

**FRANKLIN TOWNSHIP BOARD OF EDUCATION  
NEW JERSEY 08868  
REGULAR MEETING  
March 20, 2017**

**I. Call to Order** - Mr. Burdick, President called the meeting to order at 6:31 p.m.

**Open Public Meeting Announcement**

*"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 12, 2017.*

**II. Roll Call** – Ms. Martucci, Board Secretary recorded the roll and determined a quorum was present.

Present: Mr. Burdick, Mr. Cama, Ms. Crielly, Mr. French, Mrs. Homulak, Mrs. Luciano,  
Absent: Mr. Yasunas  
Also Present: Dr. Carol Fredericks, Superintendent; Ms. Patricia Martucci, SBA/BS  
Kelly Sautner – Student Delegate

**III. Flag Salute** - Mr. Burdick led all assembled in the Pledge of Allegiance.

Motion by Ms. Crielly, seconded by Mrs. Luciano, to suspend the order of the agenda. Motion carried by unanimous voice vote of members present.

**IV.** Student Delegate, Kelly Sautner, reported on the following:

- Eighth Grade Dance – Hawk Pointe
- Electives - Students are glad they were offered again this marking period

Motion by Ms. Crielly, seconded by Mrs. French, to return to the order of the agenda. Motion carried by unanimous voice vote of members present.

**V. Presentations** – Dr. Fredericks

- Taxpayer Guide to Education Spending Powerpoint (Goal 3.1)
- Student Achievement in Writing Prompts (Goal 1.1) (att. IV.)

**VI. Resolved,** to approve the following minutes:

- February 27, 2017 – Regular Meeting (tabled until after Executive Session One)
- February 27, 2017 – Executive Session (att. V.)

Motion: Cama    Second: Luciano    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

## VII. Superintendent's Report - Dr. Carol Fredericks

### A. Information/Discussion Items:

1. Superintendent Report - Summer Fun does not have participation enough to hold the program.
2. Enrollment - 295 (att. VI.A.3)
3. Tardy Report - Update Goal 2a; 2b - FY16 797, FY17 - 144
4. Staff Attendance - 94.3%
5. PTA Update - No report
6. Important Dates to Remember
  - March 23, 2017 - Kindergarten Registration (only 8 registered so far)
  - March 29 - May 17, 2017 - PARCC Testing
  - April 5, 6, 7, 2017 - Theater Performance - *The Little Mermaid Jr.*
  - April 14 - 21, 2017 - School Closed for Spring Break
7. Middle School Electives will be offered for the 4<sup>th</sup> marking period.
8. Read Across America went very well.
9. Talent Show - May 25, 2017
10. Tickets are on sale for Little Mermaid Performance
11. HIB Policy 5131.1 - Community Input and Board Training
  - N. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review*

*The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with pupils.*

*The Superintendent and the Principal(s) shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, with input from the schools' Anti-Bullying Specialists, and recommend revisions and additions to the Policy as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment and review.*

## VII. Business Administrator Report

- A. 2017-2018 Proposed Budget (att. VII.A.)
- B. Ethics Disclosure Forms
- C. Health Insurance Update
- D. Letter from Cherryville Baptist Church
  1. **Motion** by Mr. French, seconded by Mr. Cama, to return the \$250.00 check to Cherryville Baptist Church. Motion carried by unanimous voice vote of members present.
  2. **Motion** by Ms. Crielly, seconded by Mr. French, to revise the Use of Facility Form. Motion carried by unanimous voice vote of members present.
- E. SBA/BS Contract Language 7/1/17
- F. Spring Break Planned Projects

## VIII. Public Comments - Privilege of the Floor (3 minutes)

There were no comments at this time.

## IX. Subcommittee Updates

- A. Negotiations – Mr. Cama, Mr. Yasunas, Mrs. Homulak – met on 3/8/17
  - Next meeting 3/29/17
- B. Policy – Mr. Burdick, Mr. French, Mrs. Luciano – met 3/6/17
  - Committee reviewed code of conduct models from Tewksbury, New Providence, and Robbinsville and selected the Robbinsville model for further investigation. (att. IX.B.)
- C. Budget & Finance – Mr. French, Ms. Homulak, Mr. Yasunas – met 3/8/17
- D. Curriculum – Mr. Burdick, Ms. Crielly, Mrs. Luciano – N/A
- E. Communications – Mr. Burdick, Mr. Cama, Ms. Crielly – Met on 3/13/17
  - Committee developed new board agenda format to begin in April
- F. Ad Hoc – Board Goals, Supt Goals/Personnel – Ms. Crielly, Mr. French, Mr. Yasunas - N/A

## X. Correspondence

Nothing at this time.

## XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

### A. BUSINESS

#### 1. SECRETARY/TREASURER'S REPORTS

**Approve** the Secretary/Treasurer's Reports submitted for the month ending February 2017, which agree with each other and the bank.

(att.)

#### 2. FINANCIAL REPORTS CERTIFICATION

**Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of February 28, 2017 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 3. TRANSFER OF FUNDS

**Approve** the transfer of uncommitted funds within the 2016-2017 school year budget as per the attached list.

(att.)

#### 4. **Approve** the March, 2017 bill list in the amount of \$534,967.86. (att. XI.A.4.)

**B. EDUCATION**

1. **Approve** the following field trips:

Group	Location	Date
Grade 6	Camp Bernie	June 5, 2017
Grade 4	Wild West City	June 9, 2017(rain date 6/12)
Grade 8	RVCC: Genocide Prevention through Education	May 4, 2017

(Staff members attending trips over 7.25 hours per day will be paid at the stipend rate of \$30.00 per hour for additional hours.)

(att. XI.B.1.)

**C. PERSONNEL**

1. **Approve** the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
5/19/17	Sophia Van Ess	NJPSAFRA Bullying Law Update 2017	\$150.00	\$ 0
5/19/17	Angela McVerry	NJPSAFRA Bullying Law Update 2017	\$150.00	\$ 0

2. **Approve** the following substitute teacher:

- Sarah Carlon

(att. XI.C.2)

**D. FACILITIES**

1. **Approve** the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
Cub Scout Pack 108	Pinewood Derby	Theater	Friday, March 31, 2017	5:30 p.m. -9:00 p.m.
	Blue/Gold Dinner	Theater	Friday, May 5, 2017 (new date)	5:30 p.m.-9:00 p.m.
PTA	Mother's Day Plant Sale	Lawn between main and library entrances.	Friday, May 12, 2017	8:00 a.m. - 2:00 p.m.

(att. XI.D.1.)

**RESOLVED**, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion: Crielly

Second: Cama

**Roll Call Vote**

Name	Yes	No	Abstain	Absent
Cama	X			
Crielly	X			
French	X			
Homulak	X			
Luciano	X			
Yasunas				X
Burdick	X			
<b>Totals</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>

D. 2. **Resolved**, to approve the following use of facility request with conditions listed below:

Name of Group	Purpose	Location	Days/Dates	Time
Hunterdon Mohawks Lacrosse	Youth Lacrosse Practice	Gym and/or APR (Based on availability.)	Mar. 24, 28, 30, 31, Apr. 4, 6, 7, 11, 13, 2017	6:30 – 8:30 p.m.

- Proof of Non-Profit (501C) Organization
- Submission of new insurance certificate naming FTS as additional insured.
- Use of indoor/tennis balls only
- Maria Grant’s signature on facility request as president of the organization.

Motion: Crielly

Second: Cama

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama	X			
Crielly	X			
French	X			
Homulak	X			
Luciano	X			
Yasunas				X
Burdick	X			
Totals	6	0	0	1

## XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

### A. EDUCATION

#### 1. Action Items:

- Resolved**, to approve the attached list of fiction and non-fiction novels for the middle school ELA curriculum for the 2016-2017 and 2017-2018 school years. (att. XII.A.1.a.)

There was a discussion on the development of the list and if all students are required to read all books.

Motion: Crielly Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

### B. BUSINESS/FINANCE

#### 1. Action Items:

##### a. Adoption of the 2017-2018 Proposed Budget:

**BE IT RESOLVED** that the Franklin Township Board of Education hereby adopts the following **proposed budget** for the 2017-2018 school year and approves it for submission to the Hunterdon County Department of Education Executive County Superintendent for required review and approval. The proposed budget

includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A:

REVENUE		APPROPRIATIONS	
<i>Fund 10:</i>		<i>Fund 10:</i>	
Excess Surplus	\$ 64,634.00	Current Expense	\$ 6,142,992.00
Local Tax Levy	\$ 5,548,783.00	Capital Outlay *	\$ 36,136.00
Other Revenue	\$ 232,306.00		
State Aid	\$ 333,405.00		
<i>Fund 20:</i>		<i>Fund 20:</i>	
Grant Entitlements	\$ 144,400.00	REAP/NCLB/IDEA Grants	\$ 144,400.00
<i>Fund 40:</i>		<i>Fund 40:</i>	
Debt Service – Tax Levy	\$ 645,500.00	Repayment of Debt	\$ 645,500.00
<b>TOTAL REVENUE:</b>	<b>\$ 6,969,028.00</b>	<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 6,969,028.00</b>

\*State Assessment for Debt Service on SDA Grant Funding.

