

**Franklin Township School**  
**Application for Approval of Trip**  
 (please leave shaded portions blank)

Date of application 11/30/17  
 Teacher arranging trip Karin Stumpf  
 Grade level(s) involved 8<sup>th</sup> grade

Trip Date	_____
Board Approval	_____
Nurse Notified	_____
Requisition(s) issued	_____

Trip date Jan. 9, 2018 Rain date Jan. 11, 2018 Depart at 8:35 am Return at 12:45 pm  
 Destination North Hunterdon HS Telephone # (908) 735-5191  
 City/State Annandale, NJ Invoice or Confirmation # \_\_\_\_\_  
 Other stops/destinations None.

Is a nurse required to attend this trip? NO.

Nurse initials: *[Signature]*

**People Attending Trip:**

Number of Students	<u>41</u>
Number of Teachers	<u>3</u>
Number of Aides	
Nurse	
Number of Other adults	
<b>TOTAL</b>	<u>44</u>

**Admission costs:**

cost per student	<u>\$0.00</u>
cost per teacher	<u>\$0.00</u>
cost per other adult	<u>\$0.00</u>
number of free admissions (if any) explain:	<u>all</u>
<u>8<sup>th</sup> grade orientation @ NHHS.</u>	

**Total Admission:**

students	\$ _____
teachers	\$ _____
adults	\$ _____
other costs	\$ _____
less free	\$ _____
<b>TOTAL</b>	\$ <u>0</u>

**Substitutes:**

# of subs needed 1 Cost per sub 100 Total \$ 100  
 # of Nurse subs needed 0 Cost per nurse sub \_\_\_\_\_ Total \$ -

Total Cost of Subs \$100.00

**Transportation:**

Number of Buses: 1 Cost per Bus: 120

Total bus cost \$120.00

Name of Bus company:

Hunt Co ESC

Other Resources (\$ \_\_\_\_\_)

Total trip cost \$220.00

Lunch plans: YES/NO

If restaurant, name & Location:

Return to school?	<u>Yes</u>
Bag lunch?	<u>Yes</u>
Restaurant?	<u>NO</u>

# of Students \_\_\_\_\_

Cost per Student

\$ \_\_\_\_\_

Paid by BOE

Name of Adults attending

Karin Stumpf  
Jennifer St. Laurent  
Kairen Brokaw

Sub Needed  
Yes/No

no
yes
no

Name of Adults attending

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub Needed  
Yes/No


General Itinerary:

Main stops and activities

See attached

Relationship of trip to curriculum:

8<sup>th</sup> grade transition to high school

Was a similar trip taken last year?

Yes

No

comments:

\_\_\_\_\_  
\_\_\_\_\_

This trip request complies with the Board of Education's policy and regulations #6153.

Approvals:

\_\_\_\_\_  
Superintendent/Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

Board Approval Date

\_\_\_\_\_