



**FRANKLIN TOWNSHIP SCHOOL
Board of Education**

**REGULAR MEETING
August 23, 2021 - 6:30 p.m.**

AGENDA

1. Call to Order

1.01 Pledge of Allegiance

1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 21, 2021.

1.03 Roll Call

C. Cama, Pres.	_____	V. Evans	_____	A. Luciano	_____
R. Falcon	_____	K. Sutton, V. Pres.	_____	E. Tomasini	_____
J. Witkowski	_____	N. Diaz, Superintendent	_____	L. Tirone	_____

2. Presentation - FTS Safe Return Plan - 2021-2022

2.01 Resolved, to approve the Franklin Township School Safe Return Plan - 2021-2022.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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3. Minutes

3.01 July 19, 2021 – Regular Meeting
3.02 July 19, 2021 – Executive Session

(attachment)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Business Administrator Report – Lori Tirone

5. Superintendent’s Report - Nicholas Diaz

6. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel)/**Strategic Plan** – Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Sutton, Mr. Witkowski
Resolved to approve items 8.02.1 – 8.02.15.

8.02.1 School Health Insurance Fund (SHIF)

Be it Resolved by the Franklin Township Board of Education that Lori Tirone be and is hereby appointed as FUND Commissioner to the Schools Health Insurance Fund to represent the Franklin Township Board of Education.

And

Be it Further Resolved that Kim Schuler be and is appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund effective August 23, 2021.

8.02.2 **Preschool Tuition Contracts**

Resolved to approve the following parent-paid Preschool Tuition Contract for the 2021-2022 school year:

Student ID# XXXXX	\$5,362.30
Student ID# 38269	\$3,215.00
Student ID# 36313	\$7,150.00
Student ID# 36314	\$7,150.00

8.02.3 **Motion Amendment**

Amend motion made at the August 17, 2020 meeting to approve a withdrawal from Capital Reserve for the Window replacement project instead of the Maintenance Reserve.

8.02.4 **Contracted Services Agreement – Media Specialist Consultant**

Resolved to approve a Contracted Services Agreement for September 1, 2021 through June 30, 2022 between 4M Consulting, LLC and Franklin Township Board of Education for Media Specialist Consulting Services service at a rate of \$100/hr. Not to exceed \$4,000.00.

8.02.5 **Educational Services Contract – Commission for the Blind and Visually Impaired**

Resolved to approve a contract between Franklin Township Board of Education and the State of New Jersey, Commission for The Blind and Visually Impaired, for September 1, 2021 - June 30, 2022, for Student ID# 1821266702 at Education Level 1 at the cost of \$2,200.00 for Educational Services.

8.02.6 **Educational Services Contract – Lebanon Township BOE**

Resolved to approve a contract between Franklin Township Board of Education and the Lebanon Township Board of Education, for September 1, 2021 - June 30, 2022, for Student ID# 9303861870 and Student ID# 2135812138 for educationally handicapped educational services at \$32,000.00 a student.

8.02.7 **Extended School Year Contract – Mountain Lakes BOE**

Resolved to approve a contract between Franklin Township Board of Education and the Mountain Lakes Board of Education, for (9) days of the Extended School Year at the rate of \$400.20 a day, for Student ID# XXXX for educationally handicapped educational services.

8.02.8 **Educational Services Contract – Mountain Lakes BOE**

Resolved to approve a contract between Franklin Township Board of Education and the Mountain Lakes Board of Education, for September 9, 2021 - June 23, 2022, for Student ID# XXXX for educationally handicapped educational services at \$72,037.00.

Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.03.1 Mentoring Plan – 2021-2022

Resolved, to approve the 2021-2022 Mentoring Plan.

(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.2 Professional Development Plan – 2021-2022

Resolved, to approve the 2021-2022 Professional Development Plan.

(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.3 2021-2022 DEAC/SCIP Committee Appointment

Resolved, to appoint the following individuals to participate on the DEAC/SCIP Committee for the 2021-2022 school year.

- Nicholas Diaz - Superintendent
- Lindsay Gooditis - Principal
- Anita Petersen - Kindergarten Teacher
- Hunter Timko - P.E./Health Teacher
- Laura Marchese - Special Education Supervisor
- _____ - BOE Member
- _____ - Parent

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini

8.04.1 **Resolved** to approve the first reading of the following policies:

2224.1	Title IX – Sex Based Discrimination
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(attachment)

8.04.2 **Resolved** to approve the following revised policies:

3542.2	School Meal Arrears
6140	Curriculum Adoption
5111	Admission
5131R	Student Code of Conduct

(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Witkowski

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending July 2021, which agree with each other and the bank. **(attachments)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2021-2022 school year budget as per the attached list. **(attachment)**

9.01.4 Bill List

Approve the July, 2021 bill list in the amount of \$276,289.12. **(attachment)**

9.02 **Education**

No Consent Items

9.03 **Personnel**

9.03.1 **Approve** the increase in per diem rates for the following substitute personnel:

- Substitute Teachers - \$135.00
- Substitute Secretary - \$135.00
- Substitute Nurse - \$150.00

9.03.2 **Approve** the following substitute teacher:

- Laura Backer

(attachment)

9.04 **Facilities**

9.04.1 Approve the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Monthly Meetings	Library	9/22, 10/20, 11/17, 12/8, 1/19, 2/16, 3/23, 4/27, 5/18, 6/8	7:00 – 9:00 pm
PTA	Book Fair	Library	Sept. 17-24, 2021 9/22/21 (family night)	8:30 am – 3:30 pm 6:00 – 9:00 pm

(attachment)

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Discussion:

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

10. **Board Matters/New Business**

11. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

12. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

12.01 Appointment – Leave Replacement Teacher

Resolved, to appoint Maura Perry as Leave Replacement Teacher beginning August 24, 2021 through December 31, 2021 at an annual salary of \$58,555.06 (to be prorated). **(attachment)**

Motion by: _____ Seconded by: _____
 Discussion: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.02 Appointment of Stipend Positions

Resolved, to approve the following employees for the stipend positions listed below for the 2021-2022 school year.

Name	Position	Amount
Jen St. Laurent	Student Council Advisor	\$2,647.00
Karen Brokaw/Jen St. Laurent	Yearbook Advisor	\$2,517.00 (\$1,258.50 ea.)
Steven Hunter Timko	Athletic Director	\$2,702.00
Steven Hunter Timko	Baseball Coach	\$2,106.00
Karin Stumpf	Soccer Coach	\$2,106.00
Steven Hunter Timko	Girls Basketball Coach	\$2,647.00
Karin Stumpf	Safety Patrol Advisor	\$439.00

12.05 **Resolved**, to approve Stephani Stephens as the substitute school nurse at the per diem rate of \$150.00 beginning August 26th through approximately December 1, 2021 (not to exceed 60 days).

Motion by: _____ Seconded by: _____

Discussion: _____

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

13. **Executive Session**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 23, 2021 for the purpose of discussing personnel and an appeal regarding a student matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action will be taken.

Motion _____ Second _____ By Voice Vote _____

Yes	No	Abstain	Absent
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13.02 **Resolved**, to return to Open Public Session at _____pm.

Motion _____ Second _____ By Voice Vote _____

Yes	No	Abstain	Absent
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14. **Other Business**

15. **Adjournment**

15.01 **Resolved to** Adjourn from the Public Meeting at _____.

Motion _____ Second _____ By Voice Vote _____

Yes	No	Abstain	Absent
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