As per N.J.A.C. 6A:23A-7.3(a), the proposed budget provides for a maximum appropriation amount that may be allotted for travel and expense reimbursement. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

The board briefly discussed the 2017-2018 proposed budget.

Motion: Cama

Second: Luciano

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama	X			
Crielly	X			
French		X		
Homulak	X			
Luciano	X			
Yasunas				X
Burdick	X			
Totals	5	1	0	1

b. **Resolved**, that the Board of Education approves the expenditure of Nonpublic Security Aid funds, not to exceed \$4,150.00, by Crossroads Christian Academy to purchase security cameras and other equipment, as allowed under the grant guidelines, from ePlus, an authorized HCESC cooperative vendor.

Motion: Crielly Second: Cama By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**C. FACILITIES**  
**No Action Items**

**D. TRANSPORTATION**  
No Action Items

**E. POLICY**  
1. Action Item

- a. **Resolved**, to approve the first reading of the revised Policies and Procedures for Eligibility under Part B of the IDEA (Addendum to Special Education Policy 6171.4).  
**(att. XII.E.1.a.)**

Motion: Crielly    Second: Cama    By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**F. OTHER MATTERS**

1. 2016-2017 School Calendar was discussed regarding 2 unused snow days. No action was taken at this time.

**G. NEW BUSINESS**  
None

**XIII. Board Matters**

None

**XIV. Personnel**

**A. Action Items:**

**All resolutions are upon the recommendation of the Superintendent.**

1. **Resolved**, to accept, with regret, the resignation of Mary Lou Findley, School Nurse, effective June 30, 2017 to begin her retirement on July 1, 2017.

**(att. XIV.A.1.)**

Motion: Crielly

Second: Cama

Roll Call Vote

Name	Yes	No	Abstain	Absent
Cama	X			
Crielly	X			
French	X with regrets			
Homulak	X			
Luciano	X			
Yasunas				X
Burdick	X			
Totals	6	0	0	1

**XV. Public Comments- Privilege of the Floor (3 minutes)**

Mrs. Findley, School Nurse, expressed her thanks to everyone for all equipment. She thanked staff, PTA, and parents. She also expressed her recommendation of a possible candidate for a replacement school nurse.

**XVI. Executive Session – 8:49 p.m.**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 20, 2017 for the purpose of discussing a suspension report and a personnel matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The Board expects to return to Public Session in approximately ½ hour.

Motion: Crielly Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

There was a 2 minute recess.

**XVII. Resolved, to return to Open Public Session at 9:15 p.m.**

Motion: French Second: Crielly By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

**Resolved**, to approve the February 27, 2017 Regular Meeting minutes with amendment on page 8, XII. E. (Communications and Curriculum Committees will meet on Second Monday of the Month).

Motion: Crielly Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
6	0	0	1

Mr. Burdick reminded Board members that items for the agenda are due 12 days before the meeting.

Motion by Mr. French, seconded by Mr. Burdick, to appoint Mr. Cama as President Pro Tem. Motion carried by unanimous voice vote of members present.

Mr. Burdick and Ms. Crielly recused themselves at 9:20 p.m.

**XVIII. Executive Session – 9:22 p.m.**

**Adopt the Following Resolution**

**BE IT HEREBY RESOLVED** by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on March 20, 2017 for the purpose of negotiations update. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The Board expects to return to Public Session in approximately ½ hour.

Motion: French Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

**XVII. Resolved, to return to Open Public Session at 10:18 p.m.**

Motion: French Second: Luciano By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3



**XVIII. Resolved,** to Adjourn from the Public Meeting at 10:19 p.m.

Motion: Luciano Second: French By Voice Vote

Yes	No	Abstain	Absent
4	0	0	3

Respectfully submitted,

Certified by,

Patricia Martucci  
Board Secretary

George Burdick  
Board President