

FRANKLIN TOWNSHIP SCHOOL Board of Education

REGULAR MEETING August 23, 2021 - 6:30 p.m.

AGENDA

1.	Call to	o Order		
	1.01	Pledge of Allegiance		

1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 21, 2021.

	1.03 Roll Call						
	C. Cama, Pres.	V. Evans			A. Lucia	ino	
	R. Falcon	K. Suttor	, V. Pres		E. Toma	asini	
	J. Witkowski	N. Diaz, S	Superintendent		L. Tiron	e	
2.		fe Return Plan - 2021-7 prove the Franklin Tow		urn Plan - 2	021-2022.		
	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
3.	Minutes 3.01 July 19, 2021 – Re 3.02 July 19, 2021 – Ex	xecutive Session	os			(att	achment)
	Resolved , to approve	the above listed minut	es.				
	Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

- 4. Business Administrator Report Lori Tirone
- 5. Superintendent's Report Nicholas Diaz
- 6. Public Comments Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

7. Correspondence

8. Subcommittee Discussion and Action Items

All resolutions are upon the recommendation of the Superintendent.

- 8.01 Ad Hoc (Board Goals, Supt Goals/Personnel)/Strategic Plan Mr. Cama, Mrs. Luciano, Mrs. Tomasini
- 8.02 **Facilities and Finance** Mrs. Evans, Mrs. Sutton, Mr. Witkowski **Resolved** to approve items 8.02.1 8.02.15.

8.02.1 School Health Insurance Fund (SHIF)

Be it Resolved by the Franklin Township Board of Education that Lori Tirone be and is hereby appointed as FUND Commissioner to the Schools Health Insurance Fund to represent the Franklin Township Board of Education.

And

Be it Further Resolved that Kim Schuler be and is appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund effective August 23, 2021.

8.02.2 Preschool Tuition Contracts

Resolved to approve the following parent-paid Preschool Tuition Contract for the 2021-2022 school year:

Student ID# XXXXX	\$5,362.30
Student ID# 38269	\$3,215.00
Student ID# 36313	\$7,150.00
Student ID# 36314	\$7,150.00

8.02.3 Motion Amendment

Amend motion made at the August 17, 2020 meeting to approve a withdrawal from Capital Reserve for the Window replacement project instead of the Maintenance Reserve.

8.02.4 Contracted Services Agreement - Media Specialist Consultant

Resolved to approve a Contracted Services Agreement for September 1, 2021 through June 30, 2022 between 4M Consulting, LLC and Franklin Township Board of Education for Media Specialist Consulting Services service at a rate of \$100/hr. Not to exceed \$4,000.00.

8.02.5 Educational Services Contract – Commission for the Blind and Visually Impaired

Resolved to approve a contract between Franklin Township Board of Education and the State of New Jersey, Commission for The Blind and Visually Impaired, for September 1, 2021 - June 30, 2022, for Student ID# 1821266702 at Education Level 1 at the cost of \$2,200.00 for Educational Services.

8.02.6 Educational Services Contract – Lebanon Township BOE

Resolved to approve a contract between Franklin Township Board of Education and the Lebanon Township Board of Education, for September 1, 2021 - June 30, 2022, for Student ID# 9303861870 and Student ID# 2135812138 for educationally handicapped educational services at \$32,000.00 a student.

8.02.7 Extended School Year Contract - Mountain Lakes BOE

Resolved to approve a contract between Franklin Township Board of Education and the Mountain Lakes Board of Education, for (9) days of the Extended School Year at the rate of \$400.20 a day, for Student ID# XXXX for educationally handicapped educational services.

8.02.8 Educational Services Contract - Mountain Lakes BOE

Resolved to approve a contract between Franklin Township Board of Education and the Mountain Lakes Board of Education, for September 9, 2021 - June 23, 2022, for Student ID# XXXX for educationally handicapped educational services at \$72,037.00.

