

**FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING**

August 17, 2020 - 6:30 p.m.

A G E N D A

1. Call to Order

Open Public Meeting Announcement

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat and have been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 16, 2020.

1.01 Roll Call – Patricia Martucci, SBA/BS

C. Cama, <i>Pres.</i>	V. Evans	A. Luciano, <i>V. Pres.</i>
K. Sutton	E. Tomasini	J. Witkowski
F. Yasunas		

1.02 Flag Salute

2. Presentation - Restart and Recovery Plan

Resolved, to approve the Franklin Township School Restart and Recovery Plan.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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3. Minutes

- 3.01 June 15, 2020 – Regular Meeting
- 3.02 June 15, 2020 - Executive Session
- 3.03 July 20, 2020 – Special Meeting
- 3.04 July 20, 2020 – Executive Session

(attachments)

Resolved, to approve the above listed minutes.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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4. Superintendent's Report - Nicholas Diaz

5. Business Administrator Report - Patricia Martucci

6. **Public Comments - Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy. Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

7. **Correspondence**

8. **Subcommittee Discussion and Action Items**

All resolutions are upon the recommendation of the Superintendent.

8.01 **Ad Hoc** (Board Goals, Supt Goals/Personnel) - Mrs. Luciano, Mrs. Tomasini, Mr. Witkowski

8.02 **Facilities and Finance** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski
Resolved, to approve items 8.02.1 through 8.02.6:

8.02.1 Acceptance of Donation

Resolved, to accept the donation of \$500.00 from Debra Nase to be used for student activities.

8.02.2 Rescind Special Education Tuition Contract – New Grange School

Resolved, to rescind approval of the Special Education Contract Agreement for the period July 1, 2020 through June 30, 2021 between the Franklin Township Board of Education (sending) and the Newgrange School of Princeton (receiving) for 1 student at \$73,874.94 per student.

8.02.3 Special Education Tuition Contract – Union Township Board of Education

Resolved, to approve a Special Education Tuition Contract Agreement for the period July 1, 2020 through June 30, 2021 between the Franklin Township Board of Education (sending) and the Union Township BOE (receiving) for 1 student at \$43,500.00 per student.

8.02.4 ESY Tuition Agreement – Katzenbach School for the Deaf

Resolved, to approve the Extended School Year Tuition Agreement with the Marie H. Katzenbach school for the Deaf for 1 student in the amount of \$2,000.00. (**attachment**)

8.02.5 Withdrawal of Maintenance Reserve – Window Replacement Project

Resolved, to approve a withdrawal from Maintenance Reserve for \$93,000.00 for the Window Replacement Project.

8.02.6 Reduction in 2020-2021 State Aid

Resolved, to accept a \$17,700.00 reduction in State aid to be taken out of district surplus.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				

Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

8.03 **Curriculum & Education** - Mr. Cama, Mrs. Luciano, Mrs. Tomasini

8.03.1 Revised School Calendar

Resolved, to approve the revised 2020-2021 School Calendar. **(attachment)**

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04 **Policy** - Mrs. Evans, Mrs. Tomasini, Mr. Witkowski

8.04.1 **Resolved**, to approve the following revised policies:

1250	Visitors
3510	Operation and Maintenance of Plant
3541.33	Transportation Safety
5141.2	Illness
5141.3	Health Examinations and Immunizations

(attachments)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.04.2 **Resolved**, to approve the first reading of the following policy:

4119.27/ 4219.27	Code of Conduct Remote Teaching-Learning
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(attachment)

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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8.05 **Communications** - Mrs. Luciano, Mrs. Sutton, Mr. Yasunas

8.06 **Strategic Plan** - Mrs. Evans, Mrs. Sutton, Mr. Yasunas

8.07 **Negotiations** - Mr. Cama, Mrs. Sutton, Mr. Yasunas

9. **Consent Agenda**

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

9.01 **Budget and Finance**

9.01.1 Secretary/Treasurer's Report

Approve the Secretary/Treasurer's Reports submitted for the months ending June 2020, which agree with each other and the bank. **(attachments)**

