \$3,000.00, upon completion of criminal background check.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mr. Cama				
Ms. Crielly				
Mr. French				
Mrs. Homulak				
Mrs. Luciano				
Mr. Yasunas				
Mr. Burdick				
Totals:				

13. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

14. Adjournment

14.01 **Resolved**, to Adjourn from the Public Meeting at _____.

Motion

Second

By Voice Vote

Yes	No	Abstain	Absent
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