

## FRANKLIN TOWNSHIP SCHOOL Board of Education

# REGULAR MEETING October 18, 2021 - 6:30 p.m.

## AGENDA

2.

3.

1.	Call to	Order
	1.01	Pledge of Allegiance

## 1.02 Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 21, 2021.

1.03 Roll Call							
C. Cama, Pres.	V	Evans		A. Lucia	ano		
R. Falcon	K.	Sutton, V. Pres.		E. Tom	asini		_
J. Witkowski	N	. Diaz, Superintendent _		L. Tiror	ne		
Presentations							
Minutes							
3.01 September 2	20, 2021 – Regular M	leeting					
3.02 September 2	20, 2021 – Executive	Session				(attach	ıment)
Resolved, to app	rove the above listed	d minutes.					
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	

- 4. Business Administrator Report Lori Tirone
- 5. Superintendent's Report Nicholas Diaz
- 6. Public Comments Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

#### 7. Correspondence

#### 8. Subcommittee Discussion and Action Items

All resolutions are upon the recommendation of the Superintendent.

- 8.01 Ad Hoc (Board Goals, Supt Goals/Personnel)/Strategic Plan Mr. Cama, Mrs. Luciano, Mrs. Tomasini
- 8.02 **Facilities and Finance** Mrs. Evans, Mrs. Sutton, Mr. Witkowski **Resolved** to approve items 8.02.1 8.02.5:

#### 8.02.1 Comprehensive Maintenance Plan and M1

**Resolved**, to approve the Franklin Township School CMP (Comprehensive Maintenance Plan) and M1 (Maintenance Budget Amount Worksheet) for 2020-21 Actual / 2021-22 Budgeted/2022-23 Proposed, per N.J.A.C. 6A:26A, for submission to the Executive County Superintendent. (attachment)

## 8.02.2 Shared Services Agreement

**Resolved**, to approve Franklin Township School District to participate in a Shared Service Agreement for Communications with Haddon Township.

#### 8.02.3 Submittal of Documentation

**Resolved,** to approve SSP Architectural Inc. to submit documentation to NJDOE on Franklin Township School Districts behalf.

## 8.02.4 Participation in Consulting Agreement

**Resolved,** to approve the Franklin Township School District to participate in a service consulting agreement with Educational Consortium for Telecommunications Savings (ECTS).

## 8.02.5 Site Investigation of UST Replacement Project

**Resolved,** to approve Melick-Tilly and Associates a Division of GZA GeoEnvironmental, Inc. (MTA) for Site Investigation (SI) of the active 10,000 gallon No. 2 heating oil UST Replacement Project at the estimated cost of \$11,980.00. They were the lowest quote received for the service.

Motion by	<i>t</i> :	Seconded b	v:

Discussion:

## Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans		·		
Mr. Falcon		·		
Mrs. Luciano		·		
Mrs. Sutton		·		
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

8.03 **Curriculum & Education** – Mr. Falcon, Mrs. Luciano, Mrs. Tomasini

8.03.1 – 21-22 Emergency Virtual or Remote Instruction Program

**Resolved**, to approve the Emergency Virtual or Remote Instruction Program for the 2021-2022 school year.

(attachment)

8.04 **Policy** - Mrs. Evans, Mr. Falcon, Mrs. Tomasini

#### 9. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

## 9.01 Budget and Finance

## 9.01.1 Secretary and Treasurer Report

**Approve** the Secretary and Treasurer Reports submitted for the months ending September, 2021, which agree with each other and the bank. (attachments)

## 9.01.2 Financial Reports Certification

## **Approve** the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of September 2021 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

#### 9.01.3 Transfer of Funds

**Approve** the transfer of uncommitted funds within the 2021-2022 school year budget as per the attached list.

(attachment)

#### 9.01.4 Bill List

**Approve** the September, 2021 bill list in the amount of \$596,702.38.

(attachment)

#### 9.02 Education

No Consent Items

#### 9.03 Personnel

9.03.1 **Approve** the following substitute personnel applications:

• James Toner (attachment)

## 9.03.2 Approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage Exp.
Nov. 10, 2021	Lindsay Gooditis	Legal One Evolving Legal Standards for LGBTQ+ Students	\$125.00	N/A
Oct. 25, 26, 27, 2021	Ellen Kassis	Introduction to Prompt	\$599.00	N/A
Nov. 17, 2021	Jordan Simon	Geode Training – Getting Started	\$50.00	N/A

## 9.04 **Facilities**

No consent items.

**RESOLVED,** upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Discussion:

Motion by: Seconded by:

#### Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

#### 10. Board Matters/New Business

## 11. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language. Each speaker will be given three minutes.

## 12. Personnel - All resolutions are upon the recommendation of the Superintendent.

12.01 **Resolved**, to appoint Dana Roberts as full time School Nurse at the annual salary of \$80,000, to be prorated from the start date of December 1, 2021 through June 30, 2022. **(enclosure)** 

Discussion:

Motion by: Seconded by:

#### Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.02 **Resolved**, to approve Raeanna Zimmerman and Niquole Allen as teachers for the Work Family Connection Before Care Program held at Franklin Township School at the hourly rate of \$30.00 (Franklin Township BOE will be reimbursed by Work Family Connection for the cost of services).

Discussion:

Motion by: Seconded by:

Roll	Call	Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.03 **Resolved**, to approve Stephani Stephens to be compensated for additional time to complete health office paperwork and COVID-19 contact tracing requirements as needed at the hourly rate of \$30.00 not to exceed \$1,950.00.

Discussion:

Motion by: Seconded by:

## Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.04 **Resolved**, to accept, with regret, the retirement of Ranae Pellegrino, School Secretary, effective March 1, 2022. (attachment)

Discussion:

Motion by: Seconded by:

## Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

12.05 **Resolved**, to appoint Kristen Andreychak as full time Special Education/G.T. Teacher at the annual salary of \$60,646.27, to be prorated from the start date of November 15, 2021 through June 30, 2022. (attachment)

Discussion:

Motion by: Seconded by:

## Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mr. Falcon				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Cama				
Totals:				

13.	Execu	tive	Session	

14.

15.

public body hold a cle that the results of th	<b>.VED</b> by the Franklin Toosed session on Octobe ne discussion undertake	ownship Board of Education or 18, 2021 for the purpose on in closed session will b on in approximately	e of discuss e made pu	ing person blic at the	nel and HIB ap time official a	ppeal. It is expe action is taken.	cted
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
13.02 Resolved, to	return to Open Public	Session atpm.					
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	
Other Business					L		J
	djourn from the Public	·		Lau	I Alexanie	l About	1
Motion	Second	By Voice Vote	Yes	No	Abstain	Absent	l