9.01.2 Financial Reports Certification

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of June, 2020 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

9.01.3 Transfer of Funds

Approve the transfer of uncommitted funds within the 2019-2020 school year budget as per the attached list. **(attachment)**

9.01.4 Bill Lists

Approve the June, 2020 bill list in the amount of \$700,654.32. **(attachment)**

Approve the July, 2020 bill list in the amount of \$303,131.75. **(attachment)**

9.02 **Education**

No Consent Items

9.03 **Personnel**

9.03.1 **Approve** the Virtual Summer Professional Development Academy to be held on August 18-20, 2020. Each teaching staff member will be compensated \$30.00 per hour for attending up to 3 sessions of professional development, not to exceed \$90.00 each. In addition, each presenter will be compensated an additional 3 hours at \$30.00 per hour, per presentation. The following teachers will be presenters:

- Mina Nace – 2 presentations
- Elisabeth Alexander – 1 presentation
- Christina Kocsi – 1 presentation
- Alyssa Zollinger – 1 presentation
- Emily Kastner – 1 presentation

9.03.2 **Approve** the Substitute Personnel list for the 2020-2021 school year at the following rates: **(attachment)**

- Teacher - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Secretary - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Paraprofessional - \$100.00 per day (8:00 a.m. – 3:30 p.m.), 7.5 hours
- Nurse - \$110.00 per day (8:00 a.m. – 3:30 p.m.) 7.5 hours
- Administrator - \$250.00 per day (8:00 a.m. – 4:00 p.m.) 8 hours
- Custodian - \$20.00 (with boiler license), \$18.00 (without boiler license)
- All hourly rates calculated by dividing per diem rate by actual hours.

9.04 **Facilities**

9.04.1 Ratify approval of the following use of facility request:

(attachment)

Name of Group	Purpose	Location	Days/Dates	Time
Franklin Township	Land Use Board Meeting	Cafeteria	Wednesday, August 12, 2020	7:00 – 10:00 p.m.

RESOLVED, upon the recommendation of the Superintendent, Mr. Nicholas Diaz, to approve the above stated consent agenda items.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

10. **Board Matters/New Business**

11. **Personnel - All resolutions are upon the recommendation of the Superintendent.**

11.01 **Resolved**, to approve Ranae Pellegrino to be the substitute caller for the 2020-2021 school year at the annual stipend of \$4,500.00.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

11.02 **Resolved**, to appoint Vicki Marcine as full time Pre School Teacher for the 2020-2021 school year at an annual salary of \$60,646.27. (attachment)

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

11.03 **Resolved**, to approve Anita Petersen, Karen Brokaw and Vicki Marcine to be paid \$30.00 per hour, not to exceed 5 hours each, for a virtual preschool and kindergarten orientation presentation including preparation.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

11.04 **Resolved**, to approve Katrina Mani to be paid \$30.00 per hour to review student records, sports forms, and to prepare for virtual kindergarten orientation not to exceed 30 hours.

Motion by:

Seconded by:

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Evans				
Mrs. Luciano				
Mrs. Sutton				
Mrs. Tomasini				
Mr. Witkowski				
Mr. Yasunas				
Mr. Cama				
Totals:				

12. **Public Comments- Privilege of the Floor (3 minutes)**

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

13. **Executive Session**

13.01 Adopt the Following Resolution

BE IT HEREBY RESOLVED by the Franklin Township Board of Education pursuant to N.J.S.A. 10:4 -13 and 10:4 -12 that said public body hold a closed session on August 17, 2020 for the purpose of discussing personnel matters. It is expected that the results of the discussion undertaken in closed session will be made public at the time official action is taken. The board expects to reconvene into public session in approximately _____ hours/minutes. Action will / will not be taken.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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13.02 Resolved, to return to Open Public Session at _____pm.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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14. **Other Business**

15. **Adjournment**

15.01 Resolved to Adjourn from the Public Meeting at _____.

Motion	Second	By Voice Vote	Yes	No	Abstain	Absent
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