8.02.9 Change Order #1 - Gymnasium Renovation Project

Resolved to approve Change Order #1 for the Gymnasium Renovation Project in the amount of \$6,710.00 to add "LIONS" on the baseline and to stain both keys.

8.02.10 Change Order #2 – Gymnasium Renovation Project

Resolved to approve Change Order #2 for the Gymnasium Renovation Project in the amount of \$1,492.00 to install (9) cages to protect clocks, emergency lights and exit signs.

8.02.11 Contracted Services Agreement - Child Study Team

Resolved, to approve the amended Contracted Services Agreement between the Franklin Township Board of Education and the Union Township Board of Education for Child Study Team Services (Case Manager, LDTC, Psychologist and Social Worker, and Secretary) for the period July 1, 2021 to June 30, 2022.

8.02.12 Contracted Services Agreement – Coordinator of Curriculum

Resolved, to approve the Contracted Services Agreement between the Franklin Township Board of Education and the Union Township Board of Education for a Coordinator of Curriculum for the period of July 1, 2021 to June 30, 2022.

8.02.13 Contracted Services Agreement – Eastern Armored Services, Inc.

Resolved, to approve the contracted services agreement between Franklin Township Board of Education and Eastern Armored Services, Inc. for the period of September 1, 2021 through August 31, 2022.

8.02.14 Professional Services Agreement – J and B Therapy, LLC

Resolved, to approve the revised agreement between J and B Therapy, LLC and the Franklin Township Board of Education for the period of July 1, 2021 through June 30, 2022 for the following services:

<u>Service</u>	<u>Rate</u>
Occupational, Speech Therapy	\$87.50/hour
Physical Therapy	\$88.50/hour
Educational Support Services (LDTC)	\$93.00/hour
Psychologist Services	\$93.00/hour
Evaluations	\$405.00/evaluation
Behavioral Support Services	\$87.50/hour (3 hour/week minimum)
Behavioral Plans & Functional Behavior Assess.	\$93.00/hour
Reading Specialist	\$80.00/hour
Home Instruction	\$65.00/hour
Social Work Services	\$80.00/hour
ABA Paraprofessional Services	\$35.00/hour
Paraprofessional Services	\$32.00/hour (increased from \$28.00/hour)
Teacher of the Deaf Services	\$135.00/hour
Administrative Fee	1%

8.02.15 Change Order – Eastern DataComm, Inc.

Resolved, to approve the Change Order in the amount of \$600.00 for additional cabling/wiring for installation of the phone system.

Motion by: Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans	·			

Mr. Falcon		
Mrs. Luciano		
Mrs. Sutton		
Mrs. Tomasini		
Mr. Witkowski		
Mr. Cama		
Totals:		

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.03.1 Mentoring Plan - 2021-2022

Resolved, to approve the 2021-2022 Mentoring Plan.

(attachment)

Motion

Second

By Voice Vote

	Yes	No	Abstain	Absent
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8.03.2 Professional Development Plan – 2021-2022

Resolved, to approve the 2021-2022 Professional Development Plan.

(attachment)

Motion Second	By Voice Vote	Yes	No	Abstain	Absent
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8.03.3 2021-2022 DEAC/SCIP Committee Appointment

Resolved, to appoint the following individuals to participate on the DEAC/SCIP Committee for the 2021-2022 school year.

Nicholas Diaz - Superintendent

Lindsay Gooditis - Principal

Anita Petersen - Kindergarten Teacher

Hunter Timko - P.E./Health Teacher

Laura Marchese - Special Education Supervisor

_____ - BOE Member

______ - Parent

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent

8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini

8.04.1 **Resolved** to approve the first reading of the following policies:

(attachment)

8.04.2 **Resolved** to approve the following revised policies:

3542.2	School Meal Arrears	
6140	Curriculum Adoption	
5111	Admission	
5131R	Student Code of Conduct	

Motion Second By Voice Vote Yes No Abstain Absent

8.05 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Witkowski

9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary and Treasurer Report

Approve the Secretary and Treasurer Reports submitted for the months ending July 2021, which agree with each other and the bank. (attachments)

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of July 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2021-2022 school year budget as per the attached list.

(attachment)

9.01.4 Bill List

Approve the July, 2021 bill list in the amount of \$276,289.12.

(attachment)

9.02 Education

No Consent Items

9.03 Personnel

9.03.1 **Approve** the increase in per diem rates for the following substitute personnel:

- Substitute Teachers \$135.00
- Substitute Secretary \$135.00
- Substitute Nurse \$150.00

9.03.2 **Approve** the following substitute teacher:

• Laura Backer (attachment)

9.04 Facilities

9.04.1 Approve the following use of facility requests:

Name of Group	Purpose	Location	Days/Dates	Time
PTA	Monthly Meetings	Library	9/22, 10/20, 11/17, 12/8, 1/19, 2/16, 3/23, 4/27, 5/18, 6/8	7:00 – 9:00 pm
PTA	Book Fair	Library	Sept. 17-24, 2021 9/22/21 (family night)	8:30 am - 3:30 pm 6:00 - 9:00 pm

(attachment)

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Discussion	١:
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Motion by: Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

10. Board Matters/New Business

11. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

12. Personnel - All resolutions are upon the recommendation of the Superintendent.

12.01 Appointment – Leave Replacement Teacher

Resolved, to appoint Maura Perry as Leave Replacement Teacher beginning August 24, 2021 through December 31, 2021 at an annual salary of \$58,555.06 (to be prorated). (attachment)

Motion by: Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.02 Appointment of Stipend Positions

Resolved. to approve the following employees for the stipend positions listed below for the 2021-2022 school year.

Name	Position	Amount
Jen St. Laurent	Student Council Advisor	\$2,647.00
Karen Brokaw/Jen St. Laurent	Yearbook Advisor	\$2,517.00 (\$1,258.50 ea.)
Steven Hunter Timko	Athletic Director	\$2,702.00
Steven Hunter Timko	Baseball Coach	\$2,106.00
Karin Stumpf	Soccer Coach	\$2,106.00
Steven Hunter Timko	Girls Basketball Coach	\$2,647.00
Karin Stumpf	Safety Patrol Advisor	\$439.00

Emily Kastner	Band Club Advisor	\$30.00 per hour (not to exceed \$540 per semester)
Emily Kastner	Drama Club Advisor	\$1,530.00

Motion by: Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.03 **Resolved**, to approve Mark Mandelberg, as the Boys Basketball Coach for the 2021-2022 school year, to be paid at the rate of \$2,647.00 for the season. Mr. Mandelberg holds a valid county substitute certificate.

Motion by: Seconded by:

Discussion:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.04 Resolved to approve Stephani Stephens to review sports physical forms and student health records prior to the start of the school year at the hourly rate of \$30.00, not to exceed \$900.00.

Motion by: Seconded by:

Discussion:

Roll Call Vote:

Roll Call Vote.				
Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

Motion by: Seconded by: Discussion: Roll Call Vote: Name Yes No Abstain Absent Mrs. Evans Mr. Falcon Mrs. Luciano Mrs. Sutton Mrs. Tomasini Mr. Witkowski Mr. Cama Totals: **Executive Session** 13.01 Adopt the Following Resolution BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on August 23, 2021 for the purpose of discussing personnel and an appeal regarding a student matter. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately ______ hours/minutes. Action will be taken. Motion Second By Voice Vote Yes No Abstain Absent 13.02 Resolved, to return to Open Public Session at _____pm. Motion Second By Voice Vote Yes No Abstain Absent **Other Business** Adjournment 15.01 **Resolved to** Adjourn from the Public Meeting at _____

By Voice Vote

Yes

No

Abstain

Absent

12.05 Resolved, to approve Stephani Stephens as the substitute school nurse at the per diem rate of \$150.00 beginning August 26th

through approximately December 1, 2021 (not to exceed 60 days).

13.

14.

15.

Motion

Second